Relief Firefighter Evaluation Form

**NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE\_\_**

**DATE OF LAST EVALUATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1**-Unsatisfactory **4**-Exceeds Normal Requirements  **2**-Fair (Needs Improvement) **5**- Far Above Average  **3**-Meets Normal Requirements  *\*Extreme grade “1” and “5” must be explained under the “Comments” section.\** | **1** | **2** | **3** | **4** | **5** |
| I. JOB PERFORMANCE |  |  |  |  |  |
| A. Performance on the fire ground has been |  |  |  |  |  |
| B. Performance of the station duties has been |  |  |  |  |  |
| C. Performance of drill duties has been |  |  |  |  |  |
| II. JOB KNOWLEDGE |  |  |  |  |  |
| A. Your knowledge of the job is considered |  |  |  |  |  |
| B. Initiative shown in acquiring job knowledge has been |  |  |  |  |  |
| C. Your application of job knowledge to your work has been |  |  |  |  |  |
| III. PERSONAL RELATIONSHIPS |  |  |  |  |  |
| A. Ability to get along with others has been |  |  |  |  |  |
| B. Cooperation with others in accomplishing group assignments |  |  |  |  |  |
| C. Ability to adapt yourself to “para-military type” fire service structure |  |  |  |  |  |
| IV. PERSONAL TRAITS |  |  |  |  |  |
| A. Station professional conduct |  |  |  |  |  |
| B. Fire ground professional conduct |  |  |  |  |  |
| C. Ability to work shifts on a regular basis |  |  |  |  |  |
| D. Punctuality in reporting for duty and carrying out assignments |  |  |  |  |  |
| E. Proper uniform and appearance |  |  |  |  |  |
| V. GENERAL |  |  |  |  |  |
| A. Ability to learn new materials and methods |  |  |  |  |  |
| B. Ability to follow orders and instructions |  |  |  |  |  |
| C. Initiative in your work has been |  |  |  |  |  |
| D. Attitude toward your position and your work load |  |  |  |  |  |
| E. Your conduct has been |  |  |  |  |  |
| VI. COMPOSITE EVALUATION |  |  |  |  |  |
| **YOUR OVER-ALL RATING** |  |  |  |  |  |

**COMMENTS:**

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**DEVELOPMENT / IMPROVEMENT PLAN**:

1)\_ .

2) .

3)\_ .

**PERSONNEL COMMENTS**:

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### Personnel Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Officer’s Signature \_\_ \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_ \_\_\_

Deputy Chief Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_