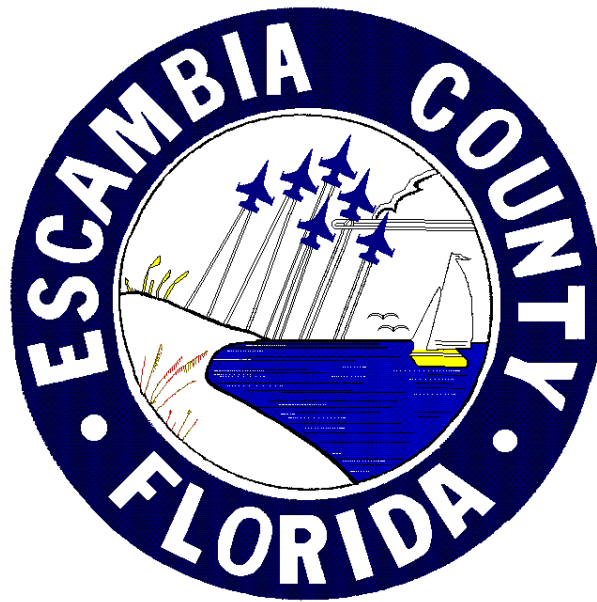


**Adopted Budget  
FY 2016/2017  
Escambia County, Florida**



**Grover C. Robinson, IV  
Chairman  
District 4**

**Wilson B. Robertson  
Vice-Chairman  
District 1**

**Douglas Underhill  
Commissioner  
District 2**

**Lumon J. May  
Commissioner  
District 3**

**Steven Barry  
Commissioner  
District 5**

**Jack Brown  
County Administrator**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Escambia County  
Florida**

For the Fiscal Year Beginning

**October 1, 2015**

*Jeffrey R. Emer*

Executive Director





## TABLE OF CONTENTS

### **GENERAL BUDGET INFORMATION**

Budget Message .....	7
Citizen's Guide to the Adopted FY 2016/2017 Budget .....	17
Overview & Guide to Budget .....	23
Map of Escambia County .....	25
Information About Escambia County .....	27
Comparison Tables .....	31
Budget Philosophy and Process .....	39
Budget Process .....	41
Budget Calendar .....	43
Financial Policies .....	45

### **SUMMARY SCHEDULES**

Budget Summary .....	51
Revenue by Source .....	55
Major Revenue Sources .....	57
Expenditures by Function .....	67
General Fund Budget .....	69
Detail of Interfund Transfers .....	71
Position Summary .....	75

### **BOARD OF COUNTY COMMISSIONERS**

BCC Organizational Chart .....	77
Fund Names and Numbers by Department .....	79
BCC and Non-Departmental Programs .....	81
County Attorney .....	97
County Administrator .....	103
Community and Media Relations .....	107

<b>PUBLIC WORKS DEPARTMENT .....</b>	<b>109</b>
--------------------------------------	------------

<b>DEVELOPMENT SERVICES DEPARTMENT .....</b>	<b>139</b>
--	------------

<b>HUMAN RESOURCES DEPARTMENT .....</b>	<b>149</b>
---	------------

<b>PARKS &amp; RECREATION DEPARTMENT .....</b>	<b>163</b>
--	------------

<b>NEIGHBORHOOD &amp; HUMAN SERVICES DEPARTMENT .....</b>	<b>175</b>
---	------------

<b>ASSISTANT COUNTY ADMINISTRATOR .....</b>	<b>201</b>
---	------------

<b>MANAGEMENT &amp; BUDGET SERVICES .....</b>	<b>205</b>
---	------------

<b>LIBRARY SERVICES DEPARTMENT .....</b>	<b>225</b>
--	------------

<b>INFORMATION TECHNOLOGY DEPARTMENT .....</b>	<b>233</b>
--	------------

<b>WASTE SERVICES DEPARTMENT .....</b>	<b>243</b>
--	------------

<b>NATURAL RESOURCES MANAGEMENT DEPARTMENT .....</b>	<b>261</b>
--	------------

<b>ASSISTANT COUNTY ADMINISTRATOR .....</b>	<b>285</b>
---	------------

<b>CORRECTIONS DEPARTMENT .....</b>	<b>289</b>
-------------------------------------	------------

<b>PUBLIC SAFETY DEPARTMENT .....</b>	<b>311</b>
---------------------------------------	------------

<b>FACILITIES MANAGEMENT DEPARTMENT .....</b>	<b>335</b>
---	------------

<b>BUILDING SERVICES DEPARTMENT .....</b>	<b>349</b>
---	------------



#### **ELECTED OFFICIALS**

Sheriff .....	371
Property Appraiser .....	377
Tax Collector .....	379
Supervisor of Elections .....	381
Clerk of the Circuit Court & Comptroller .....	383
Merit System Protection Board .....	387

#### **JUDICIAL SERVICES**

State Attorney .....	389
Public Defender .....	395
Medical Examiner .....	401
Judicial Services .....	403
Court Administration .....	409

#### **PROPRIETARY FUND ACTIVITIES**

.....	425
Operations & Working Capital Summary .....	427

#### **BONDS AND CONSTRUCTION**

Description of County Debt .....	433
Debt Service and Bond Redemption .....	435
Purpose of the Capital Improvement Program .....	441
FY 2016/2017 Capital Improvement Program .....	443

#### **APPENDIX**

Glossary .....	453
Fund Structure and Governmental Accounting .....	461
Grants Provided to Community Service and Other Agencies .....	465
Grants to be Received .....	467



September 30, 2016

Board of County Commissioners  
County of Escambia  
221 Palafox Place  
Pensacola, Florida 32502

Re: Fiscal Year 2016/17 Adopted Budget

Honorable Members:

I am presenting the Fiscal Year 2016/17 Adopted Budget in accordance with my responsibility, as outlined in Florida Statutes Chapter 129.03(3).

### **VISION AND MISSION STATEMENT, POLICIES AND GOALS**

**Vision Statement:** Escambia County - Exceeding expectations and leading the way through excellence in service and quality of life.

**Mission Statement:** To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

**Current and Future Initiatives:** The Adopted Budget was developed around the framework set by the County's strategic planning initiative. The primary themes of the strategic initiative are to Improve Customer Service, Restore Public Trust & Confidence, Economic Development, Maintenance of Infrastructure, and Fiscal Responsibility.

#### **Improve Customer Service:**

We strive for ways to be more functional, effective, and efficient organizationally, as well as a good steward of tax payer dollars. This coming year we pledge to continue becoming ever more customer centric, and focus on providing the best possible service to the citizens of our County at the lowest possible cost.

#### **Long Term Goal: Adopt Process Improvement Methodology to assess our Public Service**

Process improvement is the key. We will strive to promote and adopt process improvements in all that we do as local government. If problems arise in the processes themselves, we will undertake a thorough review of the process to determine ways to change and improve them; that is our goal. The County will continue its commitment to process improvement and performance excellence.

County employees, including management, continue their commitment to customer service and quality. For FY2016/17 the County is increasing the number of vehicles with tracking systems and support for monitoring the whereabouts of County vehicles, expansion of the fraud-waste-abuse hotline, these initiatives allow continuous tracking and reporting, allowing employees and citizens to have more involvement in their government. These initiatives are working well and are part of our plan to improve our service levels to the community and to go above and beyond what is expected.

The County will continue using the Public Works work order system and the Citizen Support Portal. The work order system is a centralized medium for work orders, phone, smart phone, and internet requests. It also has the capability to track the status of these requests creating greater efficiencies, while the citizen portal is another avenue for citizen requests for information. The records management system and the continuation of the modified alpha-numeric mnemonic filing system is used to standardize our filing processes in accordance with Florida Law. It is our goal to generate as many records as possible in electronic format and make them available for our citizens. For FY15/16 we disposed of 758.80 cubic ft. and 3.83 GB of data and files. Other efficiency gains include electronic payroll, electronic payables, and electronic change order submissions to the Clerk's Office. Also noteworthy, the



Clerk's Office has converted/migrated to the County's email server as well as partnered with the Property Appraiser's Office on a new integrated Value Adjustment Board (VAB) Software System. We strive to find ways to incorporate services between other county government agencies to reduce costs and increase functionality.

### **Restore Public Trust & Confidence:**

Government bureaucracy has become synonymous with endless and unnecessary red tape inflicted by uncaring civil servants. It is the never ending goal and the challenge of Escambia County to change that image. To that end, the County staff continues the implementation of the ethics policy, annual ethics training, conducting annual community and employee surveys, and education of the public and media on our county processes.

### **Long Term Goal: Enhance the relationship between Escambia County government, its citizens and the media through positive public and media relations**

The office of community and media Relations is responsible for proactively coordinating county communications and releasing accurate and timely information to Escambia County residents, the media and board of county commissioners' employees. CMR assists with heightening awareness of the county's mission, programs, policies, initiatives and services in order to foster good relationships with our citizens and media partners. Acting as a full-service communication office for county departments, our services include:

- Developing educational and outreach campaigns for county departments in order to better inform residents of county services
- Answering questions for our residents about county services
- Writing, designing and distributing the county's informational products including press releases, mailers, reports, guides, fact sheets, newsletters and service brochures
- Coordinating the streaming, closed captioning, and broadcast of county commission meetings
- Providing photo, video and social media coverage of county events and commissioner activities, including town hall meetings, parks and recreation events, neighborhood outreach and more
- Scripting and producing original programming for ECTV
- Website content and design management
- Overseeing the county's social media account
- Day to day and crisis media relations, including 24/7 availability to the media
- Organizing and assisting with special events
- Working in the field during emergencies

### **Long Term Goal: Restore Public Trust**

The County has fifteen (15) Departments/equivalents for Fiscal Year 2016/17 that provide access and assistance to the public. There was a reorganization of Board Departments during FY14/15 that realigned the County structure to include an additional Assistant County Administrator in order to continue to streamline responsibilities, reporting, resources, personnel, and services to more effectively provide the community higher levels of service along with functionality.

The new County website [www.myescambia.com](http://www.myescambia.com) was online and available during the month of July 2016 and has many updates for greater utility, transparency, and access to their local government. The site has a revised look and feel for our citizens; we are also utilizing the citizen's portal powered by GovQA that allows questions on any variety of subjects and to get quick responses from the County. The County continues this positive trend into the future and to address any deficiencies in an ongoing capacity.

### **Improve Economic Development:**

The County has promoted activities and programs designed to improve the quality of life in Escambia County and to build a sustainable, livable community by implementing the goals and objectives contained in the Escambia County Comprehensive Plan. Specific activities and programs, which were completed last year, related to future land use planning, transportation planning, affordable housing, infrastructure monitoring, coastal management, conservation, recreation, improving intergovernmental and community relations, capital improvement monitoring,





community redevelopment and economic development are highlighted in the 2015 Comprehensive Plan Implementation Annual Report.

**Long Term Goal: Promote Activities and Programs that Improve the Quality of Life and Build a Sustainable, Livable Community**

In an effort to keep pace with growth and changes in the law, the County continues the process of rewriting its land development code with the intent of eliminating inconsistencies and streamlining multiple processes. This in turn is intended to make the development review process more efficient while boosting the standards demanded by the local community and the State of Florida. Recent changes to the Florida Statutes have returned much of the Comprehensive Planning Process to local government. County staff is poised to take on these additional challenges with limited resources.

The centrally located One-Stop Facility located on Fairfield Drive handles all the various county permitting and zoning issues under one roof, providing a greater level of convenience and service to the citizens of Escambia County. The Pensacola Bay Center formerly called the Pensacola Civic Center located in downtown Pensacola has approximately 10,000 seats for concerts and other forms of entertainment including Pensacola's Ice Flyers hockey team. The County has also purchased a garbage transfer station formerly owned by Allied Waste that funnels more local waste materials to the County Landfill. The Landfill maintains great success with the "landfill to gas" project that converts methane gas to energy also known as "Green Energy" in conjunction with Gulf Power as a new sustainable revenue source for the County and potentially county vehicles.

The Escambia library system ranks nearly last in the State for the percentage of the population with a library card, total attendance at library programs and square footage of library space per capita. In an effort to remedy this, the county recently completed additional branch libraries, one in the southwestern section of the county and one in the northernmost area with the addition of the Old Molino School branch library bringing our total number of Library locations to 7. For Fiscal Year 16/17 the Library System is consolidated under County governance with oversight from the Library Board of Governance (BOG) and maintains a dedicated funding source with a millage of .3590 levied county-wide that generates approximately \$5.5 million in funding.

**Long Term Goal: Foster Economic Growth and Development**

One of the primary focuses of the Board of County Commissioners during the budget process is to continue the enhancement of neighborhood services throughout the County. As a result there are some areas within the County that are of interest to become a (Tax increment Financing) TIF District. Those locations are in Ensley, Oakfield and Atwood. For Fiscal Year 16/17 the Board provided direction to increase the TIF increment from 65% to 75% which increased funding by \$510,000 in the TIF Districts. Escambia County currently has a total of 15 TIF Districts for budgeting purposes. The TIF Districts fund a variety of Community Redevelopment Areas (CRA) in the County. These funds are used to pay for infrastructure improvements in these districts, neighborhood programs, safety initiatives, and are intended to alleviate the blight felt in these communities as well as increasing property values.

Post recovery from hurricane and damage to the Gulf of Mexico, newer and more up-to-date hotel/motel facilities have been constructed. This has lead to a current revenue stream approaching nearly \$10 million annually in bed tax collections. The County has also undertaken various bond defeasements and bond refinancing that were partially funded with the "bed tax"; this action unallocated recurring funds of \$1.1 million for tourism related activities in previous fiscal years. The bed tax will contribute approximately \$1.3 million annually through 2019 toward debt service and satisfaction of these bonds. BP provided grant funding to boost tourism revenues due to the gulf oil spill and the resulting increases in collections were roughly 9.1% between FY2014 and FY2015. Currently, the County is working with the Federal Government and State of Florida for project and grant funds associated with the Restore Act, Natural Resource Damage Assessment (NRDA), and the National Fish and Wildlife Federation (NFWF) relative to the coastal counties affected by the oil disaster. As part of this endeavor for Fiscal Year 16/17 the County maintains its relationship with Visit Pensacola to do a consolidated marketing and tourism efforts for the greater Pensacola Area. These activities enhance the County's ability to protect and expand one of its major industries and compete with areas such as Destin, Florida, and Gulf Shores, Alabama as well as aid in local job creation.

Central Commerce Park was developed using a combination of County funds and State and Federal grants. The County is now marketing properties in this park using partnerships with the newly named Greater Pensacola Chamber of Commerce and through an on-line auction place, which allows the County to reach a wider audience and saves time and money for receiving sealed bids. In Fiscal Year 2016 the county did not sell any commercial lots in the various Commerce Parks due to current economic conditions. These transactions contribute to the county government



coffers in the form of land sale proceeds and property taxes, and spurs economic development by luring new businesses to the area. Adding to the economic development initiative, the county has partnered with the Greater Pensacola Chamber of Commerce to move forward with land sales in the Technical Park located in the downtown area next to the Pensacola Bay Center. The park was partially funded with Local Option Sales Tax (LOST) funding.

The County is also involved in a land swap with the United States Navy for design of an additional commerce park to grow the local economy. The OLFx Navy property is located in District 1 or the Beulah Area off 9 mile road; geographically close to Navy Federal Credit Union, it is a prime location for economic growth and close access to Interstate I10. A new exit is also in the planning stages to facilitate this potential growth moving forward. An additional property called OLF8 was purchased in Santa Rosa County as a land exchange so the Navy would still have available property for their future use and associated training activities.

On October 4, 2007, and May 5, 2009, the County adopted Economic Development Incentive Ordinances. The first of their kind in Escambia County, they provide rebates/grants of local taxes/funding to companies in targeted industries that create a minimum of 10 new jobs in the County with an average salary greater than \$31,500. The County is also donating business lots in the new Technical Park for qualified industries as well as EDATES. Additionally, incentive funding granted to Navy Federal Credit Union assists with facility expansions and increased employment initiatives as part of our unprecedented initiatives to stimulate and grow the local economy.

#### **Maintain Infrastructure:**

It is of vital importance that the county maintains its infrastructure such as the roads, bridges and stormwater holding ponds. Well maintained infrastructure adds to public safety initiatives undertaken by the County, we also leverage our dedicated funding source or the Local Option Sales Tax approved by voter referendum for this purpose. As part of these initiatives County Code Enforcement is more involved in making sure our neighborhoods are clean and meets county codes. We are currently using the ACCELA Software information system to keep our citizens and County Commissioners informed of code, roads, and building permit activities in real time.

#### **Long Term Goal: Capital Improvement Elements & Projects**

During November of 2014, the citizens of Escambia County voted to extend the one-cent local option sales tax (LOST) for infrastructure that will begin in 2018. This is the fourth time the citizens have approved levying this tax. The county has invested more than \$378,000,000 in the county's infrastructure with the current and third allocation of LOST between 2008 and 2018. The proceeds of this tax has made large investments in the construction of new libraries including a new "main" branch, road reconstruction and dirt road paving, drainage improvements and vehicle replacements for EMS, the Fire Department and the Sheriff's Office. It is anticipated that some portion of this tax will contribute towards the construction of the new Escambia County Jail Facility. Of this amount non-residents of the county will pay one-third of the tax; thus minimizing the amount paid by the citizens of the county.

The new Pensacola Bay Bridge Project is moving forward that will have a major impact on the Greater Pensacola Area for years to come. A new replacement bridge will cost an estimated \$399 million connecting downtown Pensacola with the City of Gulf Breeze. The Florida Department of Transportation has allocated funds to cover the cost of the new bay bridge to replace old and aging infrastructure. The new bridge will have 3 lanes per bridge span, includes bike and walking paths, and an estimated completion date of Winter/2020. We are also in the process of implementing a ferry service from Downtown Pensacola to Pensacola Beach. The Ferry boat can hold a maximum of 149 passengers and an excursion time of 30-45 minutes each way at an estimated cost of \$15-\$20 per day per person. This is expected to reduce traffic congestion and lower the number of vehicles on Pensacola Beach.

In January of 2010 the County received Federal funding for energy infrastructure improvements in the amount of \$2.6 million. This funding was allocated for three specific projects that include energy upgrades to the Blanchard and Old County Courthouse Buildings located downtown as well as the Road Prison Geothermal HVAC, and Landfill to Gas Energy Projects. The downtown and Road Prison Geothermal energy projects are now complete and the Landfill to Gas project is now functional. The Landfill project's system converts methane gas into energy that is sufficient enough to power more than 900 homes, with an average output of over 23,000 mmbtu per month. Revenue is realized from landfill gas-to-energy at a rate of \$2.70 per mmbtu and generates roughly \$700,000 per year. This "green" project earned the Solid Waste Department the U.S. Environmental Protection Agency's "Community Partner of the Year" award for 2010. These energy projects created substantial energy savings to the County now and into the future.



At the other end of the spectrum the County has dramatically increased neighborhood environmental enforcement activities as well as implementation of a new complaint tracking system. Environmental Enforcement has assisted in concentrated enforcement sweeps in target neighborhoods such as Myrtle Grove, Cottage Hill, Rolling Hills, Mayfair-Oakcrest, Montclair, Avondale, Century, Wedgewood, Brentwood and Davenport, Miles Subdivision, Ensley, Gonzalez, Cantonment and Farm Hill. The Brownsville, Englewood, Palafox and Warrington Community Redevelopment Areas were also targeted. In addition to the environmental enforcement sweeps, the County also instituted neighborhood cleanups. For Fiscal Year 15/16 the County cleaned up 460 illegal dump sites and disposed on over 234.08 tons of trash. These initiatives are intended to provide concentrated services in areas that need the most attention.

#### **Fiscal Accountability:**

It is our goal to provide the most efficient and effective budget strategies to the citizens of Escambia County. We will continue to capitalize on alternative revenue sources while not increasing the ad-valorem millage rates for our property owners.

#### **Long Term Goal: Promote Fiscal Responsibility & Cost Effectiveness**

The 2008 Florida Amendment One forced reductions in local government millage rates and caps on ad-valorem growth. In Fiscal Year 2008/09 the Escambia County BCC reduced the millage rate from 8.017 to 6.9755 mills for a reduction of thirteen (13) percent in ad-valorem and an overall budget reduction of \$25,462,201. The County maintains the following millage levies for the FY 2016/17 Budget: the county-wide millage at 6.6165, the Library MSTU at .3590, and .6850 for the Sheriff's MSTU (No increase to the overall county millage rates from FY15/16). Consequently, the county continues to create prudent financial strategies in order maintain basic service levels to the residents of Escambia County and now include funding a consolidated Library System, County Jail, as well as Santa Rosa Island Authority (SRIA) Public Safety and Public Works under the BCC. The County incorporated and consolidated these SRIA Division functions during FY15/16 and conversely decreased the SRIA budget by an estimated \$4 million, and reduced lease fees on Pensacola Beach an equal amount. The County maintains these two SRIA Divisions for FY16/17 with improved service levels and response times on Pensacola Beach.

For the 2016/17 Fiscal Year staffing revisions were necessary to address service level changes needed within a few County Departments. For instance, an additional allocation of 24 new firefighters to staff fire stations and 4 EMT /Paramedics for ambulance service, 2 dispatchers and 2 call-takers for 911 Communications was necessary to provide public safety services to the citizens after a thorough review of those operations. Total position counts are now up by 39 for operations under the Board of County Commissioners. We continue discussions with the other constitutional officers and other governmental organizations to gain efficiencies of scale through consolidation efforts and promote cost effectiveness on a range of issues including employee benefits, financial systems, and geographic information systems.

### **OVERVIEW OF COUNTY GOVERNMENT**

**Growth and Service Requirements:** Nearly all of the growth in the county in the last ten years has been in the unincorporated area of the county. Escambia County has a current population estimated at greater than 300,000 Citizens, which means county government provides services to the largest "city" in the County, with an urban population of more than 230,000. These urban-type services provided by the Board include parks and recreation, public works, growth management, engineering, code enforcement, social and veteran's services, fire protection services and a host of internal services such as information resources and facilities management. In addition, the Board provides emergency operations, emergency medical services, building inspections, environmental protection programs, mass transit, the bay (civic) center, and solid waste disposal facilities.

The Board is also responsible for funding a wide array of county-wide services that are provided by other Constitutional Officers such as the Clerk of the Circuit Court, Tax Collector, Property Appraiser, Supervisor of Elections, Sheriff's Law Enforcement, Jail Facilities, and certain court functions.



## OVERVIEW OF ADOPTED BUDGET

The Government Finance Officers' Association of U.S. and Canada presented, for the twentieth year, an award for Distinguished Budget Presentation to Escambia County for its Fiscal Year 2015/16 Annual Budget. The County has also been presented with the Certificate of Achievement for Excellence in Financial Reporting for the 33rd time.

**Balanced Budget:** State law requires that the Board adopt a balanced budget; that is, projected expenses must be funded by available revenue sources. The Fiscal Year 16/17 budget was balanced at the prior year fiscal year's levies; 6.6165 County-wide millage rate, .3590 Library MSTU millage rate, and .6850 for the Law Enforcement MSTU. This budget includes a 3% pay increase for all BCC and the Constitutional Office employees. The County maintains its commitment to responsible levels of taxation.

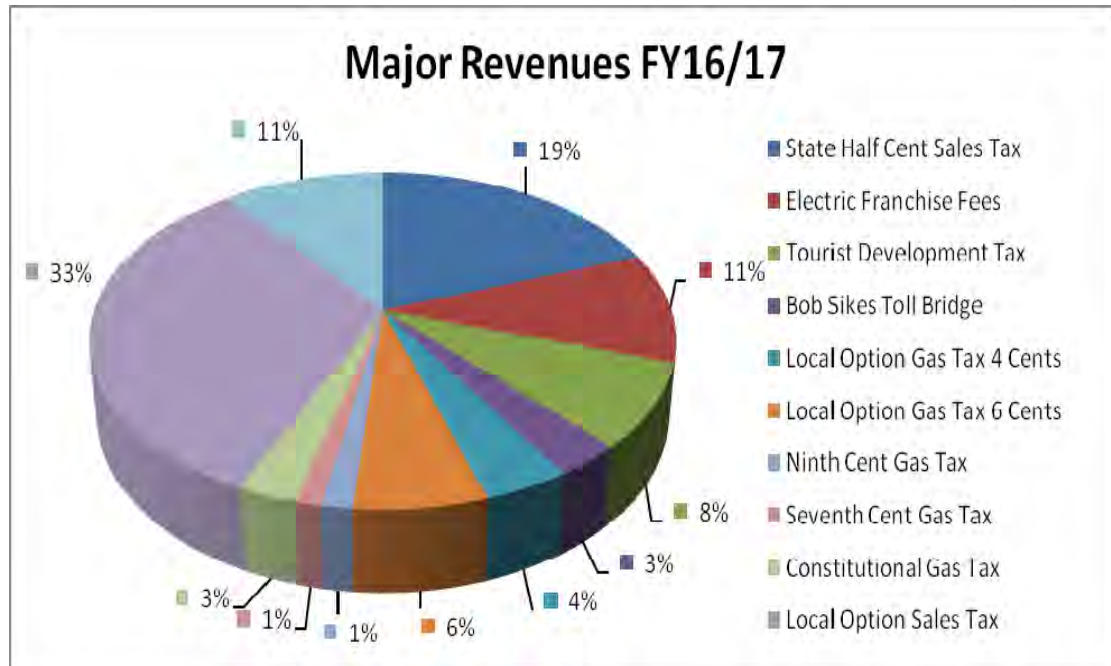
Santa Rosa Island (SRI), a gulf-front community within the County, is comprised of governmental properties and privately held leasehold properties. The term on these land leases is ninety-nine (99) years with automatic options to renew. In October of 2004 the improvements on the leasehold properties were placed on the tax roll for the first time, the ensuing residential lawsuit was won in the County's favor and held to be taxable by the trial court allowing the taxation of improvements on Pensacola Beach. The Property Appraiser has placed the land associated with the leasehold properties on the tax roll; generating an estimated \$3.5 million in additional recurring property tax revenue, also resulting in continued litigation. During Fiscal Year 13/14 the cases involving improvements on Pensacola Beach were resolved in the County's Favor. During Fiscal Year 15/16 certain cases involving land taxes associated with condominiums were not ruled in the County's favor by the Florida Supreme Court; however other land taxes are anticipated to remain on the tax roll. The Public Safety and Public Works Divisions of the SRIA Budget migrated over to Escambia County and are performing very well with increased services levels. These General Fund components are funded from recurring property tax revenues on Pensacola Beach. The County has escrowed SRI taxes totaling \$9.8 million pending the outcome of the remaining lawsuits.

**Future Operating Impact:** There continues to be pressure from a variety of sources on county governmental revenue streams, some of these pressures have been mitigated by funding various functions in other legally allowable funds instead of the General Fund. The Library MSTU is levied for FY2016/17 and fully funds the County Library System, and associated operations with no overall county-wide tax increases. The Library is also funded outside the General Fund and has the MSTU as a dedicated funding source. The county-wide millage rate was reduced as an offset to the Library MSTU. The 4 penny gas tax is a levy for Mass Transit and generates roughly \$4.4 million and removes a recurring \$3.7 million dollar subsidy from the General Fund annually. These actions provide additional funding for general governmental purposes along with modest increases in property tax values. The County continues moving forward with building a modern 1,476 bed Jail with the use of Insurance, LOST, and FEMA funding to secure the cost of building the new facility and eliminating the much older main jail, this action should reduce operating costs in the short term and trend back up somewhat over time.

**Major Revenues:** The Office of Management and Budget prepares financial reports for the Board as requested. These reports highlight major revenue trends in the current year as compared with the previous fiscal year. The Half Cent Sales Tax, Tourist Development Tax, Local Option Sales Tax, and Bob Sikes Toll Bridge Revenues are pledged to fund debt service on outstanding bond and other debt issues detailed in the Bonds and Construction portion of this document. The Ninth Cent Gas Tax is dedicated to enhance transportation functions. The Local Option Gas Tax, Seventh Cent Gas Tax and the balance of the Constitutional Gas Tax are used to fund the operations, maintenance and capital equipment needs of the Road Department and the Engineering Department.



Revenues and the balance of the available Sales Tax Revenue are used to fund General Fund operations. The following is a summary of these Major Revenues estimated in the Adopted Budget as compared with the Fiscal Year 2015/16 Adopted Budget:



Revenue	Actual FY 13/14	Adopted FY 15/16	Adopted FY 16/17	% Change
State Sales Tax	\$22,513,588.56	\$21,350,000.00	\$21,450,000.00	0.47%
Electric Franchise Fees	\$11,830,914.09	\$11,000,000.00	\$11,700,000.00	6.36%
Tourist Development Tax	\$9,159,624.05	\$8,100,000.00	\$8,900,000.00	9.88%
Bob Sikes Toll Bridge	\$3,537,142.49	\$3,280,000.00	\$3,475,000.00	5.95%
Local Option Gas Tax 4 Cents	\$4,600,034.83	\$4,320,000.00	\$4,468,950.00	3.45%
Local Option Gas Tax 6 Cents	\$6,866,198.74	\$6,875,000.00	\$6,900,000.00	0.36%
Ninth Cent Gas Tax	\$1,523,854.02	\$1,530,000.00	\$1,575,000.00	2.94%
Seventh Cent Gas Tax	\$1,342,336.18	\$1,290,000.00	\$1,330,000.00	3.10%
Constitutional Gas Tax	\$3,061,992.18	\$2,955,000.00	\$3,025,000.00	2.37%
Local Option Sales Tax	\$39,560,886.26	\$35,522,666.00	\$36,055,506.00	1.50%
Commercial Hauler Tipping Fees	\$11,825,698.54	\$8,900,000.00	\$11,850,000.00	33.15%
<b>Total</b>	<b>\$115,822,269.94</b>	<b>\$105,122,666.00</b>	<b>\$110,729,456.00</b>	<b>5.33%</b>





Funding Considerations: The following table illustrates the change in funding from Fiscal Year 2016 to the Adopted Budget:

	Adopted FY 13/14	Adopted FY 14/15	Adopted FY 15/16	Adopted FY 16/17	% Change
Board Departments	\$67,074,174	\$70,342,287	\$77,360,278	\$81,887,429	5.85%
Non-Departments	40,695,051	42,056,331	42,065,327	45,589,791	8.38%
Elected Offices & Boards	62,797,433	66,698,319	70,143,971	71,810,302	2.38%
General Fund	170,566,658	179,096,937	189,569,576	199,287,522	5.13%
Special Revenue	83,606,832	84,203,402	93,247,415	104,286,066	11.84%
Debt	6,995,583	9,183,146	10,661,864	11,466,310	7.55%
Capital Improvements	32,931,468	33,652,815	34,146,533	34,652,731	1.48%
Enterprise	41,712,584	42,660,623	47,495,803	49,088,016	3.35%
Internal Service	28,706,930	36,139,128	37,080,029	37,800,883	1.94%
Other	0	0	0	0	0%
Total County	\$364,520,055	\$384,936,051	\$412,201,220	\$436,581,528	5.91%

As it relates to the millage recommendations, the Adopted Budget is \$436,581,528 of which \$199,287,522 is to be funded from the General Fund.

The Adopted Ad Valorem property tax rates based on countywide assessments for Fiscal Year 2016/17, as compared with the prior year's property tax rates, are as follows:

Taxing Unit	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Countywide	6.976	6.976	6.617	6.617	6.617
Library MSTU	0.00	0.00	0.359	0.359	0.359
Law Enforcement MSTU	0.685	0.685	0.685	0.685	0.685
Total	7.661	7.661	7.661	7.661	7.661

## OVERVIEW OF GENERAL FUND

**Constitutional Officers, the Courts and Court Related Funding Issues:** With regard to the General Fund, after providing for the Sheriff and other Constitutional Officers, Courts and State required appropriations, and Debt Services, the Board's departments are vying for 41% (\$81,887,429) in the Fiscal Year 2016-17 General Fund as compared to 41% (\$77,360,287) in the Fiscal Year 2015-16 General Fund Budget. The following is a summary of the Constitutional Officers and other mandated expenses in the General Fund:

The Property Appraiser's Adopted General Fund Budget is \$5,603,358, which is an increase of 2.10% from the previous year due to a 3% pay increase for employees and operating expense increases. The Property Appraiser is funded primarily by the General Fund and a reimbursement from Northwest Florida Water Management for work performed.

The General Fund's portion of the Tax Collector's Adopted Budget is estimated at \$4,421,691, which is a decrease of 1.62% from the previous year. A 3% pay increase is included for these employees. This amount is based on a formula of the prior year's collection of taxes for all taxing jurisdictions, including the School Board and municipalities, and is set by Florida Statute.

The Sheriff's General Fund Adopted Budget is \$55,438,635; up from the prior year's funding of \$53,774,834 for the Law Enforcement and Court Security Functions and includes a 3% pay increase. County Jail and associated funding is in the Detention and Inmate Medical Budgets under the BCC. Double time holiday pay for holidays worked by Sheriff's employees is included in the FY16/17 Adopted Budget. The Sheriff receives a portion of the Local Option Sales Tax every year. This fiscal year the Sheriff will receive an allocation of \$2,681,818 which will be used to purchase law enforcement vehicles and equipment.



The Supervisor of Election's Budget is \$2,225,074, which is a decrease of 4.87% from the prior year. This decrease is due to a reduction in operating expenditures, a 3% employee increase is included as well as poll workers for Fiscal Year 2016/17.

The Clerk of the Circuit Court's General Fund Budget increased 1.75% to a total of \$2,863,525 due to a reduction in filing fee revenues, a reduction in operating expenses, and a 3% pay increase for employees. After July 1, 2004, most of the expenses of the Clerk's budget related to court functions are funded from court filing fees and are no longer the responsibility of the Board of County Commissioners. The portions of the Clerk's budget that remain the Board's responsibility deal with the functions as Clerk to the Board and Finance.

**Outside Agencies:** For Fiscal Year 2016/17 the commitment for the Greater Pensacola Chamber of Commerce's Pensacola Economic Development Commission (PEDC) is funded as part of the overall County economic development initiative in the Economic Development Fund in the amount of \$550,000 respectively (Foundations for the Future and PEDC were combined in FY14/15). The Appendix Section of this document details all of the allocations to outside agencies for Fiscal Year 2016/17. The General Fund Budget includes a total of \$1,606,883 for outside agencies. The Tourist Development Tax will also contribute \$5,803,412 for outside agencies performing tourism related activities such as the Naval Aviation Museum and the Pensacola Sports Association.

**Property Tax Revenues:** For Fiscal Year 2016/17 we projected a conservative increase of .5% in assessed values and a corresponding collection in property taxes. The Property Appraiser certified the County taxable value at a 4.10% increase in property taxes over July of FY15/16 resulting in an estimated additional \$4 million allocated within the adopted Fiscal Year 16/17 Budget. We set aside \$2 million in recurring property taxes in budgeted reserves for the litigation escrow on the land at Pensacola Beach for Fiscal Year 2016/17. The Public Safety and Public Works functions previously funded by the Santa Rosa Island Authority (SRIA) are funded from recurring County and Pensacola Beach Taxes in the amount of \$3,678,952. The SRIA Budget was reduced by roughly 50% on property lease fees providing tax relief to Pensacola Beach residents for Fiscal Year 2015/16.

## **ADOPTED IMPROVEMENTS**

**Control Expenditures** - The County will continue to review the economy and efficiency of all programs and those presented to the Board. Costs will be controlled utilizing several approaches that have been effective over the past year. For example, the purchase of heavy equipment will be based on life-cycle costing to include the annual maintenance cost of a vehicle. When the annual maintenance cost approaches the annual depreciable cost of a vehicle, the vehicle is replaced. The County will also use one-time revenues to pay off recurring debt service payments or one-time expenditures for specific types of equipment.

**Develop and Maintain Infrastructure** - The County recognizes the importance of infrastructure and its long-term maintenance. Maintenance of the existing infrastructure consisting of transportation systems, County buildings, drainage and parks are a first priority. In addition to maintenance, construction of future infrastructure must accommodate growth in population and is detailed in the County's Capital Improvement Program. Construction and maintenance are substantial costs and are funded through different methods. Maintenance of facilities and other infrastructure are paid with general revenues and, therefore, may impact future ad valorem millage rates.

A brief history, in Fiscal Year 2001/2002 the County embarked on the fulfillment of a multi-year plan to increase the amount of office space available for County functions. The County refinanced outstanding debt and borrowed additional funds to build an office campus in downtown Pensacola. This project comprised two new building facilities as well as a parking garage. These buildings house the Supervisor of Elections, the Property Appraiser, the Board portions of the Clerk of the Circuit Court, County Administration, County Commissioners and their staffs as well as several BCC departments. These buildings were completed in October, 2007. The additional funds have been used to construct a new facility that houses all of the County's permitting agencies under one roof. The One-Stop building on Fairfield Drive allows citizens to pull all required permits for development in one location. The One-Stop building was completed in September, 2010 to better serve the citizens of Escambia County. In June of 2014, Escambia County experienced an unprecedented flood event, with an estimated 24 inches of rain in a 24 hour period with substantial damage to infrastructure and equipment. As a result, we anticipate a final decision determining the location of the new Escambia County Jail out of the flood prone areas to occur in FY16/17. Funding options include LOST, FEMA, and Insurance Proceeds to build the 1,476 bed facility and associated office space.



**Maintain a Cohesive Service Driven Organizational Structure** - The importance of a service-driven organization will be emphasized and continually examined so that changes can be made to continue operating in an effective and efficient manner. Employee incentives, an effective administrative code, and enhanced employee training and education programs will allow the accomplishment of the Board's Policies and Goals.

**Identify Alternative Revenue Sources** - The entire organization is now mobilized to aggressively pursue, under Board and administrative direction, capitalizing on and maximizing the use of all available revenue sources, particularly in identifying and implementing alternative funding sources including grants. In all cases where user fees can and should cover the cost of the services provided, they will be used. In addition, it will be necessary to perpetually monitor funds that are not totally self-supporting so that the subsidies do not get out of control and reduce the net effect on ad valorem proceeds.

#### **IN CLOSING**

This is a complex budget and trying to address County needs, expanding responsibilities and services with limited funding is difficult, however County Government will be responsive and respectful to our citizenry. The Adopted Budget is Administration's effort to complete this process in a timely and legal manner, while laying out a plan for restoring the integrity of the organization and achieving the essential objectives of providing effective and efficient services at the lowest possible cost.

Needless to say, this Adopted Budget has been a group effort, and I would like to thank all of the employees for their efforts. Special thanks go to the Office of Management and Budget, the Board Departments and the Elected Officials. Truly, their long hours and dedicated performances made this budget presentation possible.

I appreciate the opportunity to serve as Escambia's County Administrator and want to again pledge to continue the successful progress that has been made over the last few years. As one of the most important aspects of that pledge, and as indicated above, my staff and I stand ready to work with you in implementing the Fiscal Year 2016/17 Budget.

Sincerely,

  
Jack Brown  
County Administrator





# Citizen's Guide to the Adopted FY17 Budget

## Top 10 Things to Know

- 1 Escambia County Governance
- 2 Our Goals
- 3 Total Budget FY13-FY17
- 4 Where Do Your Property Taxes Go?
- 5 Millage Rate
- 6 Major Revenues
- 7 Adopted Total Budget
- 8 Capital Improvement Program  
Projects by Department
- 9 Constitutional Officers' Budgets
- 10 Adopted Budgetary Cost Summary

# 1 Escambia County Governance

## Current Board of County Commissioners

Wilson Robertson  
District 1 Commissioner

Doug Underhill  
District 2 Commissioner

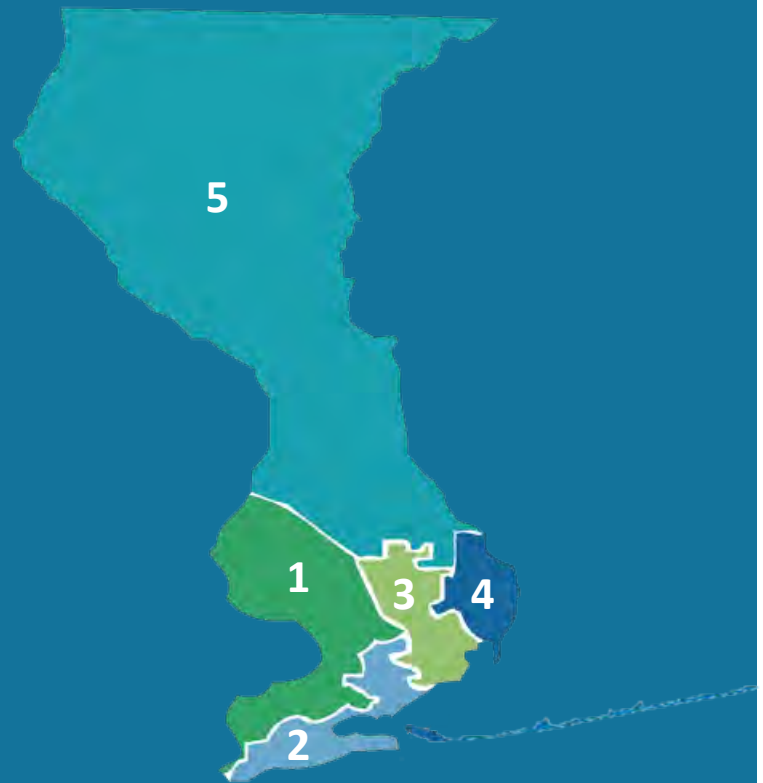
Lumon May  
District 3 Commissioner

Grover C. Robinson, IV  
District 4 Commissioner

Steven Barry  
District 5 Commissioner

## County Administrator

Jack Brown



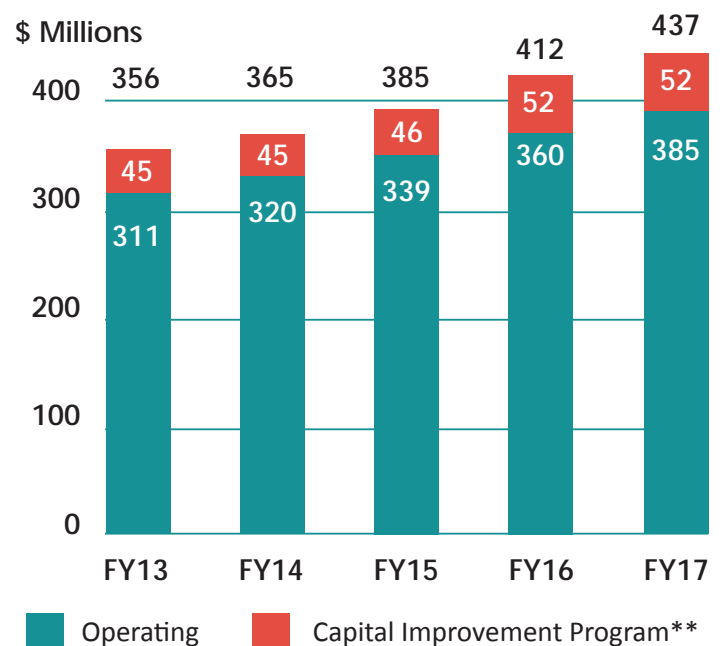
## 2 Our Goals

- ✓ Improve Customer Service
- ✓ Restore Public Trust, Confidence
- ✓ Improve Economic Development
- ✓ Maintain Infrastructure
- ✓ Fiscal Accountability

### Vision

Exceeding expectations and leading the way through excellence in service and quality of life.

## 3 Total Budgets FY13-17



\*\* Capital Improvement Program includes Capital and Debt Service

# 4

## Where Do Your Property Taxes Go?



FY17  
Escambia  
County  
(Unincorporated)

### Escambia County

43.8 Escambia County  
3.2 Sheriff MSTU  
2.4 Library MSTU

49.4¢

### Districts

.2 Water Management

.2¢

### Escambia County School Board

34.2 School (State)  
16.2 School (Local)

50.4¢

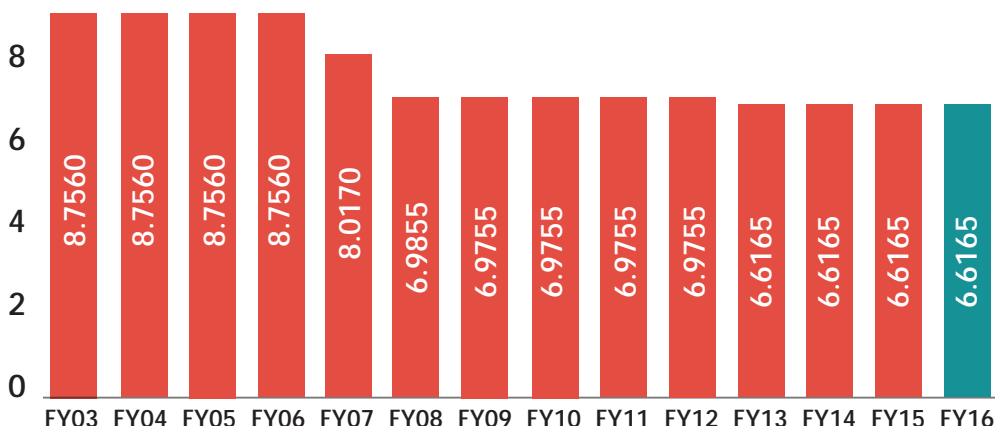
# 5

## Millage Rate\*

Escambia County's FY16 countywide millage rate is 6.6165. Other Florida rates (FY15) range from 3.1275 (Monroe County) to 10.0 (Dixie, Hamilton, Liberty, Madison and Union Counties).

**FY16 Millage Rates for Municipalities and Districts in Escambia County**  
City of Pensacola = 4.2895  
Downtown Improvement Board = 2.0000  
Town of Century = 0.9732  
NWFL Water Management = 0.0366  
Escambia School District:  
By Local Board = 2.2100  
By State Law = 4.6660

### 10 Escambia Countywide Millage Rate



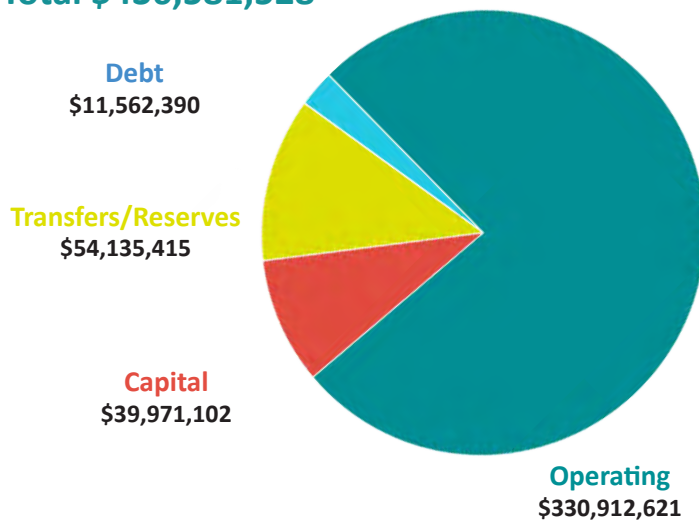
**\*Millage Rate** - the tax rate that is applied to the assessed value of real estate. One mill is equivalent to \$1 in taxes per \$1,000 in taxable value. For example, if your property has a taxable value of \$100,000, and your assessed a a 1 mill tax rate, you'll pay \$100 in taxes. To calculate your actual tax bill based on the millage rate, take that rate, multiply it by the taxable value of your property, then divide by 1,000.

## 6 Major Revenues

	FY16 Adopted Budget	FY17 Adopted Budget
Property Taxes (Ad-valorem)	104,939,534	109,425,234
Local Option Sales Tax (LOST)	35,522,666	36,055,506
Half-Cent Sales Tax	21,350,000	21,450,000
State Revenue Sharing	7,320,000	7,650,000
Local Option Gas Tax (LOGT)	6,875,000	6,900,000
Commercial Hauler Tipping Fees	8,900,000	11,850,000
Electric Franchise Fees	11,000,000	11,700,000
Tourist Development Tax	8,100,000	8,900,000
Fire MSBU	13,201,049	16,327,550
Library MSTU	5,310,326	5,537,072
<b>TOTAL</b>	<b>\$222,518,575</b>	<b>\$235,795,362</b>

## 7 Adopted Total Budget

Total \$436,581,528



### DEFINITIONS

**Debt** - Funds used to account separately for the principal and interest payments on bonds, commercial paper and other debt.

**Capital** - Purchase of land, construction of buildings, major improvements and construction of basic infrastructure.

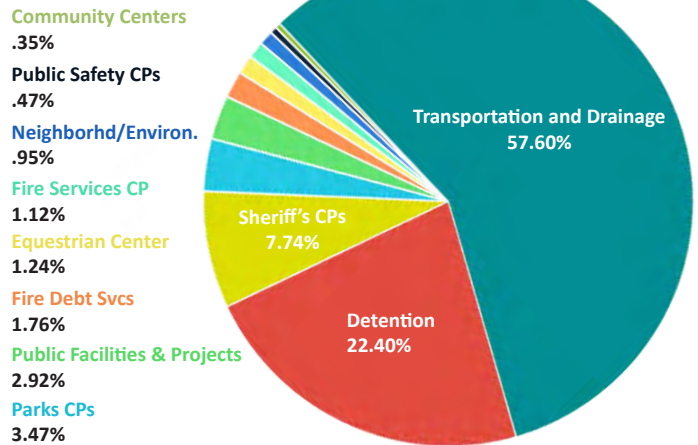
**Reserves** - Funds that cannot be appropriated and spent or that are legally limited to use for a particular purpose.

**Transfers** - Funds transferred from one fund to another to assist in financing the services of the recipient fund.

**Operating** - expenses that are ongoing costs of providing government services as well as the maintenance and operations of facilities and infrastructure.

## 8 LOST Capital Improvement Projects by Department

Total \$34,652,731



Departments	FY17 Adopted Budget
Public Facilities and Projects	\$1,010,185
Transportation and Drainage	\$19,959,571
Neighborhood and Environmental Projects	\$328,000
Detention	\$7,761,796
Community Centers	\$119,932
Fire Services Capital Projects	\$387,854
Fire Lost Debt Services	\$610,805
Public Safety Capital Projects	\$162,000
Parks Capital Projects	\$1,202,641
Equestrian Center LOST	\$428,129
Sheriff's Capital Projects	\$2,681,818

## 9 Constitutional Officers' Total Budgets

Sheriff	\$55,495,659
Property Appraiser	\$5,603,358
Tax Collector	\$4,421,691
Clerk of Courts	\$2,863,525
Court Administration	\$2,769,317
Supervisor of Elections	\$2,225,074
Brd of County Commissioners	\$1,254,780
State Attorney	\$713,730
Public Defender	\$339,036
Regional Conflict Counsel	\$0
Guardian Ad Litem	\$0

10 20 30 40 50 60  
\$ Millions

# 10

## Adopted Budgetary Cost Summary

Constitutional Officers and Other Boards/Agencies	FY2017 Adopted Budget	% of Total Budget	FTEs
Property Appraiser	\$5,603,358	1.28%	70.00
Tax Collector	\$4,421,691	1.01%	100.00
Clerk of Courts	\$2,863,525	0.66%	42.66
Sheriff	\$55,495,659	12.71%	704.00
Supervisor of Elections	\$2,225,074	0.51%	15.00
Tourist Development	\$10,300,026	2.36%	0
County Attorney	\$1,462,398	0.33%	13.00
Medical Examiner	\$872,370	0.20%	0
Public Health Unit	\$337,649	0.08%	0
Merit System Protection Board	\$48,000	0.01%	0
Board of County Commissioners	\$1,254,780	0.29%	10.00
State Attorney	\$713,730	0.16%	0
Public Defender	\$339,036	0.08%	0
Court Administration	\$2,769,317	0.63%	18.00
Regional Conflict Counsel	\$0	0.00%	0
Guardian Ad Litem	\$0	0.00%	0
<b>Sub-Total</b>	<b>\$88,706,613</b>	<b>20.32%</b>	<b>972.66</b>

### Departments (BCC Controlled)

County Administration	\$1,252,909	0.29%	9.00
Corrections	\$46,561,228	10.66%	580.00
Neighborhood & Human Svcs	\$19,071,005	4.37%	20.00
Natural Resources Management	\$4,536,465	1.04%	60.00
Human Resources	\$25,440,747	5.83%	16.00
Information Technology	\$3,794,614	0.87%	22.00
Management and Budget Svcs	\$11,231,864	2.57%	18.00
Development Services	\$2,125,241	0.49%	29.00
Facilities Management	\$10,018,529	2.29%	66.00
Public Works	\$26,000,692	5.96%	229.00
Public Safety	\$42,946,520	9.84%	474.00
Parks	\$1,492,376	0.34%	27.00
Community & Media Relations	\$383,110	0.09%	4.00
Economic Development	\$655,000	0.15%	0
Escambia County Area Transit	\$12,715,000	2.91%	0
Grants	\$866,219	0.20%	0
Northwest Florida Library	\$5,488,218	1.26%	77.00
Solid Waste/County Landfill	\$19,548,533	4.48%	47.00
Building Services	\$4,436,835	1.02%	65.00
Pensacola Bay Center	\$7,583,649	1.74%	0
<b>Sub-Total</b>	<b>\$246,148,817</b>	<b>56.38%</b>	<b>1,743.00</b>

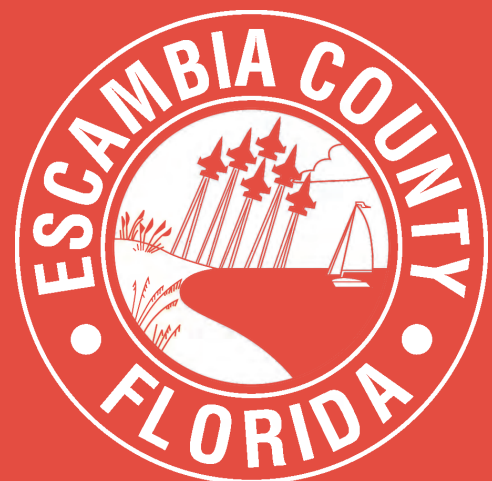
Total Operating Budget	\$334,855,430	76.70%	
Total Non-Departmental	\$55,607,057	12.74%	
Local Option Sales Tax	\$34,652,731	7.94%	
Total Debt Service	\$11,466,310	2.63%	
<b>Total County Budget</b>	<b>\$436,581,528</b>	<b>100.00%</b>	<b>2,715.66</b>

## Office of Management and Budget

The Escambia County Office of Management and Budget Services is responsible for all aspects of the budgetary accounting system, including budget preparation, expenditure and revenue forecasting, monitoring and reporting. The office supports the policy and program initiatives of the Escambia County Board of County Commissioners and County Administrator by providing professional municipal finance and budget analysis assistance to functions under the Board.

**Budget Manager:** Stephan Hall  
**Phone:** (850) 595-4960  
**Email:** sdhall@myescambia.com

*my* escambia









## **AN OVERVIEW AND GUIDE TO THE ANNUAL BUDGET**

This section is intended to assist those readers not familiar with the Escambia County budget documents, or local government organizations, in gaining an understanding of how the budget document is organized and what information is presented. The following sections provide information about Escambia County and detail regarding the Escambia County "Budget Philosophy and Process".

### **County Administrator's Budget Message**

This section provides an overview of the entire budget and highlights how the County is responding to the needs of our community and the Board of County Commissioners' policy direction.

### **General Budget Information**

This section provides general information about the County and its budget philosophy and process. It highlights the County's approved financial policies which form the foundation of the County's budget development and financial management processes.

### **Summary Schedules**

This section provides a quick reference to basic budget information in a capsulized format. Tables, charts, and graphs show an overall picture of the County's budget from several perspectives; budget assumptions; a description of how various factors affecting the budget are projected; and information relating to the County's major revenue source - the property tax.

### **Budget by Department**

This section provides a breakdown of the County's budget by department and contains a description of each department's function, goals, workload measures, and expenditure analysis.

### **Proprietary Fund Activities**

This section provides detailed working capital summaries for the enterprise and internal service funds.

### **Bonds and Construction**

This section highlights the County's Capital Improvement Program and outstanding and anticipated bond issues.

### **Appendix**

This section contains general reference material. It includes general information on accounting policies, fund structure, assessed and actual value of taxable property, and a glossary.







ESCAMBIA COUNTY  
ALABAMA

SANTA ROSA COUNTY  
FLORIDA

BALDWIN COUNTY  
ALABAMA

5

1

3

4

2

4

**Legend**  
Commissioner  
Districts

- 1
- 2
- 3
- 4
- 5





## INFORMATION ABOUT ESCAMBIA COUNTY

### **Location and Area:**

Escambia County is located in the extreme Northwestern part of the State, bordered on the west and north by Alabama, on the east by Santa Rosa County, and on the south by the Gulf of Mexico. The County encompasses approximately 661 square miles, or 420,480 acres, with an additional 64,000 acres of water area. From the Gulf of Mexico north to Alabama is a distance of approximately 50 miles. The annual mean temperature in the region is 68.4 degrees; average January temperature is 52.5 degrees; average July temperature is 83 degrees; average annual rainfall is 62-87 inches; and the average annual sunshine percentage is 66%. There are 343 days of sunny weather annually. There are two municipalities within the County, the largest of which is Pensacola, the County seat.

Although northwest Florida has not experienced the rapid growth that southern and central Florida evidenced after World War II, the area has grown significantly during the past two decades. The military, industry, shipping, tourism and recreation, agriculture, and retail sales trade are all part of the County's economic structure. Because of this diversified base, the economy of the area has historically been stable.

### **Housing**

Escambia County residents choose from a variety of lifestyles offered by the area: rural setting, beaches, bayfront, or one of many lovely subdivisions at a range of prices. Most of the developments are close to shopping, churches, schools, and parks.

### **Education**

The Escambia County School District has a total of 67 schools to provide educational services to over 40,110 students. The School District operates 31 elementary, 9 middle, and 7 high schools, 3 special centers, 11 other educational facilities, and 6 charter schools. The University of West offers many four-year degree programs, and is one of the twelve universities of the State of Florida University System providing higher education facilities to students. Pensacola State College offers two and select four-year college degree programs with three campuses in the City of Pensacola and one in Town of Century. Troy State University-Florida Region operates a four-year university located near Pensacola International Airport. Escambia County also has one private four-year college, Pensacola Christian College (PCC).

### **Media Services**

Escambia County is served by one daily newspaper, the *Pensacola News Journal*. Pensacola is also home to WEAR-TV, the ABC affiliate for the Pensacola – Mobile Markets, while the local PBS member station which is operated by Pensacola State College. Pensacola Magazine, and Bella Magazine focus on community and lifestyle issues, while the Northwest Florida's Business Climate is the only business magazine devoted to the region. There is also a weekly newspaper called *The Independent News*. The area is also served by 15 AM and 26 FM radio stations, there are also 20 television stations serving the local market, including public broadcasting. The County is also served by 3 cable companies.

### **Transportation**

The County area is served by a full array of transportation systems. Commercial air service to all parts of the United States is provided through the Pensacola International Airport by Southwest, American, Delta, United Airlines, and Silver Airways.

The County also has excellent bus, rail and trucking transportation services. Local bus service is provided by the Escambia County Area Transit System (ECATS). Intercity service is provided by Greyhound-Trailways. Rail service is provided by Burlington Northern and CSX Transportation for freight.



### **Medical Facilities**

Medical facilities are provided by four (4) hospitals located in Escambia County, all of which have surgical centers. Baptist Hospital, a part of Baptist Health Care, a 492-bed tertiary hospital, operates the area's only 24-hour a day air ambulance service, emergency room, and trauma center. West Florida Regional Medical Center is a 531-bed Columbia/HCA Healthcare Corporation facility that includes West Florida Hospital; The Rehabilitation Institute of West Florida; The West Florida Cancer Institute; The Pavilion, a mental health facility; The Medical Center Clinic, P.A.; The Family Birthplace; and West Florida Senior Health Services. Navy Hospital is a 60-bed acute care medical and surgical hospital. Sacred Heart Hospital, is a 449-bed acute care, general hospital includes the Centers for Cardiac Care and Cancer Care. In addition, Sacred Heart is the only hospital to offer a Children's Hospital and Neonatal Intensive Care Nursery for children from across northwest Florida.

### **Services Provided**

The County provides a wide range of services including law enforcement, fire protection, conservation and resource management, employment opportunity and development, parks and recreation facilities, planning and zoning, transportation, and general administrative services.

### **Form of Government**

The 1868 Florida Constitution established the structure of county government. One hundred years later the 1968 Revision of the Florida Constitution made virtually no change to that structure. The Constitution provided for a Board of County Commissioners whose primary responsibility was to provide roads and levy the necessary taxes to fund county government.

Although most county governments in Florida today have the same structure described in the 1868 Constitution, the mission of county government has changed dramatically in the ensuing century. Where once the primary responsibility of county government was to provide roads and fund law enforcement, it now must deal with issues such as comprehensive planning, environmental protection, impact fees, water and sewer utilities, bond issues, solid waste management, computerization and management information systems.

The County has a non-charter government structure established by the State of Florida Constitution. Pursuant to Florida Statutes, the legislative powers are vested with the five-member Board of County Commissioners. Separate powers for operation of specific functions of County government are vested with the five Constitutional Officers - Clerk of Courts, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. The Board of County Commissioners of Escambia County is the principal legislative and governing body of the County, as provided by the Florida Constitution and Chapter 125, Florida Statutes. The County Administrator, the chief administrative official of the County, is appointed by and serves at the discretion of the Board. The County Administrator is directly responsible to the Board for administration and operation of all departments of the County. The Office of the County Attorney, who is appointed by the Commission, provides legal services to the County government.

Annually, the Board elects one of their members as Chairman. The Chairman presides over all meetings, signs all legal documents, and appoints Commissioners to various committees. The Chairman is the official representative of the Board.

The Board meets at the Escambia County Courthouse Building, on the first and third Thursday of each month. Minutes are recorded of all Commission meetings, committee meetings and public hearings and made a part of the record in the Clerk to the Board's Office.

### **The Economy**

The military is a large factor in the area's economy. Navy and Air Force expenditures, including construction, have historically accounted for nearly half of the total payroll in the Pensacola MSA. Navy installations include Pensacola Naval Air Station, Saufley Field and Corry Station. Whiting Field is located in Milton, Florida, about 30 miles northeast of Pensacola.

In neighboring Okaloosa County, Eglin Air Force Base and Hurlburt Field are that County's largest employers and have a total economic impact on the area exceeding \$5,000,000,000 annually, in addition to serving as magnets for high tech businesses.



Escambia County has several commercial/industrial parks. The County has two relatively new commerce parks, Central and Heritage Oaks as well as the newest Downtown Technology Park. The Port of Pensacola produces an economic impact of approximately \$60 million annually for Pensacola, Escambia, and surrounding counties.

The area's largest employers are listed below.

<b>Company(1)</b>	<b>Product(1)</b>	<b>Number of Employees(1)</b>
Media Com	Communications	300
Armstrong World Industries	Manufacturing	300
Hitachi Cable	Manufacturing	340
CHCS/iGate	Customer Service Center	409
International Paper	Paper Products	475
ECUA	Public Utilities	561
Pensacola Care, Inc	Disability Care Services	624
Innisfree Hotels	Hospitality	750
Covenant Hospice	Health Care Service	787
Alorica/West Corporation	Telemarketing	800
Ascend Performance Materials	Nylon Fiber/Industrial Organic Materials	830
Diocese of Pensacola	Religious Institution	850
Pensacola Christian College	School & Publishing	1,072
Pensacola State College	Education	1,128
West Florida Hospital	Health Care Service	1,200
Lakeview Center, Inc	Health Care Service	1,553
Gulf Power Company	Electric Utility	1,774
University of West Florida	Education	3,005
Sacred Heart Health System	Health Care Service	4,820
Navy Federal Credit Union	Financial Institution	5,240
Baptist Health Care	Health Care Service	5,571
Local Government	Government services	8,685

(1) Florida West (Economic Development), City of Pensacola, Town of Century, and Escambia County School Board.



## DEMOGRAPHIC STATISTICS

Fiscal Year Income(1)	Population(1) Enrollment	Per Capita Rate(1)	School(1)	Unemployment	Median Age(1)
1989	261,600	14,230	43,396	5.8%	31.6
1990	262,800	15,155	44,800	6.0%	32.4
1991	265,118	15,636	41,339	6.1%	32.4
1992	267,800	16,377	44,278	6.1%	32.4
1993	272,083	17,074	46,360	5.1%	32.4
1994	277,067	17,572	44,568	4.9%	32.4
1995	282,742	18,189	44,725	4.2%	32.4
1996	286,300	19,291	47,748	5.0%	33.5
1997	291,100	19,852	45,692	4.2%	34.6
1998	296,164	20,249	45,692	3.8%	34.8
1999	301,613	21,862	45,666	3.5%	35.0
2000	294,410	22,389	45,296	4.0%	35.4
2001	296,700	24,201	45,007	4.0%	35.4
2002	299,485	24,676	44,648	4.5%	35.6
2003	303,300	25,234	43,871	5.1%	36.0
2004	307,226	27,677	43,984	4.9%	35.9
2005	303,623	29,242	43,442	3.9%	35.9
2006	309,647	31,375	42,708	3.2%	35.9
2007	311,775	33,084	41,851	3.9%	35.9
2008	313,480	33,742	50,690	5.9%	35.9
2009	312,980	33,357	40,610	9.9%	36.1
2010	297,619	34,338	40,227	10.1%	37.6
2011	299,261	35,807	40,495	9.7%	37.4
2012	299,511	35,927	40,669	8.4%	37.5
2013	301,120	35,698	40,753	7.3%	37.5
2014	303,907	36,632	40,699	6.5%	37.7

(1) Florida Statistical Abstract and Bureau of Economic and Business Research (BEBR).



County Comparison Counties by Real Property Tax Value				
County	2015 Population	2015 Real Property Tax Value	2015 Operating Millage	2014 Total Per Capita Income
1 Miami-Dade	2,653,934	\$ 230,036,394,474	4.6669	\$ 41,883
2 Palm Beach	1,378,417	152,562,817,106	4.7815	66,914
3 Broward	1,827,367	150,623,153,459	5.4741	43,283
4 Orange	1,252,396	100,914,686,930	4.4347	38,007
5 Hillsborough	1,325,563	73,654,469,019	5.7322	41,902
6 Collier	343,802	70,088,827,067	3.5645	73,869
7 Pinellas	944,971	63,639,808,833	5.3377	45,925
8 Lee	665,845	62,686,090,992	4.1506	42,243
9 Duval	905,574	52,599,729,534	-	41,316
10 Sarasota	392,090	46,542,124,786	3.1983	54,147
11 Brevard	561,714	29,684,313,125	4.5497	38,872
12 Manatee	349,334	28,242,402,945	6.4046	40,895
13 Volusia	510,494	27,118,051,931	6.3189	36,052
14 Seminole	442,903	27,107,881,459	4.8751	41,806
15 Polk	633,052	26,895,748,220	6.7815	32,652
16 Monroe	74,206	21,596,270,894	2.9753	69,593
17 Pasco	487,588	21,438,768,973	7.6076	33,953
18 St. Johns	213,566	20,262,955,982	5.8746	58,379
19 Osceola	308,327	19,516,750,608	6.7500	28,088
20 Martin	150,062	18,633,364,511	6.1264	65,551
21 St. Lucie	287,749	16,322,236,568	7.4897	34,129
22 Lake	316,569	16,272,949,966	5.3051	35,786
23 Okaloosa	191,898	15,034,519,041	3.4308	44,695
24 Marion	341,205	14,965,662,167	3.8400	32,571
<b>25 Escambia</b>	<b>306,944</b>	<b>14,789,880,471</b>	<b>6.6165</b>	<b>36,632</b>
26 Bay	173,310	14,637,979,228	4.6500	38,487
27 Leon	284,443	14,394,027,724	8.3144	38,305
28 Indian River	143,326	14,301,405,281	3.3602	63,140
29 Walton	60,687	13,970,938,809	3.6363	45,764
30 Charlotte	167,141	13,154,406,553	6.3007	36,350
31 Alachua	254,893	12,115,799,426	8.7950	38,903
32 Sumter	115,657	9,823,187,927	5.7000	37,558
33 Clay	201,277	8,815,259,974	5.2349	37,302
34 Citrus	141,501	8,094,151,446	7.4554	34,194
35 Santa Rosa	162,925	8,059,860,390	6.0953	37,610
36 Hernando	176,819	7,384,341,655	7.8105	32,324
37 Flagler	101,353	6,987,545,919	7.9417	36,748
38 Nassau	76,536	6,828,455,401	6.5670	47,127
39 Highlands	100,748	4,508,483,473	8.5500	30,650
40 Putnam	72,756	3,361,381,529	9.0730	27,031
41 Columbia	68,163	2,308,305,124	8.0150	30,494
42 Hendry	38,096	1,812,071,084	8.4909	27,941
43 Franklin	11,840	1,692,990,268	6.3065	32,430
44 Levy	40,448	1,602,234,509	8.2741	30,514
45 Suwannee	44,452	1,582,261,775	9.0000	28,536
46 Okeechobee	40,052	1,579,698,555	8.4741	28,554
47 Hardee	27,645	1,540,923,939	8.8991	24,176
48 Jackson	50,458	1,503,357,394	7.9000	28,459
49 Gulf	16,346	1,408,209,863	7.2442	27,599
50 DeSoto	34,777	1,387,223,022	8.5060	21,696
51 Gadsden	48,315	1,346,292,135	8.9064	28,979
52 Taylor	22,824	1,326,730,675	7.0113	27,944
53 Wakulla	31,283	1,050,560,880	8.5000	29,568
54 Bradford	27,310	855,802,803	9.1104	27,386
55 Washington	24,975	831,313,165	9.2520	25,727
56 Baker	27,017	777,186,107	7.2230	27,097
57 Hamilton	14,630	732,704,674	10.0000	24,160
58 Madison	19,200	651,152,713	10.0000	28,176
59 Gilchrist	16,839	600,297,515	9.5000	31,808
60 Jefferson	14,519	567,262,358	8.3114	35,446
61 Glades	12,853	561,010,487	9.1367	21,210
62 Dixie	16,468	492,913,673	10.0000	24,836
63 Holmes	19,902	425,539,501	9.4912	26,427
64 Calhoun	14,549	404,735,692	9.9000	23,321
65 Lafayette	8,664	252,645,522	8.8730	22,286
66 Union	15,918	222,640,920	10.0000	17,811
67 Liberty	8,698	217,157,904	10.0000	24,822

Sources: 1)State of Florida, Office of Economic and Demographic Research (<http://edr.state.fl.us>)  
2)US Department of Commerce, Bureau of Economic Analysis ([www.bea.gov](http://www.bea.gov))



2015 County Comparison Exempt Values as a Percentage of Assessed Property Values								
County	2015 Just Property Values	2015 Taxable Property Values	2015 Population	Percentage Exempt	2015 Operating Millage	2015 Operating Ad Valorem Taxes	Ad Valorem per Capita in dollars	
1 Glades	\$ 3,234,261,272	\$ 561,010,487	12,853	82.65%	9.1367	\$ 5,125,780	\$ 398.80	
2 Liberty	870,019,147	217,157,904	8,698	75.04%	10.0000	2,171,519	249.66	
3 Union	825,429,384	222,640,920	15,918	73.03%	10.0000	2,226,180	139.85	
4 Dixie	1,512,280,107	492,913,673	16,468	67.41%	10.0000	4,929,137	299.32	
5 Hendry	5,361,098,890	1,812,071,084	38,096	66.20%	8.4909	15,386,119	403.88	
6 Lafayette	702,077,183	252,645,522	8,664	64.01%	8.8730	2,241,724	258.74	
7 Jefferson	1,514,421,560	567,262,358	14,519	62.54%	8.3114	4,714,746	324.73	
8 Holmes	1,124,041,150	425,539,501	19,902	62.14%	9.4912	4,038,879	202.94	
9 DeSoto	3,175,741,472	1,387,223,022	34,777	56.32%	8.5060	11,799,724	339.30	
10 Calhoun	910,163,013	404,735,692	14,549	55.53%	9.9000	4,005,666	275.32	
11 Gilchrist	1,332,002,204	600,297,515	16,839	54.93%	9.5000	5,699,821	338.49	
12 Gadsden	2,978,120,827	1,346,292,135	48,315	54.79%	8.9064	11,989,283	248.15	
13 Wakulla	2,309,209,936	1,050,560,880	31,283	54.51%	8.5000	8,929,776	285.45	
14 Madison	1,400,440,711	651,152,713	19,200	53.50%	10.0000	6,511,527	339.14	
15 Hardee	3,279,671,525	1,540,923,939	27,645	53.02%	8.8991	13,712,609	496.02	
16 Baker	1,609,766,343	777,186,107	27,017	51.72%	7.2230	5,613,616	207.78	
17 Alachua	24,414,645,619	12,115,799,426	254,893	50.37%	8.7950	106,556,878	418.05	
18 Levy	3,196,031,148	1,602,234,509	40,448	49.87%	8.2741	13,257,051	327.76	
19 Jackson	2,995,993,686	1,503,357,394	50,458	49.82%	7.9000	11,876,531	235.37	
20 Putnam	6,487,257,152	3,361,381,529	72,756	48.18%	9.0730	30,497,831	419.18	
21 Okeechobee	2,948,155,735	1,579,698,555	40,052	46.42%	8.4741	13,386,526	334.23	
22 Bradford	1,589,663,556	855,802,803	27,310	46.16%	9.1104	7,796,706	285.49	
23 Columbia	4,188,573,617	2,308,305,124	68,163	44.89%	8.0150	18,501,067	271.42	
24 Escambia	26,677,321,565	14,789,880,471	306,944	44.56%	6.6165	97,857,239	318.81	
25 Brevard	53,424,677,382	29,684,313,125	561,714	44.44%	4.5497	135,054,773	240.43	
26 Suwannee	2,845,234,766	1,582,261,775	44,452	44.39%	9.0000	14,240,356	320.35	
27 Washington	1,468,404,591	831,313,165	24,975	43.39%	9.2520	7,691,267	307.96	
28 Leon	25,122,332,655	14,394,027,724	284,443	42.70%	8.3144	119,677,708	420.74	
29 Hamilton	1,255,266,109	732,704,674	14,630	41.63%	10.0000	7,327,047	500.82	
30 Citrus	13,804,417,468	8,094,151,446	141,501	41.37%	7.4554	60,345,166	426.46	
31 Duval	89,233,938,568	52,599,729,534	905,574	41.05%	-	0	0.00	
32 Gulf	2,375,136,239	1,408,209,863	16,346	40.71%	7.2442	10,201,174	624.08	
33 Hernando	12,394,815,217	7,384,341,655	176,819	40.42%	7.8105	57,675,400	326.18	
34 Taylor	2,188,792,268	1,326,730,675	22,824	39.39%	7.0113	9,302,107	407.56	
35 Marion	24,482,653,992	14,965,662,167	341,205	38.87%	3.8400	57,468,255	168.43	
36 Clay	13,994,695,156	8,815,259,974	201,277	37.01%	5.2349	46,146,625	229.27	
37 Osceola	30,893,037,608	19,516,750,608	308,327	36.82%	6.7500	131,742,618	427.28	
38 Volusia	42,649,689,871	27,118,051,931	510,494	36.42%	6.3189	171,356,258	335.67	
39 St. Lucie	25,665,201,528	16,322,236,568	287,749	36.40%	7.4897	122,248,634	424.84	
40 Santa Rosa	12,623,375,543	8,059,860,390	162,925	36.15%	6.0953	49,124,224	301.51	
41 Pasco	33,394,531,777	21,438,768,973	487,588	35.80%	7.6076	163,097,584	334.50	
42 Franklin	2,615,444,645	1,692,990,268	11,840	35.27%	6.3065	10,676,848	901.76	
43 Polk	41,350,735,424	26,895,748,220	633,052	34.96%	6.7815	182,393,629	288.12	
44 Nassau	10,412,477,923	6,828,455,401	76,536	34.42%	6.5670	44,841,694	585.89	
45 Flagler	10,615,189,321	6,987,545,919	101,353	34.17%	7.9417	55,493,000	547.52	
46 Highlands	6,838,477,713	4,508,483,473	100,748	34.07%	8.5500	38,547,582	382.61	
47 Pinellas	95,627,598,951	63,639,808,833	944,971	33.45%	5.3377	339,690,449	359.47	
48 Miami-Dade	345,348,235,999	230,036,394,474	2,653,934	33.39%	4.6669	1,073,244,358	404.40	
49 Hillsborough	109,941,137,176	73,654,469,019	1,325,563	33.01%	5.7322	422,197,381	318.50	
50 Charlotte	19,591,032,262	13,154,406,553	167,141	32.85%	6.3007	82,881,064	495.88	
51 Broward	224,087,008,814	150,623,153,459	1,827,367	32.78%	5.4741	824,520,968	451.21	
52 Orange	147,725,926,367	100,914,686,930	1,252,396	31.69%	4.4347	447,519,605	357.33	
53 Lake	23,709,393,582	16,272,949,966	316,569	31.36%	5.3051	86,329,627	272.70	
54 Monroe	31,459,482,260	21,596,270,894	74,206	31.35%	2.9753	64,255,386	865.91	
55 Sumter	14,264,831,925	9,823,187,927	115,657	31.14%	5.7000	55,991,427	484.12	
56 Indian River	20,640,095,535	14,301,405,281	143,326	30.71%	3.3602	48,055,593	335.29	
57 Palm Beach	217,610,910,675	152,562,817,106	1,378,417	29.89%	4.7815	729,479,214	529.22	
58 St. Johns	28,825,087,418	20,262,955,982	213,566	29.70%	5.8746	119,036,793	557.38	
59 Bay	20,764,762,875	14,637,979,228	173,310	29.51%	4.6500	68,058,768	392.70	
60 Martin	26,387,345,321	18,633,364,511	150,062	29.39%	6.1264	114,155,444	760.72	
61 Seminole	38,196,480,828	27,107,881,459	442,903	29.03%	4.8751	132,152,775	298.38	
62 Sarasota	65,508,568,792	46,542,124,786	392,090	28.95%	3.1983	148,855,440	379.65	
63 Lee	87,338,998,450	62,686,090,992	665,845	28.23%	4.1506	260,184,889	390.76	
64 Okaloosa	20,828,134,088	15,034,519,041	191,898	27.82%	3.4308	51,580,428	268.79	
65 Manatee	39,093,924,521	28,242,402,945	349,334	27.76%	6.4046	180,879,981	517.79	
66 Collier	90,999,965,960	70,088,827,067	343,802	22.98%	3.5645	249,831,642	726.67	
67 Walton	17,326,205,341	13,970,938,809	60,687	19.37%	3.6363	50,802,529	837.12	

Source: State of Florida, Office of Economic and Demographic Research (<http://edr.state.fl.us>)





2015 Land Area and Persons Per Square Mile			
County	Land Area (square miles)	2015 Population	Persons Per Square Mile
1 Pinellas	279.90	944,971	3,376.10
2 Broward	1,205.40	1,827,367	1,515.98
3 Seminole	308.20	442,903	1,437.06
4 Orange	907.50	1,252,396	1,380.05
5 Miami-Dade	1,946.10	2,653,934	1,363.72
6 Hillsborough	1,050.90	1,325,563	1,261.36
7 Duval	773.70	905,574	1,170.45
8 Lee	803.60	665,845	828.58
9 Palm Beach	1,974.10	1,378,417	698.25
10 Sarasota	571.60	392,090	685.95
11 Pasco	744.90	487,588	654.57
12 Brevard	1,018.20	561,714	551.67
13 St. Lucie	572.50	287,749	502.62
14 Manatee	741.00	349,334	471.44
15 Escambia	662.40	306,944	463.38
16 Volusia	1,103.30	510,494	462.70
17 Leon	666.70	284,443	426.64
18 Hernando	478.30	176,819	369.68
19 St. Johns	609.00	213,566	350.68
20 Polk	1,874.40	633,052	337.74
21 Clay	601.10	201,277	334.85
22 Lake	953.20	316,569	332.11
23 Alachua	874.30	254,893	291.54
24 Indian River	503.20	143,326	284.83
25 Martin	555.60	150,062	270.09
26 Citrus	583.80	141,501	242.38
27 Charlotte	693.60	167,141	240.98
28 Osceola	1,321.90	308,327	233.25
29 Bay	763.70	173,310	226.93
30 Marion	1,578.90	341,205	216.10
31 Sumter	545.70	115,657	211.94
32 Flagler	485.00	101,353	208.98
33 Okaloosa	935.60	191,898	205.11
34 Collier	2,025.30	343,802	169.75
35 Santa Rosa	1,016.90	162,925	160.22
36 Nassau	651.60	76,536	117.46
37 Putnam	721.90	72,756	100.78
38 Highlands	1,028.30	100,748	97.98
39 Gadsden	516.10	48,315	93.62
40 Bradford	293.10	27,310	93.18
41 Columbia	797.10	68,163	85.51
42 Monroe	996.90	74,206	74.44
43 Union	240.30	15,918	66.24
44 Suwannee	687.60	44,452	64.65
45 Walton	1,057.60	60,687	57.38
46 Jackson	915.60	50,458	55.11
47 DeSoto	637.30	34,777	54.57
48 Okeechobee	773.90	40,052	51.75
49 Wakulla	606.70	31,283	51.56
50 Gilchrist	348.90	16,839	48.26
51 Baker	585.20	27,017	46.17
52 Hardee	637.30	27,645	43.38
53 Washington	579.90	24,975	43.07
54 Holmes	482.50	19,902	41.25
55 Levy	1,118.40	40,448	36.17
56 Hendry	1,152.50	38,096	33.06
57 Gulf	554.60	16,346	29.47
58 Hamilton	514.90	14,630	28.41
59 Madison	691.80	19,200	27.75
60 Calhoun	567.30	14,549	25.65
61 Jefferson	597.70	14,519	24.29
62 Dixie	704.00	16,468	23.39
63 Taylor	1,041.90	22,824	21.91
64 Franklin	544.30	11,840	21.75
65 Glades	773.60	12,853	16.61
66 Lafayette	542.80	8,664	15.96
67 Liberty	835.90	8,698	10.41

Source: Florida Statistical Abstract, UF Bureau of Economic and Business Research  
 & U.S. Department of Commerce, Bureau of Census, Geography Division  
 & State of Florida, Office of Economic and Demographic Research (<http://edr.state.fl.us>)



Median Single Family Home Price (Nominal \$)				
		2011	2012	2013
1	Monroe County	\$ 465,000	\$ 480,000	\$ 535,000
2	Collier County	370,000	420,000	431,000
3	Walton County	341,250	370,500	392,000
4	Palm Beach County	280,000	311,000	318,000
5	Martin County	250,000	275,000	275,500
6	St. Johns County	260,350	285,000	275,000
7	Miami-Dade County	245,000	261,990	275,000
8	Broward County	237,000	250,000	269,000
9	Manatee County	229,850	259,300	259,450
10	Sumter County	228,850	250,000	253,000
11	Franklin County	290,250	240,000	250,000
12	Sarasota County	217,000	235,600	239,900
13	Nassau County	206,950	233,600	239,000
14	Lee County	200,000	223,515	219,900
15	Orange County	210,800	240,000	219,100
16	Seminole County	197,000	209,750	213,000
17	Okaloosa County	199,900	206,250	209,500
18	Leon County	192,500	195,000	200,000
19	Gulf County	181,000	198,000	195,000
20	Indian River County	170,000	187,000	192,500
21	Pinellas County	170,000	185,900	192,000
22	Santa Rosa County	181,400	185,000	187,000
23	Alachua County	177,000	183,000	183,000
24	Bay County	179,000	184,000	182,250
25	Duval County	164,000	179,900	180,000
26	Hillsborough County	178,000	180,000	180,000
27	Lake County	155,000	165,000	178,000
28	Clay County	170,000	181,050	176,000
29	Flagler County	161,400	170,000	175,000
30	Charlotte County	141,000	150,000	170,000
31	Brevard County	154,700	165,000	169,000
32	Osceola County	170,000	184,900	166,000
33	St. Lucie County	125,500	148,300	160,000
34	Wakulla County	159,200	158,950	157,000
35	Baker County	150,000	147,000	155,000
36	Pasco County	127,000	145,000	150,000
37	Gadsden County	117,500	131,850	149,900
38	<b>Escambia County</b>	<b>148,000</b>	<b>154,900</b>	<b>149,700</b>
39	Volusia County	129,900	145,000	149,000
40	Polk County	135,000	150,000	148,500
41	Columbia County	125,000	139,500	145,000
42	Gilchrist County	147,500	149,900	142,000
43	Bradford County	118,000	128,785	141,500
44	Suwannee County	99,300	118,450	131,750
45	Jefferson County	128,750	125,000	130,000
46	DeSoto County	90,450	98,000	129,900
47	Marion County	121,650	127,900	127,000
48	Calhoun County	119,000	102,500	123,000
49	Hernando County	103,300	118,000	120,000
50	Levy County	113,500	120,000	118,000
51	Dixie County	70,000	95,000	115,000
52	Lafayette County	65,000	73,000	110,000
53	Citrus County	109,000	108,500	110,000
54	Union County	117,500	119,900	108,750
55	Highlands County	89,000	90,000	106,250
56	Okeechobee County	100,000	94,000	105,000
57	Taylor County	116,000	100,000	102,000
58	Jackson County	95,000	95,000	100,250
59	Putnam County	105,000	104,500	98,000
60	Washington County	115,000	107,000	96,000
61	Hendry County	77,000	87,250	95,000
62	Glades County	76,500	100,000	90,000
63	Hardee County	75,000	80,000	86,000
64	Hamilton County	75,000	85,000	72,000
65	Holmes County	79,750	85,000	69,000
66	Liberty County	114,950	120,000	64,850
67	Madison County	77,500	68,400	62,500

Source: Florida Housing Data Clearinghouse  
<http://flhousingdata.shimberg.ufl.edu>



Unemployment Rate by County (December)			
	2013	2014	2015
1 Hendry	9.9	9.3	8.3
2 Citrus	8.7	7.8	6.6
3 Sumter	8.3	7.6	6.6
4 Highlands	8.5	7.5	6.4
5 Putnam	9.0	7.6	6.2
6 Gadsden	8.3	7.4	6.1
7 Glades	6.8	6.8	6.1
8 Hernando	8.0	7.1	6.0
9 Indian River	8.2	6.4	5.9
10 Taylor	7.2	6.7	5.9
11 Miami-Dade	6.8	6.1	5.8
12 Marion	7.6	6.6	5.7
13 Calhoun	7.0	6.3	5.6
14 Hardee	7.0	6.5	5.6
15 Flagler	7.4	6.5	5.5
16 Dixie	7.5	6.5	5.4
17 Okeechobee	7.5	6.5	5.4
18 Polk	7.1	6.4	5.4
19 Saint Lucie	8.7	6.4	5.4
20 Desoto	6.9	6.2	5.3
21 Madison	7.3	6.5	5.3
22 Bay	6.9	6.4	5.2
23 Brevard	7.3	6.2	5.2
24 Holmes	7.1	6.4	5.2
25 Jackson	6.4	6.0	5.2
26 Jefferson	6.8	6.1	5.2
27 Washington	6.9	6.3	5.2
28 Charlotte	6.8	6.0	5.1
29 Levy	7.1	6.0	5.1
30 Liberty	6.4	5.7	5.1
31 Pasco	6.8	6.0	5.1
<b>32 Escambia</b>	<b>6.5</b>	<b>5.8</b>	<b>5.0</b>
33 Osceola	6.9	6.0	5.0
34 Volusia	7.2	6.1	5.0
35 Gilchrist	7.1	5.8	4.9
36 Suwannee	6.2	5.9	4.9
37 Duval	6.5	5.9	4.8
38 Gulf	6.3	5.6	4.8
39 Lake	6.5	5.7	4.7
40 Martin	6.2	5.3	4.7
41 Baker	6.5	5.6	4.6
42 Columbia	6.8	5.7	4.6
43 Collier	5.9	5.1	4.5
44 Palm Beach	6.1	4.8	4.5
45 Broward	5.8	5.2	4.4
46 Leon	5.4	4.9	4.4
47 Manatee	5.7	5.0	4.4
48 Nassau	5.9	5.3	4.4
49 Santa Rosa	5.6	4.8	4.4
50 Walton	5.6	5.1	4.4
51 Bradford	5.5	5.0	4.3
52 Clay	5.6	5.1	4.3
53 Franklin	5.6	5.5	4.3
54 Hillsborough	5.8	5.1	4.3
55 Lee	6.1	5.1	4.3
56 Orange	5.9	5.2	4.3
57 Pinellas	5.8	5.1	4.3
58 Sarasota	5.9	5.1	4.3
59 Union	6.1	5.4	4.3
60 Seminole	5.7	5.1	4.2
61 Okaloosa	5.3	4.9	4.1
62 Wakulla	5.4	4.6	4.1
63 Alachua	5.2	4.6	4.0
64 Lafayette	5.0	5.0	3.9
65 Hamilton	8.1	6.2	3.8
66 Saint Johns	4.8	4.0	3.5
67 Monroe	4.3	3.7	3.1

Source: US Department of Labor, Bureau of Labor Statistics  
<http://data.bls.gov>



County Inmate Population and per Capita Rates (at April 1)							
County	2013	2014	2015	Percent Change 13 to 14    14 to 15		2015 Population	2015 Inmates per Capita
1 Union	4,809	4,843	4,903	0.71%	1.24%	15,918	0.3080
2 Liberty	1,758	1,829	1,771	4.04%	-3.17%	8,698	0.2036
3 Gulf	3,358	3,445	3,221	2.59%	-6.50%	16,346	0.1971
4 Lafayette	1,703	1,724	1,647	1.23%	-4.47%	8,664	0.1901
5 Hamilton	2,452	2,287	2,489	-6.73%	8.83%	14,630	0.1701
6 Jackson	7,731	7,784	7,650	0.69%	-1.72%	50,458	0.1516
7 Franklin	1,706	1,837	1,774	7.68%	-3.43%	11,840	0.1498
8 Taylor	3,391	3,172	3,058	-6.46%	-3.59%	22,824	0.1340
9 Calhoun	1,692	1,703	1,617	0.65%	-5.05%	14,549	0.1111
10 Bradford	2,893	2,836	2,926	-1.97%	3.17%	27,310	0.1071
11 Wakulla	3,466	3,546	3,300	2.31%	-6.94%	31,283	0.1055
12 Washington	2,443	2,544	2,534	4.13%	-0.39%	24,975	0.1015
13 Dixie	1,281	1,290	1,536	0.70%	19.07%	16,468	0.0933
14 Madison	1,655	1,640	1,585	-0.91%	-3.35%	19,200	0.0826
15 Baker	2,056	2,021	2,098	-1.70%	3.81%	27,017	0.0777
16 Jefferson	1,119	1,130	1,119	0.98%	-0.97%	14,519	0.0771
17 Glades	970	980	981	1.03%	0.10%	12,853	0.0763
18 Sumter	8,750	8,401	8,528	-3.99%	1.51%	115,657	0.0737
19 Holmes	1,549	1,530	1,457	-1.23%	-4.77%	19,902	0.0732
20 DeSoto	1,940	2,578	2,491	32.89%	-3.37%	34,777	0.0716
21 Gadsden	2,810	3,175	3,285	12.99%	3.46%	48,315	0.0680
22 Hardee	1,908	1,919	1,867	0.58%	-2.71%	27,645	0.0675
23 Suwannee	2,806	2,949	2,920	5.10%	-0.98%	44,452	0.0657
24 Columbia	4,010	4,106	4,126	2.39%	0.49%	68,163	0.0605
25 Okeechobee	1,973	2,012	2,013	1.98%	0.05%	40,052	0.0503
26 Gilchrist	847	846	681	-0.12%	-19.50%	16,839	0.0404
27 Santa Rosa	4,922	4,964	5,456	0.85%	9.91%	213,566	0.0255
28 Walton	1,520	1,547	1,459	1.78%	-5.69%	60,687	0.0240
29 Marion	5,566	5,642	5,732	1.37%	1.60%	341,205	0.0168
30 Martin	1,946	2,034	1,939	4.52%	-4.67%	150,062	0.0129
<b>31 Escambia</b>	<b>2,682</b>	<b>2,706</b>	<b>2,598</b>	<b>0.89%</b>	<b>-3.99%</b>	<b>306,944</b>	<b>0.0085</b>
32 Charlotte	1,285	1,289	1,261	0.31%	-2.17%	167,141	0.0075
33 Okaloosa	1,462	1,359	1,348	-7.05%	-0.81%	191,898	0.0070
34 Bay	1,159	1,150	1,176	-0.78%	2.26%	173,310	0.0068
35 Putnam	481	483	485	0.42%	0.41%	72,756	0.0067
36 Alachua	1,269	1,316	1,290	3.70%	-1.98%	254,893	0.0051
37 Polk	3,300	3,314	3,033	0.42%	-8.48%	633,052	0.0048
38 Leon	1,408	1,381	1,258	-1.92%	-8.91%	284,443	0.0044
39 Volusia	1,878	1,950	1,932	3.83%	-0.92%	510,494	0.0038
40 Miami-Dade	9,554	9,427	9,284	-1.33%	-1.52%	2,653,934	0.0035
41 Lake	1,070	1,057	1,105	-1.21%	4.54%	316,569	0.0035
42 Hernando	521	520	483	-0.19%	-7.12%	176,819	0.0027
43 Orange	3,351	3,146	3,206	-6.12%	1.91%	1,252,396	0.0026
44 Palm Beach	3,169	2,923	2,937	-7.76%	0.48%	1,378,417	0.0021
45 Pasco	778	787	807	1.16%	2.54%	487,588	0.0017
46 Pinellas	1,272	1,146	1,025	-9.91%	-10.56%	944,971	0.0011
47 Osceola	315	318	313	0.95%	-1.57%	308,327	0.0010
48 Citrus	136	144	137	5.88%	-4.86%	141,501	0.0010
49 Nassau	70	70	72	0.00%	2.86%	76,536	0.0009
50 Monroe	68	63	61	-7.35%	-3.17%	74,206	0.0008
51 Duval	530	685	644	29.25%	-5.99%	905,574	0.0007
52 Highlands	23	24	67	4.35%	179.17%	100,748	0.0007
53 Hillsborough	793	901	791	13.62%	-12.21%	1,325,563	0.0006
54 Broward	958	1,012	1,046	5.64%	3.36%	1,827,367	0.0006
55 Seminole	158	160	88	1.27%	-45.00%	162,925	0.0005
56 Manatee	182	149	188	-18.13%	26.17%	349,334	0.0005
57 St. Johns	216	192	180	-11.11%	-6.25%	392,090	0.0005
58 Lee	260	235	283	-9.62%	20.43%	665,845	0.0004
59 Brevard	526	251	211	-52.28%	-15.94%	561,714	0.0004
60 St. Lucie	125	122	125	-2.40%	2.46%	442,903	0.0003
61 Collier	49	53	42	8.16%	-20.75%	343,802	0.0001
62 Sarasota	6	6	6	0.00%	0.00%	287,749	0.0000
63 Clay	0	-	-			201,277	0.0000
64 Flagler	0	-	-			101,353	0.0000
65 Hendry	0	-	-			38,096	0.0000
66 Indian River	0	-	-			143,326	0.0000
67 Levy	0	-	-			40,448	0.0000

Source: State of Florida, Office of Economic and Demographic Research (<http://edr.state.fl.us>)



Criminal Offenses Counties by Crime Rate 2015			
	Total Offenses	Violent Offense	Crime per 100,000 pop
1 Miami Dade	116,311	16,577	4,382.6
2 Broward	65,601	7,745	3,589.9
3 Orange	56,959	8,685	4,548.0
4 Palm Beach	47,769	6,539	3,465.5
5 Pinellas	40,391	4,592	4,274.3
6 Duval	39,917	5,907	4,407.9
7 Hillsborough	31,390	4,611	2,368.1
8 Volusia	18,308	2,485	3,586.8
9 Polk	18,167	2,195	2,869.7
10 Brevard	17,944	2,988	3,194.5
11 Leon	15,177	2,477	5,335.7
12 Lee	15,074	2,488	2,263.9
<b>13 Escambia</b>	<b>14,533</b>	<b>2,160</b>	<b>4,734.7</b>
14 Pasco	13,033	1,652	2,673.0
15 Seminole	11,605	1,548	2,620.2
16 Manatee	11,354	2,137	3,209.1
17 Sarasota	9,676	1,048	2,496.2
18 Osceola	9,432	1,344	3,059.1
19 Alachua	8,915	1,546	3,497.5
20 Lake	8,520	1,032	2,691.4
21 Marion	8,370	1,237	2,453.1
22 Bay	7,865	953	4,538.1
23 St. Lucie	6,729	882	2,338.5
24 Collier	5,843	1,025	1,699.5
25 Okaloosa	5,699	774	2,969.8
26 Hernando	4,443	528	2,512.7
27 Clay	4,216	580	2,094.6
28 St. Johns	4,046	425	1,894.5
29 Indian River	3,940	391	2,749.0
30 Charlotte	2,937	347	1,757.2
31 Martin	2,879	411	1,918.5
32 Monroe	2,838	365	3,824.5
33 Highlands	2,721	300	2,700.8
34 Putnam	2,602	438	3,576.3
35 Columbia	2,497	475	3,663.3
36 Citrus	2,331	419	1,647.3
37 Santa Rosa	2,106	285	1,292.6
38 Flagler	2,090	282	2,060.9
39 Hendry	1,562	286	4,100.2
40 Walton	1,557	209	2,565.6
41 Sumter	1,415	280	1,223.4
42 Okeechobee	1,333	159	3,328.2
43 Levy	1,154	381	2,853.0
44 Nassau	1,105	97	1,443.8
45 Jackson	1,065	189	2,110.7
46 Gadsden	1,039	189	2,150.5
47 De Soto	913	149	2,625.3
48 Taylor	696	255	3,049.4
49 Suwannee	669	147	1,505.0
50 Madison	643	203	3,349.0
51 Wakulla	619	102	1,978.7
52 Hardee	531	72	1,920.8
53 Baker	499	125	1,847.0
54 Dixie	431	71	2,617.2
55 Hamilton	427	70	2,918.7
56 Bradford	399	97	1,461.0
57 Washington	397	48	1,589.6
58 Gulf	324	76	1,982.1
59 Jefferson	303	139	2,086.9
60 Franklin	270	25	2,280.4
61 Holmes	253	50	1,271.2
62 Glades	232	35	1,805.0
63 Calhoun	113	28	776.7
64 Union	96	22	603.1
65 Lafayette	80	22	923.4
66 Gilchrist	19	9	--
67 Liberty	--	0	--

Source: Florida Department of Law Enforcement website





## **BUDGET PHILOSOPHY AND PROCESS**

### **PHILOSOPHY**

Escambia County is committed to providing high levels of service to its residents, at the lowest possible cost, in order to minimize taxpayer burden. By law, the County's Budget must be in balance, both on an overall basis and within each of the funds.

### **PROCESS**

#### **Fiscal Year**

Escambia County's budget is based on a fiscal, rather than calendar year. The fiscal year begins on October 1 and ends on September 30. Fiscal year 2016/17 runs from October 1, 2016 through September 30, 2017.

#### **Statutory Requirements**

In the State of Florida, county budgets are governed by State Statutes. Chapter 129 of the Florida Statutes, entitled "County Annual Budget", specifically directs (among other requirements) that a budget be prepared annually and that it be balanced, and that in no case shall total appropriations of any budget be exceeded (Florida Statutes 129.07).

#### **Funds Included**

The County's Budget is consolidated and presents planned disposition of all available resources in all funds. The County Commissioners' adopted budget serves as the County's financial plan for the ensuing fiscal year.

#### **Basis of Budgeting/Accounting**

The budget is prepared by fund, function, and department, and is adopted on a basis consistent with GAAP as required by F.S. 129. The budget is also reported in the county-wide financial statements in a manner consistent with GAAP in the audited financial statements. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The modified accrual basis of accounting and budgeting is used for Governmental Funds (General, Special Revenue, Debt Service and Capital Projects). Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which services or goods are received and liabilities are incurred.

Revenue is considered available when it is collectable during the current period, and the actual collection will occur either during the current period, or after the end of the period but in time to pay current year-end liabilities. Generally, property taxes, grants, and inter-fund transfers are accounted and budgeted for on a modified accrual basis. Revenue is generally considered to be measurable if it has the ability to provide a reasonable estimate of actual cash flow. Expenditures, for the most part, are recorded on an accrual basis because they are measurable when they are incurred.

In Proprietary Funds (Enterprise and Internal Service), the accrual basis of accounting and budgeting is used. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenditures are recognized in the accounting period in which they are incurred.



### **Adoption Process**

The annual budget process is based on Florida statutory requirements.

During March, the Office of Management and Budget, in conjunction with input received from the Departments/Divisions, prepares revenue forecasts and updates revenue projections for the budget year. Departments, State and Outside Agencies, and Constitutional Officers then complete their budget proposals and after review by the Office of Management and Budget, these are presented to the Budget Review Committee. The Office of Management and Budget prepares the County Administrator's Proposed Budget for presentation to the Board of County Commissioners in July.

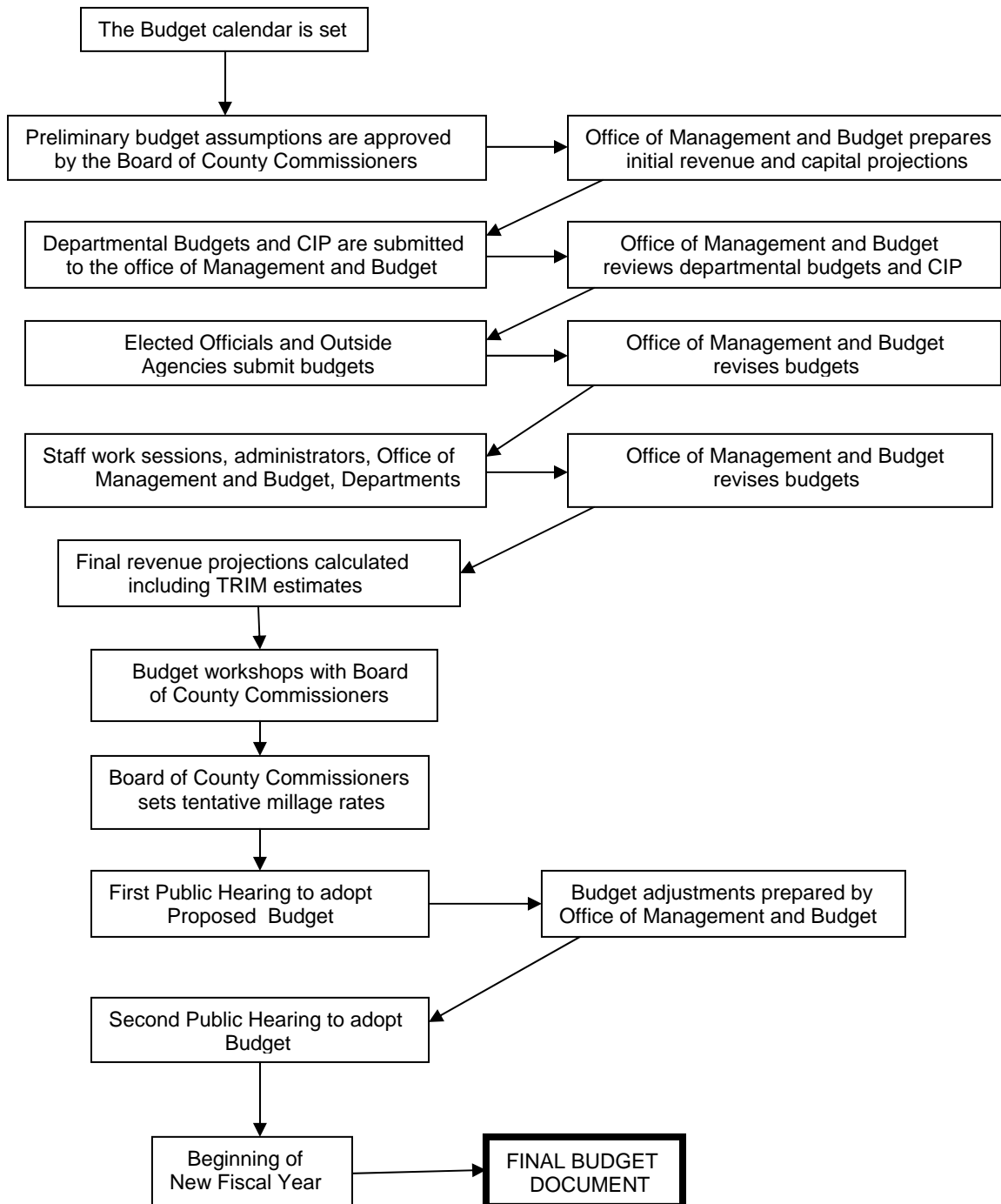
The Board holds budget Work Sessions during July to review the County Administrator's Proposed Budget and provides direction in developing the Proposed Budget which is made available to the public and forms the basis for the First Public Hearing in September. Any changes directed by the Board at the First Public Hearing are incorporated into the Tentative Final budget which forms the basis for the Second Public Hearing in September.

During the Second Public Hearing, the board adopts a resolution stating the millage rates to be levied and adopts the final Budget. The Adopted Budget becomes effective October 1.





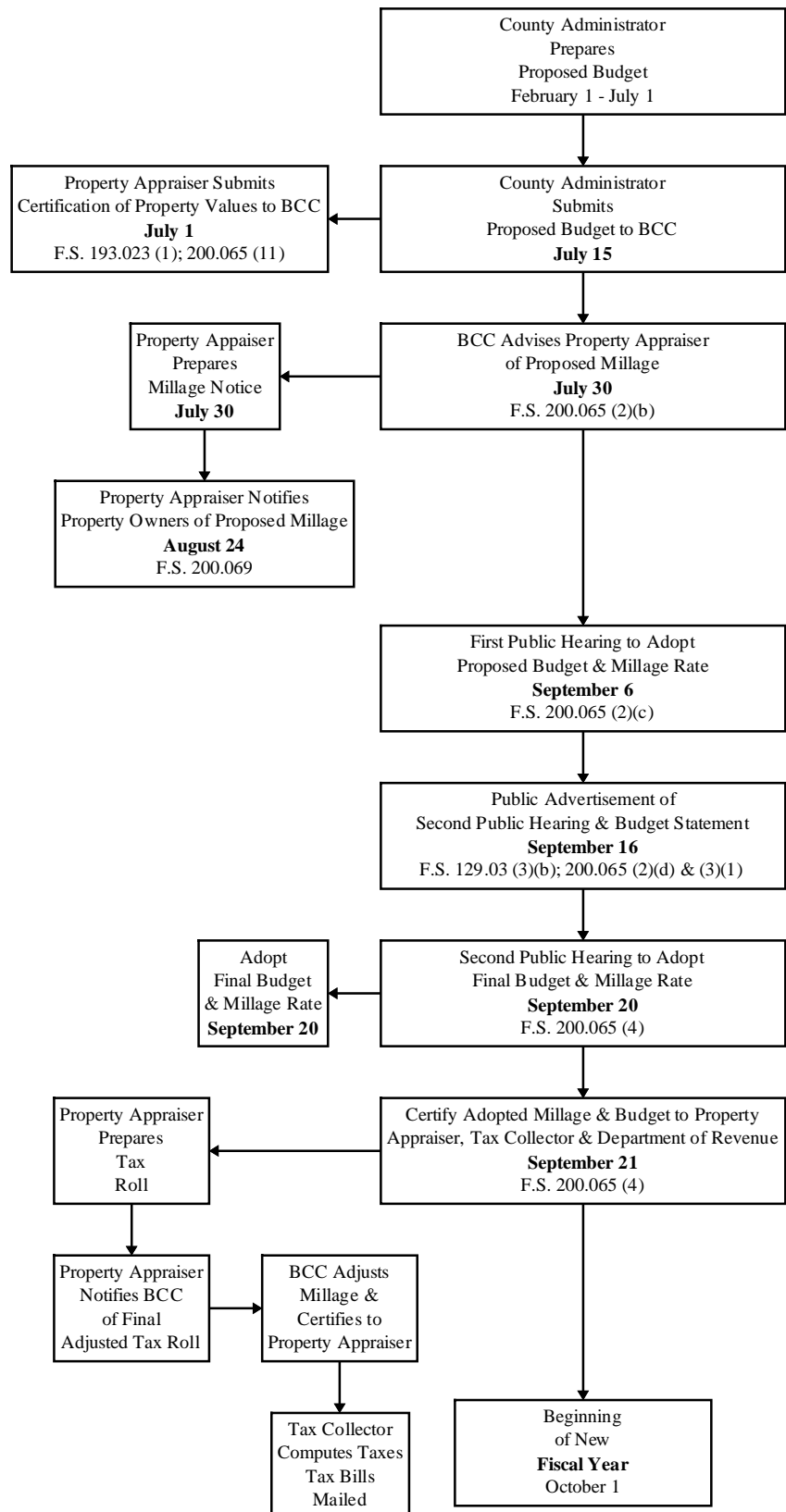
## BUDGET PROCESS







## BUDGET CALENDAR







## **FINANCIAL POLICIES RELATING TO FY 2016/17 BUDGET**

Escambia County's FY 2016/2017 Budget has been developed using the financial policies adopted by the Board of County Commissioners and further described in this segment of the budget document and is intended to facilitate management actions on financial decisions, as well as to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following beneficial results:

- provide a concise reference guide for consideration of County financial matters
- direct attention to overall financial condition rather than a narrow focus on single issues
- exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors and rating agencies
- demonstrate a compliance with applicable Florida Statutory requirements.

The financial policies on the following pages are grouped into the following categories:

### **I. Budget Policies**

### **II. Revenue Policies**

### **III. Expenditure Policies**

### **IV. Reserve Policies**

### **V. Debt Policies**

### **VI. Capital Improvement Policies**

## **I. BUDGET POLICIES:**

### **Balanced Budget**

The County's Annual Budget shall be balanced; that is, the total of the estimated receipts, including balances brought forward, shall equal the total of the appropriations and reserves (Florida Statutes, 129.01(2)(b)).

### **Budget Adoption**

The County's Annual Budget shall be adopted by the Board of County Commissioners at a fund level.

### **Estimates of Receipts**

The estimated receipts shall include 95% of all receipts reasonably to be anticipated from all sources, including taxes to be levied, and 100% of balance to be brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a).)



## **Budget Transfers**

Section 129.06, Florida Statutes provides that the Board of County Commissioners may establish procedures by which the designated Budget Officer may authorize certain intradepartmental budget amendments with certain exceptions, provided that the total appropriation of the departments is not changed. Pursuant to this authority and pursuant to the Home Rule authority of the Board of County Commissioners, the following procedures have been adopted.

- All requests for the approval of intradepartmental budget amendments shall be signed by the County Administrator who is the designated Budget Officer.
- All requests shall identify the funds to be transferred, the Account Title, the affected Cost Center, the appropriate Object Code, and the justification for the transfer. Each request that must be approved by the Board of County Commissioners shall include a certification by the County Administrator that the requested transfer is consistent with the functions and duties of the department involved and that need for the appropriation to be increased exceeds or outweighs the importance of the appropriation to be decreased.
- All requests for intradepartmental budget transfers shall be consistent with the provisions of Chapter 129, Florida Statutes. To that end, no budget amendment shall transfer funds encumbered by prior obligations of the department.
- Upon receipt of a request for approval of an intradepartmental budget amendment, the Office of Management and Budget shall consult the department director to determine that there are sufficient unencumbered funds to fully fund the amount to be transferred.
- Upon determination that all of the requirements of the policy have been met, the County Administrator/Budget Officer may execute his approval of the proposed intradepartmental budget amendment transfer. The approved budget amendment is then filed with the Clerk of the Circuit Court and becomes a part of the County Budget.

Notwithstanding the policy as detailed above, no budget amendment relating to the following matters shall be approved by the County Administrator/Budget Officer without prior approval of the Board of County Commissioners.

- Budget amendment requests increasing total personal services appropriated with each Department/Elected Official.
- Budget amendment requests affecting the General Fund and Transportation Trust Fund reserve for contingencies.

Budget amendment requests that involve capital items must specifically identify all such requested capital items being purchased and must indicate whether or not those items were appropriated within the annual budget process.

## **New Positions**

Partial year funding requests for new permanent full-time positions subsequent to approval of FY 2016/17 Budget must be specifically authorized by the Board of County Commissioners as a special or emergency need.

## **II. REVENUE POLICIES:**

### **1. General Revenue Policy**

Estimated revenue and fee schedules are reviewed as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) and is updated annually.



Proposed fee increases are based upon the following:

- Fee policies applicable to each fund or activity
- The related cost of the service provided
- The impact of inflation in the provision of services
- Equity of comparable fees

**2. Revenue Summaries**

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

**3. Ad Valorem Taxes**

The use of ad valorem tax revenues will be generally limited to the General Fund.

**4. Gas Taxes**

The use of gas tax revenues will be generally limited to the following funds:

Mass Transit  
Transportation  
FTA Capital  
Road Assessment Program

**5. Sales Taxes**

The use of sales tax revenues will be generally limited to the following funds:

General  
Local Option Sales Tax  
Sales Tax Debt Service

**6. Tourist Development Tax**

The use of tourist development tax revenues will be generally limited to the Tourist Development Fund, Tourist Development Tax Debt Service and Civic Center operations, renewal and replacement.

**7. Grants**

Only such grants as can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its budget to reflect additional grants received during the budget year.

**8. Restricted Revenues - Bonds**

Revenues which have been pledged to bondholders will be restricted and shall conform in every respect to bond covenants.

**9. County-wide Revenues**

Revenues collected on a County-wide basis will be generally allocated only to funds which provide County-wide services.





**10. User Fees**

User fees, where appropriate, should be established to offset the cost of providing specific services, and will be reviewed annually.

**11. Fund Balance**

The amount of cash (or working capital) within a fund remaining at the close of one fiscal year, after deducting encumbrances and established reserves, which then becomes available to help finance the budget in the ensuing year.

**III. EXPENDITURE POLICIES:**

**1. Community Service/Outside Agencies**

As part of its annual budget process, the County identifies amounts to be granted to various community service/outside agencies which provide valuable services to the County residents.

**2. Grant Supported County Programs**

The County conducts a variety of programs which depend on outside grants to the County for partial funding.

**3. Performance Measures**

The County will develop "Performance Measures" for each of its departments in order to provide criteria to use in evaluating departmental operations and requests for increased funding levels.

**4. Categorization of Services**

The County will segregate its budget into two distinct categories, in order to set priorities for allocating available revenues. The categories can be generally defined as follows:

**Basic Services** - These are services which are best performed at the County level and are most closely linked to protecting the health and safety of citizens. Legally mandated services or commitments are also included in this category.

**Program Enhancements** - An improvement and/or enhancement to the programmatic service level.

**IV. RESERVE POLICIES:**

A formally adopted reserve policy is an important factor in maintaining the fiscal health of Escambia County. There are three primary types of reserves:

**Operating Reserves**  
**Capital Reserves**  
**Debt Reserves**

The degree of need for these reserves differ based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds.

**1. Operating Reserve**

It is the goal of the County to maintain an adequate undesignated reserve of ten percent (10%) to provide a buffer against revenue shortfalls and cash flow.



## **2. Capital Reserves**

Capital reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the annual budget is adopted.

## **3. Debt Reserves**

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves are essential in maintaining good bond ratings and the marketability of bonds. The amount of debt reserves is established by bond indenture in association with each bond issuance.

These policy statements are intended to apply to various funds of the County. It is recognized that various federal, state, and local laws and regulations and specific financial policies, may supersede these policies.

## **V. DEBT POLICIES:**

A formal debt policy is an important factor to insure the most efficient methods of financing are utilized by the County resulting in the lowest total cost of borrowing. It is the County's policy to use competitive bidding, whenever possible, for all debt issued by the County. The complexity of the debt issuance process varies depending on the type of financing requiring the County to employ qualified consultants (bond counsel, financial advisor, independent accountants, etc.) to assist the County in obtaining the most cost effective financing.

County staff and consultants should follow the following guidelines in structuring each debt issuance.

### **1. Method of Financing**

The County will use a "pay as you go" policy unless internal funding is not sufficient to meet capital needs or a significant portion of the benefit of a project will be realized by future citizens.

#### **Financing Parameters (Guidelines)**

- 2.** Projects will not be financed for greater than the useful life of the improvement.
- 3.** Whenever economically feasible, the County will use Non Ad Valorem Revenue, special assessment, or other self-supporting bonds instead of General Obligating Bonds.
- 4.** The County will utilize the competitive method of sale unless one or more of the following conditions exists:
  1. Unstable market conditions which require flexibility in pricing or precise timing which would not be expected through a competitive sale.
  2. Concerns regarding credit quality and availability of credit enhancements.
  3. Security for repayment is new, unproven, or may be perceived as unreliable by the market.
  4. Innovative, complex, or unusual structuring techniques are required.
  5. Changes or anticipated changes in laws or regulations would make the prompt sale of the bonds desirable.
- 5.** Credit enhancement will be utilized when necessary to lower total borrowing costs.
- 6.** The County will competitively bid investment of escrow funds for advance refunding if it is expected that bids will result in lower costs and the required securities are available in the market, except when obligations are purchased directly from the Federal Government.



7. The County will include debt issuance plans in its long term capital plan.

**VI. CAPITAL IMPROVEMENT POLICIES:**

1. **Five-Year Program**

The County will develop a five-year Capital Improvements Program (CIP) as part of each year's annual budget process, and will make all capital improvements in accordance with the adopted annual County budget. The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the five-year program.

2. **Operating Costs**

The costs of operating and maintaining all proposed projects will be identified and incorporated into five-year financial projections for operations.

3. **Capital Financing**

The County Administrator will determine, and recommend to the Board, the least costly financing method for all capital projects.

4. **Renewal and Replacement**

The County shall develop and implement a program for identifying, scheduling, and budgeting the renewal and replacement requirements of capital facilities.

**COUNTY OF ESCAMBIA  
FY 2016/17 BUDGET SUMMARY**



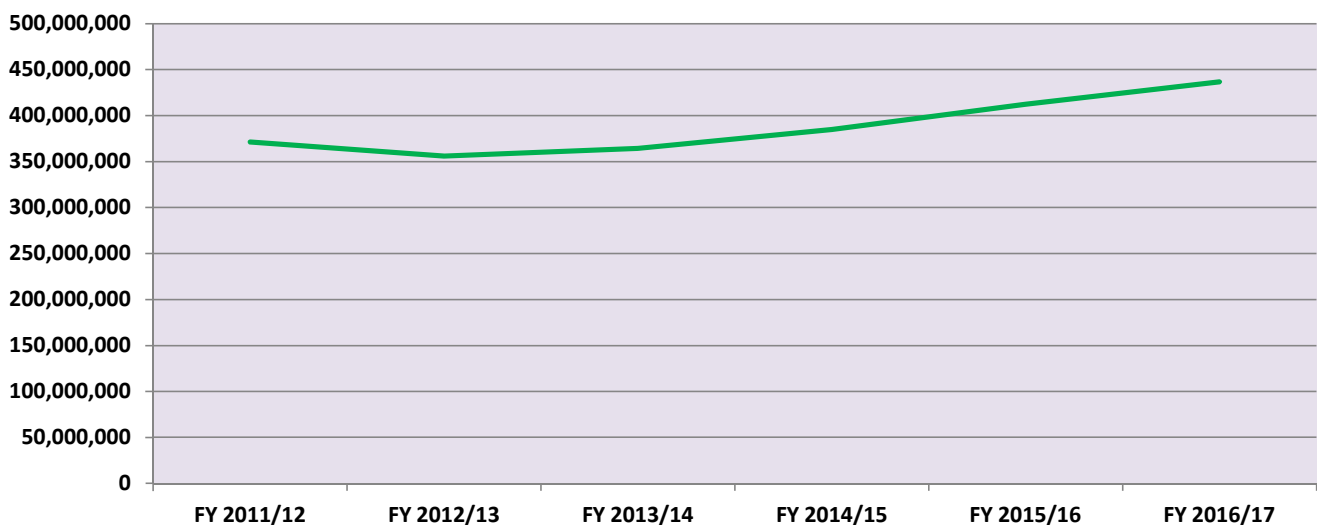
	Adopted FY 2011/12	Adopted FY 2012/13	Adopted FY 2013/14	Adopted FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17
<b>PROPERTY TAX RATES (In Mills)</b>						
Countywide Operating	6.976	6.976	6.617	6.617	6.617	6.617
Law Enforcement MSTU	0.685	0.685	0.685	0.685	0.685	0.685
Library MSTU	0	0	0.359	0.359	0.359	0.359
Community Service MSTU	0	0	0	0	0	0
General MSTU	0	0	0	0	0	0
<b>Total</b>	<b>7.661</b>	<b>7.661</b>	<b>7.661</b>	<b>7.661</b>	<b>7.661</b>	<b>7.661</b>
<b>VALUE OF ONE MILL (In Thousands)</b>						
Countywide	13,296,902	13,425,794	13,571,867	14,222,700	14,557,791	15,423,600
Unincorporated	9,602,329	9,403,344	9,484,921	9,930,829	10,152,860	10,766,405
<b>BUDGET SUMMARY</b>						
Personal Services	58,704,710	57,622,424	89,505,727	96,320,442	105,395,342	110,368,616
Operating	93,160,089	98,282,593	107,671,182	116,729,568	120,995,967	128,176,635
Capital	44,383,480	35,784,616	35,975,509	35,380,916	39,643,805	39,971,102
Debt Service	11,030,777	8,883,294	8,615,543	10,837,600	12,167,660	11,562,390
Grants and Aids	28,873,725	22,865,319	20,314,121	18,048,055	22,868,160	24,040,161
Non-Operating	135,197,184	132,663,890	102,437,973	107,619,470	111,130,286	122,462,624
<b>Totals</b>	<b>371,349,965</b>	<b>356,102,136</b>	<b>364,520,055</b>	<b>384,936,051</b>	<b>412,201,220</b>	<b>436,581,528</b>
<b>BUDGET BY FUNCTION</b>						
General Government	103,751,424	108,406,254	99,471,469	110,900,398	114,023,832	118,874,739
Public Safety	48,420,726	46,177,740	80,328,939	87,876,024	93,200,869	105,404,048
Physical Environment	17,695,215	16,878,468	19,370,550	16,108,660	20,218,375	21,609,686
Transportation	46,952,703	43,444,040	46,452,549	48,654,592	55,096,630	52,468,950
Economic Environment	25,999,848	17,378,518	18,241,717	15,944,752	20,908,189	22,868,025
Human Services	2,291,956	2,732,409	2,295,666	2,528,135	3,114,105	3,426,156
Culture/Recreation	10,220,166	9,737,663	15,703,979	16,979,390	15,616,803	16,322,176
Criminal Court Costs	4,524,659	3,495,937	5,462,494	3,891,539	3,858,402	4,041,583
Non-Departmental	111,493,268	107,851,107	77,192,692	82,052,561	86,164,015	91,566,165
<b>Totals</b>	<b>371,349,965</b>	<b>356,102,136</b>	<b>364,520,055</b>	<b>384,936,051</b>	<b>412,201,220</b>	<b>436,581,528</b>

**COUNTY OF ESCAMBIA  
FY 2016/17 BUDGET SUMMARY**



	Adopted FY 2011/12	Adopted FY 2012/13	Adopted FY 2013/14	Adopted FY 2014/15	Adopted FY 2015/16	Adopted FY 2016/17
<b>BUDGET SOURCES</b>						
Beginning Fund Balance	50,690,964	41,541,525	39,902,987	44,413,101	55,106,363	53,518,307
Revenue:						
Ad Valorem	99,330,134	100,092,915	96,295,430	100,907,115	104,939,534	109,425,234
Other Taxes	63,415,155	63,657,252	73,577,193	75,208,213	76,658,492	79,187,028
Licenses and Permits	14,606,035	15,448,206	16,007,760	16,465,240	18,515,780	21,896,665
Intergovernmental	54,306,737	47,178,148	50,064,090	48,950,148	53,504,388	57,517,565
Charges for Services	64,096,635	64,444,487	69,628,344	76,882,348	79,124,797	85,818,600
Fines and Forfeitures	235,000	227,500	326,000	322,400	361,700	397,500
Miscellaneous Revenues	24,669,305	23,512,103	18,718,251	21,787,486	23,990,166	28,820,629
<b>TOTAL SOURCES OF FUNDS</b>	<b>371,349,965</b>	<b>356,102,136</b>	<b>364,520,055</b>	<b>384,936,051</b>	<b>412,201,220</b>	<b>436,581,528</b>
<b>BUDGET USES</b>						
Personal Services	58,704,710	57,622,424	89,505,727	96,320,442	105,395,342	110,368,616
Operating	93,160,089	98,282,593	107,671,182	116,729,568	120,995,967	128,176,635
Capital	44,383,480	35,784,616	35,975,509	35,380,916	39,643,805	39,971,102
Debt Service	11,030,777	8,883,294	8,615,543	10,837,600	12,167,660	11,562,390
Grants and Aids	28,873,725	22,865,319	20,314,121	18,048,055	22,868,160	24,040,161
Non-Operating	135,197,184	132,663,890	102,437,973	107,619,470	111,130,286	122,462,624
<b>TOTAL USES OF FUNDS</b>	<b>371,349,965</b>	<b>356,102,136</b>	<b>364,520,055</b>	<b>384,936,051</b>	<b>412,201,220</b>	<b>436,581,528</b>

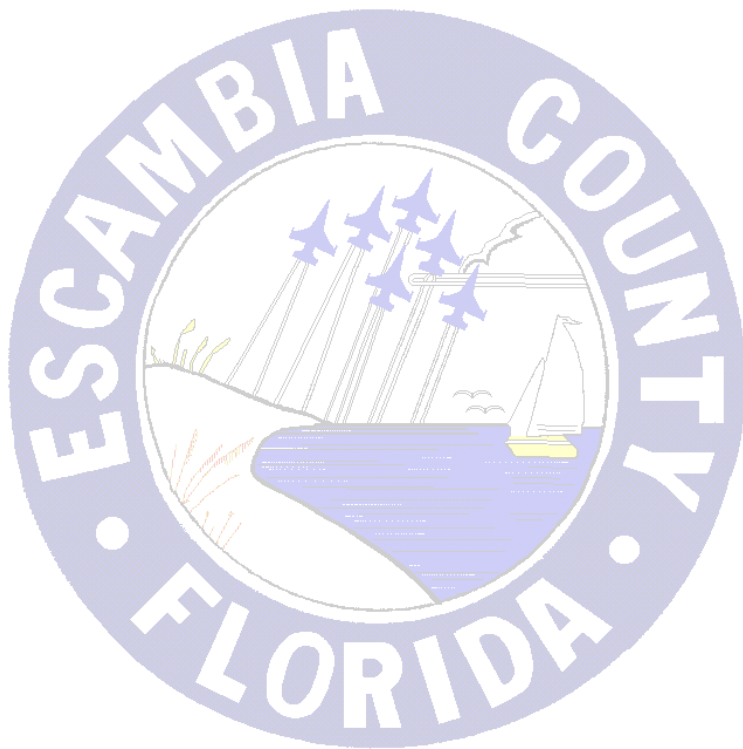
**ANNUAL ADOPTED BUDGET AND USES OF FUNDS**



**COUNTY OF ESCAMBIA  
BUDGET FUND SUMMARY  
FISCAL YEAR 2016/17**



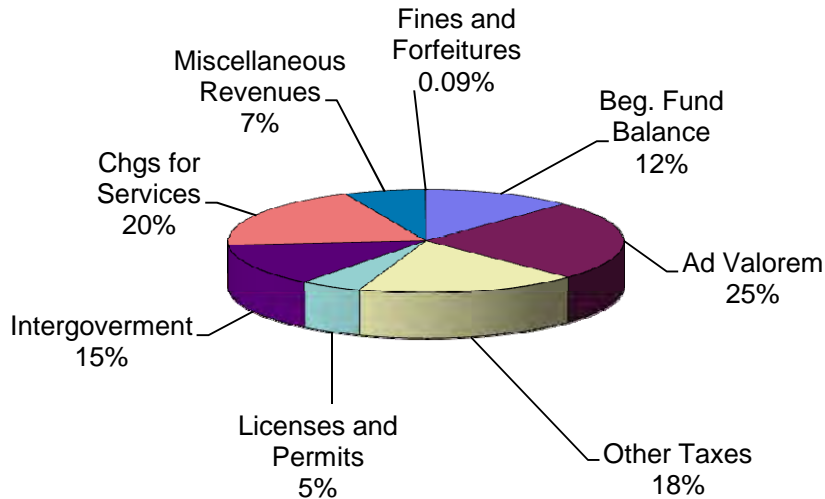
Fund	Fund #	FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	
		Actual	Actual	Actual	Adopted	Appropriations	Revenues
General	001	148,237,694	148,515,770	158,630,436	189,569,576	199,287,522	199,287,522
Escambia County Restricted	101	355,539	453,996	491,633	542,983	605,801	605,801
Economic Development	102	774,888	1,839,476	1,134,401	640,000	655,000	655,000
Code Enforcement	103	2,168,353	2,167,957	2,391,714	1,840,992	1,919,000	1,919,000
Mass Transit	104	9,245,441	10,474,039	12,610,689	10,908,043	12,715,000	12,715,000
Mosquito and Arthropod	106	12,346	34,891	30,668	31,540	33,540	33,540
Tourist Promotion	108	7,513,450	8,316,778	9,028,965	8,245,000	10,300,026	10,300,026
Other Grants Projects	110	2,599,201	2,349,728	1,739,830	1,481,976	866,219	866,219
Jail Inmate Commissary	111	0	1,223,633	766,501	760,000	902,500	902,500
Disaster Relief Fund	112	0	8,393,813	7,821,688	0	0	0
Library Fund	113	0	4,318,764	4,852,609	5,268,060	5,488,218	5,488,218
Misdemeanor Probation	114	2,361,110	2,231,930	3,537,649	2,604,756	2,880,325	2,880,325
Article V Fine & Forfeiture Fund	115	2,717,736	3,053,324	3,344,089	3,518,687	3,865,583	3,865,583
Development Review Fee	116	356,722	393,473	384,211	437,555	501,600	501,600
Perdido Key Beach Mouse In Lieu Fee	117	0	0	2,061,780	0	0	0
Gulf Coast Restoration Fund	118	0	0	0	0	60,311	60,311
SHIP	120	337,125	650,212	954,120	2,675,276	5,506,347	5,506,347
Law Enforcement Trust	121	494,600	449,869	342,088	0	0	0
Escambia Affordable Housing	124	141,108	304,429	3,770	1,524,763	1,500,000	1,500,000
CDBG Entitlement	129	1,785,187	1,899,762	718,850	4,575,406	4,976,123	4,976,123
Handicapped Parking	130	14,579	14,406	11,430	28,500	14,250	14,250
Family Mediation	131	1,292	4,111	3,343	80,000	80,000	80,000
Fire Protection	143	11,024,726	12,030,664	12,950,784	15,366,636	17,847,086	17,847,086
E-911 Operations	145	1,460,255	1,925,005	1,452,201	1,344,250	1,344,250	1,344,250
HUD CDBG Housing Rehab Loan	146	0	1,216	6,232	50,000	50,000	50,000
HUD HOME	147	1,453,487	1,132,562	939,186	3,828,637	3,214,625	3,214,625
Community Redevelopment	151	1,713,647	1,244,804	1,482,029	2,216,674	2,304,759	2,304,759
Southwest Sector CRA	152	326,533	791,090	256,763	0	0	0
Bob Sikes Toll	167	3,015,086	2,634,346	2,818,448	3,116,000	3,301,250	3,301,250
Transportation Trust	175	20,455,232	20,121,694	22,004,800	21,211,498	22,083,999	22,083,999
MSBU Program Fund	177	1,186,688	691,875	724,710	878,507	1,170,601	1,170,601
Drainage Basin	181	197,361	115,826	171,221	71,676	99,653	99,653
Drainage Basins	182-199	0	0	0	0	0	0
Debt Service Fund	203	15,073,603	7,634,281	10,097,990	10,661,864	11,466,310	11,466,310
Capital Improvements Program	310	0	0	0	0	0	0
UMTA Capital	320	457,189	1,971,917	3,638,842	0	0	0
Capital Projects New Road Construction	333	0	29,262	0	0	0	0
Escambia County Toll Expressway	340	0	0	0	0	0	0
Local Option Sales Tax	350	0	0	0	0	0	0
Local Option Sales Tax II	351	0	0	0	0	0	0
Local Option Sales Tax III	352	33,779,081	39,170,491	36,200,747	34,146,533	34,652,731	34,652,731
Solid Waste	401	10,360,204	10,231,935	11,157,068	19,223,599	19,548,533	19,548,533
Inspection	406	1,876,077	2,069,211	2,685,692	2,471,585	2,477,097	2,477,097
Emergency Medical Services	408	10,091,672	11,019,840	15,896,169	18,910,673	19,478,737	19,478,737
Civic Center	409	6,582,557	6,560,115	6,684,435	6,889,946	7,583,649	7,583,649
Economic Development and Industrial Park	415	0	0	0	0	0	0
Workers Comp and Health and Life Self Insurance	501	30,997,561	44,734,685	44,205,364	37,080,029	37,800,883	37,800,883
CRA Expendable Trust	683	0	0	0	0	0	0
General Trust	882	0	0	0	0	0	0
<b>Total All Funds</b>		<b>329,167,329</b>	<b>361,201,181</b>	<b>384,233,146.69</b>	<b>412,201,220</b>	<b>436,581,528</b>	<b>436,581,528</b>







## REVENUE BY SOURCE



### **Beginning Fund Balance     \$53,518,307**

Includes beginning fund balances which are funds remaining at the end of the year after all bills have been paid and are incorporated as part of the subsequent year's budget, loan proceeds, and other non-revenue adjustments.

### **Ad Valorem                     \$109,425,234**

Taxes levied on the assessed value of real property (also known as "Property Taxes").

### **Other Taxes                     \$79,187,028**

Includes all sale or use taxes such as the Local Option Sales, Gas, Tourist Development, and Franchise Fees.

### **Licenses and Permits         \$21,896,665**

Fees collected from the sale of County licenses and permits.

### **Intergovernmental           \$57,517,565**

Includes all revenue received from federal, state, and other local government sources in the form of grants and shared revenues.

### **Charges for Services         \$85,818,600**

Charges for services performed by County Government such as landfill tip fees.

### **Fines and Forfeitures         \$397,500**

Includes revenues received from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations.

### **Miscellaneous Revenues     \$28,820,629**

Includes interest on County owned investments, sale of surplus assets, interfund transfers, statutory requirement to reduction of 5% of revenues, depreciation, and debt proceeds.





## MAJOR REVENUE SOURCES

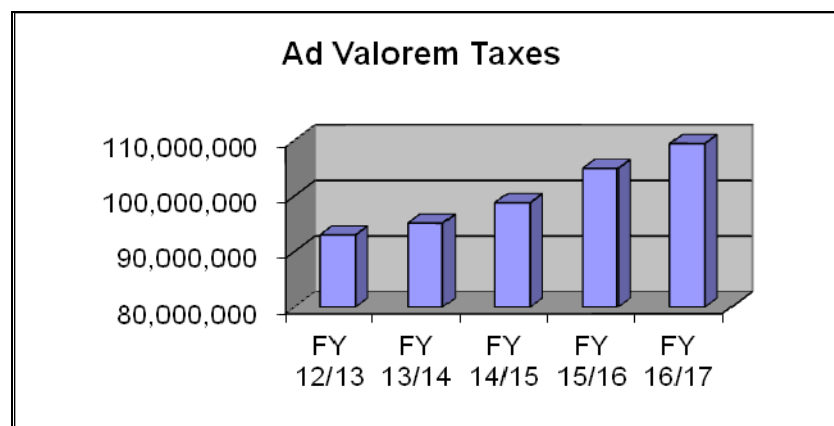
Detailed below are the County's major revenue sources along with a description, method of estimation and trend information. Together these revenue streams account for 84% of the County's total revenues of \$436,581,528.

### Ad Valorem Taxes

These taxes, also known as "property taxes" are taxes levied per \$1,000 value of assessed real and tangible personal property based on the millage rate adopted annually by the Board of County Commissioners. The millage rate, also known as the property tax rate, is applied to these taxable values to calculate the property tax to be paid. Ad Valorem taxes are the greatest source of revenue for the County accounting for about 30% or \$109,425,234 the County's total operating revenues.

By July 1<sup>st</sup> of every year the Property Appraiser submits the official assessment of taxable value for all property contained in the County. This assessment of taxable value is then multiplied by the current or estimated millage rate to obtain the estimate of the property taxes to be collected.

Escambia County currently levies a countywide millage, or property tax rate that is paid by all property owners in the County as well as a Municipal Services Taxing Unit (MSTU), a separate millage is paid by all property owners in the unincorporated areas of the County to offset certain costs associated with Sheriff's protection. For FY 16/17 the County has its countywide millage rate at 6.617, the countywide Library MSTU rate is set at .359 (separated from the countywide millage in FY13/14 and budgeted outside the General Fund) and the Law Enforcement MSTU rate at .685 respectively.



\* In FY 04/05 the improvements to properties on Santa Rosa Island were added to the tax roll for the first time. Properties on Santa Rosa Island are leasehold properties with a standard 99-year lease with options to renew. Previous to the 2004/2005 fiscal year no property taxes were collected on either the leasehold property or the improvements to these properties. Based on new court rulings the improvements were added to the final tax roll in October of 2005. The leasehold properties on Pensacola Beach were added to the tax roll in FY 11/12. The County has set aside funding (escrowed reserves) as part of the litigation to cover any court decision that is not in favor of the County's decision to levy property taxes on Pensacola Beach. The Florida Supreme Court ruled the County can levy taxes on improvements, however a decision during FY15/16 indicated certain land lease verbiage that equates to ownership can be taxed and other land lease with alternate verbiage cannot be taxed; There are currently two condominium case appeals on valuation and land taxes on Pensacola Beach.

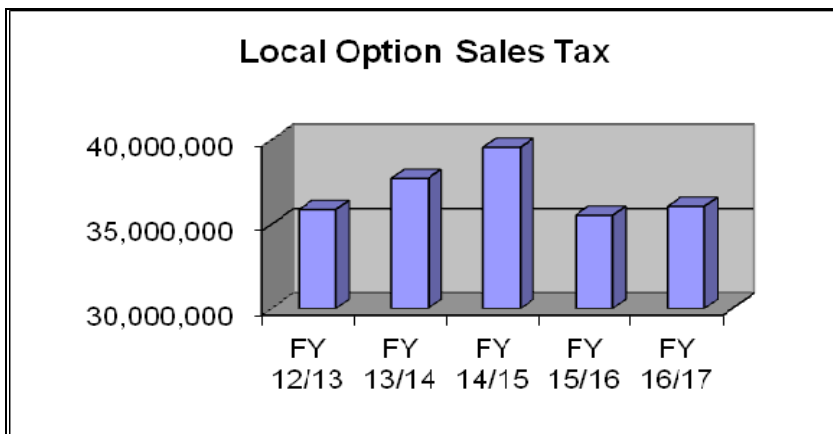


### **Local Option Sales Tax**

Local Option Sales Tax (LOST) is a 1% surtax on each \$1.00 sale on the first \$5,000 per item occurring in Escambia County. The voters of the County originally approved the imposition of the Local Option Sales Tax (LOST) in 1992 for a period of 7 years. The voters subsequently approved an extension to this tax in 1997. Escambia voters passed an extension to this tax for an additional 11 years on March 7, 2006. LOST accounts for approximately 10% of the County's total operating revenues. The fourth extension of LOST was approved by referendum in November of 2014, and extends the tax for another 10 years through 2028.

The proceeds of this tax are limited to funding capital infrastructure projects. The County uses these proceeds to fund roads, drainage, public safety, parks, court facilities, correctional facilities and public amenities according to the County's Capital Improvement Plan.

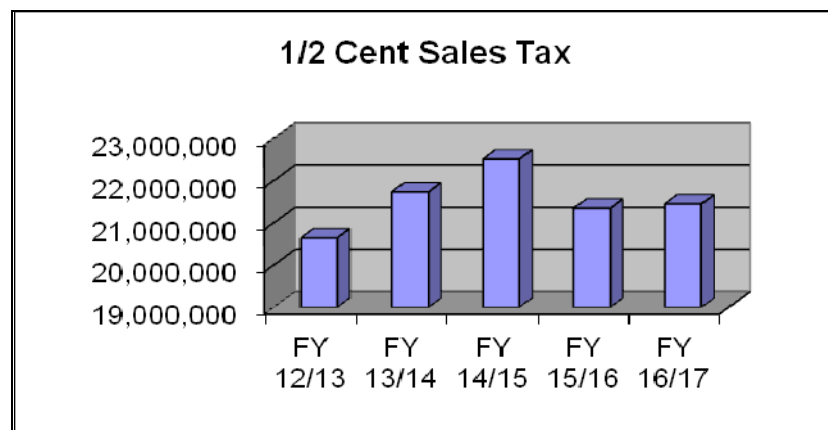
This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been between 2.5% and 3.0%. The revenues associated with the sales tax have been increasing annually with the Country's economic recovery. The extraordinary growth from previous hurricanes was not included in the trend analysis for the estimate of this tax.



### **Half-Cent Sales Tax**

This tax is a State shared revenue of 8.8% of the general sales and use tax collections remaining after deductions have been made from the State Department of Revenue. On July 1, 2004 this distribution percentage for Counties was decreased from 9.653% to fund the State Court system causing a decrease in the receipts in future years. The general sales and use tax collected by the State consists of a 6% tax on each \$1.00 sale occurring in the State of Florida, as specifically provided in the Florida Statutes. Revenues received are used for countywide programs and to repay the outstanding 2002 Sales Tax Revenue Bonds. The Half-Cent Sales Tax accounts for roughly 5.86% of the total County operating revenues.

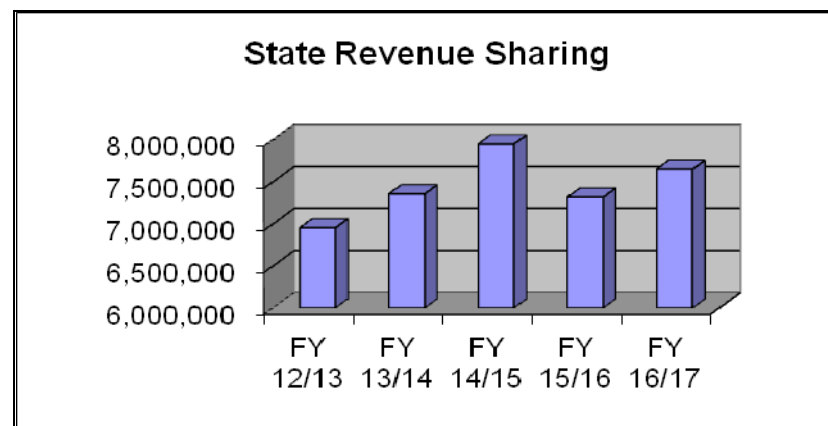
This revenue stream is typically estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically, this growth factor has been between 3.5% and 4.0%. However, in FY 2004/2005 the distribution formula from the State to the Counties was changed. For this particular year, the Legislative Committee on Intergovernmental Relations (LCIR) now known as Economic & Demographic Research (EDR) provided a revenue estimate based on the new distribution percentage. Any revenue growth from past hurricanes was not included in the trend analysis for the estimate of this tax.



#### **State Revenue Sharing Proceeds**

The County revenue sharing program, administered by the State Department of Revenue, shares with the counties 2.9% of net cigarette and 2.044% of sales and use taxes collected by the State. Initial collections are deposited into their respective trust funds from which a service charge is assessed before transferring into the County Revenue Sharing Trust Fund. Available funds are distributed to the Counties based on a formula consisting of countywide population, unincorporated population, and sales tax collections. The distribution is based on three (3) types of monies; two (2) guaranteed entitlements and growth money. The guaranteed entitlements may be used for bonding purposes and no other use restrictions are placed on the remaining revenues.

This revenue is guaranteed every year by the State. Annually the EDR provides the amount to be distributed to each County. This revenue represents 2% of total County operating revenues.

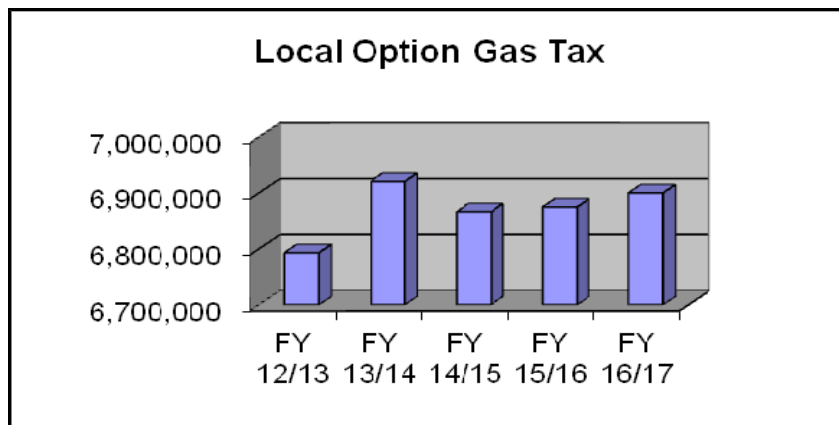


#### **Local Option Gas Tax**

The Local Option Gas Tax (LOGT) is a tax of six (6) cents per gallon. The County currently receives 81.15% of the LOGT collections, the City of Pensacola receives 18.22% and the Town of Century receives .63%, this is currently at impasse with the City of Pensacola, pending a revised Interlocal Agreement. Revenues received are used for transportation expenditures including support of the Engineering Department and road repairs and maintenance. On July 23, 2015, the BCC voted to extend the LOGT for an additional ten years. This tax represents 2% of the County's total operating revenues.



This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been about 1%. In FY 06/07 the County allowed the sharing formula for the proceeds of this tax to default to the State formula. This resulted in a greater percentage allocation to the County; Current economic conditions are improving collections due to increased consumption.



#### **Commercial Hauler Tipping Fees**

The Commercial Hauler Tipping Fees are fees collected from duly franchised commercial haulers for the disposal of waste at County-owned landfills or convenience centers. The funds generated are used to support the operations and maintenance of the Solid Waste Enterprise Fund, including the operations of the landfills and landfill closure costs. The current fee structure is as follows:

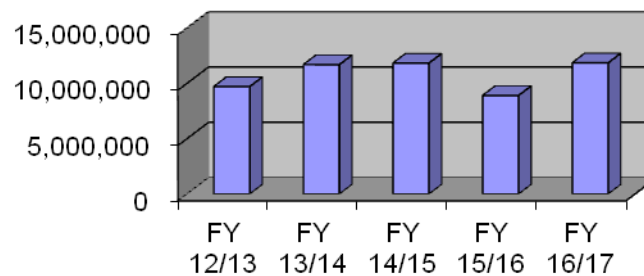
- Class I & III Waste – No rate change, \$45.06 per ton effective October 1, 2015
- Yard Waste – No rate change, \$27.62 per ton effective October 1, 2015
- Waste Tires – No rate change, \$196.25 per ton effective October 1, 2015

This revenue stream is estimated using historical trends for the amount of waste disposed at the landfill. A 5-year moving average for the percentage change in tons of waste disposed at the landfill from year to year is used to calculate the estimated disposal tonnage in the ensuing fiscal year. The tonnage estimate is then multiplied by the expected charge per ton. Following Hurricane Ivan, the County contracted with independent debris haulers to dispose of hurricane debris. This has caused tipping fees from franchised haulers to decrease 2% while tipping fees from "miscellaneous" haulers to substantially increase. This revenue accounts for roughly 3% of the County's overall operating revenues.

In October of 2015 rates were increased and there is no change to the rates as mentioned previously. Increased receipts are anticipated as a result of the rate changes for this revenue source beginning in FY 16/17.



### Commercial Haulers Tipping Fees



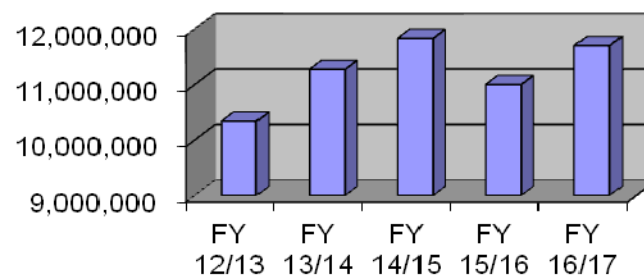
### Electric Franchise Fees

The Electric Franchise Fees are used to support the departmental operations and maintenance of the General Fund. It accounts for 3.2% of the County's total operating revenues.

The Electric Franchise Fee is levied at a rate of 5% of revenues collected per month for the sale of electrical power billed to customers within the unincorporated area of Escambia County. The maximum amount of franchise fee paid in any one month will not exceed the following limits: \$10 per month for each customer in the RS Service Category; \$10 per month for each customer in the GS/GST Service Category; \$75 per month for each customer in the GSD/GSDT Service Category; \$300 per month for each customer in the LP/LPT Category; and \$3,000 per month for each customer in the PX/PXT Service Category. The franchise fee is paid within thirty days after the third day of each month for the preceding month.

This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been about 6%. Gulf Power has raised their rates anywhere from 5% to 21% over the last few years thus increasing the franchise fee. This extraordinary growth was not included in the trend analysis for the estimate of this tax; however Gulf Power, the primary power company, is expected to have a rate increase.

### Electric Franchise Fees







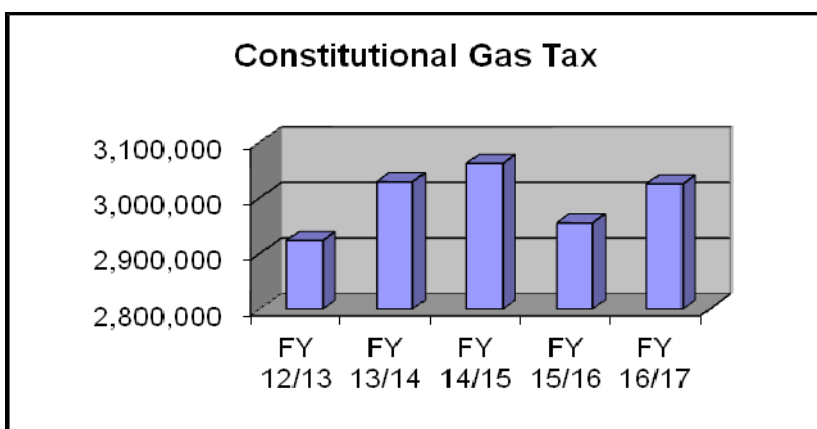
### **Constitutional Gas Tax**

The Constitutional Gas Tax is used to support the operations and maintenance of the Transportation Trust Fund (175). This tax accounts for about 1% of the County's total operating revenues.

The Constitutional Gas Tax is levied at a rate of two cents per gallon on motor fuel. The proceeds are distributed monthly based on the county's distribution factor multiplied by the monthly statewide receipts. The distribution factor is calculated as follows:

$$\frac{\frac{1}{4} \times \text{County Area}}{\text{State Area}} + \frac{\frac{1}{4} \times \text{County Population}}{\text{State Population}} + \frac{\frac{1}{2} \times \text{Motor Fuel Gallons Sold in County}}{\text{Motor Fuel Galls Sold Statewide}}$$

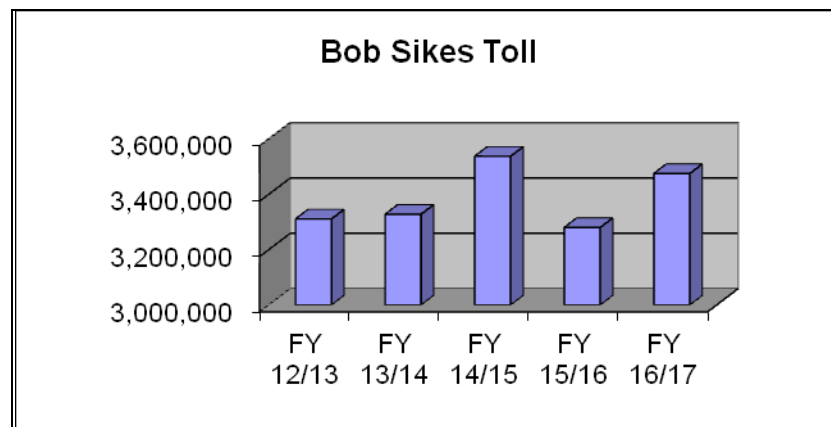
This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been between 1% and 1.5%. After Hurricane Ivan, this tax increased 5%; however current fuel tax collections are relatively flat. Growth spikes are not included in the trend analysis for the estimate of this tax.



### **Bob Sikes Toll Bridge Revenue**

The Bob Sikes Bridge connects Santa Rosa Island to the mainland. There is a \$1 toll for all vehicles to cross onto the Island and a \$5 homestead exemption pass for property owners. Annual passes may be purchased for \$50 for individual vehicles and \$70 for commercial vehicles. The proceeds of this toll are used to support the maintenance of the bridge, the operations of the toll facility and are pledged as debt service on the 2002 Capital Improvement Revenue Bonds and the 2002 Tourist Development Revenue Refunding Bonds. The toll revenue accounts for about 1% of all County operating revenues.

Under normal circumstances, this revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Historically this growth factor has been about 1.5%; the current trend is about 1% without rate changes. The revenue has reflected an average increase at around 5% the last few years as compared to post-hurricane revenue levels. The normal trend rate was applied to obtain the FY 16/17 revenue forecast.

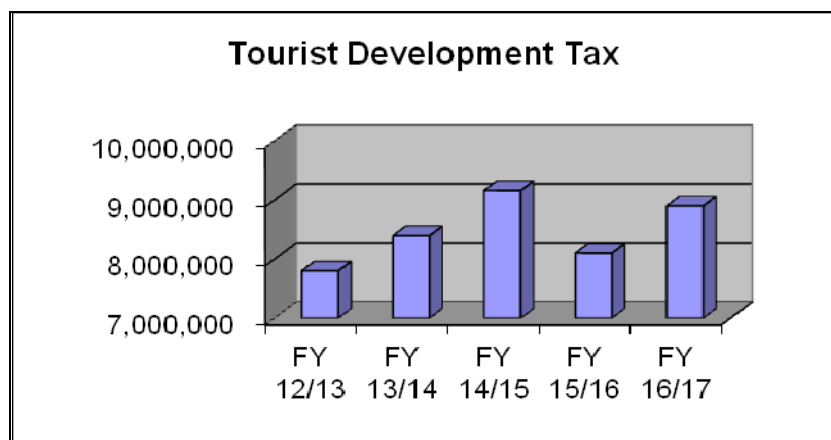


### **Tourist Development Tax**

The Tourist Development Tax is a heads-in-beds tax charged on transient rentals such as hotels and motels. It is used to fund debt service on the 2002 Tourist Development Refunding Revenue Bonds, to subsidize the operations and renewal and replacement of the Pensacola Bay (Civic) Center and to provide funding for various tourist promotion activities recommended by the Tourist Development Council and the Board of County Commissioners. It accounts for 2.4% of the total County operating revenues.

Escambia County imposes three of the five separate tourist development taxes authorized by the State Legislature. The three imposed by the county are the Original Tax at the rate of 2%, the 1% Additional Tax, and the Professional Sports Franchise Facility Tax at the rate of 1%. The revenues less the costs of administration are paid monthly to the county. The 2010 British Petroleum (BP) Deepwater Horizon oil spill incident created a 10% revenue loss over the summer months, since then BP provided approximately \$4.4 million for tourism activities in Escambia County during FY 10/11 due to the disaster. The resulting ripple effect created consistent increases in this revenue through FY16/17.

This revenue stream is estimated using historical trends. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts.

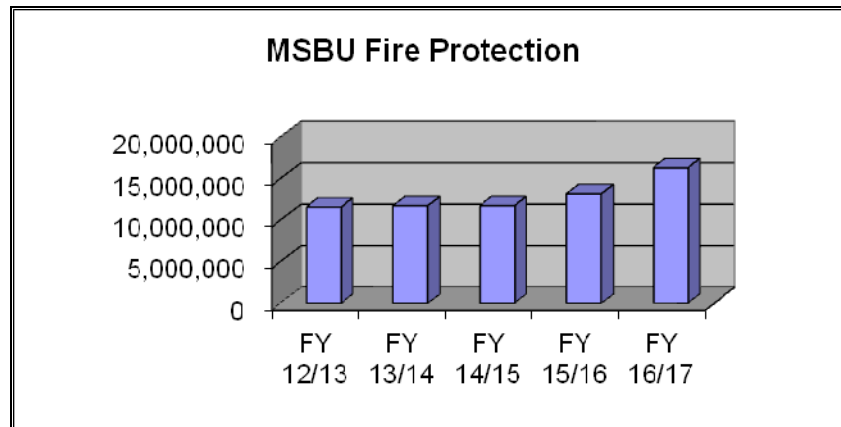


### **Fire Protection MSBU Assessment**

Escambia County charges a municipal services benefit unit (MSBU) assessment to every residential, commercial and vacant property in the unincorporated areas of the County. The proceeds of this assessment are used to fund fire protection services in the 22 County Fire Stations. The MSBU accounts for nearly 4.5% of the total County operating revenues. The rate for residential properties is \$125.33, and for commercial, a minimum of \$125.33 for footages less than 2,163 sq. ft or \$.0526 per sq. ft., vacant property



is also \$15.03 + \$.03/per acre and is effective FY 16/17. Every year the County obtains the number of residential units, commercial square footage and vacant parcels. These numbers are multiplied by the corresponding rate to estimate the revenue for the coming year.

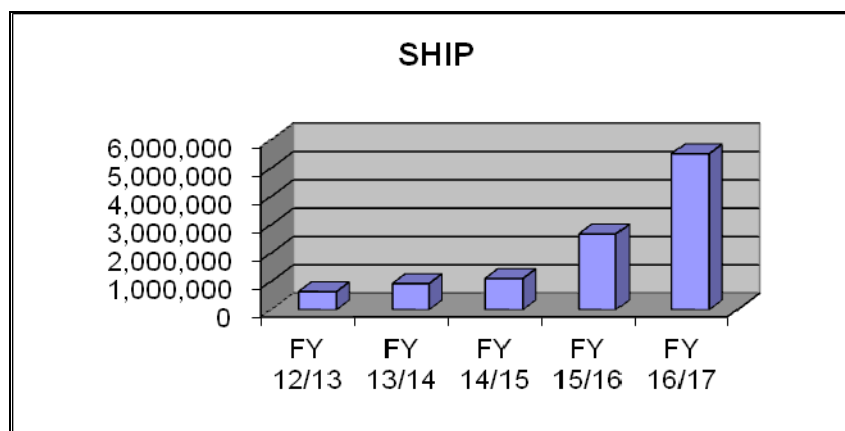


#### **State Housing Initiatives Partnership (SHIP) Grants**

SHIP funds are used to provide funding specifically for the preservation and development of affordable housing primarily for first time home buyers and to meet the 25% local cash matching requirements associated with the federal HUD HOME program. The State of Florida collects these funds through a documentary stamp tax on the sales of homes. These funds are then remitted to local governments based on a population-based formula.

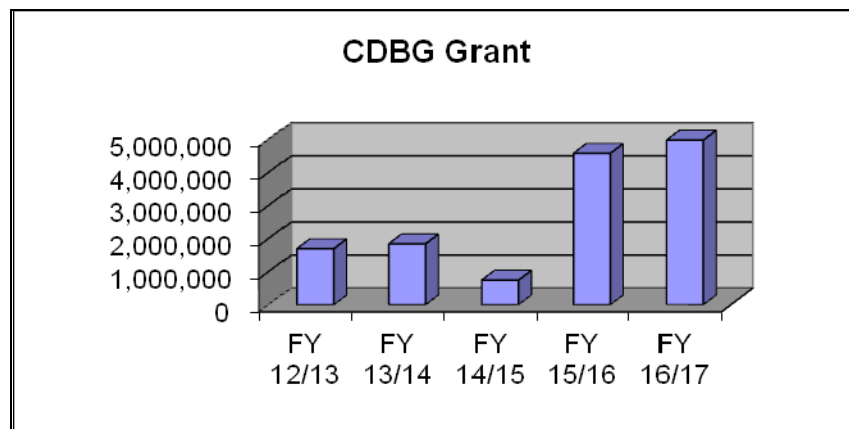
Over the last several fiscal years, these funds have been drastically reduced by the Federal Government. SHIP funds represent 1.51% of the County operating revenues and have a substantial increase for FY16/17.

Escambia County relies on the State of Florida to determine the amount of SHIP funds that will be received in a fiscal year.



#### **Community Development Block Grant (CDBG)**

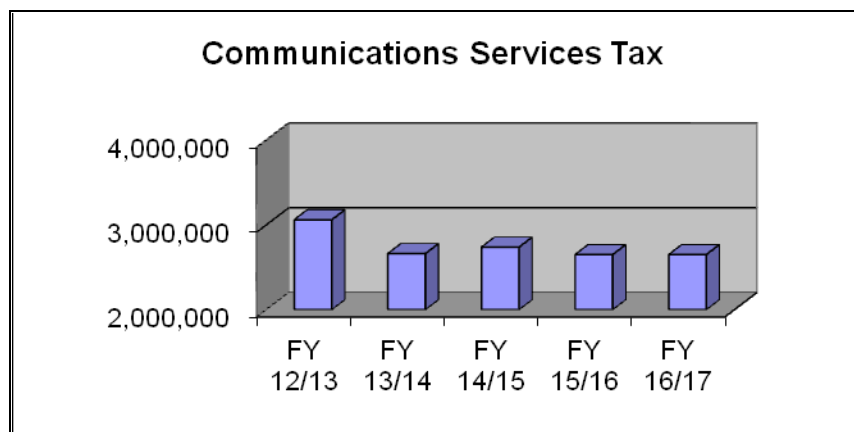
Historical note: In 2004 Congress appropriated supplemental CDBG funds to aid various states in recovery from natural disasters. The State of Florida's portion of these funds was \$100,000,000, and Escambia County received a total of \$9,000,000 in addition to normal CDBG funds. The special allocation was required to be spent in blighted areas on eligible recovery projects, and fully expended within 2 years of receipt. CDBG funds represent 1.36% of the total County operating revenues for FY 16/17.



### **Communications Services Tax**

The Communications Services Tax Simplification Law was enacted by the State of Florida in 2001. This tax superceded and replaced local government franchise fees for communication companies. Non-charter counties may, by ordinance, enact a tax not to exceed 1.84% on the retail sale of all communication services within the county. The definition of communication services includes voice, data, audio, video or other information or signals, including cable services that are transmitted by any medium. Escambia County currently levies this tax at 1.84%.

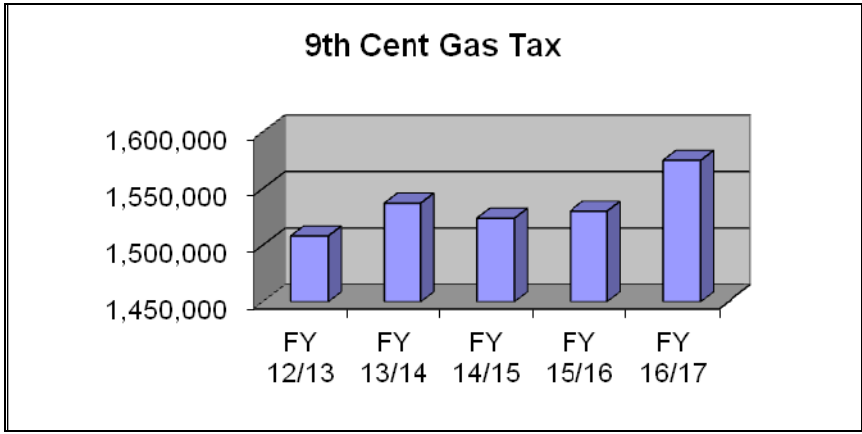
This revenue stream is estimated using historical trends and also accounts for 1% of the County's total operating revenues. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts.



### **9<sup>th</sup> Cent Gas Tax**

The 9<sup>th</sup> Cent Fuel Tax is a locally levied tax of 1 cent on every net gallon of motor and diesel fuel sold within a county. This tax was originally levied by Escambia County in 1993 and was subsequently renewed in 2001. The proceeds of this tax are used to support the County resurfacing program and other transportation needs.

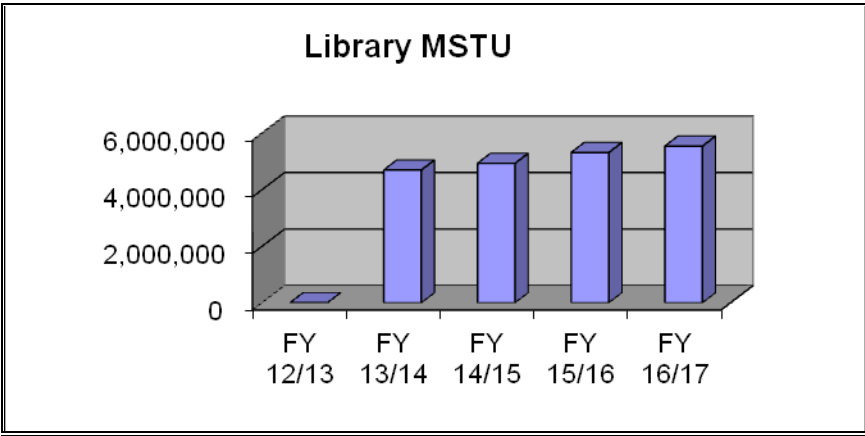
This revenue stream is estimated using historical trends and also accounts for about .43% of the County's total operating revenues. A 5-year moving average for the percentage increase realized from year to year is used to predict the following year's receipts. Current economic conditions continue to place pressure on fuel taxes as consumption remains flat.



**Library MSTU**

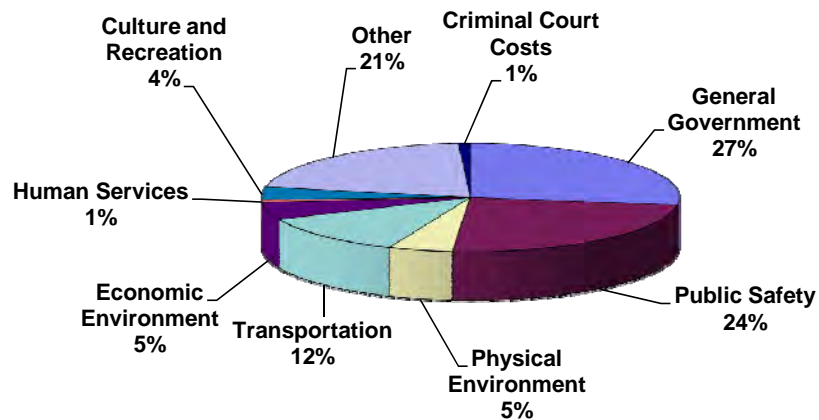
The Library MSTU has a countywide millage levy of .359; it was also broken out from the countywide Ad-Valorem reducing that property tax rate to 6.617 from 6.976 in FY 2013/14. The proceeds from this millage levy will be a dedicated funding source for a unified countywide Library System. This revenue generates about 1.5% of the County's total operating revenues or \$5,511,578 for the County Library System.

By July 1<sup>st</sup> of every year the Property Appraiser submits the official assessment of taxable value for all property contained in the County. This assessment of taxable value is then multiplied by the current or estimated millage rate to obtain the estimate of the property taxes to be collected for the Library MSTU.





## EXPENDITURES BY FUNCTION



### **General Government**

**\$118,874,739**

Services provided by the County for the benefit of the public and governmental body as a whole that include: legislative, financial/administrative, legal, comprehensive planning and other general government services. This also includes reserves.

### **Public Safety**

**\$105,404,048**

Services provided by the County for the safety and security of the public that includes: animal control, fire control, emergency and disaster relief, and other public safety services.

### **Physical Environment**

**\$21,609,686**

Functions performed by the County to achieve a satisfactory living environment for the community as a whole that includes: solid waste disposal, conservation and resource management, and mosquito and arthropod.

### **Transportation**

**\$52,468,950**

Expenditures for developing and improving the safe and adequate flow of vehicles, travelers and pedestrians which includes road and street facilities.

### **Economic Environment**

**\$22,868,025**

Expenditures used to develop and improve the economic condition of the community and its citizens that includes: industrial development, housing and urban development and other human services.

### **Human Services**

**\$3,426,156**

Expenditures with the purpose of promoting the general health and well-being of the community as a whole that includes: health and mental health, welfare and other human services.

### **Culture and Recreation**

**\$16,322,176**

Expenditures to provide county residents opportunities and facilities for cultural, recreational, and educational programs that include: libraries, parks and recreation, Civic Center and other cultural and recreational services.

### **Other**

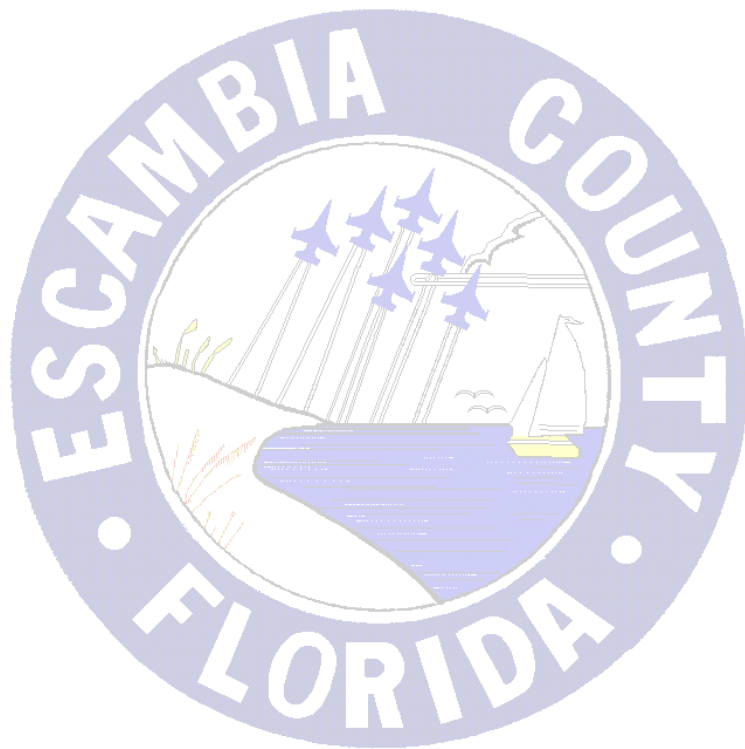
**\$91,566,165**

Expenditures to record transfers to Constitutional Officers, Self Insurance and operating funds and reserves.

### **Criminal Court Costs**

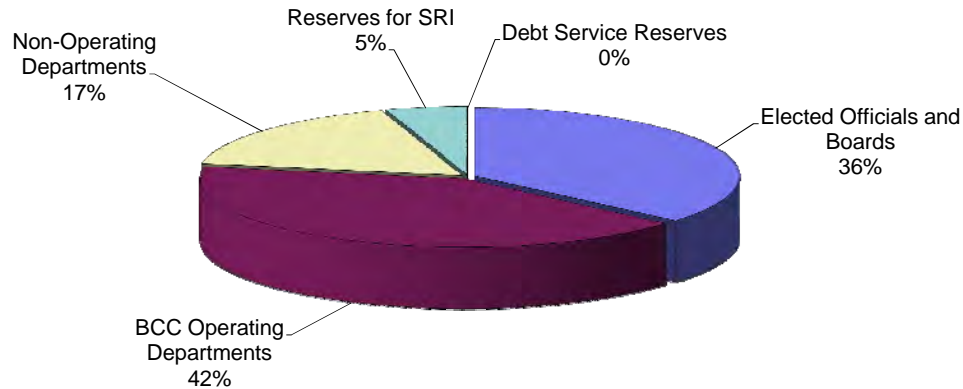
**\$4,041,583**

Expenditures to provide funding of court systems and other criminal court costs.





# Escambia County General Fund Budget FY 2016/17



## Elected Officials and Boards

Property Appraiser  
Tax Collector  
Clerk of Courts  
Sheriff  
Supervisor of Elections  
Medical Examiner  
Public Health Unit  
Merit System Protection Board

## Amount

5,603,358  
4,421,691  
2,863,525  
55,438,635  
2,225,074  
872,370  
337,649  
48,000

## BCC Operating Departments

Board of County Commissioners  
Corrections  
Pre-Trial Release  
Detention/Jail/Medical  
County Attorney  
County Administrator  
Deputy County Administrator  
Deputy County Administrator  
Budget  
Purchasing  
Property Sales  
Neighborhood & Human Services  
Neighborhood Services Admin  
Community Redevelopment Areas  
Building Services  
Animal Services Administration  
Natural Resources Management  
Code Enforcement  
Extension Services  
Mosquito Control  
Natural Resources Management  
Human Resources  
Information Technology  
Planning & Zoning  
GIS  
Facilities Management  
Public Works  
Roads & Bridges/Engineering  
SRI Public Works  
Escambia County Area Transit  
Parks  
Parks Maintenance  
Parks Recreation  
Public Safety  
Emergency Management  
Emergency Communications  
Emergency Medical Services  
SRI Public Safety  
Community & Media Relations/PIO

## Amount

1,254,780  
  
585,716  
35,792,577  
1,462,398  
606,923  
187,827  
258,159  
625,743  
544,388  
64,426  
  
1,176,675  
1,875,000  
  
1,947,388  
  
0  
610,969  
591,806  
1,108,439  
950,891  
3,794,614  
1,240,834  
382,807  
9,767,386  
  
8,324,591  
2,581,159  
0  
  
1,223,944  
268,432  
  
650,875  
2,527,779  
0  
1,097,793  
383,110

## Non-Operating Departments

Inter-Fund Transfers  
Other  
Reserves  
Payment to Outside Agencies  
Reserves for SRI  
Debt Service Reserves  
DJJ Cost Shift  
Economic Development

## Amount

6,716,670  
11,653,734  
14,173,233  
1,620,095  
9,805,859  
0  
1,620,200  
0

Total

\$71,810,302

\$81,887,429

\$45,589,791



**COUNTY OF ESCAMBIA  
DETAIL OF INTERFUND TRANSFERS**



Fund	Description/Analysis			
	To Fund:	Amount	From Fund:	Amount
001 General	103	0		
	102	550,000	114	543,208
	104	0	115	893,000
	115	360,099	143	257,038
	151	1,875,000	145	658,222
	175	8,387,098	408	333,510
	152	0		
	203	5,744,064		
	408	0		
102 Economic Development		0	001	550,000
103 Code Enforcement		0	001	0
			401	0
104 Mass Transit		0	001	0
108 Tourist Promotion	203	2,099,009		
	409	1,300,000		
110 Other Grants & Projects		0		
112 Disaster Recovery		0	001	0
114 Misdemeanor Probation Fund	001	543,208		
115 Article V Trust Fund	001	893,000	001	360,099
129 CDBG HUD Entitlement Fund	151	17,500		
143 Fire Protection	001	257,038		
145 E-911 Emergency	001	658,222		
151 CRA - Expendable Trust		0	001	1,875,000
			129	17,500
152 Southwest Sector CRA		0	001	0
167 Bob Sikes Toll Bridge	203	1,321,715		
175 Transportation Trust		0	001	8,387,098
			401	353,201
203 Debt Service Fund		0	001	5,744,064
			108	2,099,009
			114	0
			167	1,321,715
			333	0
401 Solid Waste	175	353,201		
	103	0		
408 Emergency Medical Services	001	333,510	001	0
409 Civic Center		0	108	1,300,000
Totals		24,692,664		24,692,664

**COUNTY OF ESCAMBIA**  
**DETAIL OF PROVISIONS FOR RESERVES**



Fund	Fund #	Reserve Balance FY 2013/14	Reserve Balance FY 2014/15	Adopted Reserve Balance FY 2015/16	Adopted Reserve Balance FY 2016/17
General	001	21,630,281	22,647,313	21,603,730	23,979,092
Escambia County Restricted	101	2,602	4,806	48,624	0
Economic Development	102	0	0	0	550,000
Code Enforcement	103	0	0	88,804	167,716
Mass Transit	104	0	0	0	402,800
Mosquito and Arthropod	106	0	0	0	0
Tourist Promotion	108	552,619	550,000	550,000	550,000
Other Grants Projects	110	250,000	10,000	128,065	0
Jail Inmate Commissary	111	0	0	0	129,375
Disaster Recovery	112	0	0	0	0
Library Fund	113	0	63,828	146,008	0
Misdemeanor Probation	114	10,000	5,767	10,000	271,329
Article V Fine & Forfeiture Fund	115	376,308	330,192	279,933	350,059
Development Review Fee	116	7,378	10,000	19,253	25,069
Perdido Key Beach Mouse In-Lieu Fee	117	0	0	0	0
Restore	118	0	0	0	0
SHIP	120	0	0	17,000	18,461
Law Enforcement Trust	121	0	0	0	0
Escambia Affordable Housing	124	45,000	39,000	222,531	200,000
CDBG Entitlement	129	0	0	2,178	39,677
Handicapped Parking Fines	130	0	0	0	0
Family Mediation	131	61,400	56,400	66,100	66,100
Fire Protection	143	0	0	0	0
E-911 Operations	145	0	0	0	0
HUD CDBG Housing Rehab Loan	146	0	0	0	0
HUD-HOME Fund	147	0	0	577	7,534
Community Redevelopment Agency	151	21,924	0	0	0
Southwest Sector CRA	152	0	0	0	0
Bob Sikes Toll	167	1,374,554	621,694	590,058	386,809
Transportation Trust	175	0	0	0	0
MSBU Program Fund	177	37,055	37,575	37,575	38,874
Master Drainage Basin Fund	181	0	0	0	0
Debt Service	203	0	0	0	803,983
Capital Improvement Program	310	0	0	0	0
FTA Capital	320	0	0	0	0
New Road Construction	333	0	0	0	0
Local Option Sales Tax	350	0	0	0	0
Local Option Sales Tax II	351	0	0	0	0
Local Option Sales Tax III	352	8,751	144,853	283,835	425,378
Solid Waste	401	17,409	107,731	0	1,030,495
Inspections	406	0	0	0	0
Emergency Medical Services	408	0	0	0	0
Civic Center	409	0	0	0	0
Internal Service Fund	501	0	0	0	0
Self Insurance	509	0	0	0	0
CRA Expendable Trust	683	0	0	0	0
Escambia County General Trust Fund	882	0	0	0	0
<b>Total All Funds</b>		<b>\$24,395,281</b>	<b>\$24,629,159</b>	<b>\$24,094,271</b>	<b>\$29,442,751</b>




**BUDGET SUMMARY  
COUNTY OF ESCAMBIA - FISCAL YEAR 2016/17**

\*THE ADOPTED OPERATING BUDGET EXPENDITURES OF THE ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS  
ARE 5.9% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES.

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE	CAPITAL PROJECTS FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST & AGENCY FUNDS	TOTAL
<b>FUND BALANCES BROUGHT FORWARD</b>	\$42,008,418	\$6,993,901	\$0	\$200,000	\$4,315,988	\$0	\$0	\$53,518,307
<b>ESTIMATED REVENUES:</b>								
Taxes: Millage per \$1,000								
Ad Valorem Taxes 6.6165	102,050,246							102,050,246
Sheriff MSTU 0.6850	7,374,988							7,374,988
Library MSTU 0.3590	0	5,537,072						5,537,072
Sales and Use Taxes	2,650,000	21,843,950	0	36,055,506	0	0	0	60,549,456
Franchise Taxes	13,100,500	0	0	0	0	0	0	13,100,500
Licenses and Permits	1,459,313	18,445,352	0	0	1,992,000	0	0	21,896,665
Intergovernmental Revenue	29,658,000	27,859,565	0	0	0	0	0	57,517,565
Charges for Services	1,196,500	12,276,500	0	200,000	34,829,144	37,316,456	0	85,818,600
Fines and Forfeitures	40,000	337,000	0	0	20,500	0	0	397,500
Other	(250,443)	10,992,726	11,466,310	(1,802,775)	7,930,384	484,427	0	28,820,629
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>157,279,104</b>	<b>97,292,165</b>	<b>11,466,310</b>	<b>34,452,731</b>	<b>44,772,028</b>	<b>37,800,883</b>	<b>0</b>	<b>383,063,221</b>
<b>TOTAL ESTIMATED REVENUES AND BALANCES</b>	<b>\$199,287,522</b>	<b>\$104,286,066</b>	<b>\$11,466,310</b>	<b>\$34,652,731</b>	<b>\$49,088,016</b>	<b>\$37,800,883</b>	<b>\$0</b>	<b>\$436,581,528</b>
<b>EXPENDITURES/EXPENSES:</b>								
General Government	38,768,022	4,394,916	10,662,327	1,195,612	432,648	37,800,883	0	93,254,408
Public Safety	42,381,474	30,271,010	0	10,993,468	21,189,676	0	0	104,835,628
Physical Environment	1,446,872	600,608	0	328,000	18,164,837	0	0	20,540,317
Transportation	2,768,986	29,337,593	0	19,959,571	0	0	0	52,066,150
Economic Environment	0	21,502,353	0	0	0	0	0	21,502,353
Human Services	3,207,230	98,994	0	119,932	0	0	0	3,426,156
Culture and Recreation	1,492,376	5,615,381	0	1,630,770	7,583,649	0	0	16,322,176
Other Financing Uses	85,243,470	5,635,984	0	0	686,711	0	0	91,566,165
Criminal Court Costs	0	3,625,424	0	0	0	0	0	3,625,424
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>175,308,430</b>	<b>101,082,263</b>	<b>10,662,327</b>	<b>34,227,353</b>	<b>48,057,521</b>	<b>37,800,883</b>	<b>0</b>	<b>407,138,777</b>
Reserves	23,979,092	3,203,803	803,983	425,378	1,030,495	0	0	29,442,751
<b>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</b>	<b>\$199,287,522</b>	<b>\$104,286,066</b>	<b>\$11,466,310</b>	<b>\$34,652,731</b>	<b>\$49,088,016</b>	<b>\$37,800,883</b>	<b>\$0</b>	<b>\$436,581,528</b>

\* THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.



COUNTY OF ESCAMBIA SCHEDULE OF FUND BALANCES FISCAL YEAR 2016/2017											
Fund	Fund #	10/1/2012 Fund Balance	10/01/13 Difference Fund Balance	10/01/14 Difference Fund Balance	10/01/15 Difference Fund Balance	10/01/16 Difference Fund Balance					
General	001	32,439,886	(3,008,334)	29,431,552	2,977,936	32,409,488	6,053,418	38,462,906	3,545,512	42,008,418	
Escambia County Restricted Fund	101	15,695	0	23,589	(8,095)	15,494	2,682	18,176	40,112	58,288	
Economic Development	102	2,215,000	(15,000)	2,200,000	(1,320,486)	879,514	(679,514)	200,000	(95,000)	105,000	
Code Enforcement	103	0	0	0	500,000	500,000	(500,000)	0	0	0	
Mass Transit	104	0	0	0	0	0	0	0	0	0	
Hurricane Georges - FEMA	105	0	0	0	0	0	0	0	0	0	
Mosquito and Arthropod	106	0	0	0	0	0	0	0	0	0	
Hurricane Erin - FEMA	107	0	0	0	0	0	0	0	0	0	
Tourist Promotion	108	800,000	(250,000)	550,000	0	550,000	0	550,000	1,295,026	1,845,026	
Hurricane Opal - FEMA	109	0	0	0	0	0	0	0	0	0	
Other Grants Projects	110	0	0	0	0	0	0	0	0	0	
Jail Inmate Commissary	111	0	0	0	0	0	0	0	0	0	
Disaster Recover	112	0	0	0	0	0	0	0	0	0	
Library Fund	113	0	0	0	0	0	0	0	0	0	
Misdemeanor Probation	114	61,946	73,561	135,507	45,887	181,394	90,400	271,794	(266,419)	5,375	
Article V	115	429,859	1,213	431,072	748,477	1,179,549	(186,402)	993,147	(34,138)	959,009	
Development Review	116	0	0	0	0	0	0	0	0	0	
Perdido Key Beach Mouse	117	0	0	0	0	0	0	0	0	0	
SHIP	120	0	0	0	0	0	0	0	0	0	
Law Enforcement Trust	121	0	0	0	0	0	0	0	0	0	
Escambia Affordable Housing	124	1,625,000	(270,000)	1,355,000	(52,758)	1,302,242	183,521	1,485,763	(24,763)	1,461,000	
CDBG Entitlement	129	0	0	0	0	0	0	0	0	0	
Handicapped Parking	130	0	0	0	0	0	0	0	0	0	
Family Mediation	131	100,000	(15,000)	85,000	(5,000)	80,000	0	80,000	0	80,000	
Fire Protection	143	455,832	308,788	764,620	320,112	1,084,732	1,610,407	2,695,139	(695,225)	1,999,914	
E-911 Operations	145	0	0	0	0	0	0	0	0	0	
HUD CDBG Housing Rehab Loan	146	0	0	0	0	0	0	0	0	0	
HUD HOME	147	0	0	0	0	0	0	0	0	0	
Community Redevelopment Agency	151	782,415	0	733,420	(324,820)	408,600	426,074	834,674	(422,415)	412,259	
Bob Sikes Toll	167	0	0	0	0	0	0	0	0	0	
Transportation Trust	175	0	96,848	96,848	(96,848)	0	0	0	0	0	
MSBU Assessment Program	177	48,762	(191)	48,571	2,106	50,677	2,726	53,403	14,627	68,030	
Master Drainage Basin	181	0	0	0	0	0	0	0	0	0	
Drainage Basins	182-199	0	0	0	0	0	0	0	0	0	
Debt Service	203	0	0	0	1,299,626	1,299,626	(7,204)	1,292,422	(1,292,422)	0	
Capital Improvements Program	310	0	0	0	0	0	0	0	0	0	
FTA Capital	320	0	0	0	0	0	0	0	0	0	
Capital Projects New Road Construction	333	0	0	0	0	0	0	0	0	0	
Escambia County Toll Expressway	340	0	0	0	0	0	0	0	0	0	
Local Option Sales Tax	350	0	0	0	0	0	0	0	0	0	
Local Option Sales Tax II	351	0	0	0	0	0	0	0	0	0	
Local Option Sales Tax III	352	0	0	0	200,000	200,000	0	200,000	0	200,000	
Solid Waste Fund	401	2,090,934	(193,914)	1,897,020	(516,942)	1,380,078	4,180,896	5,560,974	(2,902,258)	2,658,716	
Inspection Fund	406	476,196	(56,304)	419,892	(117,326)	302,566	68,575	371,141	(180,838)	190,303	
Emergency Medical Services	408	0	1,730,896	1,730,896	858,245	2,589,141	(478,317)	2,110,824	(643,855)	1,466,969	
Civic Center Fund	409	0	0	0	0	0	0	0	0	0	
Economic Development & Industrial Park	415	0	0	0	0	0	0	0	0	0	
Internal Service	501	0	0	0	0	0	0	0	0	0	
Worker's Comp and Health and Life Ins	509	0	0	0	0	0	0	0	0	0	
CRA Expendable trust	683	0	0	0	0	0	0	0	0	0	
Escambia County General Trust	882	0	0	0	0	0	0	0	0	0	



# **FY 2016/17 POSITION SUMMARY BY DEPARTMENT**

DEPARTMENTS	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
<b>Board of County Commissioners</b>					
Board of County Commissioners	10.00	10.00	10.00	10.00	10.00
Building Inspections Department	0.00	34.00	34.00	0.00	0.00
Building Services Department	0.00	0.00	0.00	63.00	65.00
Community Affairs Department	19.00	21.00	22.00	0.00	0.00
Community & Environment Department	46.00	44.00	50.00	0.00	0.00
Community & Media Relations	0.00	0.00	0.00	4.00	4.00
Corrections Bureau	0.00	0.00	0.00	0.00	0.00
Corrections Department**	157.00	607.00	616.00	581.00	580.00
County Administrator	9.00	9.00	8.00	9.00	9.00
County Attorney	11.00	13.00	13.00	13.00	13.00
Development Services Bureau	0.00	0.00	0.00	0.00	0.00
Development Services Department	62.00	27.00	27.00	28.00	29.00
Facilities Management Department	66.00	66.00	66.00	66.00	66.00
Human Resources Department	13.00	16.00	15.00	15.00	16.00
Information Resources Department	19.00	20.00	20.00	22.00	22.00
Library Department*	0.00	76.00	77.00	77.00	77.00
Management & Budget Services Bureau	0.00	0.00	0.00	0.00	0.00
Management & Budget Services Department	21.00	19.00	19.00	18.00	18.00
Natural Resources Management	0.00	0.00	0.00	59.00	60.00
Neighborhood & Human Services	0.00	0.00	0.00	21.00	20.00
Neighborhoods/Community Services Bureau	0.00	0.00	0.00	0.00	0.00
Office of Public Information & Communication	4.00	4.00	4.00	0.00	0.00
Parks and Recreation Department	26.00	26.00	26.00	26.00	27.00
Public Safety Department***	377.00	396.00	398.00	441.00	474.00
Public Safety Bureau	0.00	0.00	0.00	0.00	0.00
Public Works Bureau	0.00	0.00	0.00	0.00	0.00
Public Works Department***	201.00	200.00	201.00	227.00	229.00
Solid Waste Management Department	47.00	47.00	47.00	47.00	47.00
Total Board of County Commissioners	1,088.00	1,635.00	1,653.00	1,727.00	1,766.00
<b>Constitutional Officers/Judicial</b>					
Property Appraiser	70.00	70.00	70.00	70.00	70.00
Clerk of the Courts	38.12	41.53	41.63	42.63	42.66
Sheriff	1,122.00	674.00	689.00	700.00	704.00
Supervisor of Elections	15.00	15.00	15.00	15.00	15.00
Tax Collector	103.00	103.00	100.00	100.00	100.00
Court Administrator	9.00	9.00	9.00	14.00	18.00
Total Constitutional Officers/Judicial	1,357.12	912.53	924.63	941.63	949.66
Grand Total	2,445.12	2,547.53	2,577.63	2,668.63	2,715.66
Employees per 10,000 in Population	78.12	81.40	82.36	85.27	86.77

## **SIGNIFICANT CHANGES:**

\* The Library was added under the BCC in FY 13/14.

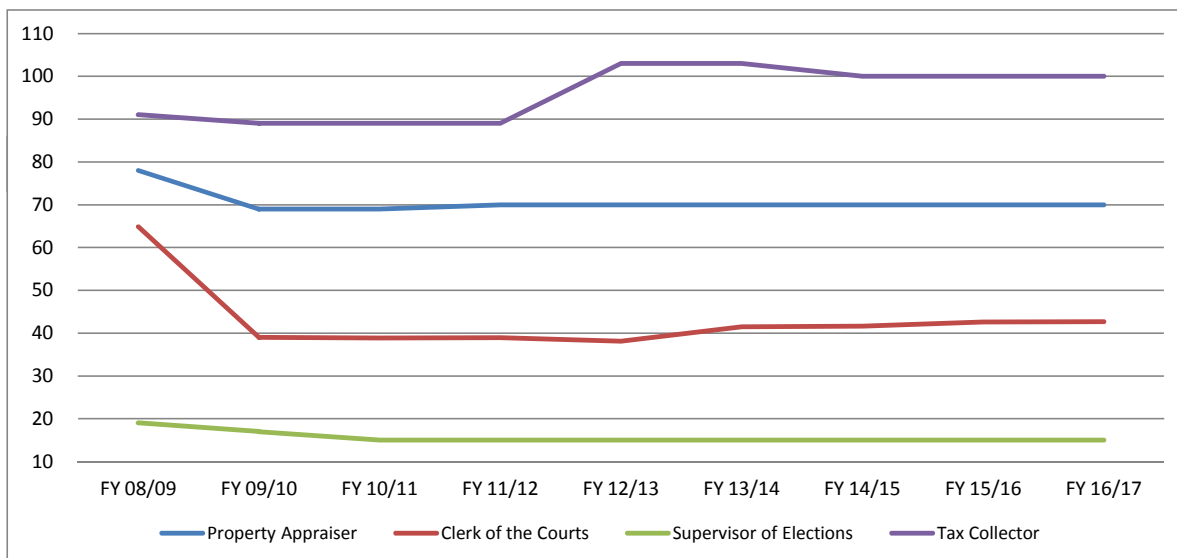
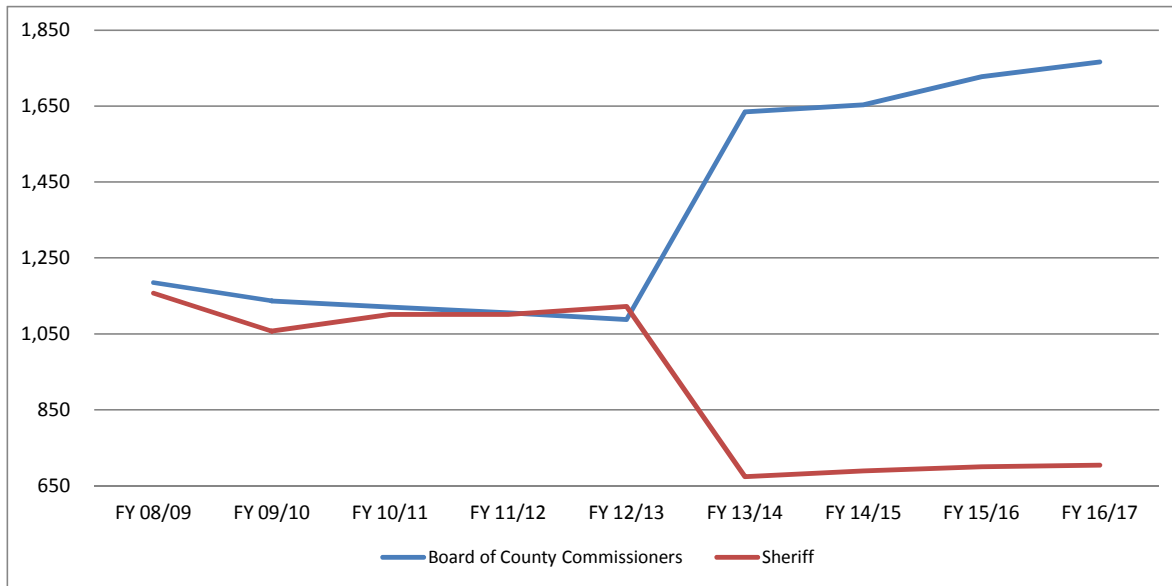
\*\* The Jail was added under the BCC Corrections Department for FY 13/14, and is no longer under the Sheriff.

\*\*\*The County transitioned the areas of Public Safety and Public Works from Santa Rosa Island Authority to the BCC on 10/1/15.

\*\*\*\*Public Safety added 3 Lieutenants and 9 Firefighters during FY 14/15, added 6 Lieutenants, 18 Firefighters and a Storekeeper/Warehouse Supervisor in FY 15/16, and another 6 Lieutenants and 18 Firefighters in FY 16/17.



## ESCAMBIA COUNTY AND ELECTED OFFICIALS POSITION SUMMARY







# CITIZENS OF ESCAMBIA COUNTY

## BOARD OF COUNTY COMMISSIONERS

### COUNTY ADMINISTRATOR

### COUNTY ATTORNEY

#### ASSISTANT COUNTY ADMINISTRATOR

##### OMB

- Budget
- Contract Management
- Property Sales

##### Natural Resources Management

- Code Enforcement
- UF/IFAS Extension
- Marine Resources
- Mosquito Control
- Natural Resources Conservation
- RESTORE
- Water Quality/Land Management

##### Library Services

##### Waste Services

##### Purchasing Office

##### Risk Management Office

##### Bay Center

##### Information Technology

##### Public Works

- Design & Traffic
  - Bob Sikes Toll Booth
  - Mass Transit
  - Surveying
- Roads & Bridges
  - Construction
  - Engineering
  - Fleet/Fuel
  - SRI Public Works
  - Stormwater

##### Development Services

- Developmental Review
- GIS
- Permitting
- Planning & Zoning

##### Human Resources

##### Economic Development

#### ASSISTANT COUNTY ADMINISTRATOR

##### Corrections

- Community Corrections
  - Check Diversion
  - Community Work Release
  - Community Services Work
  - Misdemeanor Probation
  - Pre-Trial Diversion
  - Pre-Trial Release
- Community Detention

##### Facilities Management

- Custodial Services
- Design/Construction
- Maintenance
- Utilities

##### Public Safety

- Communications
- Emergency Business Operations
- Emergency Management
- Emergency Medical Services
- Fire Rescue
- SRI Public Safety

##### Building Services

- Animal Services
- Building Inspections

##### Neighborhood & Human Services

- Community Centers
- Community Redevelopment Agencies
- Community Resource Centers
- Direct Assistance
- Indigent Burial
- Job Skills Training
- Neighborhood Enterprise
- Safe Neighborhoods

##### Parks & Recreation

- Community Centers
- Equestrian Center
- Park Maintenance
- Park Construction
- Recreational Services

##### Military Affairs & Relations

##### Community & Media Relations





## FY2016/2017 FUND NAMES AND NUMBERS BY DEPARTMENT

FUND NAME:	DEPARTMENT BY FUND:
General Fund	Board of County Commissioners, County Attorney, County Administrator, Assistant County Administrator, Public Works Department, Development Services Department, Public Safety Department, Natural Resources Management Department, Management and Budget Services, Parks Department, Neighborhood and Human Services 1 Department, IT Department, Facilities Department  Corrections Department, Management and Budget Services, Natural Resources Management Department, Parks Department, Neighborhood and Human Services
Escambia County Restricted Fund	101 Department
Economic Development Fund	102 Board of County Commissioners, Management and Budget Services
Code Enforcement Fund	103 Corrections Department
Mass Transit Fund	104 Public Works Department
Mosquito and Arthropod Control	106 Natural Resources Management Department
Tourist Promotion	108 Board of County Commissioners, Management and Budget Services
Other Grants and Projects	110 All Departments
Jail Commissary Fund	111 Corrections Department
Disaster Recovery	112 Management and Budget Services
Library Fund	113 County Administrator , Library Services
Misdemeanor Probation	114 Corrections Department
Article V Fund	115 Management and Budget Services, Court Administration
Development Review Fees	116 Development Services Department
Perdido Beach Mouse Fund	117 Natural Resources Management Department
Gulf Coast Restoration Fund	118 Natural Resources Management Department
SHIP Fund	120 Neighborhood and Human Services Department
Law Enforcement Trust Fund	121 Management and Budget Services, Sheriff
Escambia Affordable Housing	124 Neighborhood and Human Services Department
CDBG Entitlement Funds	129 Neighborhood and Human Services Department
Handicapped Parking Fines	130 Management and Budget Services, Sheriff
Family Mediation Fund	131 Court Administration
Fire Protection Fund	143 Public Safety Department
E911 Operations Fund	145 Public Safety Department
HUD CDBG Housing Rehab Loan Fund	146 Neighborhood and Human Services Department
HUD Home Fund	147 Neighborhood and Human Services Department
Community Redevelopment Fund	151 Neighborhood and Human Services Department, Management and Budget Services
Southwest Sector CRA	152 Management and Budget Services
Bob Sikes Toll Fund	167 Management and Budget Services, Public Works Department
Transportation Trust Fund	175 Corrections Department, Public Works Department
MSBU Assessment Program	177 Management and Budget Services
Drainage Basin Funds	181 Public Works Department
Debt Service	203 Management and Budget Services
Capital Improvements Program	310 Management and Budget Services, Public Works Department
FTA Capital Project Funds	320 Public Works Department
Capital Projects New Road Construction Fund	333 Public Works Department
Local Option Sales Tax Fund	350 Management and Budget Services, Public Works Department
Local Option Sales Tax II Fund	351 Management and Budget Services, Public Works Department
Local Option Sales Tax III Fund	352 Management and Budget Services, Public Works Department, Parks Department
Solid Waste Fund	401 Solid Waste Department
Building Inspection Fund	406 Development Services Department
Emergency Services	408 Public Safety Department
Civic Center Fund	409 Management and Budget Services Management and Budget Services, Human Resources Department, Facilities
Internal Service Fund	501 Department





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## MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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## OBJECTIVES

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The objectives established by the Board for FY 2016/2017 include:

- Maintain the Public Trust in County Government through professionalism in government and improved community perception.
- Provide Fiscal Restraint and Accountability and capitalize on alternative revenue generation without increasing the tax burden.
- Enhance Customer Service by cultivating the development of a quality work force and strengthening customer service orientation, and increasing transparency/accessibility to County services through its website/citizens portal. Improve delivery of neighborhood and public services to the highest level possible.
- Foster Economic Growth and Development through the creation of an environment that cultivates planned growth, quality of life sustainability, job development, and tourism opportunities.
- Promote Infrastructure Excellence by way of improved road networks and transportation systems that meet growth demands, environmental preservation, and safe neighborhoods. Institutionalize continual reassessment and improvement of service, internal processes, methodology, efficiency, and cost-effectiveness.

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## GOAL

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The goal of the Board of County Commissioners, serving as the governing body of Escambia County, is to represent the community's interests and to reflect its standards in the adoption of public policy. The Board has legislative, executive, and quasi-judicial powers. The legislative authority, which derives from powers delegated to it by the state legislature, is exercised through the enactment of ordinances and resolutions. It exercises its executive authority by setting policy and, through the County Administrator, giving direction to County departments, commissions, and agencies. Judicial powers include passing on claims against the County, and serving in a review capacity in a wide variety of appeals.

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## STATUTORY RESPONSIBILITIES

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The statutory responsibilities, powers and duties of the Board of County Commissioners are set forth in Florida Statutes Chapter 125, Part I (ss. 125.001-125.59) and in the Florida Constitution, Article VIII Local Government, Section 1. Counties.

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## ADVISORY BOARD

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In November/December of each year, the new Chairman of the Board of County Commissioners appoints various members of the Commission to serve on the following Boards/Committees: Area Agency on Aging, Greater Pensacola Chamber Board of Directors, Bay Area Resource Council, Community Action Program Committee, Inc., Community Drug & Alcohol Commission, Community Enterprise Investments, Inc., Council on Aging, Circuit One Juvenile Justice Circuit Advisory Board, Downtown Improvement Board, Early Learning Coalition of Escambia County, Extension Council, Florida-Alabama Transportation Planning Organization, Juvenile Justice Council, Military Affairs Committee, Northwest Florida Regional Transportation Planning Organization, Pensacola-Escambia Development Commission, Public Safety Coordinating Council, Escambia County Resource, Conservation & Development Council, Tourism Administration & Convention Committee, Tourist Development Council, Value Adjustment Board, Escambia County Transportation Disadvantaged Coordinating Board, and West Florida Regional Planning Council.

In addition to Commissioner appointees to these standing boards/committees, a member of the Commission represents Escambia County on three task forces related to the Deepwater Horizon oil spill: NACO's Oil Spill Task Force for Economic Recovery, the FAC Eight-Counties Oil Spill Task Force, and the Northwest Florida Oil Impact Coalition.

DEPARTMENT: BOARD OF COUNTY COMMISSIONERS



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**SIGNIFICANT CHANGES FOR FY 2016-2017**

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No significant changes are anticipated in the Board's operating budget for FY 2016-2017.

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
Commissioner Aide	B32	5	5	5
Commissioner	G200	5	5	5
TOTAL		<u>10</u>	<u>10</u>	<u>10</u>

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Legislative

DEPARTMENT: Board of County Commissioners  
 DIVISION: Operating  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 374,719	\$ 394,990	\$ 396,345	\$ 396,345
51201	Regular Salaries & Wages	364,879	344,746	336,891	336,891
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	12,000	12,000	12,000
52101	FICA Taxes	53,376	57,507	57,011	57,011
52201	Retirement Contributions	186,120	202,182	202,896	202,896
52301	Life & Health Insurance	143,747	90,000	90,000	90,000
52401	Workers' Compensation	1,868	1,885	1,887	1,887
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,124,709	1,103,310	1,097,030	1,097,030
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	50,000	50,000	90,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	29,286	34,200	34,200	34,200
54101	Communications	15,080	13,300	13,300	13,300
54201	Freight & Postage Services	64	250	250	250
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	500	500	500
54701	Printing & Binding	693	750	750	750
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Account	50	0	0	0
55101	Office Supplies	2,017	2,000	2,000	2,000
55201	Operating Supplies	5,554	4,500	4,500	4,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	795	1,450	1,450	1,450
55501	Training & Registrations	8,987	10,800	10,800	10,800
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	62,526	117,750	117,750	157,750
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,187,235	\$ 1,221,060	\$ 1,214,780	\$ 1,254,780
RESOURCES					
	General Fund Revenues	\$ 1,187,235	\$ 1,221,060	\$ 1,214,780	\$ 1,254,780
	TOTAL REVENUES	\$ 1,187,235	\$ 1,221,060	\$ 1,214,780	\$ 1,254,780

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Executive

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health	0	0	0	0
52401	Workers Compensation	0	0	0	0
52501	Unemployment Compensation	50,783	100,000	100,000	100,000
	PERSONNEL COSTS	50,783	100,000	100,000	100,000
53101	Professional Services	257,254	218,500	226,500	226,500
53102	O'Sullivan Monthly Charge	0	0	0	0
53103	Sound Recording Services	0	0	0	0
53104	Financial Advisor	0	0	0	0
53105	Appraisal Services	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	47,244	54,520	95,200	95,200
54001	Travel & Per Diem	219,990	225,000	225,000	225,000
54101	Communications	0	0	0	0
54201	Freight & Postage Services	434	0	0	0
54202	Postage - TRIM	127,638	127,500	129,000	129,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54509	Payment to Property Insurance	1,605,969	1,682,200	1,754,324	1,754,324
54601	Repair & Maintenance	16,567	27,775	77,275	77,275
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	167,386	100,000	165,000	165,000
54903	Medical Assistance for the Needy	4,531,574	4,707,069	5,000,000	5,410,000
54904	Other Criminal Costs	0	0	0	0
54905	Legal Advertising	42,463	30,000	30,000	30,000
54906	Refunds Prior Year	0	0	0	0
54907	Tax Deed Sale	0	0	0	0
54908	Municipal Code	10,568	35,000	35,000	35,000
54909	FL DOR CSE Service	77,050	90,000	85,000	85,000
54910	Tax Increm Fin City of Pensacola	2,448,195	2,710,000	3,050,000	3,050,000
54911	Auction Expense	0	0	0	0
54922	Military Discharges	240	500	500	500
54931	Host Ordinance Items	11,893	15,500	15,500	15,500
55101	Office Supplies	30	0	0	0
55201	Operating Supplies	7,074	2,500	2,500	2,500
55226	Fuel for General Fund	108	1,000	700	700
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	60,570	55,657	52,235	52,235
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	9,632,247	10,082,721	10,943,734	11,353,734
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	26,765	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	26,765	0	0	0
58101	Aids to Governmental Agencies	2,747,423	2,400,000	1,500,000	1,620,200
58201	Aids to Private Organizations	1,085,024	1,289,357	1,410,857	1,474,370
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	3,832,447	3,689,357	2,910,857	3,094,570
59101	Transfers	13,837,713	15,456,526	16,853,754	16,916,261
59801	Reserves	0	21,603,730	24,266,115	23,979,092
	NON-OPERATING COSTS	13,837,713	37,060,256	41,119,869	40,895,353
	TOTAL BUDGET	\$ 27,379,955	\$ 50,932,334	\$ 55,074,460	\$ 55,443,657
	RESOURCES				
	General Fund Revenues	\$ 27,379,955	\$ 50,932,334	\$ 55,074,460	\$ 55,443,657
	TOTAL REVENUES	\$ 27,379,955	\$ 50,932,334	\$ 55,074,460	\$ 55,443,657



FUND: Tourist Promotion  
 FUNCTION: Economic Environment  
 ACTIVITY: Other Economic Environment

DEPARTMENT: Board of County Commissioners  
 DIVISION: Tourist Promotion  
 COST CENTER: Tourist Promotion



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	284,589	303,750	307,050	286,775
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	284,589	303,750	307,050	286,775
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	4,820,672	4,167,500	3,930,217	3,950,492
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	4,820,672	4,167,500	3,930,217	3,950,492
59101	Transfers	1,300,000	1,300,000	1,300,000	1,300,000
59123	Transfers to Fund 203	0	0	803,983	2,099,009
59801	Reserves	0	400,000	400,000	400,000
	NON-OPERATING COSTS	1,300,000	1,700,000	2,503,983	3,799,009
	TOTAL BUDGET	\$ 6,405,261	\$ 6,171,250	\$ 6,741,250	\$ 8,036,276
RESOURCES					
	Tourist Development Tax	\$ 6,869,718	\$ 6,075,000	\$ 6,675,000	\$ 6,675,000
	Interest	0	0	0	0
	Transferred from 4th Cent	0	0	0	0
	Fund Balance	(464,457)	400,000	400,000	1,695,026
	Less 5%	0	(303,750)	(333,750)	(333,750)
	TOTAL REVENUES	\$ 6,405,261	\$ 6,171,250	\$ 6,741,250	\$ 8,036,276

FUND: Tourist Promotion  
 FUNCTION: Economic Environment  
 ACTIVITY: Other Economic Environment

DEPARTMENT: Board of County Commissioners  
 DIVISION: Tourist Promotion  
 COST CENTER: 4th Cent Projects



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	94,864	101,250	102,350	95,675
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	94,864	101,250	102,350	95,675
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	85,000	0	0	0
58201	Aids to Private Organizations	2,273,377	1,660,650	1,846,245	1,852,920
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	2,358,377	1,660,650	1,846,245	1,852,920
59101	Transfers	0	0	0	0
59801	Reserves	0	150,000	150,000	150,000
	NON-OPERATING COSTS	0	150,000	150,000	150,000
	TOTAL BUDGET	\$ 2,453,241	\$ 1,911,900	\$ 2,098,595	\$ 2,098,595
RESOURCES					
	Tourist Development Tax	\$ 2,289,906	\$ 2,025,000	\$ 2,225,000	\$ 2,225,000
	Interest	0	0	0	0
	Fund Balance	333,798	150,000	150,000	150,000
	Transferred to Three Cents	0	0	0	0
	Marine Recreation	(170,463)	(161,850)	(165,155)	(165,155)
	Less 5%	0	(101,250)	(111,250)	(111,250)
	TOTAL REVENUES	\$ 2,453,241	\$ 1,911,900	\$ 2,098,595	\$ 2,098,595

FUND: Handicapped Parking Fines  
 FUNCTION: Human Services  
 ACTIVITY: Other Human Services

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: ADA - Handicapped Parking



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	6,701	15,202	7,000	7,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,500	1,500	1,726	1,726
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	1,500	750	750
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	750	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	8,201	18,952	9,476	9,476
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 8,201	\$ 18,952	\$ 9,476	\$ 9,476
RESOURCES					
	Handicapped Parking Fines	\$ 12,470	\$ 19,950	\$ 9,975	\$ 9,975
	Interest	0	0	0	0
	Fund Balance	(4,269)	0	0	0
	Less 5%	0	(998)	(499)	(499)
	TOTAL REVENUES	\$ 8,201	\$ 18,952	\$ 9,476	\$ 9,476

FUND: Debt Service  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Sales Tax Revenue Bonds



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications & Freight Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	3,005,000	2,780,000	2,895,000	2,895,000
57201	Interest	2,177,244	2,964,354	2,849,064	2,849,064
57301	Other Debt Service Costs	0	7,750	7,750	7,750
	DEBT SERVICE	5,182,244	5,752,104	5,751,814	5,751,814
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,182,244	\$ 5,752,104	\$ 5,751,814	\$ 5,751,814
RESOURCES					
	Interest	\$ 7,750	\$ 7,750	\$ 7,750	7,750
	Transfer 001	5,174,494	5,744,354	5,744,064	5,744,064
	Miscellaneous	0	0	0	0
	Estimated Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 5,182,244	\$ 5,752,104	\$ 5,751,814	\$ 5,751,814

FUND: Debt Service  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Tourist Development Bonds



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications & Freight Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	1,201,000	1,252,711	1,265,013	1,265,013
57201	Interest	98,626	39,711	30,013	30,013
57301	Other Debt Service Costs	0	425	425	425
	DEBT SERVICE	1,299,626	1,292,847	1,295,451	1,295,451
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
58510	PMT-Ref Bond Escrow	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	803,983
	NON-OPERATING COSTS	0	0	0	803,983
	TOTAL BUDGET	\$ 1,299,626	\$ 1,292,847	\$ 1,295,451	\$ 2,099,434
RESOURCES					
	Interest	\$ 425	\$ 425	\$ 425	425
	Bob Sikes Toll Bridge	0	0	0	0
	Payments from SRIA	0	0	0	0
	Tourist Development Tax	0	0	803,983	2,099,009
	General Fund	0	0	0	0
	Reimbursement of Escrow	0	0	0	0
	Estimated Fund Balance	1,299,201	1,292,422	491,043	0
	TOTAL REVENUES	\$ 1,299,626	\$ 1,292,847	\$ 1,295,451	\$ 2,099,434

FUND: Debt Service  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Beach Road Bonds



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications & Freight Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	785,000	810,000	835,000	835,000
57201	Interest	536,253	511,906	486,715	486,715
57301	Other Debt Service Costs	0	300	300	300
	DEBT SERVICE	1,321,253	1,322,206	1,322,015	1,322,015
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,321,253	\$ 1,322,206	\$ 1,322,015	\$ 1,322,015
RESOURCES					
	Interest	\$ 300	\$ 300	\$ 300	300
	Bob Sikes Toll Bridge	1,320,953	1,321,906	1,321,715	1,321,715
	Payments from SRIA	0	0	0	0
	Tourist Development Tax	0	0	0	0
	Miscellaneous	0	0	0	0
	Estimated Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 1,321,253	\$ 1,322,206	\$ 1,322,015	\$ 1,322,015

FUND: Debt Service  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: IHMC Capital Revenue Bonds



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications & Freight Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	656,000	677,000	698,000	698,000
57201	Interest	355,389	334,850	313,592	313,592
57301	Other Debt Service Costs	0	400	400	400
	DEBT SERVICE	1,011,389	1,012,250	1,011,992	1,011,992
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,011,389	\$ 1,012,250	\$ 1,011,992	\$ 1,011,992
RESOURCES					
	Interest	\$ 400	\$ 400	\$ 400	400
	IHMC Reimbursements	1,010,989	1,011,850	1,011,592	1,011,592
	Miscellaneous	0	0	0	0
	Estimated Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 1,011,389	\$ 1,012,250	\$ 1,011,992	\$ 1,011,992

FUND: Debt Service  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: SRIA Capital Revenue Bonds



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications & Freight Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	1,165,000	1,180,000	1,195,000	1,195,000
57201	Interest	118,479	101,957	85,555	85,555
57301	Other Debt Service Costs	0	500	500	500
	DEBT SERVICE	1,283,479	1,282,457	1,281,055	1,281,055
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,283,479	\$ 1,282,457	\$ 1,281,055	\$ 1,281,055
RESOURCES					
	Interest	\$ 500	\$ 500	\$ 500	500
	SRIA Reimbursements	1,282,979	1,281,957	1,280,555	1,280,555
	Miscellaneous	0	0	0	0
	Estimated Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 1,283,479	\$ 1,282,457	\$ 1,281,055	\$ 1,281,055



FUND: Escambia County Restricted Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Water/Sewer Comb Services

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Innerarity Island Dev Corporation (IIDC) Operating



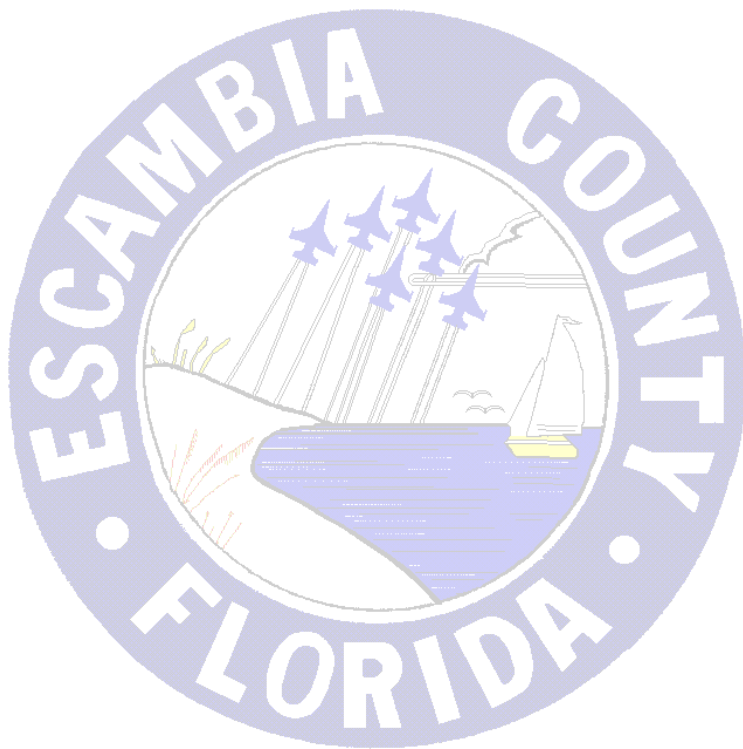
Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53102	Professional Services - Water	0	0	0	0
53201	Accounting & Auditing	0	2,000	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	61,031	0	50,000	50,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	267	750	350	350
54201	Postage & Freight	0	0	0	0
54301	Utility Services	3,246	15,000	3,500	3,500
54302	Utilities - Purchase of Water	54,568	25,000	49,050	49,050
54303	Utilities - Purchase of Wastewater	60,141	70,000	60,500	60,500
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	2,000	0	0
55101	Office Supplies	0	500	0	0
55201	Operating Supplies	0	250	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	179,253	115,500	163,400	163,400
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	46,000	0	0
	NON-OPERATING COSTS	0	46,000	0	0
	TOTAL BUDGET	\$ 179,253	\$ 161,500	\$ 163,400	\$ 163,400
RESOURCES					
	Innerarity Island Development Revenues	\$ 179,253	\$ 161,500	\$ 163,400	\$ 163,400
	Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 179,253	\$ 161,500	\$ 163,400	\$ 163,400

FUND: Local Option Sales Tax III  
 FUNCTION: General Government  
 ACTIVITY: Other General Govt Sources

DEPARTMENT: Board of County Commissioners  
 DIVISION: Non-Departmental  
 COST CENTER: Public Facilities and Projects



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	45,173	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	45,173	0	0	0
56101	Land	8,727	0	0	0
56201	Buildings	893,074	0	0	0
56301	Improvements Other Than Buildings	249,513	0	0	0
56401	Machinery & Equipment	651,109	285,000	584,807	584,807
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,802,423	285,000	584,807	584,807
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	50,000	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	50,000	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	283,835	425,378	425,378
	NON-OPERATING COSTS	0	283,835	425,378	425,378
	TOTAL BUDGET	\$ 1,897,596	\$ 568,835	\$ 1,010,185	\$ 1,010,185
RESOURCES					
	Interest	\$ 0	0	0	0
	Local Option Sales Tax III	1,897,596	568,835	1,010,185	1,010,185
	TOTAL REVENUES	\$ 1,897,596	\$ 568,835	\$ 1,010,185	\$ 1,010,185







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## MISSION STATEMENT

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To provide quality legal services to the Board of County Commissioners and to County Administration in a timely, professional, and cost effective manner.

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## PROGRAM DESCRIPTION

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### Profile

The Office of the County Attorney represents the Board of County Commissioners and its Administrator in all civil legal matters arising in the discharge of their official duties.

The County Attorney is responsible for the prosecution and the defense of all lawsuits brought by or against the County, the representation of the County at administrative hearings, the drafting or review of ordinances and resolutions, approval of all contracts, bonds or written instruments as to form and legal sufficiency and the rendering of legal opinions upon request to the Board of County Commissioners, constitutional officers and the County Administrator.

In addition, the Deputy County Attorney and the Assistant County Attorneys, upon request, provide legal support for County Boards and Advisory Committees.

With its staff of highly trained and experienced attorneys, and skilled support staff, the Office of the County Attorney is committed to carry out its mission. All systems and policies of the County Attorney's Office will be developed to support this commitment.

### Areas of Law

- A. Administrative Law: The Office of the County Attorney represents Escambia County, its officials and employees, at all levels and in all issues that are subject to the Florida Administrative Procedure Act, Chapter 120, Florida Statutes. This representation involves all aspects of administrative law, including the investigations, administrative hearings and appeals.
- B. Appellate Law: The Office of the County Attorney represents the County in all appellate proceedings brought in an administrative forum, or in state and federal courts.
- C. Civil Rights: The Office of the County Attorney defends civil actions brought against the County, or its officers and employees, involving violations of an individual's constitutional rights and certain federal statutory rights, such as, claims under the 4<sup>th</sup>, 8<sup>th</sup>, and 14<sup>th</sup> amendments, claims under ADEA, ADA, FMLA, Title VII, Florida Civil Rights Act of 1992 and EEOC and FCHR administrative complaints.
- D. Code Enforcement: The Office of the County Attorney prosecutes select Notices of Violation brought before the Special Master as established by Chapter 162, Florida Statutes, and Chapter 30, Article II, Section 30-31 through 30-38 of The Escambia County Code of Ordinances. Notices of Violation are issued for violations of the County Code provisions governing health, environment, noise, nuisances, land use and zoning regulations.

The Office of the County Attorney is also responsible for filing of nuisance abatement liens to recover the County's costs in clean-up of violations, as well as filings necessary to accomplish the release of liens when directed by the Board.

- E. Contract and Construction Law: The Office of the County Attorney reviews all contracts to which the County is a party, including contracts for professional services subject to the CCNA, construction projects, special events, leases, use permits, grants and public works. The contract review process entails an initial review of the contracts for form and correctness and, if necessary, modification before execution. With respect to contracts for professional services subject to CCNA, the office represents the County in all phases of solicitation, ranking, selection, negotiation and dispute resolution. As to construction contracts, the office represents the County in all phases of construction including dispute resolution. All contracts wherein the County is a purchaser are reviewed for consistency with state and county procurement law.



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**PROGRAM DESCRIPTION**

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- F. Corrections: In October 2013, the County assumed management of the Escambia County Jail and the Office of the County Attorney advises its employees on all of corrections' legal issues.
- G. Election Law: The Office of the County Attorney, upon request, represents the Supervisor of Elections in all legal matters, including contract review, statutory interpretation and litigation. The office also monitors all canvassing board activities and serves as counsel to the Canvassing Board
- H. Eminent Domain: Upon a determination of public necessity by the board, the Office of the County Attorney institutes condemnation proceedings under the Florida Eminent Domain Law. Condemnation proceedings arise when negotiations to purchase property to be used for roads and other public facilities have been unsuccessful.
- I. Franchise: Escambia County grants franchises to private entities which provide water, solid waste, electrical and gas services to the citizens of Escambia County. The Office of the County Attorney assists staff in the preparation of ordinances and contracts relating to the granting and operating of such franchises and renders legal opinions on matters relating to these franchises.
- J. General Government Practice: The Office of the County Attorney advises the Board and County bureaus in local government matters such as the Florida Code of Ethics for Public Officials, dual office holding restrictions, government in the sunshine laws, financial disclosure laws and other statutes or regulations pertaining to local government officials.
- K. Intergovernmental Agreements: Escambia County has interlocal agreements with the City of Pensacola, the Town of Century and other governmental entities such as ECUA and the School Board. These agreements address a wide range of issues.
- The Office of the County Attorney routinely reviews or prepares new interlocal agreements and amendments to existing agreements and provides assistance as requested by Administration.
- L. Labor/Employment Law: The Office of the County Attorney represents Escambia County in employment matters before the Merit System Protection Board and provides advice to Administration regarding employee grievances, personnel policies, internal disciplinary actions and due process hearings. Additionally, the County Attorney's Office works in conjunction with the County Administrator to emphasize preventative law. The County Attorney represents the County in all employment related litigation unless there is a conflict of interest.
- M. Land Use and Planning: The Office of the County Attorney advises and represents the County in all land use, planning, zoning and land development regulation matters including: County initiated rezonings; administrative appeals before the Board of Adjustments (upon request), special exceptions and variances (where the County is the applicant); the development, amendment and implementation of the Comprehensive Plan and land development regulations. The Office of the County Attorney serves as counsel to the Board of Adjustment, the Planning Board and the Board of County Commissioners during public hearings on land use matters. The office represents the County in proceedings before state agencies on these issues. The office provides legal counsel to the Department of Growth Management Development Services, and Neighborhood and Environmental Services for matters involving the County's Comprehensive Plan and Land Development Code.
- N. Real Property Law: The Office of the County Attorney routinely drafts and reviews legal documents relating to easements, dedications and conveyances and represents the County in all real property transactions as well as lawsuits arising from real property matters. The office reviews all contracts and instruments on behalf of Neighborhood Enterprise Foundation, Inc.
- O. Risk Management: The County Attorney provides legal support and counseling for all functions of the County's Risk Management, Safety and Loss Control Program, including the acquisition and management of the County's insurance policies, bonds, negotiations, settlements, and subrogation of property and liability claims as requested. The Risk Manager serves as a part of the Board of County Commissioners' senior executive service management team, regularly participating in decision-making sessions and is accountable for the legal and financial efficacy of the assigned areas of the Risk Management and Safety Program. Work is performed independently with latitude of judgment within the boundaries of the law.




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### PROGRAM DESCRIPTION

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- P. Torts and Contract Actions: The Office of the County Attorney defends civil actions brought against the County under state or federal law for alleged intentional or negligent conduct that causes injury to a person or damages to property. These claims include allegations of negligent operation of a motor vehicle and negligent maintenance of improvements to public buildings, roads and other infrastructure.

The County Attorney's Office represents the County in suits authorized by the Board of County Commissioners to recover damages to public property as well as the recovery of damages or losses as a result of a breach of any contract by a vendor, supplier, contractor or other party.

- Q. Workers' Compensation: In certain instances, the County Attorney's Office provides professional services in the processing, administration, litigation and settlement negotiation of workers' compensation cases for all employees of the Board of County Commissioners, all the Sheriff's Office employees and all employees of the Santa Rosa Island Authority. When necessary, this office provides guidance on reimbursement for workers' compensation benefits already provided as well as satisfaction of workers' compensation liens.

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### GOALS & OBJECTIVES AT RECOMMENDED FUNDING LEVEL

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1. **Continue to search for money saving ideas** in order to balance resources with ever-increasing demands. We will continue to review all possibilities for the best use of tax dollars while maintaining quality people and product.
2. **Continue to upgrade its library** in a cost effective manner in order to be able to provide accurate and timely legal advice to the Board of County Commissioners. Regularly evaluate our use of the Westlaw databases as to attorneys' needs and determine whether other databases or subscriptions would be more effective. As more and more publications are becoming available on the internet, the County Attorney's Office is reducing the amount of print volumes that are kept on hand in its library. For example, the Florida Statutes and Laws of Florida are available on-line from 1997 to present. The County Attorney's Office has removed the volumes from 1997 through the present from its shelves and has been able to increase the amount of shelf space for newer publications.
3. **Streamline research materials and other resources in order to provide accurate and timely legal advice to the Board of County Commissioners.** Our office has expanded its use of the Westlaw databases which has allowed our legal research to be more efficient and accurate. We have and continue to evaluate the print publications for applicability and overall levels of use. We have cancelled and consolidated duplicate subscriptions (i.e., print and Westlaw subscriptions) in an effort to reduce costs, where savings can be achieved.
4. **Continue to develop** incentives to encourage professional development of in-house legal staff such as continuing legal education (CLE) and obtaining board certification in areas of practice relevant to their positions with the County. CLE's taken this year by attorneys/staff include: *Alison Perdue Rogers*, (Board Certified in Local City, County and Local Government), Commission on Ethics Annual Training (November 2015); 2016 Legislative Conference (November 2015); 2016 Legislative Day (February 2016); Florida Association of Counties 2016 Annual Conference & Educational Exposition (June 2016); *Charles V. Peppler*, (Board Certified in Civil Trial), Commission on Ethics Annual Training (November 2015); Capturing WebPages as Evidence in Florida (December 2015); FLSA Overtime Exemption Status in Jeopardy (January, 2016); *Stephen G. West*, (Board Certified in Real Estate), Commission on Ethics Annual Training (November 2015); *Kristin Hual*, Judicial Nominating Commission Training, First Judicial Circuit (November 2015); Commission on Ethics Annual Training (November 2015); 2016 Sunshine Law, Public Records, and Ethics Course (March 2016); 2016 Advanced Topics in Administrative, Environmental, and Government Law (April 2016); *Kerra A. Smith*, Commission on Ethics Annual Training (November 2015); *Meredith D. Crawford*, Commission on Ethics Annual Training (November 2015); FSAFE Canvassing Board Workshop (January 2016); 2016 Advance Topics in Administrative, Environmental Government Law (April 2016)
5. **Continue to improve the system for lien foreclosures** of all unpaid nuisance abatement, code enforcement and special assessment liens





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**GOALS & OBJECTIVES AT RECOMMENDED FUNDING LEVEL**

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6. **Continue to provide in-house educational programs**, such as workshops concerning the Sunshine Law to help County staff avoid legal pitfalls before they happen with special emphasis on reducing the County's exposure to civil liability. This office appeared before the following committees to discuss the Sunshine Law: Animal Services Advisory Committee, BID Inspections Fund Advisory Board (IFAB), Board of Adjustment (BOA), Board of Electrical Examiners, Citizens' Environmental Committee, Contractor Competency Board, Enterprise Zone Development Agency Board (EZDA), Escambia County Mass Transit Advisory Committee, Escambia Marine Advisory Committee, Extension Council, Fire Services Advisory Committee, Planning Board, Tourist Development Council, RESTORE Act Advisory Committee, West Florida Public Library Board of Governance and Escambia County Transportation Disadvantaged Coordinating Board. This office will periodically brief the Board of County Commissioners on the Sunshine Law.
7. **Continue development of a computerized filing system** to reduce the need for cabinetry and storage space; and are continuing the process of destruction of obsolete files in accordance with laws relating to records disposition.
8. **Long-Term Goals:** Continue to critique and develop a filing/indexing system that will reduce the need for more storage and at the same time keep valuable records and use CountyLaw as fully as possible; not only for access while in the office, but also to have data and documents accessible from outside the office in case of an emergency situation. Continue to scan and transfer important documents to CountyLaw for retrieval.
9. **Work to retain staff of proven worth and excellence:** It is this office's intent to retain staff of proven worth and in doing so we strive to make the office conducive for productive work by providing ergonomic chairs, keyboards, large computer screens, etc. Furthermore, we encourage professional enhancement by supporting attendance at seminars or participation in professional organizations.
10. **Continue to provide legal support** to the Jail staff following assumption of jail management in October 2013.
11. **Continue working with the Merit Systems Protection Board** attorney Keith Wells to resolve issues regarding the interpretation of the Merit Systems Protection Board ordinance and rules and making adjustments as necessary to meet current budgetary restraints.
12. **Options for Continuing Legal Education to save on travel costs.** Continuing legal education has increasingly become available via internet. Attorneys have been able to attend seminars and obtain the CLE hours necessary to maintain their bar membership through use of the internet. Unfortunately, not all seminars or conferences that are of a timely or of particular use or interest to attorneys are available in this format. Internet seminars are an increasing method available to enable the office to cut back on travel costs associated with attending seminars.
13. **Increased awareness and participation with Administration.** Our office attends as many meetings with Administration and the Department Directors as possible, which has increased our knowledge as to current and future endeavors, enabling us to be better prepared for certain meetings.
14. **Nice to each other/teamwork.** In continuation of our "customer service" our office is also implementing the same approach with each other, e.g. making sure we are courteous and cordial towards fellow co-workers, taking that extra minute to stop and ask "how are things going" and listening to the answer, inviting input on certain tasks and projects. We are striving to implement teamwork in all facets of our jobs. We all do this together, thus practicing teamwork (the ability to work together towards a common vision).
15. **Efficient provision of services.** We are complying with our Mission Statement to provide quality legal services to the Board of County Commissioners and to County Administration in a timely, professional and cost effective manner. We have CountyLaw that is case management software with the capability of tracking assignments and cases, and can assist in filing, records management and providing objective measures to the Board of County Commissioners or the public.



**DEPARTMENT: COUNTY ATTORNEY**

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**SIGNIFICANT CHANGES FOR 2016-2017**

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No significant changes are anticipated for FY 2016-2017.

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
Administrative Assistant	B22	4	3	3
Assistant County Attorney (Certified)	E81	1	1	1
Assistant County Attorney (Non-cert)	E80	2	2	2
County Attorney	F101	1	1	1
Deputy County Attorney	E82	1	1	1
Legal Administrative Assistant	B23	1	2	2
Paralegal	C41	1	1	1
Program Coordinator	C42	1	1	1
Senior Assistant County Attorney	E82	1	1	1
TOTAL		<u>13</u>	<u>13</u>	<u>13</u>

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Legal Counsel

DEPARTMENT: Board of County Commissioners  
 DIVISION: County Attorney  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	945,849	967,113	962,388	963,203
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	6,000	6,000	6,000	6,000
52101	FICA Taxes	65,271	74,442	74,081	74,144
52201	Retirement Contributions	125,055	134,153	137,673	137,776
52301	Life & Health Insurance	156,634	117,000	117,000	117,000
52401	Workers' Compensation	1,937	2,062	2,025	2,025
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,300,746	1,300,770	1,299,167	1,300,148
53101	Professional Services	11,187	42,500	64,000	64,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	250	250	250
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	4,248	8,000	6,000	6,000
54101	Communications	1,938	2,700	2,700	2,700
54201	Postage & Freight Services	2,458	3,500	3,500	3,500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	918	1,000	1,100	1,100
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	4,826	6,500	6,500	6,500
54701	Printing & Binding	229	0	350	350
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	9,466	10,000	10,000	10,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	5,004	9,000	7,000	7,000
55201	Operating Supplies	6,033	5,500	4,000	4,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	57,191	67,850	52,850	52,850
55501	Training & Registrations	5,384	5,450	4,000	4,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	108,882	162,250	162,250	162,250
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	1,931	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,931	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,411,559	\$ 1,463,020	\$ 1,461,417	\$ 1,462,398
RESOURCES					
	General Fund Revenues	\$ 1,411,559	\$ 1,463,020	\$ 1,461,417	\$ 1,462,398
	TOTAL REVENUES	\$ 1,411,559	\$ 1,463,020	\$ 1,461,417	\$ 1,462,398




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### MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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### OBJECTIVES

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- Maintain the public's trust and confidence in County government - It is the objective and the challenge of Escambia County to change its image. To that end, County staff will adhere to an ethics policy and educate the public and media on its processes and operations.
- Fiscal Responsibility - Provide the most efficient and effective budget strategies to the citizens of Escambia County. Continue to capitalize on alternative revenue sources and explore opportunities for functional consolidation of services with other local governmental entities.
- Economic Development – Promote activities and programs designed to improve the quality of life in Escambia County and build a sustainable, livable community by implementing the goals and objectives contained in the Escambia County Comprehensive Plan. Foster economic growth and development using such means Tax Increment Financing (TIF) to pay for infrastructure improvements to alleviate blight in designated Community Redevelopment Areas; increase the budget for tourism related activities to be used exclusively for tourism advertising to protect and expand one of the County's major industries; market properties in Central Commerce Park to bring new businesses to the area, and promote the new Technical Park in the downtown area. Implement the provisions of the Economic Development Incentives Ordinance to encourage companies in targeted industries to do business in Escambia County.
- Maintenance of Infrastructure – Maintain the County's infrastructure such as the roads, bridges, stormwater holding ponds, and other public facilities utilizing a variety of alternate revenue sources to supplement ad valorem tax dollars and expand the investment in capital improvements elements/projects. Enhance public safety initiatives undertaken by the County through well maintained infrastructure. As part of these initiatives, County Code Enforcement is to make sure neighborhoods are clean and meet County codes. Continue to establish an information system to keep citizens and elected officials s informed of these activities.

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### GOAL

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The goal of the County Administrator is to ensure that all county activities are geared toward successfully meeting the "vital few" priorities established by the Board of County Commissioners – restoration of public trust and confidence in County government, fiscal responsibility, customer service superiority, economic development, and maintenance of infrastructure.

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### PERFORMANCE MEASURES

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Performance Measures	FY 2014/15	FY 2015/16 YTD (10/1/15 -6/30/16)	FY 2016/17 Estimate
Board Meeting Agenda's	38	26	35
Escambia County Public Records Requests	1151	1604	1600

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### STATUTORY RESPONSIBILITIES

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The County Administrator is responsible for the administration of all departments responsible to the Board of County Commissioners and for the proper administration of all affairs as directed by the Board. The specific duties and responsibilities of the County Administrator are outlined in Florida Statutes Chapter 125, Part III (ss. 125.70 – 125.74) and Escambia County Ordinance 85-47.

DEPARTMENT: COUNTY ADMINISTRATOR/ADMINISTRATION



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### ADVISORY BOARD

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The County Administrator serves as a member of the Achieve Pensacola Board, the FloridaWest Board, and the Escambia County Citizen's Disability Awareness Committee.

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### SIGNIFICANT CHANGES FOR FY 2016-2017

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No significant changes are anticipated in the County Administrator's operating budget for FY 2016-2017.

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### STAFFING ALLOCATION

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
Administrative Assistant	B22	1	1	1
Assistant to County Administrator	D63	1	1	1
County Administrator	F102	1	1	1
Customer Service Specialist	B31	1	1	1
Program Coordinator	C42	1	1	1
Senior Office Support Assistant	A12	1	1	1
TOTAL		6	6	6
<b><u>Personal Staff</u></b>				
Assistant County Administrator	E91	1	2	2
Director's Aide	B32	0	1	1
Economic Development Coordinator	B32	1	0	0
TOTAL		2	3	3
TOTAL DEPARTMENT		8	9	9

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Executive

DEPARTMENT: Board of County Commissioners  
 DIVISION: County Administrator  
 COST CENTER: County Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 165,132	\$ 175,100	\$ 180,369	\$ 180,369
51201	Regular Salaries & Wages	240,215	233,542	241,276	241,276
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	6,000	6,000	6,000	6,000
52101	FICA Taxes	28,549	31,720	32,714	32,714
52201	Retirement Contributions	52,684	55,765	58,716	58,716
52301	Life & Health Insurance	59,103	54,000	54,000	54,000
52401	Workers' Compensation	1,005	1,039	1,083	1,083
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	552,688	557,166	574,158	574,158
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	3,669	7,419	6,000	6,000
54101	Communications	3,446	4,500	4,500	4,500
54201	Freight & Postage Services	2,032	3,100	3,100	3,100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	45	0	0	0
54601	Repair & Maintenance Services	1,434	1,925	1,925	1,925
54701	Printing & Binding	429	450	450	450
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	355	2,000	1,500	1,500
55101	Office Supplies	5,741	6,000	6,000	6,000
55201	Operating Supplies	1,237	2,345	2,250	2,250
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	974	4,840	4,840	4,840
55501	Training & Registrations	900	2,200	2,200	2,200
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	20,262	34,779	32,765	32,765
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 572,950	\$ 591,945	\$ 606,923	\$ 606,923
RESOURCES					
	General Fund Revenues	\$ 572,950	\$ 591,945	\$ 606,923	\$ 606,923
	TOTAL REVENUES	\$ 572,950	\$ 591,945	\$ 606,923	\$ 606,923

FUND: Economic Development  
 FUNCTION: Economic Environment  
 ACTIVITY: Industry Development

DEPARTMENT: Economic Development  
 DIVISION: Administration  
 COST CENTER: Operating



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	211,635	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	14,255	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications & Freight Services	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	96,193	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	322,083	0	0	0
56101	Land	142,838	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	21,980	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	164,818	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	7,500	0	0	0
58201	Aids to Private Organizations	640,000	640,000	640,000	105,000
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	647,500	640,000	640,000	105,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	550,000
	NON-OPERATING COSTS	0	0	0	550,000
	TOTAL BUDGET	\$ 1,134,401	\$ 640,000	\$ 640,000	\$ 655,000
RESOURCES					
	General Fund Revenues	\$ 0	\$ 440,000	\$ 550,000	\$ 550,000
	Depreciation	0	0	0	0
	Estimated Fund Balance	1,134,401	200,000	90,000	105,000
	TOTAL REVENUES	\$ 1,134,401	\$ 640,000	\$ 640,000	\$ 655,000

## COMMUNITY AND MEDIA RELATIONS



### MISSION STATEMENT

To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

### OBJECTIVES

Proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external audiences, while also providing community outreach and serving as the county's liaison with its media partners.

### GOAL

The goal of Community and Media Relations is to provide services to enhance the relationship between Escambia County government, its citizens and the media through positive public and media relations.

### PERFORMANCE MEASURES

Performance Measures	FY 2015-16 YTD	FY 2016-17 Estimate
Broadcast Official Meetings of the BOCC	38	55
Original Television Programming	37	50
News Releases	250+	600
Design/Print Products	NA	125
Special Events/Meetings Support	NA	15
Myescambia.com Unique Page Views	1,204,161	1,500,000
Myescambia.com Bounce Rate Overall	39.41%	30%
Myescambia.com Mobile Bounce Rate	45.86%	35%
Media Inquiry Responses	NA	700
Social Media Updates	NA	1,000

### STATUTORY RESPONSIBILITIES

None

### SIGNIFICANT CHANGES FOR FY 2016-2017

No significant changes are anticipated for FY 2016-2017.

### STAFFING ALLOCATION

Position Classification	Pay Grade	2014-15 Authorized	2015-16 Authorized	2016-17 Adopted
Community & Media Relations Div Manager	D63	0	1	0
Community & Media Relations Manager	D63	0	0	1
Community & Media Relations Officer	C52	0	1	0
Community & Media Relations Specialist	C41	0	0	1
Division Manager	D63	1	0	0
Public Information Specialist/Graphics	B41	1	1	0
Public Information Specialist/Online Content	B41	1	1	0
Public Information Officer/Video Specialist	C52	1	0	0
Sr. Community & Media Relations Specialist	C52	0	0	1
Video Production Specialist	C41	0	0	1
TOTAL		4	4	4

FUND: General  
 FUNCTION: Economic Environment  
 ACTIVITY: Industry Development

DEPARTMENT: County Administration  
 DIVISION: Community and Media Relations  
 COST CENTER: Community and Media Relations



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	220,949	217,283	236,371	236,371
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	10,000	10,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	16,387	16,623	18,083	18,083
52201	Retirement Contributions	16,215	15,774	29,959	29,959
52301	Life & Health Insurance	28,004	36,000	36,000	36,000
52401	Workers' Compensation	601	544	597	597
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	282,156	286,224	331,010	331,010
53101	Professional Services	375	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	500	11,750	11,750
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	23	2,000	2,000	2,000
54101	Communications	3,102	1,800	2,400	2,400
54201	Postage & Freight	0	1,400	1,400	1,400
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	906	53,000	7,000	7,000
54701	Printing & Binding	1,750	10,000	16,750	16,750
54801	Promotional Activities	2,345	900	900	900
54901	Other Current Charges & Obligations	3,790	0	0	0
54931	Host Ordinance	25	200	200	200
55101	Office Supplies	792	7,000	5,000	5,000
55201	Operating Supplies	3,807	3,000	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	446	900	900	900
55501	Training & Registrations	0	800	800	800
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	17,361	81,500	52,100	52,100
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 299,517	\$ 367,724	\$ 383,110	\$ 383,110
	RESOURCES				
	General Fund Revenues	\$ 299,517	\$ 367,724	\$ 383,110	\$ 383,110
	TOTAL REVENUES	\$ 299,517	\$ 367,724	\$ 383,110	\$ 383,110



## **PUBLIC WORKS DEPARTMENT**

### **Design & Traffic**

- Bob Sikes Toll Booth
- Mass Transit
- Surveying

### **Roads & Bridges**

- Construction
- Engineering
- Fleet/Fuel
- SRI Public Works
- Stormwater





**DEPARTMENT: PUBLIC WORKS**

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**MISSION STATEMENT**

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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**OBJECTIVES**

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The Public Works Department includes Administration, Infrastructure (Roads, Fleet, Engineering and Pensacola Beach Public Works), Transportation and Traffic Operations Division (Transportation and Traffic Operations, Bob Sikes Toll Booth Facility, Design Team, ECAT):

**Transportation and Traffic:**

- Continue to evaluate and implement traffic control improvements to enhance the safety and efficiency of the roadway network throughout the County.
- Analyze roadway attributes and characteristics to optimize the capacity to handle increasing traffic volumes.
- Respond to citizens' concerns and requests regarding traffic issues in a courteous and timely manner.
- Either coordinates, has staff representation, offers support, and/or regularly attends multiple boards/committees related to all facets of transportation and traffic operations; such as, but not limited to, all Transportation Planning Organization Board and Advisory Board meetings (Technical Coordinating Committee, Citizens Advisory Committee), Transportation Disadvantaged Board, Escambia County Mass Transit Advisory Committee, and Escambia County Disability Awareness Committee.

**Design Team:**

- Provide professional in-house design of Escambia County LOST projects. The Team focuses on Capital Improvement Program design projects for Public Works and other Departments programs. Projects typically include infrastructure-type design to build or improve roadways, ponds, drainage systems, water quality features, parks, pedestrian paths, and boat ramps.

**Survey:**

- Provide Professional Land and Hydrographic Surveying services to internal clients; review externally completed surveys for compliance with the Standards of Practice as set forth in Chapter 5J-17.050, 5J-17.051, and 5J-17.052, pursuant to Section 472.027 Florida Statutes; and review Subdivision Plats for compliance with the Plat Law, Florida Statutes Chapter 177. The Survey Team focuses on serving the needs of all departments, but will generally interact with the Design Team, Road Division, Real Estate, Risk Management, and Engineering & Construction.

**Bob Sikes Toll Booth Facility:**

- Provide Toll Collection Personnel
- Provide high quality of cash handling
- Work and report revenues to the Clerk of the Court for auditing purposes

**Mass Transit [Escambia County Area Transit (ECAT)]:**

- Is the County's public transportation system. This service is managed through a contract with First Transit, for which Public Works is the contract administrator.
  - Mass Transit is subsidized by the four cents sales tax with operating and capital funding assistance/grant also received through passenger fares, Florida Department of Transportation, Federal Transit Authority, Santa Rosa Island Authority, University of West Florida and other entities.
  - ECAT encompasses the daily bus routes to area locales as well as the Complimentary Paratransit Service in compliance with the Americans with Disabilities Act and the Non-Urbanized Area.
  - Transportation Program.
  - ECAT provides maintenance services to non-transit vehicles including fire service, EMS vehicles and other county vehicles.
  - Public Works supports the Mass Transit Advisory Committee (MTAC) by preparing agendas/minutes and tracking actions items.



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**OBJECTIVES**

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Mass Transit [Escambia County Area Transit (ECAT)] Continued:

- Escambia County through an Interlocal Agreement with the City of Pensacola granting is responsible for management and maintenance of all bus stops within the City of Pensacola. This is in addition to all bus stops already being managed and maintained within Escambia County.

**Infrastructure Branch:**

Road Division:

- Provides maintenance and repair to the transportation and drainage infrastructure, which is performed through three operational task groups:
  - Road Maintenance - Maintenance of roads and drainage systems; services include mowing of rights-of-way, dirt road grading, pothole repair, tree trimming/dead tree removal, road shoulder repair, driveway repair, cleaning, repair and maintenance of drainage structures, and street sweeping.
  - Holding Pond Maintenance – Maintenance/repair of holding ponds as required by NPDES permit.
  - Sign Maintenance – Maintenance/upgrade of traffic control sign systems according to MUTCD standards and regulations.

Fleet Maintenance Division:

- Ensure vehicles and equipment are safe and fully operational; perform preventative maintenance services on light, heavy, and miscellaneous other equipment on a scheduled basis, perform repairs as needed, and maintain replacement schedules for vehicles and equipment.
- Provide road and field service repairs on disabled vehicles, towing service, in-house tire repairs for all BCC vehicles, and schedule replacement due to wear and/or damage.
- Provide warehouse services for the Fleet Division and the Road Division, inventory and usage reports to all BCC departments/divisions for cost accounting, and Tier 2 reporting under Federal Code Regulations.
- Manage all fuel and lubricant purchases, storage, and distribution to all BCC and elected officials' agencies.
- Inspect all sites monthly to ensure Florida DEP compliance.
- Oversee and perform maintenance on thirty –two storage sites featuring nine fueling islands, nine fire stations, and fourteen generator sets.

Engineering Division:

- Provide professional management of construction of Escambia County LOST projects. The Division focuses on Capital Improvement Program projects for Public Works and many other Department programs. Projects typically include infrastructure-type construction to build or improve roadways, ponds, drainage systems, water quality features, parks, pedestrian paths, and boat ramps.
  - Provide and improve citizen services through effective and efficient communication.
  - Use County media (website, flyers, and press releases) to keep citizens informed regarding on-going capital improvement projects.
  - Initiate and attend community meetings that inform citizens and solicit their input and encourage participation.
  - Be liaison for FEMA and other Federal and State reimbursement and grant programs for infrastructure engineered projects.

Real Estate Acquisition

- Processes requests to vacate County rights-of-way, easements, subdivisions, and/or other related items.
- Prepares recommendations for presentation to the Board of County Commissioner's related to vacation requests, property and/or easement acquisitions.
- Assists Engineering Project Managers (or other County Staff) with obtaining real estate needs based on their projects.



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## **OBJECTIVES**

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**Pensacola Beach Public Works:**

- Maintain and enhance landscaping and sprinkler system
- Maintain public parking lots
- Maintain and repair dune crosswalks, piers & docks, boardwalks, picnic shelters, lights and electrical
- Clean up of all beaches, parking areas, roadways, and other public areas
- Maintain and clean public restrooms and showers
- Maintain and clean the recreational trail
- Maintain recreational facilities
- Pave and repair streets and parking lots
- Storm water management
- Create and maintain information and regulatory signs
- Maintain, repair, clean governmental buildings
- Repair and maintain SRIA & PW's & Public Safety's Pensacola Beach vehicles and equipment
- Utilities management
- Turtle monitoring program
- Monitor beach nourishment and beach erosion
- Hurricane evacuation and return and clean-up

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## **GOALS**

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The goal of the Infrastructure Branch is to oversee the transportation and drainage infrastructure within Escambia County, while ensuring that the maintenance, improvements, and rehabilitation of the infrastructure is in compliance with the Comprehensive Plan and Policies of the Escambia County Board of Commissioners.

The goal of the Transportation & Traffic Operations Division is to achieve excellence on all traffic projects for Escambia County while creating a better and more efficient transportation network. In addition, we work to safeguard the health, safety, and welfare of the County's residents, businesses, and visitors by ensuring that all traffic projects are in compliance with state and local requirements.

The goal of the Bob Sikes Toll Booth Facility is to maintain the traffic flow for a better commute onto the Pensacola Beach Island. To make the toll collection system a state-of-the-art toll facility with an automated billing process and cameras collecting data for violations and ease of billing.



**DEPARTMENT: PUBLIC WORKS**

**PERFORMANCE MEASURES**

Performance Measures	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Estimate	FY 2016/17 Estimate
Reported potholes patched within 48 hrs.	95%	95%	95%	95%
ROW mowing*, complete 4 cycles per year	60%	60%	60%	60%
Dirt road grading, complete route every 4 weeks	100%	100%	100%	100%
Holding pond mowing, complete 2 cycles per year	100%	100%	100%	100%
Street sweeping, complete 4 cycles per year**	80%	80%	80%	80%
Signs, inspect/repair all signs twice per year	100%	100%	100%	100%
Sidewalk maintenance (85 mi.), complete 4 cycles per year***	50%	65%	65%	65%
# of Fleet Repair/maintenance Work Orders	4976	4614	4726	4820
# of Fleet Preventive Maintenance Services	422	473	542	550
# of gallons of fuel delivered	1,805,045	1,768,538	1,701,852	1,700,000
# of reportable spills of fuel	0	0	0	0
# of gallons of lubricant delivered	5,200	5,500	5,700	5,900
# of reportable spills of lubricant	0	0	0	0
Maintain CIP budget within 10% - Engineering	100%	100%	100%	100%
Customer Service – Engineering	100%+	100%+	100%	100%
Minimum 4 community meetings per year - Eng	100%+	100%+	100%	100%
Minimum 15 hrs training per year per PM - Eng	75%+	100%	100%	100%
ECAT Farebox Recovery Ratio	12%	12%	12%	12%
90% or more of the employees meet or exceed standards on performance evaluations - Traffic	90%	90%	90%	90%
Inspect all school zones annually - Traffic	90%	90%	90%	90%
Inspect all railroad crossings annually - Traffic	90%	90%	90%	90%
Attend two commissioner town hall meetings per year - Traffic	90%	90%	90%	90%
Conduct 125 surveys per year (to include boundary, topographic, specific purpose, sketch and description, and staking)	N/A	N/A	N/A	90%
\$500,000 in-house design work completed per year	N/A	N/A	N/A	90%
\$350,000 Bus Stop Amenities-Shelters/Benches	N/A	N/A	N/A	90%

**Notes:**

\*ROW mowing figures reflected include the arterial and collector roads only. If smaller roads maintained in the districts are included, percentage would be less. The decrease in percentage for current and next FY reflects anticipated continuing loss of personnel/positions.

\*\*Street sweeping estimates for current and next FY reflect loss of personnel/positions, additional curb miles yearly, and aging sweepers with more downtime.

\*\*\*Sidewalk maintenance figures reflect loss of inmate crews in prior FYs and less than full staffing in current & next FY.

**STATUTORY RESPONSIBILITIES**

National Pollutant Discharge Elimination System (NPDES)

Manual on Uniform Traffic Control Devices (MUTCD)

Rule 62-620.200(1), Florida Administrative Code (F.A.C.) , Rule 62-620.200(21), F.A.C.

Florida Statutes Chapters 62-761 and 62-762 F.A.C.

Federal Code of Regulations SARA Title III

Florida Statutes:

Chapter 163, pt II *Local Government Comprehensive and Land Development Regulation Act*

Chapter 177 *Land Boundaries*

Chapter 177.101 *Vacation & Annulment of Plats S/D Land*

Chapter 125.37 *Exchange of County Property*

Chapter 286.23 *Real Property Conveyed to Public Agency*

Chapter 316 *State Uniform Traffic Control*

Chapter 336 *County Road System*

Chapter 336.08 *Relocation or Change of Roads (Vacations)*

Chapter 471 *Engineering*

Chapter 472 *Land Surveying*

Florida Administrative Code:

Chapter 5J-17, *Board of Professional Surveyors and Mappers*

Chapter 9J-5 *Minimum Criteria for Review of Local Government Comprehensive Plan*




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**STATUTORY RESPONSIBILITIES**


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**Local:**

Escambia County Road Paving & Drainage Technical Specifications  
 Florida Statute Chapter 316.008(B),(F),(J) Determine/Designate/Coordinate Enforcement  
 Florida Statute Chapter 316.189 Determine / Designate / Coordinate Enforcement  
 Florida Statute Chapter 316.183 Determine / Designate / Coordinate Enforcement  
 Florida Statute Chapter 316.1895 Determine / Designate / Coordinate Enforcement  
 Florida Statute Chapter 316.008(A) Determine / Designate/Coordinate Enforcement  
 Florida Statute Chapter 316.1895 Determine/Maintain Inventory  
 Florida Statute Chapter 351.03 Determine / Maintain Inventory  
 Florida Statute Chapter 316.008(D),(I) Determine/Designate  
 Florida Statute Chapter 316.008(L) Determine/Designate/Maintain  
 Florida Statute Chapter 316.008(N),(I) Determine/Designate/Coordinate Enforcement  
 Florida Statute Chapter 316.077 Determine/Coordinate Mitigation  
 Escambia County Comprehensive Plan-Mass Transit Element Section 8.03  
 Florida Public Transit Act-Florida Statute 341.011-341.061  
 Transportation Services (Transportation Disadvantaged)-Florida Statute 427-011-427017  
 Florida Statute Chapter 338.161 Electronic Toll Collections  
 Florida Statute Chapter 338.155 Payment of Tolls  
 Florida Statute Chapter 316.640 Enforcement of Traffic Laws  
 Florida Statute Chapter 316.1001 Payment of Tolls/Penalties  
 Florida Statute Chapter 318.18 Amount of Penalties

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**ADVISORY BOARD**


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Mass Transit Advisory Committee (MTAC)  
 Escambia County Disability Awareness Committee (ECDAC)  
 Professional Advisory Committee to Land Development Code Standards

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**BENCHMARKING**


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Benchmark Data	Escambia County	Benchmark
ROW Mowing	.74 man hours/acres	.65 man hours/acres
Pothole Patching*	9.286 man hours/ton	7.497 man hours/ton
Sign Maintenance (ground signs 30 sq. ft. or less)	.472 man hours/sign	.595 man hours/sign
Hourly shop rate for Fleet Maintenance	\$52.00	\$72.64 (avg)
Percent of available hours billed for Fleet Maintenance (avg)	67%	74.49% (avg)
# of gallons of fuel managed (avg)	1,768,538	1,803,738 (avg)
# of gallons of lubricant managed (avg)	5,500	3,900
NPDES - notices of violation during construction	0	0
Resurfacing cost per mile	\$136,000	\$352,800
Maintain traffic signals, school and warning beacons	365	1,250 hours/annual
Neighborhood Enhancement projects per year	5	1
New signal, school and/or warning beacon installations per year	30	15
Formal traffic studies per year	12	3
Maintain Street and Navigation Lighting (units)	615	100 hours/annual

Benchmark Sources:

Fleet: Shop rate— Lake County, FL \$ 68.00, Leon County FL, \$78.00 Okaloosa County \$ 71.92 (avg)

Billable hours: Ref. Florida Benchmarking Consortium 2012-13; 11 Florida Counties reporting

Fuel: Ref. Florida Benchmarking Consortium 2012-13; 13 Florida Counties reporting

Engineering – FDEP, FDOT

City of Pensacola

Florida Department of Transportation (FDOT) Maintenance Management Systems Manual

\*FDOT utilizes "throw and go" for hand patching. Escambia County utilizes saw cut and hand tamp methods, which is more time-consuming

Fuel: Leon County, adopted budget FY2014 Public Works, Fleet Maintenance

Engineering – FDEP, FDOT

City of Pensacola

Florida Department of Transportation (FDOT) Maintenance Management Systems Manual

\*FDOT utilizes "throw and go" for hand patching. Escambia County utilizes saw cut and hand tamp methods, which is more time-consuming




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**SIGNIFICANT CHANGES FOR FY 2016-2017**


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In the Public Works Roads/Fleet Division, enhancement of fleet tracking/utilization across the County fleet is expected, due to implementation of GPS monitoring mid-fiscal year of 2016.

In Engineering, it is anticipated that there will be an increase in the number of Construction projects resulting from the April 2014 flooding, FEMA, HMGP, NRCS, RESTORE Act and NRDA without an increase in the number of positions. All projects are available for review in the Engineering Quarterly Workload Report (April 2016) and <http://www.myescambia.com/projects>.

FEMA/NRCS/HMGP/FHWA projects: Of 182 April 2014 Storm related projects, 150 have been completed and the remaining 32 will be completed before the end of 2017.

LOST projects: 98 projects that are actively ongoing in various stages of design and construction.

As Traffic continues to manage Transit, we look forward to implementing the Comprehensive Operational Analysis (COA) to guide us in the updating (technology) and modification of the route system. This will increase efficiency, user-friendliness, and ride-ability. The enhancement of Bus Stop Amenities will continue to move forward. Traffic is also looking to continue the implementation of an ITS/ATMS System in Escambia County which will give enhanced efficiency with our signal system and afford better oversight of its functionality.

The Toll Booth Facility will be purchasing and installing new state-of-the-art tolling software and equipment. This will require extensive training in operating the new system, billing for the collections of all revenues, use of the camera system and sending out tolling violation citations.

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Public Works Administration</u></b>				
Accounting Manager	C51	1	1	1
Accounting Technician	B21	2	2	2
Administrative Assistant	B22	1	1	1
Department Director III	E83	1	1	1
Directors Aide	B32	1	1	1
TOTAL		6	6	6
<b><u>Engineering</u></b>				
Administrative Assistant	B22	1	1	1
County Surveyor	C42	1	0	0
Engineering Program Coordinator	C42	1	1	1
Engineering Specialist	B23	2	0	0
Engineering Technician	B22	5	1	1
Real Estate Acquisition Manager	C41	1	1	1
Real Estate Acquisition Technician	B21	1	1	1
TOTAL		12	5	5



**DEPARTMENT: PUBLIC WORKS**


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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Transportation and Drainage LOST</u></b>				
Construction Inspector	B21	1	1	1
Construction Manager	C51	1	1	1
Deputy Division Manager	D61	1	1	1
Division Manager	D63	1	1	1
Engineering Manager (Environmental Quality)	C52	1	0	0
Engineering Project Coordinator	C41	4	4	4
Engineering Technician	B22	2	2	1
Senior Engineering Project Coordinator	C43	2	2	2
Stormwater Manager	C52	0	1	1
TOTAL		13	13	12
<b><u>Road Administration</u></b>				
Accountant	C42	1	1	1
Branch Director	E81	1	1	1
Directors' Aide	B32	1	1	1
Human Resource Associate I	B21	1	1	1
Storekeeper/Warehouse Supervisor	B22	1	1	1
TOTAL		5	5	5
<b><u>Road Maintenance*</u></b>				
Equipment Operator II	B21	39	39	39
Equipment Operator II (Term)	B21	5	5	5
Equipment Operator III	B22	24	24	22
Equipment Operator IV	B23	16	16	16
Field Supervisor	B32	7	7	7
Program Manager	C51	3	3	3
Road Construction Specialist	B22	2	2	2
Senior Office Support Assistant	A12	2	2	2
TOTAL		98	98	96
<b><u>Road Maintenance/Holding Ponds</u></b>				
Equipment Operator II	B21	8	8	8
Equipment Operator III	B22	6	6	6
Equipment Operator IV	B23	2	2	2
Field Supervisor	B32	2	2	2
TOTAL		18	18	18
<b><u>Road Maintenance/Sign Maintenance</u></b>				
Field Supervisor	B32	1	1	1
Road Construction Specialist	B22	6	6	6
TOTAL		7	7	7

\*Division includes approximately 14 Seasonal Equipment Operator I positions

**DEPARTMENT: PUBLIC WORKS**


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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Fleet Maintenance</u></b>				
Division Manager	D63	1	1	1
Fleet Maintenance Specialist	B23	1	1	1
Fleet Maintenance Supervisor	B31	1	1	1
Fleet Maintenance Technician	B22	11	11	11
Fleet Maintenance Worker	A12	2	2	2
Lead Fleet Maintenance Technician	B23	3	3	3
Lead Power Equipment Technician	B23	0	1	1
Office Support Assistant	A11	1	1	1
Power Equipment Technician	B21	1	1	1
Senior Office Support Assistant	A12	1	1	1
Storekeeper/Warehouse Technician	A13	4	3	3
TOTAL		<u>26</u>	<u>26</u>	<u>26</u>
<b><u>Fuel</u></b>				
Equipment Operator III	B22	0	0	2
Fuel Distribution Assistant	A12	1	1	1
Fuel Distribution Supervisor	B21	1	0	0
Fuel Distribution Supervisor	B31	0	1	1
TOTAL		<u>2</u>	<u>2</u>	<u>4</u>
<b><u>Santa Rosa Island Public Works</u></b>				
Administrative Assistant	B22	0	2	2
Equipment Operator I	A12	0	5	5
Field Supervisor	B32	0	2	2
Fleet Maintenance Supervisor	B31	0	1	1
Fleet Maintenance Technician	B22	0	1	1
Lead Maintenance Technician	B23	0	4	4
Maintenance Technician	B22	0	1	1
Maintenance Worker	B21	0	7	7
Program Manager	C43	0	1	1
TOTAL		<u>0</u>	<u>24</u>	<u>24</u>

**DEPARTMENT: PUBLIC WORKS****STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Transportation and Traffic</u></b>				
Administrative Supervisor	B31	1	0	0
Branch Director <sup>1</sup>	E81	0	1	1
County Surveyor	C43	0	1	0
County Surveyor	C53	0	0	1
Director's Aide	B32	0	1	1
Division Manager	D63	1	0	0
Engineering Specialist <sup>2</sup>	B23	4	5	5
Engineering Specialist-Signal <sup>3</sup>	B23	0	0	1
Engineering Technician	B22	3	7	7
Engineering Technician-Signal <sup>3</sup>	B22	0	0	1
Program Manager <sup>4</sup>	C51	1	0	1
Senior Office Support Assistant	A12	1	1	1
Traffic Signalization Engineer	D62	1	1	1
TOTAL		12	17	20
<b><u>Bob Sikes Toll Bridge Administration</u></b>				
Administrative Assistant <sup>5</sup>	B22	1	1	1
Division Manager	D63	0	1	0
Program Manager	C51	1	0	0
Transportation & Traffic Ops Mgr <sup>5</sup>	D63	0	0	1
TOTAL		2	2	2
<b><u>Design Team LOST</u></b>				
Engineer	C42	0	1	1
Engineering Specialist <sup>6</sup>	B23	0	1	1
Lead Drafter/Eng Project Coordinator	C41	0	1	1
Program Manager	C51	0	1	0
Program Manager - Design	C51	0	0	1
TOTAL		0	4	4
<sup>1</sup> Branch Director salary split 50% Transportation & Traffic & 50% Design Team LOST <sup>2</sup> One Engineering Specialist salary split 50% Transportation & Traffic & 50% T&D LOST <sup>3</sup> Positions funded by Florida Department of Transportation <sup>4</sup> Program Manager salary split 50% Transportation & Traffic & 50% T&D LOST <sup>5</sup> Salary split 70% Bob Sikes Toll Bridge Admin & 30% Transportation & Drainage LOST <sup>6</sup> Engineering Specialist salary split 75% Design Team & 25% Transportation & Traffic				
TOTAL DEPARTMENT		201	227	229

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Administration  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	371,223	399,859	348,940	348,940
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	4,800	4,800	4,800	4,800
52101	FICA Taxes	27,603	30,956	27,062	27,062
52201	Retirement Contributions	46,119	51,078	43,988	43,988
52301	Life & Health Insurance	49,526	54,000	54,000	54,000
52401	Workers' Compensation	940	1,014	896	896
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	500,212	541,707	479,686	479,686
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	8,750	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,876	6,500	6,500	6,500
54101	Communications	385	3,000	3,000	3,000
54201	Postage and Freight	0	500	500	500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	3,615	4,600	4,600	4,600
54701	Printing & Binding	99	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	9,245	8,000	8,000	8,000
54931	Host Ordinance	0	100	100	100
55101	Office Supplies	4,483	5,000	5,000	5,000
55201	Operating Supplies	5,861	3,100	3,100	3,100
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,903	1,000	1,000	1,000
55501	Training & Registration	795	1,000	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	29,261	41,550	32,800	32,800
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 529,473	\$ 583,257	\$ 512,486	\$ 512,486
RESOURCES					
	Transportation Trust Revenues	\$ 529,473	\$ 583,257	\$ 512,486	\$ 512,486
	Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 529,473	\$ 583,257	\$ 512,486	\$ 512,486

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Engineering  
 COST CENTER: Engineering/Infrastructure



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	339,819	237,298	247,485	247,485
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	24,636	18,153	18,933	18,933
52201	Retirement Contributions	26,874	19,549	22,116	22,116
52301	Life & Health Insurance	68,026	45,000	45,000	45,000
52401	Workers' Compensation	5,484	5,210	2,878	2,878
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	464,838	325,210	336,412	336,412
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	2,700	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	737	2,000	2,000	2,000
54101	Communications	12,287	11,500	11,500	11,500
54201	Postage and Freight	0	0	0	0
54301	Utility Services	741	1,200	1,200	1,200
54401	Rentals & Leases	1,846	1,759	1,759	1,759
54501	Insurance	11,006	9,910	9,910	9,910
54601	Repair & Maintenance Services	49,647	69,283	69,283	69,283
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,114	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	25,736	22,000	22,000	22,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	318	1,000	1,000	1,000
55501	Training & Registration	5,694	11,280	11,280	11,280
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	113,825	129,932	129,932	129,932
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	5,344	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	5,344	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 584,007	\$ 455,142	\$ 466,344	\$ 466,344
RESOURCES					
	Transportation Trust Revenues	\$ 584,007	\$ 455,142	\$ 466,344	\$ 466,344
	Local Option Sales Tax II	0	0	0	0
	TOTAL REVENUES	\$ 584,007	\$ 455,142	\$ 466,344	\$ 466,344

FUND: Master Drainage Basin Fund  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Engineering  
 COST CENTER: Master Drainage Basin Funds



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	6,645	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,024	3,774	5,247	5,247
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	9,669	3,774	5,247	5,247
56101	Land	650	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	138,522	67,902	94,406	94,406
56359	IOB-YrEnd	11,205	0	0	0
56401	Machinery & Equipment	11,175	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	161,552	67,902	94,406	94,406
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 171,221	\$ 71,676	\$ 99,653	\$ 99,653
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	\$ 0
	City of Pensacola NPDES Contribution	0	0	0	0
	Drainage Fees	127,555	75,450	104,900	104,900
	Less: 5% Receipts	0	(3,774)	(5,247)	(5,247)
	Fund Balance	43,666	0	0	0
	TOTAL REVENUES	\$ 171,221	\$ 71,676	\$ 99,653	\$ 99,653

FUND: Local Option Sales Tax III  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Engineering  
 COST CENTER: Transportation & Drainage LOST III



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	600,539	722,588	743,416	743,416
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	44,284	55,279	56,869	56,869
52201	Retirement Contributions	43,471	52,459	55,904	55,904
52301	Life & Health Insurance	91,147	119,700	119,700	119,700
52401	Workers' Compensation	17,545	16,801	18,428	18,428
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	796,986	966,827	994,317	994,317
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	390,681	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	14,149,009	24,166,787	18,632,841	18,632,841
56401	Machinery & Equipment	19,500	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	14,559,190	24,166,787	18,632,841	18,632,841
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	90,000	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	90,000	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 15,446,176	\$ 25,133,614	\$ 19,627,158	\$ 19,627,158
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	15,446,176	25,133,614	19,627,158	19,627,158
	TOTAL REVENUES	\$ 15,446,176	\$ 25,133,614	\$ 19,627,158	\$ 19,627,158

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Road Division  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	274,594	272,462	280,622	280,622
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	4,800	4,800	4,800	4,800
52101	FICA Taxes	21,087	21,210	21,834	21,834
52201	Retirement Contributions	33,554	34,313	36,133	36,133
52301	Life & Health Insurance	21,002	45,000	45,000	45,000
52401	Workers' Compensation	700	695	722	722
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	355,737	378,480	389,111	389,111
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	12,309	15,000	15,000	15,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	581	2,800	2,800	2,800
54101	Communications	50,689	45,000	70,000	70,000
54201	Postage & Freight	78	500	500	500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,203	3,522	3,522	3,522
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	1,789	3,000	3,000	3,000
55201	Operating Supplies	8,031	13,000	13,000	13,000
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	2,785	1,000	1,000	1,000
55501	Training & Registration	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	77,465	83,822	108,822	108,822
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	15,333	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	15,333	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 448,534	\$ 462,302	\$ 497,933	\$ 497,933
RESOURCES					
	Transportation Trust Revenues	\$ 448,534	\$ 462,302	\$ 497,933	\$ 497,933
	TOTAL REVENUES	\$ 448,534	\$ 462,302	\$ 497,933	\$ 497,933



FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Road Division  
 COST CENTER: Road Maintenance



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	3,259,961	3,279,343	3,330,024	3,330,024
51301	Other Salaries & Wages	1,200	134,627	134,627	134,627
51401	Overtime	60,475	50,000	50,000	50,000
51501	Special Pay	0	4,260	3,609	3,609
52101	FICA Taxes	236,338	265,332	269,143	269,143
52201	Retirement Contributions	250,408	270,063	284,268	284,268
52301	Life & Health Insurance	1,049,489	882,000	864,000	864,000
52401	Workers' Compensation	391,655	343,745	392,468	392,468
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	5,249,526	5,229,370	5,328,139	5,328,139
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	6,870	7,000	15,750	15,750
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	2,500	6,000	6,000
54101	Communications	0	1,100	1,100	1,100
54201	Postage & Freight	0	100	100	100
54301	Utility Services	148,669	148,000	148,000	148,000
54401	Rentals & Leases	23,171	25,000	25,000	25,000
54501	Insurance	430,112	498,250	463,986	463,986
54601	Repair & Maintenance Services	18,458	4,000	4,000	4,000
54701	Printing & Binding	985	2,000	2,000	2,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	20,059	10,000	10,000	10,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	126,083	150,000	150,000	150,000
55204	Fuel	711,386	1,077,000	1,022,660	1,022,660
55301	Road Materials & Supplies	337,923	245,000	280,000	280,000
55401	Books, Publications, Subscriptions & Memberships	1,463	0	0	0
55501	Training & Registration	2,346	5,000	5,000	5,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,827,526	2,174,950	2,133,596	2,133,596
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 7,077,052	\$ 7,404,320	\$ 7,461,735	\$ 7,461,735
	RESOURCES				
	Transportation Trust Revenues	\$ 7,077,052	\$ 7,404,320	\$ 7,461,735	\$ 7,461,735
	TOTAL REVENUES	\$ 7,077,052	\$ 7,404,320	\$ 7,461,735	\$ 7,461,735

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Road Division  
 COST CENTER: Holding Ponds



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	586,298	602,069	616,992	616,992
51301	Other Salaries & Wages	0	0	7,159	7,159
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	42,586	46,060	47,745	47,745
52201	Retirement Contributions	44,793	45,700	48,796	48,796
52301	Life & Health Insurance	164,001	162,000	162,000	162,000
52401	Workers' Compensation	68,204	60,475	70,581	70,581
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	905,881	916,304	953,273	953,273
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	1,000	1,000	1,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	3,560	10,000	10,000	10,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	46,700	65,000	65,000	65,000
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registration	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	50,260	76,000	76,000	76,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	15,997	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	15,997	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 972,138	\$ 992,304	\$ 1,029,273	\$ 1,029,273
RESOURCES					
	Transportation Trust Revenues	\$ 972,138	\$ 992,304	\$ 1,029,273	\$ 1,029,273
	TOTAL REVENUES	\$ 972,138	\$ 992,304	\$ 1,029,273	\$ 1,029,273

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Road Division  
 COST CENTER: Sign Maintenance



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	261,942	277,079	246,213	246,213
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	18,893	21,197	18,834	18,834
52201	Retirement Contributions	23,608	27,547	20,413	20,413
52301	Life & Health Insurance	58,876	63,000	63,000	63,000
52401	Workers' Compensation	31,894	27,834	27,842	27,842
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	395,214	416,657	376,302	376,302
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	9,490	4,500	4,500	4,500
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	56,973	90,000	90,000	90,000
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registration	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	66,463	94,500	94,500	94,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 461,677	\$ 511,157	\$ 470,802	\$ 470,802
RESOURCES					
	Transportation Trust Revenues	\$ 461,677	\$ 511,157	\$ 470,802	\$ 470,802
	TOTAL REVENUES	\$ 461,677	\$ 511,157	\$ 470,802	\$ 470,802

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Fleet Maintenance  
 COST CENTER: Fleet Maintenance



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	912,534	986,299	1,037,068	1,037,068
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	2,900	3,000	3,000	3,000
51501	Special pay	15,206	17,100	21,660	21,660
52101	FICA Taxes	65,630	76,993	81,220	81,220
52201	Retirement Contributions	74,320	83,172	89,779	89,779
52301	Life & Health Insurance	277,420	234,000	234,000	234,000
52401	Workers' Compensation	28,506	30,978	33,942	33,942
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,376,516	1,431,542	1,500,669	1,500,669
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	25,707	51,000	76,000	76,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	581	1,500	1,500	1,500
54101	Communications	0	0	0	0
54201	Postage & Freight	0	200	200	200
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	27,925	33,163	54,470	54,470
54601	Repair & Maintenance Services	725,434	680,000	725,434	725,434
54701	Printing & Binding	1,131	250	250	250
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,547	1,200	1,200	1,200
55201	Operating Supplies	56,681	25,000	25,000	25,000
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	2,178	5,000	5,000	5,000
55501	Training & Registration	1,343	5,400	5,400	5,400
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	842,528	802,713	894,454	894,454
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	1,091,093	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,091,093	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,310,137	\$ 2,234,255	\$ 2,395,123	\$ 2,395,123
	RESOURCES				
	Transportation Trust Revenues	\$ 3,310,137	\$ 2,234,255	\$ 2,395,123	\$ 2,395,123
	TOTAL REVENUES	\$ 3,310,137	\$ 2,234,255	\$ 2,395,123	\$ 2,395,123

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Public Works  
 DIVISION: Fleet Maintenance  
 COST CENTER: Fuel Distribution



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	99,545	69,671	135,207	135,207
51301	Other Salaries & Wages	0	2,000	0	0
51401	Overtime	275	0	3,000	3,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	7,557	5,483	10,573	10,573
52201	Retirement Contributions	8,499	5,203	12,256	12,256
52301	Life & Health Insurance	5,505	18,000	36,000	36,000
52401	Workers' Compensation	1,132	2,609	10,453	10,453
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	122,514	102,966	207,489	207,489
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	250	250	250
54301	Utility Services	0	2,500	2,500	2,500
54401	Rentals & Leases	0	0	0	0
54501	Insurance	8,830	16,000	16,000	16,000
54601	Repair & Maintenance Services	30,207	50,000	50,000	50,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	876	1,600	1,600	1,600
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	167	500	500	500
55201	Operating Supplies	3,780,885	6,500,000	6,500,000	6,500,000
55204	Fuel	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registration	0	400	400	400
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,820,965	6,571,250	6,571,250	6,571,250
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,943,479	\$ 6,674,216	\$ 6,778,739	\$ 6,778,739
RESOURCES					
	Charges for Fuel	\$ 3,943,479	\$ 6,674,216	\$ 6,778,739	\$ 6,778,739
	TOTAL REVENUES	\$ 3,943,479	\$ 6,674,216	\$ 6,778,739	\$ 6,778,739

FUND: General  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Santa Rosa Island  
 COST CENTER: Santa Rosa Island Public Works



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	836,133	850,650	850,650
51301	Other Salaries & Wages	0	280,000	8,320	8,320
51401	Overtime	0	16,000	16,000	16,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	86,607	66,935	66,935
52201	Retirement Contributions	0	66,218	72,857	72,857
52301	Life & Health Insurance	0	216,000	216,000	216,000
52401	Workers' Compensation	0	52,096	49,197	49,197
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	1,553,054	1,279,959	1,279,959
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	150,000	430,000	430,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	6,000	6,000	6,000
54101	Communications	0	0	18,000	18,000
54201	Postage & Freight	0	0	200	200
54301	Utility Services	0	371,000	371,000	371,000
54401	Rentals & Leases	0	110,000	110,000	110,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	73,000	73,000	73,000
54701	Printing & Binding	0	500	500	500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	4,000	4,000
55201	Operating Supplies	0	306,500	288,500	288,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	1,017,000	1,301,200	1,301,200
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 2,570,054	\$ 2,581,159	\$ 2,581,159
RESOURCES					
	General Fund Revenues	\$ 0	\$ 2,570,054	\$ 2,581,159	\$ 2,581,159
	TOTAL REVENUES	\$ 0	\$ 2,570,054	\$ 2,581,159	\$ 2,581,159

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Transportation & Traffic Operations  
 COST CENTER: Transportation



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	0 \$	0 \$	0 \$	0
51201	Regular Salaries & Wages	674,253	788,436	895,858	895,858
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	2,635	2,400	2,400	2,400
52101	FICA Taxes	48,225	60,498	68,715	68,715
52201	Retirement Contributions	48,427	57,415	74,608	74,608
52301	Life & Health Insurance	175,497	153,450	171,450	171,450
52401	Workers' Compensation	27,395	17,703	32,962	32,962
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	976,431	1,079,902	1,245,993	1,245,993
53101	Professional Services	247,322	350,000	300,000	300,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	51,695	60,000	60,000	60,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,083	4,664	6,964	6,964
54101	Communications	9,692	10,000	10,000	10,000
54201	Postage & Freight	333	750	750	750
54301	Utility Services	75,515	85,000	85,000	85,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	12,452	14,719	19,532	19,532
54601	Repair & Maintenance Services	679,293	740,000	1,110,172	1,110,172
54701	Printing & Binding	0	550	650	650
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	531	12,280	12,280	12,280
55101	Office Supplies	2,568	3,715	3,715	3,715
55201	Operating Supplies	27,472	20,000	57,657	57,657
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,460	1,600	3,603	3,603
55501	Training & Registrations	2,944	2,000	5,127	5,127
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,112,361	1,305,278	1,675,450	1,675,450
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	19,228	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	19,228	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	2,108,020 \$	2,385,180 \$	2,921,443 \$	2,921,443
RESOURCES					
	Transportation Trust Revenues	1,621,497 \$	1,710,180 \$	2,064,443 \$	2,064,443
	Local Option Sales Tax III	0	0	0	0
	Federal Department of Transportation Revenues	486,523	675,000	857,000	857,000
	TOTAL REVENUES	2,108,020 \$	2,385,180 \$	2,921,443 \$	2,921,443

FUND: Local Option Sales Tax III  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Public Works  
 DIVISION: Design Team  
 COST CENTER: Design Team



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	75,584	239,028	243,313	243,313
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	1,365	2,400	2,400	2,400
52101	FICA Taxes	5,437	18,468	18,797	18,797
52201	Retirement Contributions	5,526	17,528	25,536	25,536
52301	Life & Health Insurance	16,848	38,250	38,250	38,250
52401	Workers' Compensation	0	6,563	4,117	4,117
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	104,760	322,237	332,413	332,413
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 104,760	\$ 322,237	\$ 332,413	\$ 332,413
RESOURCES					
	Local Option Sales Tax III	\$ 104,760	322,237	332,413	332,413
	Federal Department of Transportation Revenues	0	0	0	0
	TOTAL REVENUES	\$ 104,760	\$ 322,237	\$ 332,413	\$ 332,413



FUND: Bob Sikes Toll  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Public Works  
 DIVISION: Bob Sikes Toll Admin  
 COST CENTER: Bob Sikes Toll Admin



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	90,339	78,869	81,237	81,237
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	6,547	6,034	6,215	6,215
52201	Retirement Contributions	6,628	5,725	6,109	6,109
52301	Life & Health Insurance	19,158	12,600	12,600	12,600
52401	Workers' Compensation	1,251	1,285	1,351	1,351
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	123,923	104,513	107,512	107,512
53101	Professional Services	2,745	21,500	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	429,712	420,173	427,500	427,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	5,000	2,500	2,500
54101	Communications	600	1,200	12,480	12,480
54201	Freight & Postage Services	126	400	400	400
54301	Utility Services	2,012	2,200	2,400	2,400
54401	Rentals & Leases	1,173	2,000	2,000	2,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	13,196	10,000	222,710	222,710
54701	Printing & Binding	0	500	500	500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	375	3,000	1,000	1,000
54931	Host Account	0	0	0	0
55101	Office Supplies	2,498	1,000	1,000	1,000
55201	Operating Supplies	10,427	50,000	5,000	5,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	300	0	0
55501	Training & Registrations	0	1,000	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	462,864	518,273	678,490	678,490
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	140,122	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	140,122	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 726,909	\$ 622,786	\$ 786,002	\$ 786,002
RESOURCES					
	Bob Sikes Toll	\$ 726,909	\$ 655,564	\$ 827,371	\$ 827,371
	Interest	0	0	0	0
	Miscellaneous Revenues	0	0	0	0
	Fund Balance	0	0	0	0
	Less 5%	0	(32,778)	(41,369)	(41,369)
	TOTAL REVENUES	\$ 726,909	\$ 622,786	\$ 786,002	\$ 786,002

FUND: Mass Transit  
 FUNCTION: Transportation  
 ACTIVITY: Transit Systems

DEPARTMENT: Public Works  
 DIVISION: Mass Transit  
 COST CENTER: Operations



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	379,077	372,166	380,500	380,500
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	6,413	0	0	0
53404	Fixed Route Bus Costs	5,843,703	7,246,851	5,727,700	5,727,700
53405	ADA Paratransit Costs	2,447,528	1,317,565	1,080,000	1,080,000
53406	Non Sponsored TDAC Contribution	(3,000)	0	0	0
53407	Preventative Maint-Fixed	1,816,913	0	1,976,000	1,976,000
53416	Non-ADA Paratransit	0	0	1,370,000	1,370,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	1,979	6,000	2,000	2,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	98	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,523	0	0	0
54902	Non-Sponsored TDAC Cont	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	716,218	1,010,467	725,000	725,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	11,211,453	9,953,049	11,261,200	11,261,200
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	5,000	5,000	5,000
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	5,000	5,000	5,000
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	402,800	402,800
	NON-OPERATING COSTS	0	0	402,800	402,800
	TOTAL BUDGET	\$ 11,211,453	\$ 9,958,049	\$ 11,669,000	\$ 11,669,000
RESOURCES					
	Mass Transit Fund Revenues	\$ 11,211,453	\$ 9,958,049	\$ 11,669,000	\$ 11,669,000
	TOTAL REVENUES	\$ 11,211,453	\$ 9,958,049	\$ 11,669,000	\$ 11,669,000

FUND: Mass Transit  
 FUNCTION: Transportation  
 ACTIVITY: Transit Systems

DEPARTMENT: Public Works  
 DIVISION: Mass Transit  
 COST CENTER: Pensacola Beach Trolley



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	8,293	21,839	12,500	12,500
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	134,936	120,293	157,400	157,400
53407	Preventative Maint-Fixed	0	0	28,100	28,100
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	14,266	29,070	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	157,495	171,202	198,000	198,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	652,855	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	652,855	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 810,350	\$ 171,202	\$ 198,000	\$ 198,000
RESOURCES					
	Santa Rosa Island Authority Contribution	\$ 810,350	\$ 171,202	\$ 198,000	\$ 198,000
	TOTAL REVENUES	\$ 810,350	\$ 171,202	\$ 198,000	\$ 198,000

FUND: Mass Transit  
 FUNCTION: Transportation  
 ACTIVITY: Transit Systems

DEPARTMENT: Public Works  
 DIVISION: Mass Transit  
 COST CENTER: University of West Florida Trolley



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	17,498	21,000	28,200	28,200
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	373,698	375,205	539,400	539,400
53407	Preventative Maint-Fixed	0	0	35,400	35,400
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	8,332	57,587	5,000	5,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	399,528	453,792	608,000	608,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 399,528	\$ 453,792	\$ 608,000	\$ 608,000
RESOURCES					
	University of West Florida Contribution	\$ 399,528	\$ 453,792	\$ 608,000	\$ 608,000
	TOTAL REVENUES	\$ 399,528	\$ 453,792	\$ 608,000	\$ 608,000

FUND: Mass Transit  
 FUNCTION: Transportation  
 ACTIVITY: Transit Systems

DEPARTMENT: Public Works  
 DIVISION: Mass Transit  
 COST CENTER: County Fleet Maintenance



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53407	Preventative Maint-Fixed	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	201,454	240,000	240,000	240,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	201,454	240,000	240,000	240,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 201,454	\$ 240,000	\$ 240,000	\$ 240,000
	RESOURCES				
	Mass Transit Fund Revenues	\$ 201,454	\$ 240,000	\$ 240,000	\$ 240,000
	TOTAL REVENUES	\$ 201,454	\$ 240,000	\$ 240,000	\$ 240,000



**DEVELOPMENT SERVICES  
DEPARTMENT**

- Development Review
- GIS
- Permitting
- Planning & Zoning







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**MISSION STATEMENT**

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**

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Development Review Division

- Reviews/approves site plans/subdivisions, maintaining an initial ten (10) day or less site plan review time for projects, in accordance with the revised Escambia County Land Development Code (LDC), while educating the public/community on the revised LDC to promote economic development, and provides land use information to various governmental agencies/business entities, such as real estate association and banking/lending institutions.

Planning & Zoning Division

- Comprised of project management/comprehensive planning/administrative services, this Division provides coordination/oversight of all planning functions and timely/effective planning information for orderly growth within Escambia County, and administers and oversees budget/expenditures to ensure conformity with approved resources for long-range planning projects, while monitoring federal/state legislation impacting municipal governmental planning activities.
- Promotes implementation of Escambia County Comprehensive Plan 2030, including process evaluation and amendments; provides coordination for long-range planning projects/issues; develops/implements long-range plans as approved by the Escambia Board of County Commissioners (BCC); researches/prepares presentations/reports/recommendations for special planning initiatives directed by the BCC or State Statutes; and drafts land use ordinances for recommendation to Planning Board/final approval from BCC.
- Reviews/processes re-zonings/Planned Unit Developments (PUD)/Small and Large Map Amendments, and variance/administrative appeals/conditional use requests; processes/reviews development agreements; monitors development on barrier islands (Pensacola Beach and Perdido Key); provides planning support for long-range planning projects, such as the Perdido Key Master Plan; assists other divisions/departments with creation/processing of land development regulations for special study areas; provides full staff support to Planning Board, Board of Adjustment (BOA), and Design Standard Manual – Professional Advisory Committee (DSM-PAC); and provides planning and zoning information to Escambia County citizens.

Geographic Information Systems (GIS) Division

- Ensures all data is up-to-date and functioning with all County users' programs including Public Works (LUCITY), Building Inspections, Planning & Zoning (ACCELA), and Public Safety (WebEOC).
- Manages easy-to-use damage assessment tools to assist agencies in reducing potential short- and long-term impacts of any disaster; educates users to maintain data determined in their realm of responsibility and need, evaluate those data, and certify as suitable to serve multi-agency purposes/needs; reviews products/methods/materials for use in analyses and ensures analyses results provide comprehensive reports/visible trends to improve decision-making processes; and initiates outside agency partnerships/programs toward GIS data development/management to reduce costs/expedite future viable programs to coordinate projects.

**DEPARTMENT: DEVELOPMENT SERVICES****GOAL**

Through proper administration and enforcement of federal, state and county adopted laws and Ordinances, the Development Services Department goals are:

- To provide quality/knowledgeable/efficient/helpful service to Escambia County citizens and the community;
- To serve the development/planning and zoning/GIS needs of residents/contractors/developers with highest priority and excellent customer service;
- To safeguard life/health/property/public welfare by administering/ensuring compliance with Escambia County's LDC and Comprehensive Plan;
- To promote/educate/simplify GIS use/standardized data for seamless operation with all recently implemented spatial data dependent systems/recruit additional personnel who will utilize these systems as standard practice; and
- To safeguard life/health/property/public welfare by producing teams compatible with federal/state/local disaster readiness programs.

**PERFORMANCE MEASURES**Development Review Division

<b>Performance Measures</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 (Oct – Mar)</b>	<b>FY 2016-17 Estimate</b>
# Land Use approval for fences, docks, land disturbing permits, site inspections, billboards and alcohol	849	1103	1440	1870
Board of Adjustment; i.e., variances, conditional use requests and administrative appeals	20	27	24	24
Development Orders Issued	84	108	68 (Oct – Mar) 136 Estimated	150

Planning & Zoning Division

<b>Performance Measures</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 (Oct – Mar)</b>	<b>FY 2016-17 Estimate</b>
# of Re-zonings, Small & Large Scale Amendments, LDC Ordinances & Planning Board Interpretations	44	46	40	40

Geographic Information Systems (GIS) Division

<b>Performance Measures</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 (Oct – Mar)</b>	<b>FY 2016-17 Estimate</b>
# of map requests*	1500	900+	150+	900+
# of data requests**	850	800+	200+	800+
# of addresses issued***	320	1005	400+	1500+

\* Map requests have declined due to a more aggressive promotion of external use of the County GIS Web Map Service.

\*\* Data requests seem to be increasing due GIS's ability to export to CAD for Engineers and Surveyors to use GIS data.

\*\*\* Address issuance has increased due to a rise in development - many issued are within sub-divisions. Those figures are not tracked in the same way that individual addresses are tracked.



**DEPARTMENT: DEVELOPMENT SERVICES**

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**STATUTORY RESPONSIBILITIES**

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Development Review Division

Florida Statutes: Chapter 163 "Comprehensive Planning," Chapter 163 "Development Agreements," Chapter 125.66, Chapter 380; Chapter 186 & Chapter 187; Escambia County Land Development Code and 2030 Comprehensive Plan of Escambia County.

Planning & Zoning Division

Florida Statutes: Chapter 163 "Comprehensive Planning," Chapter 163 "Development Agreements," Chapter 125.66, Chapter 380; Chapter 186 & Chapter 187; Escambia County Land Development Code and 2030 Comprehensive Plan of Escambia County.

Geographic Information Systems (GIS) Division

Florida Statutes: Chapter 163 "Comprehensive Planning," Chapter 163 "Development Agreements," Chapter 125.66, Chapter 380; Chapter 186 & Chapter 187; Escambia County Land Development Code and 2030 Comprehensive Plan of Escambia County.

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**ADVISORY BOARDS**

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Development Review and Planning & Zoning Divisions

- Planning Board
- Board of Adjustment
- Design Standard Manual – Professional Advisory Committee (DSM-PAC)

Geographic Information Systems (GIS) Division

- GIS Steering Committee
- Northwest Florida GIS Users Group
- Local Surveyor, Property Appraisal and Environmental Organizations Committee
- The Florida State University System
- The Florida Division of Emergency Management

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**BENCHMARKING**

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Development Review Division

Standard Review 10 days	Initial Review Time			
	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Estimated
	3	3	4	6

Benchmark Sources: Development Review Monthly Recap Reports: FY 2013-14; FY 2014-15; FY 2015-16 (YTD)

NOTE: Increase in review time for pre-application submittals from 5 days to 10 days.




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**BENCHMARKING**


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Geographic Information Systems (GIS) Division

Response Time Frames	Maps and Data		Addresses	
	Total Days	% Filled Same Day	Total Days	% Assigned Same Day
2013 - 2014 Actual	3	95%	1 – 2	98%
2014 - 2015 Actual	1 - 3	90%	1 – 2	95%
2015 - 2016 (Oct – Mar)	1 - 3	95%	1 - 2	95%

Benchmark Sources: GIS Recap Reports: FY 2013-14; FY 2014-15; FY 2015-16 (YTD)

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**SIGNIFICANT CHANGES FOR FY 2016-2017**


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Development Review Division

Increase efficiency and manage timelines as development is coming back.

Planning & Zoning Division

Fine tuning of updated zoning categories and LDC changes.

Geographic Information Systems (GIS) Division

The GIS Division is taking a more proactive role in the community by providing online access to GIS. It began during the middle of Fiscal Year 2014/2015 with new online ArcGIS software availability from the Environmental Systems Research Institute (ESRI). The concept is offering a more do-it-yourself capability to the consumer and citizenry. This evolution should free up more Staff time to focus on Administrative directives and offer more user-friendly access to GIS both internally and outside of county offices.



**DEPARTMENT: DEVELOPMENT SERVICES**

**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Planning and Zoning</u></b>				
Administrative Assistant	B22	1	1	1
Administrative Supervisor	B31	1	1	1
Customer Service Technician	A13	2	2	2
Department Director II	E82	1	1	1
Development Services Manager	D63	0	1	1
Directors Aide	B32	1	1	1
Division Manager	D63	1	0	0
Environmental Analyst	C42	1	1	1
Senior Office Support Assistant	A12	3	3	3
Senior Urban Planner	C43	2	2	2
Urban Planner I	C41	1	1	1
Urban Planner II	C42	3	3	3
TOTAL		17	17	17
<b><u>Development Review</u></b>				
<b><u>DRC</u></b>				
Engineering Project Coordinator	C41	0	1	1
Engineering Technician	B22	2	2	3
Inspections Supervisor	B31	1	1	1
Senior Urban Planner	C43	1	1	1
Urban Planner II	C42	1	1	1
TOTAL		5	6	7
<b><u>GIS</u></b>				
Division Manager	D63	1	1	1
GIS Analyst	C41	2	2	2
GIS Technician	B22	2	2	2
TOTAL		5	5	5
TOTAL DEPARTMENT		27	28	29

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Comprehensive Planning

DEPARTMENT: Development Services  
 DIVISION: Planning & Zoning  
 COST CENTER: Planning & Zoning



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	738,551	803,917	825,154	825,154
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	4,800	4,800	4,800	4,800
52101	FICA Taxes	53,339	61,867	63,493	63,493
52201	Retirement Contributions	55,901	60,816	78,191	78,191
52301	Life & Health Insurance	174,179	153,000	153,000	153,000
52401	Workers' Compensation	3,059	2,952	3,152	3,152
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,029,830	1,087,352	1,127,790	1,127,790
53101	Professional Services	114,373	12,600	12,600	12,600
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	4,474	5,500	5,500	5,500
53401	Other Contractual Services	659	20,000	20,000	20,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	102	6,800	6,800	6,800
54101	Communications	1,576	3,000	3,000	3,000
54201	Postage & Freight	1,888	4,000	4,000	4,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	1,452	2,000	2,000	2,000
54501	Insurance	0	1,169	1,094	1,094
54601	Repair & Maintenance Services	8,162	12,750	12,750	12,750
54701	Printing & Binding	0	300	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	24,011	26,000	26,000	26,000
54931	Host Ordinance Items	61	1,500	1,500	1,500
55101	Office Supplies	3,740	6,000	6,000	6,000
55201	Operating Supplies	3,672	6,500	6,500	6,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	2,010	3,500	3,500	3,500
55501	Training & Registrations	647	1,500	1,500	1,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	166,828	113,119	113,044	113,044
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,196,658	\$ 1,200,471	\$ 1,240,834	\$ 1,240,834
	RESOURCES				
	General Fund Revenues	\$ 1,196,658	\$ 1,200,471	\$ 1,240,834	\$ 1,240,834
	DRC Fees	0	0	0	0
	Miscellaneous Fees	0	0	0	0
	TOTAL REVENUES	\$ 1,196,658	\$ 1,200,471	\$ 1,240,834	\$ 1,240,834

FUND: Development Review  
 FUNCTION: General Government  
 ACTIVITY: Comprehensive Planning

DEPARTMENT: Development Services  
 DIVISION: Development Review  
 COST CENTER: Development Review



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	234,630	284,201	324,696	324,696
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	17,436	21,742	24,839	24,839
52201	Retirement Contributions	17,211	20,633	27,399	27,399
52301	Life & Health Insurance	39,973	54,000	63,000	63,000
52401	Workers' Compensation	1,273	3,773	4,814	4,814
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	310,523	384,349	444,748	444,748
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,518	2,500	2,500	2,500
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	3,621	15,208	15,208	15,208
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	1,000	1,000	1,000
55201	Operating Supplies	10,165	12,000	12,000	12,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	575	575	575
55501	Training & Registrations	0	500	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	2,170	0	0
	OPERATING COSTS	16,304	33,953	31,783	31,783
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	19,253	25,069	25,069
	NON-OPERATING COSTS	0	19,253	25,069	25,069
	TOTAL BUDGET	\$ 326,828	\$ 437,555	\$ 501,600	\$ 501,600
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	DRC Fees	233,434	147,250	190,000	190,000
	Site Inspections	168,662	142,500	152,000	152,000
	Land Use	163,650	133,000	147,250	147,250
	Depreciation	0	2,170	0	0
	Construction Permit Fees	14,150	12,635	12,350	12,350
	Fund Balance	(253,068)	0	0	0
	TOTAL REVENUES	\$ 326,828	\$ 437,555	\$ 501,600	\$ 501,600

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Development Services  
 DIVISION: Geographic Information Systems  
 COST CENTER: Geographic Information Systems



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	267,356	263,043	261,393	261,393
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	19,330	20,123	19,996	19,996
52201	Retirement Contributions	19,614	19,097	19,656	19,656
52301	Life & Health Insurance	61,744	45,000	45,000	45,000
52401	Workers' Compensation	665	825	662	662
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	368,708	348,088	346,707	346,707
53101	Professional Services	0	14,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	12,000	6,000	20,900	20,900
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	407	2,000	2,000	2,000
54101	Communications	1,012	1,000	1,600	1,600
54201	Postage & Freight	0	100	100	100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	5,000	5,000	5,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	205	3,000	1,500	1,500
55201	Operating Supplies	9,058	1,000	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	500	500	500
55501	Training & Registrations	279	500	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	22,961	33,100	33,100	33,100
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	3,000	3,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	3,000	3,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 391,670	\$ 381,188	\$ 382,807	\$ 382,807
RESOURCES					
	General Fund Revenues	\$ 391,670	\$ 381,188	\$ 382,807	\$ 382,807
	TOTAL REVENUES	\$ 391,670	\$ 381,188	\$ 382,807	\$ 382,807



**HUMAN RESOURCES  
DEPARTMENT**






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**MISSION STATEMENT**


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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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**OBJECTIVES**


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The Human Resource department provides services, innovative HR leadership and operations to BCC employees and managers in the areas of classification, compensation, training and development, recruitment and placement, employee and labor relations, and employee benefits. The Human Resource department also ensures BCC compliance with all applicable employment-related local, state and federal laws and regulations. Additionally, Human Resources administers the group medical, dental, life, retirement, deferred compensation and cafeteria plan benefits to all County employees serviced by the BCC HR staff.

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**GOAL**


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Escambia County employees are our primary customers. Our goal is to develop and administer policies, practices and systems that attract and retain the highest caliber workforce available. In doing so, we will help ensure the highest levels of ethics, morale, work quality, training, communications, teamwork, productivity and customer service skills of all County employees.

Our goal is to help assure Escambia County government becomes a leader in "world class customer service" through continuous quality improvement philosophies. As such, we will strive to become the "employer of choice" in the Escambia County commuting area.

We are fully committed to promoting and providing an employment environment that is compliant with all employment, and EEO laws, rules, and regulations. The Human Resource department encourages a management leadership style that supports a balance between a safe, healthy, fair, rewarding, and career oriented work environment and our employee's personal life.

"Escambia County Government is a great place to work"

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**PERFORMANCE MEASURES**


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Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Estimate
Number of Vacancies	300	326	260	315
Number of Positions Filled	300	326	206	303
Average Turnover Rate	18.18%	10.76%	12.57%	12.5%
Number of FMLA Leaves	246	169	285	285
Number of Employee Training Session	32	77	65	90
Number of Retirements	51	72	75	85
Number of Veteran's Services Encounters	-	-	-	500
Personnel Actions Processed	942	1241	1100	1500
Medical Utilization (Premium vs. Claims)	67.73%	74.14%	83%	83%
Medical Claims	\$13,518,965	\$15,726,465	\$15,229,268	\$16,750,000
Dental Claims	\$753,267	\$819,843	\$830,000	\$850,000

\*Increased estimates due to additional personnel from the jail and library transitions

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**STATUTORY RESPONSIBILITIES**


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BCC Policies, Code of Ordinances; and Administrative Code. EEO/Title VII; ADA; ADEA; FLSA; FLSA-Child Labor; Equal Pay Act; FL Wage & Hour Law; Federal and FL Record Retention Statues; Veterans' Preference (Chapter 295 Florida Statutes); INS-I-9, Uniform Guidelines; Collective Bargaining Agreements, FLSA;PERC; PERA;NMB; Labor – Management Reporting and Disclosure Act; Taft-Hartley; NLRB HIPAA, COBRA, USESSA, TAMRA, IRS Code and Regulations, ERISA, Florida Statues 121 and Florida Retirement Rules (December 1996), Florida Statues 119, FMLA, Medicare, Medicaid, Affordable Care Act.




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**ADVISORY BOARD**


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Not applicable

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**BENCHMARKING**


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Benchmark Data	Escambia County	Benchmark
# of HR Staff per 100 employees*	.83	1.1 - Median
# of HR/Benefits Staff per 100 employees*	.18	1.1 - Median
# of HR/Benefits Staff per 100 employees/retirees*	.16	1.1 - Median
Employer/Employee Health Insurance Contribution %	84% / 16%	84% / 16% State of Florida

Benchmark Sources: Bloomberg BNA's HR Department Benchmarks and Analysis 2015-2016

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**SIGNIFICANT CHANGES FOR FY 2016-2017**


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FY 2016-2017 Changes

- Use of an automated workflow for Personnel Action Forms using FormTraxx.
- On-boarding improvements to include a power form that will populate new hire paperwork and capture the employee's signature using newly acquired tablet technology.
- Negotiations with the International Association of EMTs and Paramedics/National Association of Government Employees/Service Employees International Union.
- Fair Labor Standards Act increased salary test for overtime exemption from \$23,660 to approximately \$50,000.
- Affordable Care Act (ACA) reporting of dependents on the 1095-B forms.
- Preparation of an RFP for the Employee Assistance Program (EAP).
- A Compensation study may be conducted and will require HR to evaluate and plan for any recommended changes for the next fiscal year.
- Possibility of implementing a robust applicant tracking and on-boarding system.
- Evaluate transitioning from paper employee records to digital records.

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Human Resources</u></b>				
Department Director III	E83	1	1	1
Human Resources Assistant I	B21	1	1	1
Human Resources Associate II	B31	8	7	8
Human Resources Manager	D63	0	1	1
Human Resources Supervisor	C52	3	1	1
Human Resources Supervisor Employment	C43	0	1	1
Human Resources Supervisor-HRIS	C43	1	1	1
Office Support Assistant	A11	1	1	1
Veterans Affairs Officer	B32	0	1	1
<b>TOTAL</b>		<b>15</b>	<b>15</b>	<b>16</b>

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	594,368	600,324	611,922	611,922
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	4,800	4,800	4,800	4,800
52101	FICA Taxes	43,141	46,292	47,179	47,179
52201	Retirement Contributions	57,913	62,924	67,429	67,429
52301	Life & Health Insurance	98,347	108,000	108,000	108,000
52401	Workers' Compensation	1,558	1,516	1,561	1,561
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	800,127	823,856	840,891	840,891
53101	Professional Services	25,258	27,000	32,000	35,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	173	100	100	100
54101	Communications	274	600	600	600
54201	Postage & Freight	195	3,000	3,000	3,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	1,000	1,000	1,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	3,464	2,000	2,000	2,000
54701	Printing & Binding	0	100	100	100
54801	Promotional Activities	744	5,000	0	0
54901	Other Current Charges & Obligations	7,658	4,000	4,000	9,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	20,114	10,000	10,000	10,000
55201	Operating Supplies	6,716	3,000	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	9,215	3,500	3,500	3,500
55501	Training & Registrations	2,190	7,700	7,700	7,700
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	76,001	67,000	67,000	75,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	1,580	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,580	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	10,000	10,000
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	10,000	10,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 877,708	\$ 890,856	\$ 917,891	\$ 925,891
RESOURCES					
	General Fund Revenues	\$ 877,708	\$ 890,856	\$ 917,891	\$ 925,891
	TOTAL REVENUES	\$ 877,708	\$ 890,856	\$ 917,891	\$ 925,891

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Tuition Reimbursement



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	1,000	1,000	1,000
55501	Training & Registrations	6,373	24,000	24,000	24,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	6,373	25,000	25,000	25,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 6,373	\$ 25,000	\$ 25,000	\$ 25,000
	RESOURCES				
	General Fund Revenues	\$ 6,373	\$ 25,000	\$ 25,000	\$ 25,000
	TOTAL REVENUES	\$ 6,373	\$ 25,000	\$ 25,000	\$ 25,000

FUND: Escambia County Restricted Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Employee Morale and Welfare



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	5,197	6,600	7,200	7,200
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	397	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	5,594	6,600	7,200	7,200
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	655	0	700	700
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	17,174	10,000	12,350	12,350
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	628	500	650	650
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	18,457	10,500	13,700	13,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 24,051	\$ 17,100	\$ 20,900	\$ 20,900
RESOURCES					
	Concessions Revenues	\$ 24,051	\$ 18,000	\$ 22,000	\$ 22,000
	Less: 5% Anticipated Revenues	0	(900)	(1,100)	(1,100)
	TOTAL REVENUES	\$ 24,051	\$ 17,100	\$ 20,900	\$ 20,900

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Employee Assistance Program



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	32,381	30,000	36,000	40,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	32,381	30,000	36,000	40,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 32,381	\$ 30,000	\$ 36,000	\$ 40,000
	RESOURCES				
	Internal Service Fund Revenues	\$ 32,381	\$ 30,000	\$ 36,000	\$ 40,000
	TOTAL REVENUES	\$ 32,381	\$ 30,000	\$ 36,000	\$ 40,000



FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Benefits



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	164,348	182,669	219,809	219,809
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	12,011	13,974	16,816	16,816
52201	Retirement Contributions	12,057	18,172	20,499	20,499
52301	Life & Health Insurance	14,085	27,000	36,000	36,000
52401	Workers' Compensation	409	457	556	556
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	202,910	242,272	293,680	293,680
53101	Professional Services	12,649	15,000	15,000	15,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	4,000	3,000	3,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	6,997	3,000	7,000	7,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	19,646	22,000	25,000	25,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants & Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 222,556	\$ 264,272	\$ 318,680	\$ 318,680
RESOURCES					
	Internal Service Fund Revenues	\$ 222,556	\$ 264,272	\$ 318,680	\$ 318,680
	TOTAL REVENUES	\$ 222,556	\$ 264,272	\$ 318,680	\$ 318,680

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Health



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	703,174	650,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	9,689	12,000	19,489,000	19,489,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,794	2,800	2,800	2,800
54201	Postage & Freight	0	0	0	0
54301	Utility Services	11,675	11,000	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	20,904,785	21,954,006	2,080,000	2,080,000
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	3,763	0	6,000	6,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	21,635,880	22,629,806	21,577,800	21,577,800
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 21,635,880	\$ 22,629,806	\$ 21,577,800	\$ 21,577,800
RESOURCES					
	Internal Service Fund Revenues	\$ 21,635,880	\$ 22,629,806	\$ 21,577,800	\$ 21,577,800
	TOTAL REVENUES	\$ 21,635,880	\$ 22,629,806	\$ 21,577,800	\$ 21,577,800

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Employee Health Clinic



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	850,000	850,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	12,000	12,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	11,000	11,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	873,000	873,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 0	\$ 873,000	\$ 873,000
RESOURCES					
	Internal Service Fund Revenues	\$ 0	\$ 0	\$ 873,000	\$ 873,000
	TOTAL REVENUES	\$ 0	\$ 0	\$ 873,000	\$ 873,000

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Dental



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	75,798	80,000	80,000	80,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	819,843	830,000	840,000	840,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	895,641	910,000	920,000	920,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 895,641	\$ 910,000	\$ 920,000	\$ 920,000
RESOURCES					
	Internal Service Fund Revenues	\$ 895,641	\$ 910,000	\$ 920,000	\$ 920,000
	TOTAL REVENUES	\$ 895,641	\$ 910,000	\$ 920,000	\$ 920,000

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: Life



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	414,570	430,000	430,000	430,000
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	414,570	430,000	430,000	430,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 414,570	\$ 430,000	\$ 430,000	\$ 430,000
RESOURCES					
	Internal Service Fund Revenues	\$ 414,570	\$ 430,000	\$ 430,000	\$ 430,000
	TOTAL REVENUES	\$ 414,570	\$ 430,000	\$ 430,000	\$ 430,000

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Human Resources Department  
 DIVISION: Human Resources Department  
 COST CENTER: BCBS Health Grant



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	300	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	75	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,090	25,000	300,000	300,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,465	25,000	300,000	300,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56499	Equip YR End Reclass	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,465	\$ 25,000	\$ 300,000	\$ 300,000
RESOURCES					
	Internal Service Fund Revenues	\$ 1,465	\$ 25,000	\$ 300,000	\$ 300,000
	TOTAL REVENUES	\$ 1,465	\$ 25,000	\$ 300,000	\$ 300,000

**PARKS & RECREATION  
DEPARTMENT**

- Community Centers
- Equestrian Center
- Park Maintenance
- Park Construction
- Recreational Services







### MISSION STATEMENT

To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

### OBJECTIVES

1. Responsible for the development, management, maintenance, and safety aspects of regional and neighborhood parks, undeveloped parks, boat ramps, and county operated athletic complexes.
2. Responsible for the management and maintenance of the Escambia County Equestrian Center, Lake Stone Campground, and the Pensacola Bay Fishing Bridge.
3. Provide youth athletic and recreation opportunities through partnerships with non-profit athletic organizations which conduct activities at county owned properties.
4. Facilitate county managed or partnered adult athletic leagues and tournaments at county owned facilities which are beneficial to county residents and create local economic impact.

### GOAL

The Escambia County Parks and Recreation goal is to provide safe, family oriented, accessible, and aesthetically pleasing recreational facilities. The department will strive to provide, in a balanced manner, quality parks and recreational opportunities to meet the diverse needs of a growing community.

### PERFORMANCE MEASURES

Performance Measures	FY 2013/2014 Actual	FY 2014/2015 Actual	FY 2015/16 Estimate	FY 2016/17 Estimate
# of Park Properties Maintained	108	108	111	111
Lake Stone Campground Revenue	\$45,279	\$40,115	\$41,000	\$41,000
Equestrian Center Revenue	\$204,842	\$247,815	\$220,000	\$220,000

1. Total number of park properties maintained includes developed and undeveloped parks, athletic parks, boat ramps, and other active and passive recreational areas. The top priority is safety at these properties while offering aesthetically pleasing parks to the citizens of Escambia County and to visitors.
2. The Lake Stone Campground continues to serve Escambia County citizens and visitor to our area a low cost family style vacation opportunity, and provides an option rather than travel to other regional destinations.
3. The Equestrian Center conducts 30-40 events per year and has demonstrated revenue growth over the past two years. In addition, events held at the Center generate significant economic impact for the County which generated over 15 Million dollars in FY 14-15 and this trend should continue.

### STATUTORY RESPONSIBILITIES

The Parks and Recreation Department refers to the Escambia County Code of Ordinances, Chapter 74, for park rules and procedures. In addition, the department strives to meet goals set in the comprehensive master plan.

### ADVISORY BOARD

Currently, the Parks and Recreation Department does not work with any advisory boards or committees.

### BENCHMARKING

Benchmark Data	Escambia County	Benchmark
Field staff to acres maintained	1:90	1:32

Benchmark Sources: Based on survey of comparable Counties; range is from 1:8 to 1:100.

DEPARTMENT:      PARKS AND RECREATION



**SIGNIFICANT CHANGES FOR FY 2016-2017**

No significant changes are anticipated for FY 2016-2017.

**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Adult Sports</u></b>				
Recreation Coordinator	B22	1	0	0
Recreation Manager*	C42	0	1	1
TOTAL		1	1	1
<b><u>Equestrian Center</u></b>				
Administrative Assistant	B22	1	1	1
Maintenance Technician	A13	2	0	0
Maintenance Technician	B22	0	2	2
Maintenance Worker	A12	2	0	0
Maintenance Worker	B21	0	2	2
Marketing & Promotions Coordinator	C42	1	1	1
TOTAL		6	6	6
<b><u>Recreation</u></b>				
Department Director I	E81	1	1	1
TOTAL		1	1	1
<b><u>Parks Capital Projects – LOST</u></b>				
Lead Maintenance Technician	B23	0	1	1
Maintenance Technician	A13	3	0	0
Maintenance Technician	B22	0	2	2
Maintenance Worker	A12	1	0	0
Maintenance Worker	B21	0	1	1
TOTAL		4	4	4
<b><u>Parks and Marine Maintenance</u></b>				
Director's Aide	B22	1	1	1
Lead Maintenance Technician	B23	0	3	3
Maintenance Technician**	A13	11	0	0
Maintenance Technician**	B22	0	8	8
Program Manager	C43	2	2	2
Senior Office Support Assistant***	A12	0	0	1
TOTAL		14	14	15
TOTAL DEPARTMENT		26	26	27

\*Salary split 55% Adult Sports & 45% Parks Capital Projects

\*\*One position being funded 40% Parks Maintenance & 60% Parks Capital Projects – LOST

\*\*\*Salary split 85% Parks Maintenance & 15% Fishing Bridge Fees

FUND: General Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Parks and Recreation



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	106,782	88,545	91,202	91,202
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	8,092	6,774	6,977	6,977
52201	Retirement Contributions	7,731	6,428	19,855	19,855
52301	Life & Health Insurance	7,008	9,000	9,000	9,000
52401	Workers' Compensation	4,006	4,074	4,514	4,514
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	133,620	114,821	131,548	131,548
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	1,000	1,000	1,000
54101	Communications	3,083	2,880	2,880	2,880
54201	Postage & Freight	18	150	150	150
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,567	1,000	1,000	1,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	75	0	0	0
54901	Other Current Charges & Obligations	0	180	180	180
54931	Host Ordinance Items	76	0	0	0
55101	Office Supplies	703	700	700	700
55201	Operating Supplies	1,428	1,235	1,235	1,235
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	15	15	15
55501	Training & Registrations	0	400	400	400
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	6,951	7,560	7,560	7,560
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 140,571	\$ 122,381	\$ 139,108	\$ 139,108
	RESOURCES				
	ABRC-Facilities Fees	\$ 12,215	\$ 9,500	\$ 14,250	\$ 14,250
	Park User Fees	3,142	3,990	2,850	2,850
	Youth Athletic Association Fees	0	0	0	0
	General Fund Revenues	125,213	108,891	122,008	122,008
	TOTAL REVENUES	\$ 140,571	\$ 122,381	\$ 139,108	\$ 139,108

FUND: General Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Adult Sports



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	35,963	26,170	26,960	26,960
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,747	2,002	2,062	2,062
52201	Retirement Contributions	2,638	1,900	2,027	2,027
52301	Life & Health Insurance	6,704	4,950	4,950	4,950
52401	Workers' Compensation	1,496	1,204	1,335	1,335
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	49,548	36,226	37,334	37,334
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	32,051	32,100	32,100	32,100
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	1,795	1,440	1,440	1,440
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	698	2,000	2,000	2,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	34,545	35,540	35,540	35,540
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 84,092	\$ 71,766	\$ 72,874	\$ 72,874
RESOURCES					
	Adult Softball Revenues	\$ 59,998	\$ 61,750	\$ 58,900	\$ 58,900
	General Fund Revenues	24,094	10,016	13,974	13,974
	TOTAL REVENUES	\$ 84,092	\$ 71,766	\$ 72,874	\$ 72,874

FUND: General Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Lake Stone



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	10,840	11,900	11,900	11,900
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	3,193	2,340	2,340	2,340
54201	Postage & Freight	0	0	0	0
54301	Utility Services	37,022	38,000	38,000	38,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,021	2,500	2,500	2,500
54701	Printing & Binding	330	150	150	150
54801	Promotional Activities	0	150	150	150
54901	Other Current Charges & Obligations	308	310	310	310
55101	Office Supplies	0	200	200	200
55201	Operating Supplies	598	900	900	900
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	54,312	56,450	56,450	56,450
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 54,312	\$ 56,450	\$ 56,450	\$ 56,450
RESOURCES					
	Lake Stone Camping Fees	\$ 40,115	\$ 40,375	38,000	38,000
	General Fund Revenues	14,197	16,075	18,450	18,450
	TOTAL REVENUES	\$ 54,312	\$ 56,450	\$ 56,450	\$ 56,450

FUND: Local Option Sales Tax III  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Equestrian Center



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	165,134	206,522	211,918	211,918
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	11,642	15,798	16,211	16,211
52201	Retirement Contributions	12,140	14,993	15,936	15,936
52301	Life & Health Insurance	54,810	54,000	54,000	54,000
52401	Workers' Compensation	4,764	5,556	6,103	6,103
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	248,490	296,869	304,168	304,168
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	551	500	500	500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	1,653	1,800	1,800	1,800
54201	Postage & Freight	0	0	0	0
54301	Utility Services	64,380	60,000	60,000	60,000
54401	Rentals & Leases	13,341	600	600	600
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	23,983	32,761	32,561	32,561
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	464	300	500	500
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	25,222	28,000	28,000	28,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	129,595	123,961	123,961	123,961
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 378,085	\$ 420,830	\$ 428,129	\$ 428,129
RESOURCES					
	Equestrian Center Fees/Sponsorships	\$ 248,315	\$ 190,000	\$ 190,000	\$ 190,000
	General Fund Revenues	0	0	0	0
	Local Option Sales Tax III	129,770	230,830	238,129	238,129
	TOTAL REVENUES	\$ 378,085	\$ 420,830	\$ 428,129	\$ 428,129

FUND: General Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Parks Maintenance



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	483,497	524,600	581,264	581,264
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	35,423	40,134	44,466	44,466
52201	Retirement Contributions	38,360	41,032	48,562	48,562
52301	Life & Health Insurance	112,637	125,100	131,850	131,850
52401	Workers' Compensation	27,593	27,132	34,102	34,102
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	697,509	757,998	840,244	840,244
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	1,000	1,000	1,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	1,000	1,000	1,000
54101	Communications	5,839	5,800	5,800	5,800
54201	Postage & Freight	98	300	300	300
54301	Utility Services	87,919	90,000	90,000	90,000
54401	Rentals & Leases	21,042	17,000	32,000	32,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	102,198	125,000	125,000	125,000
54701	Printing & Binding	0	300	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	225	2,000	2,000	2,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	2,753	2,000	2,000	2,000
55201	Operating Supplies	111,544	138,500	123,500	123,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	336	0	0	0
55501	Training & Registrations	160	800	800	800
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	332,115	383,700	383,700	383,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,029,624	\$ 1,141,698	\$ 1,223,944	\$ 1,223,944
RESOURCES					
	General Fund Revenues	\$ 1,029,624	\$ 1,141,698	\$ 1,223,944	\$ 1,223,944
	TOTAL REVENUES	\$ 1,029,624	\$ 1,141,698	\$ 1,223,944	\$ 1,223,944

FUND: Local Option Sales Tax III  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Parks Capital Projects



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	123,432	176,837	179,640	179,640
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	9,351	13,528	13,742	13,742
52201	Retirement Contributions	9,057	12,838	13,508	13,508
52301	Life & Health Insurance	11,893	44,550	45,450	45,450
52401	Workers' Compensation	6,419	8,136	8,893	8,893
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	160,152	255,889	261,233	261,233
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	460,267	500,000	500,000	500,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	122,941	107,000	107,000	107,000
54401	Rentals & Leases	6,351	0	2,000	2,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	86,770	90,909	90,909	90,909
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	4,419	5,200	5,200	5,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	680,748	703,109	705,109	705,109
56101	Land	1,200	200,000	100,000	100,000
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	487,586	294,322	68,117	68,117
56401	Machinery & Equipment	0	68,182	68,182	68,182
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	488,786	562,504	236,299	236,299
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,329,686	\$ 1,521,502	\$ 1,202,641	\$ 1,202,641
	RESOURCES				
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	1,329,686	1,521,502	1,202,641	1,202,641
	TOTAL REVENUES	\$ 1,329,686	\$ 1,521,502	\$ 1,202,641	\$ 1,202,641





FUND: Escambia County Restricted Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Parks and Recreation  
 DIVISION: Parks and Recreation  
 COST CENTER: Pensacola Fishing Bridge

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	3,442	3,442
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	263	263
52201	Retirement Contributions	0	0	259	259
52301	Life & Health Insurance	0	0	1,350	1,350
52401	Workers' Compensation	0	0	9	9
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	5,323	5,323
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	30,063	32,650	24,037	24,037
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	6,046	4,950	4,950	4,950
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	303	1,530	1,530	1,530
54701	Printing & Binding	0	500	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	502	520	510	510
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	2,118	2,600	2,600	2,600
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	39,032	42,750	33,627	33,627
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 39,032	\$ 42,750	\$ 38,950	\$ 38,950
RESOURCES					
	Fishing Bridge Fees	\$ 41,872	\$ 42,750	\$ 38,950	\$ 38,950
	Fund Balance	(2,840)	0	0	0
	TOTAL REVENUES	\$ 39,032	\$ 42,750	\$ 38,950	\$ 38,950



## NEIGHBORHOOD & HUMAN SERVICES DEPARTMENT

- Community Centers
- Community Redevelopment Agency
- Community Resource Centers
- Direct Assistance
- Indigent Burial
- Job Skills Training
- Neighborhood Enterprise
- Safe Neighborhoods





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### MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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### OBJECTIVES

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The Neighborhood & Human Services Department is comprised of four main areas/divisions: 1) Community Redevelopment Agency (CRA); 2) Human Assistance; 3) Neighborhood Enterprise Division (NED); and 4) Safe Neighborhood Program.

#### **Community Redevelopment Agency (CRA)**

1. Revitalize the urban core commercial districts and neighborhoods by encouraging private sector reinvestment, promoting economic development and providing public sector enhancements within the designated Community Redevelopment Areas (CRA).
2. Provide incentives, infrastructure improvements and environmental remediation to promote revitalization, redevelopment, and sustainability.
3. Enhance and promote reinvestment in our urban core commercial districts and neighborhoods known as Community Redevelopment Areas (CRA).

#### **Human Assistance**

1. Provide oversight for Community Centers in the County, by serving as liaison to the non-profit community associations that manage the day-to-day operations of the centers.
2. Provide a variety of public social service programs to improve the quality of life for the citizens of Escambia County by working to reduce dependency on the public welfare system.
3. Provide decent and professional cremations/burial through the Indigent Burial/Cremation Program for income eligible individuals.

#### **Neighborhood Enterprise Division**

1. Encourage neighborhood stability and housing sustainability through the preservation and rehabilitation of existing housing stock.
2. Provide decent and affordable housing by providing rental and homeownership programs for the community's low and moderate income residents.

#### **Safe Neighborhoods**

1. Provide safe neighborhood initiatives for residents of Escambia County through the Safe Neighborhood Program by assisting residents with Neighborhood Cleanups and Neighborhood Watch Programs.

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### GOAL

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The goal of the Neighborhood & Human Services Department is to provide the citizens of Escambia County with quality, efficient, and dignified services in a manner consistent with County policy, while promoting a healthy and wholesome environment.




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**PERFORMANCE MEASURES**


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Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Estimate
Approved Indigent Burials/Cremations	191	166	110	175
Community Centers under License and Management Agreements	13	14	7	7
Acquire Properties or Demo/Lot Abatements within designated CRA areas	Acquired 4 Properties in Brownsville	Acquired 5 Properties in Brownsville	Acquired 4 properties and Provided 74 Demos/Lot Abatements	Increase Demos and Lot Abatements by 10%
Increase Ad Valorem growth in CRA to exceed the County average	4.3%	3%	3.5%	>4.5%
Complete review and revision of HUD CDBG Policies and Procedures, including Citizen Participation Process	N/A	50%	75%	100%
Creation and adoption HUD HOME Policies and Procedures Manual	30%	50%	100%	N/A

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**STATUTORY RESPONSIBILITIES**


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Community Redevelopment Agency (CRA):

- Florida Statue Chapter 163 Part III-County designated CRA Redevelopment Plans

Human Assistance:

- Disposition of Dead Bodies (Indigent Burial/Cremation) - Florida Statute 406.50-406.61
- Community Substance Abuse and Mental Health Services (Baker Act) - Florida Statute 394.76

Neighborhood Enterprise Division (NED):

•**Federal-1)** CDBG Regulations at 24 CFR Part 570 and all related acts, including 24 CFR Part 58 Responsibilities and Citizen Participation Plan at 92 CFR 91.105; **2)** HOME Regulations at 24 CFR Part 92 and all related acts; **3)** ESG Statue-Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) and Regulations at 24 CFR Part 91; and **4)** Other Cross-Cutting Federal Regulations as may apply, including but not limited to, Fair Housing and Equal Opportunity, Conflict of Interest Provisions of 92.356, Uniform Relocation Assistance Act Regulations at 49 CFR Part 24, Labor Revisions, Lead Based Paint Regulations at 40 CFR Part 745, and Drug Free Workplace Act of 1988 at 24 CFR Part 24

•**State-1)** State Housing Initiatives Partnership (SHIP) Statue at Chapter 420.9075 F. S.; and **2)** SHIP Rule 67-37 (Florida Administrative Code)

Safe Neighborhood Program:

•**Neighborhood Improvement Districts (4)** It is the intent of the Legislature to assist local governments in implementing plans that employ crime prevention through community policing innovations, environmental design, environmental security, and defensible space techniques to establish safe neighborhoods. PART IV (ss. 163.501-163.526)

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**ADVISORY BOARD**


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Area Agency on Aging /Region 1- Disability Resource Center  
 BCC United Way Human Services Funding Allocations Committee (HSAC)  
 Career Source Escarosa, Inc. (formerly Workforce Escarosa, Inc.)  
 Circuit 1- Department of Juvenile Justice Circuit Advisory Board (CAB)  
 Circuit 1- Community Alliance Council  
 Community Redevelopment Agency  
 Escambia-Pensacola Local Affordable Housing Advisory Committee (AHAC)



### BENCHMARKING

Benchmark Data	Escambia County	Benchmark
	FY 2016	
Total Requests Reviewed for Indigent Burial/Cremation Program Services	155	198
Total Requests Approved for Indigent Burial/Cremation Program Services (Cremation/Veterans)	110/18	140 / 11
Total Review of Housing Assistance Programs	75%	Pasco County

Benchmark Sources:

\*\* Benchmark data used is from FY2011 Escambia County's Indigent Burial/Cremation authorization log and program files; determining our own baseline as efforts continue to locate a suitable benchmark county, one that has both the program operating parameters and indigent population percentage as Escambia County, at minimum.

### SIGNIFICANT CHANGES FOR FY 2016-2017

No significant changes are anticipated for FY 2016-2017.

### STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Neighborhood and Human Services</u></b>				
Community Center Coordinator	B22	0	1	1
Department Director II	E82	0	1	1
Director's Aide	B32	0	1	1
Division Manager	D63	0	2	2
Job Development Counselor*	GF1	0	1	0
TOTAL		0	6	5
<b><u>Community Centers LOST</u></b>				
Community Center Coordinator	B22	1	1	1
TOTAL		1	1	1
<b><u>Safe Neighborhoods**</u></b>				
Safe Neighborhood Coordinator	C41	0	1	1
TOTAL		0	1	1
<b><u>Community Redevelopment Agency***</u></b>				
Administrative Assistant	B22	0	1	1
Development Program Manager	C51	0	2	2
Division Manager	D63	0	1	1
Environmental Program Manager	C51	0	1	1
Redeveloper I	B21	0	1	1
TOTAL		0	6	6

\*Grant Funded

\*\*Safe Neighborhoods was under Corrections during FY 14/15

\*\*\*Community Redevelopment Agency was under Community &amp; Environment during FY 14/15

**DEPARTMENT: NEIGHBORHOOD & HUMAN SERVICES**



**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Neighborhood Restoration</u><sup>1</sup></b>				
Development Program Manager	C51	0	1	1
TOTAL		0	1	1
<b><u>Neighborhood Enterprise</u><sup>**</sup></b>				
Accounting Technician	B21	0	1	1
Compliance Coordinator	B31	0	1	1
Division Manager	D63	0	1	1
Housing Rehab Specialist	B32	0	1	1
Redeveloper I	B21	0	1	1
Senior Office Support Assistant	A12	0	1	1
TOTAL		0	6	6
<b><u>Animal Services</u><sup>3</sup></b>				
Administrative Supervisor	B31	1	0	0
Animal Control Supervisor	B31	1	0	0
Animal Services Manager	C43	1	0	0
Kennel Technician	A13	7	0	0
Office Support Assistant	A11	2	0	0
Senior Kennel Technician	B22	1	0	0
Vet Technician	B22	1	0	0
Veterinarian (full-time)	D61	1	0	0
TOTAL		15	0	0
<b><u>Community Services/Human Assistance</u></b>				
Community Center Coordinator	B22	1	0	0
Department Director II	E82	1	0	0
Director's Aide	B32	1	0	0
Division Manager	D63	2	0	0
Job Development Counselor <sup>4</sup>	GF1	1	0	0
TOTAL		6	0	0
TOTAL DEPARTMENT		22	21	20

<sup>1</sup>Division includes approximately 14 Temporary Seasonal CRA Workers

<sup>2</sup>Neighborhood Enterprise was under Community & Environment during FY 14/15

<sup>3</sup>Animal Services moved to Building Services in FY 15/16

<sup>4</sup>Grant Funded



FUND: General Fund  
 FUNCTION: Human Services  
 ACTIVITY: Other Human Services

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood and Human Services  
 COST CENTER: Neighborhood and Human Services



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	416,319	317,097	325,367	325,367
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	800	0	4,800	4,800
52101	FICA Taxes	28,922	24,257	25,259	25,259
52201	Retirement Contributions	45,654	23,021	42,728	42,728
52301	Life & Health Insurance	31,269	45,000	45,000	45,000
52401	Workers' Compensation	858	2,400	2,621	2,621
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	523,822	411,775	445,775	445,775
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	3,501	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	2,000	2,000	2,000
54101	Communications	3,330	2,000	2,000	2,000
54201	Postage & Freight	251	300	300	300
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	500	500	500
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,458	2,500	2,500	2,500
54701	Printing & Binding	194	500	500	500
54801	Promotional Activities	0	1,000	1,000	1,000
54901	Other Current Charges & Obligations	134	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	3,772	2,500	2,500	2,500
55201	Operating Supplies	665	7,400	7,400	7,400
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	142	1,200	1,200	1,200
55501	Training & Registrations	0	500	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	14,447	20,400	20,400	20,400
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	24,216	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	24,216	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 562,485	\$ 432,175	\$ 466,175	\$ 466,175
RESOURCES					
	General Fund Revenues	\$ 562,485	\$ 432,175	\$ 466,175	\$ 466,175
	TOTAL REVENUES	\$ 562,485	\$ 432,175	\$ 466,175	\$ 466,175

FUND: General Fund  
 FUNCTION: Human Services  
 ACTIVITY: Other Human Services

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood and Human Services  
 COST CENTER: Public Social Services



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	110,230	110,000	110,500	110,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	55,000	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	300,000	600,000	600,000
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	110,230	465,000	710,500	710,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	90,616	90,725	145,725	145,725
58301	Other Grants and Aids	15,000	0	0	0
	GRANTS AND AIDS	105,616	90,725	145,725	145,725
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 215,846	\$ 555,725	\$ 856,225	\$ 856,225
RESOURCES					
	General Fund Revenues	\$ 215,846	\$ 555,725	\$ 856,225	\$ 856,225
	TOTAL REVENUES	\$ 215,846	\$ 555,725	\$ 856,225	\$ 856,225

FUND: Escambia County Restricted Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Cultural Services

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood and Human Services  
 COST CENTER: Community Center Rentals



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	584	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,960	3,420	10,213	10,213
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	2,544	3,420	10,213	10,213
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,544	\$ 3,420	\$ 10,213	\$ 10,213
RESOURCES					
	Community Center Rentals	\$ 2,544	\$ 3,420	\$ 10,213	\$ 10,213
	TOTAL REVENUES	\$ 2,544	\$ 3,420	\$ 10,213	\$ 10,213



FUND: Local Option Sales Tax III  
 FUNCTION: General Government  
 ACTIVITY: Other General Govt Sources

DEPARTMENT: Neighborhood & Human Services  
 DIVISION: Neighborhood & Human Services  
 COST CENTER: Community Centers

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	36,652	36,892	38,006	38,006
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,615	2,822	2,907	2,907
52201	Retirement Contributions	2,689	2,678	2,858	2,858
52301	Life & Health Insurance	13,437	9,000	9,000	9,000
52401	Workers' Compensation	93	1,698	1,881	1,881
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	55,486	53,090	54,652	54,652
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	38,547	65,280	65,280	65,280
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	86	0	0	0
55201	Operating Supplies	8,237	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	46,870	65,280	65,280	65,280
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 102,356	\$ 118,370	\$ 119,932	\$ 119,932
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	102,356	118,370	119,932	119,932
	TOTAL REVENUES	\$ 102,356	\$ 118,370	\$ 119,932	\$ 119,932

FUND: Escambia County Restricted Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood and Human Services  
 COST CENTER: Safe Neighborhoods Program



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	31,591	44,455	45,783	45,783
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,281	3,401	3,502	3,502
52201	Retirement Contributions	1,913	3,227	3,443	3,443
52301	Life & Health Insurance	5,940	9,000	9,000	9,000
52401	Workers' Compensation	116	111	116	116
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	41,841	60,194	61,844	61,844
53101	Professional Services	60	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	70	2,000	46,194	46,194
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	2,000	2,000
54101	Communications	66	982	1,500	1,500
54201	Postage & Freight	4,617	5,000	10,000	10,000
54301	Utility Services	9,330	60,000	40,000	40,000
54401	Rentals & Leases	1,424	0	1,000	1,000
54501	Insurance	0	0	1,000	1,000
54601	Repair & Maintenance Services	0	0	1,000	1,000
54701	Printing & Binding	0	5,000	10,000	10,000
54801	Promotional Activities	0	1,000	2,500	2,500
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	2,500	1,000	1,000
55201	Operating Supplies	2,672	5,000	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	18,238	81,482	119,694	119,694
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	5,000	5,000
	GRANTS AND AIDS	0	0	5,000	5,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 60,079	\$ 141,676	\$ 186,538	\$ 186,538
RESOURCES					
	Safe Neighborhood/Article V Revenues	\$ 144,521	\$ 123,500	\$ 128,250	\$ 128,250
	Fund Balance	(84,442)	18,176	58,288	58,288
	TOTAL REVENUES	\$ 60,079	\$ 141,676	\$ 186,538	\$ 186,538

FUND: S.H.I.P.  
 FUNCTION: Economic Environment  
 ACTIVITY: Finance and Administration

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood Enterprise  
 COST CENTER: SHIP Grant Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	13,608	35,995	36,876	36,876
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	959	2,754	2,821	2,821
52201	Retirement Contributions	861	2,613	2,773	2,773
52301	Life & Health Insurance	2,306	7,650	7,650	7,650
52401	Workers' Compensation	57	91	406	406
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	17,791	49,103	50,526	50,526
53101	Professional Services	0	0	30,000	30,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	21,097	51,886	135,213	135,213
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	2,400	4,360	4,360
54101	Communications	0	0	0	0
54201	Postage & Freight	6	396	489	489
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	350	450	450
54801	Promotional Activities	133	994	1,838	1,838
54901	Other Current Charges & Obligations	36,397	34,500	77,500	77,500
55101	Office Supplies	149	673	688	688
55201	Operating Supplies	0	0	2,500	2,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	200	750	1,050	1,050
55501	Training & Registrations	0	895	1,895	1,895
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	57,983	92,844	255,983	255,983
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	878,346	2,516,329	5,181,377	5,181,377
	GRANTS AND AIDS	878,346	2,516,329	5,181,377	5,181,377
59101	Transfers	0	0	0	0
59801	Reserves	0	17,000	18,461	18,461
	NON-OPERATING COSTS	0	17,000	18,461	18,461
	TOTAL BUDGET	\$ 954,120	\$ 2,675,276	\$ 5,506,347	\$ 5,506,347
	RESOURCES				
	S.H.I.P. Revenues	\$ 954,120	\$ 2,675,276	\$ 5,506,347	\$ 5,506,347
	TOTAL REVENUES	\$ 954,120	\$ 2,675,276	\$ 5,506,347	\$ 5,506,347

FUND: CDBG Entitlement Fund  
 FUNCTION: Economic Environment  
 ACTIVITY: Finance and Administration

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood Enterprise  
 COST CENTER: CDBG 2016 Administration/Planning



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	111,366	178,979	183,528	183,528
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	8,304	13,692	14,039	14,039
52201	Retirement Contributions	7,256	12,994	13,801	13,801
52301	Life & Health Insurance	18,823	40,500	40,500	40,500
52401	Workers' Compensation	498	449	1,753	1,753
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	146,248	246,614	253,621	253,621
53101	Professional Services	75,945	422,939	292,064	292,064
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	32,398	107,434	134,563	134,563
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,728	10,307	9,049	9,049
54101	Communications	536	5,864	4,850	4,850
54201	Postage & Freight	238	4,492	4,600	4,600
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	742	5,037	5,260	5,260
54701	Printing & Binding	55	1,245	2,190	2,190
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	69,012	59,000	54,625	54,625
55101	Office Supplies	1,128	4,514	3,742	3,742
55201	Operating Supplies	0	2,400	4,782	4,782
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	1,250	1,525	1,525
55501	Training & Registrations	400	2,250	3,350	3,350
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	183,183	626,732	520,600	520,600
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	45,000	1,181,010	1,066,720	1,066,720
56401	Machinery & Equipment	0	16,459	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	45,000	1,197,469	1,066,720	1,066,720
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	48,362	112,363	120,000	120,000
58301	Other Grants and Aids	104,058	2,373,050	2,958,005	2,958,005
	GRANTS AND AIDS	152,420	2,485,413	3,078,005	3,078,005
59101	Transfers	192,000	17,000	17,500	17,500
59801	Reserves	0	2,178	39,677	39,677
	NON-OPERATING COSTS	192,000	19,178	57,177	57,177
	TOTAL BUDGET	\$ 718,850	\$ 4,575,406	\$ 4,976,123	\$ 4,976,123
RESOURCES					
	CDBG Entitlement Fund	\$ 718,850	\$ 4,575,406	\$ 4,976,123	\$ 4,976,123
	TOTAL REVENUES	\$ 718,850	\$ 4,575,406	\$ 4,976,123	\$ 4,976,123

FUND: HUD - CDBG Housing Rehab  
 FUNCTION: Economic Environment  
 ACTIVITY: Housing and Urban Development

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood Enterprise  
 COST CENTER: CDBG Housing Rehab Loan Repayment



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	6,232	50,000	50,000	50,000
	GRANTS AND AIDS	6,232	50,000	50,000	50,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 6,232	\$ 50,000	\$ 50,000	\$ 50,000
RESOURCES					
	Grant Revenues	\$ 6,232	\$ 50,000	\$ 50,000	\$ 50,000
	TOTAL REVENUES	\$ 6,232	\$ 50,000	\$ 50,000	\$ 50,000



FUND: HUD - Home Fund  
 FUNCTION: Economic Environment  
 ACTIVITY: Finance & Administration

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood Enterprise  
 COST CENTER: Hud Home Consortium



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	24,847	27,525	28,199	28,199
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,840	2,106	2,158	2,158
52201	Retirement Contributions	1,582	1,997	2,121	2,121
52301	Life & Health Insurance	3,723	5,850	5,850	5,850
52401	Workers' Compensation	86	70	311	311
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	32,078	37,548	38,639	38,639
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	40,511	54,628	38,427	38,427
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	13,786	13,558	15,000	15,000
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	54,297	68,186	53,427	53,427
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	852,812	3,722,326	3,115,025	3,115,025
	GRANTS AND AIDS	852,812	3,722,326	3,115,025	3,115,025
59101	Transfers	0	0	0	0
59801	Reserves	0	577	7,534	7,534
	NON-OPERATING COSTS	0	577	7,534	7,534
	TOTAL BUDGET	\$ 939,186	\$ 3,828,637	\$ 3,214,625	\$ 3,214,625
RESOURCES					
	HUD HOME Fund Revenues	\$ 939,186	\$ 3,828,637	\$ 3,214,625	\$ 3,214,625
	TOTAL REVENUES	\$ 939,186	\$ 3,828,637	\$ 3,214,625	\$ 3,214,625

FUND: Grants and Projects  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administration

BUREAU: Neighborhood and Human Services  
 DIVISION: Neighborhood Enterprise  
 COST CENTER: HUD Emergency Shelter



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	3,408	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	12,421	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	12,421	3,408	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	91,097	38,444	34,168	34,168
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	91,097	38,444	34,168	34,168
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 103,518	\$ 41,852	\$ 34,168	\$ 34,168
RESOURCES					
	Grant Revenues	\$ 103,518	\$ 41,852	\$ 34,168	\$ 34,168
	TOTAL REVENUES	\$ 103,518	\$ 41,852	\$ 34,168	\$ 34,168

FUND: Grants and Projects  
 FUNCTION: Economic Environment  
 ACTIVITY: Finance and Administration

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood Enterprise  
 COST CENTER: HUD Emergency Solutions Grant



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	3,648	3,663	3,663
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	7,405	7,437	7,437
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	11,053	11,100	11,100
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	136,325	184,800	184,800
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	136,325	184,800	184,800
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 147,378	\$ 195,900	\$ 195,900
RESOURCES					
	Grant Revenues	\$ 0	\$ 147,378	\$ 195,900	\$ 195,900
	TOTAL REVENUES	\$ 0	\$ 147,378	\$ 195,900	\$ 195,900

FUND: Affordable Housing  
 FUNCTION: Economic Environment  
 ACTIVITY: Housing and Urban Development

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Neighborhood Enterprise  
 COST CENTER: Escambia Affordable Housing



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	3,770	1,302,232	1,300,000	1,300,000
	GRANTS AND AIDS	3,770	1,302,232	1,300,000	1,300,000
59101	Transfers	0	0	0	0
59801	Reserves	0	222,531	200,000	200,000
	NON-OPERATING COSTS	0	222,531	200,000	200,000
	TOTAL BUDGET	\$ 3,770	\$ 1,524,763	\$ 1,500,000	\$ 1,500,000
RESOURCES					
	Affordable Housing Revenues	\$ 3,770	\$ 1,524,763	\$ 1,500,000	\$ 1,500,000
	TOTAL REVENUES	\$ 3,770	\$ 1,524,763	\$ 1,500,000	\$ 1,500,000

FUND: CRA - Expendable Trust  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Community Redevelopment  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	186,805	305,164	314,333	314,333
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	13,932	23,345	24,047	24,047
52201	Retirement Contributions	13,666	22,155	23,639	23,639
52301	Life & Health Insurance	34,438	54,000	54,000	54,000
52401	Workers' Compensation	1,587	1,825	2,001	2,001
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	250,429	406,489	418,020	418,020
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	819	8,500	8,500	8,500
54101	Communications	2,040	2,200	5,200	5,200
54201	Postage & Freight	739	600	2,000	2,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	560	500	500
54501	Insurance	0	842	1,000	1,000
54601	Repair & Maintenance Services	797	3,000	3,000	3,000
54701	Printing & Binding	1,014	800	2,000	2,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	272	2,100	1,500	1,500
54931	Host Ordinance Items	269	0	0	0
55101	Office Supplies	2,213	2,500	3,000	3,000
55201	Operating Supplies	855	1,300	1,300	1,300
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	2,440	2,000	3,200	3,200
55501	Training & Registrations	79	1,000	2,000	2,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	11,537	25,402	33,200	33,200
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 261,966	\$ 431,891	\$ 451,220	\$ 451,220
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	CRA - Expendable Trust	244,966	414,891	433,720	433,720
	CDBG Funds	17,000	17,000	17,500	17,500
	TOTAL REVENUES	\$ 261,966	\$ 431,891	\$ 451,220	\$ 451,220

FUND: CRA - Expendable Trust  
 FUNCTION: CRA - Expendable Trust  
 ACTIVITY: CRA - Expendable Trust

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA Brownsville



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	24,924	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	826	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,967	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	27,717	0	0	0
53101	Professional Services	3,990	129,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	48,011	32,500	80,000	80,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	2,205	1,500	2,500	2,500
54301	Utility Services	83,614	73,000	104,000	104,000
54401	Rentals & Leases	106	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	10,499	13,000	10,500	10,500
54701	Printing & Binding	1,559	3,000	500	500
54801	Promotional Activities	15,406	5,367	5,000	5,000
54901	Other Current Charges & Obligations	7,879	15,000	20,000	20,000
54931	Host Ordinance Items	65	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,029	0	100	100
55301	Road Materials & Supplies	0	0	0	0
55501	Training & Registrations	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	174,363	272,367	222,600	222,600
56101	Land	20,119	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	37,000	37,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	20,119	0	37,000	37,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	9,476	10,000	64,034	64,034
	GRANTS AND AIDS	9,476	10,000	64,034	64,034
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 231,675	\$ 282,367	\$ 323,634	\$ 323,634
RESOURCES					
	CRA - Expendable Trust	\$ 231,675	\$ 282,367	\$ 323,634	\$ 323,634
	TOTAL REVENUES	\$ 231,675	\$ 282,367	\$ 323,634	\$ 323,634

FUND: CRA - Expendable Trust  
 FUNCTION: CRA - Expendable Trust  
 ACTIVITY: CRA - Expendable Trust

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA Warrington



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	27,809	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	805	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,186	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	30,800	0	0	0
53101	Professional Services	6,089	9,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	17,600	40,000	42,000	42,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	2,128	300	0	0
54301	Utility Services	108,207	115,000	113,000	113,000
54401	Rentals & Leases	2,475	2,100	4,000	4,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	15,410	11,000	13,200	13,200
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	19,416	35,000	40,000	40,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	229	0	100	100
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	171,552	212,400	212,300	212,300
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	48,084	195,000	401,738	401,738
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	48,084	195,000	401,738	401,738
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	49,155	30,000	115,611	115,611
	GRANTS AND AIDS	49,155	30,000	115,611	115,611
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 299,591	\$ 437,400	\$ 729,649	\$ 729,649
RESOURCES					
	CRA - Expendable Trust	\$ 299,591	\$ 437,400	\$ 729,649	\$ 729,649
	TOTAL REVENUES	\$ 299,591	\$ 437,400	\$ 729,649	\$ 729,649

FUND: CRA - Expendable Trust  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA Palafox



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	20,968	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	1,193	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,694	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	23,855	0	0	0
53101	Professional Services	0	9,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	30,388	35,000	44,094	44,094
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	361	0	1,000	1,000
54301	Utility Services	69,062	74,000	85,500	85,500
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	4,148	0	5,000	5,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	1,000	300	300
54901	Other Current Charges & Obligations	9,188	18,000	20,000	20,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	643	0	100	100
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	113,790	137,000	155,994	155,994
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	4,476	400,000	30,000	30,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	4,476	400,000	30,000	30,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	8,254	10,000	55,000	55,000
	GRANTS AND AIDS	8,254	10,000	55,000	55,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 150,374	\$ 547,000	\$ 240,994	\$ 240,994
RESOURCES					
	CRA - Expendable Trust	\$ 150,374	\$ 547,000	\$ 240,994	\$ 240,994
	TOTAL REVENUES	\$ 150,374	\$ 547,000	\$ 240,994	\$ 240,994



FUND: CRA - Expendable Trust  
 FUNCTION: CRA - Expendable Trust  
 ACTIVITY: CRA - Expendable Trust

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA Barrancas



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	17,694	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	428	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,385	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	19,507	0	0	0
53101	Professional Services	0	59,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	17,717	30,000	25,632	25,632
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	500	500	500
54301	Utility Services	28,905	38,000	30,000	30,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	22,714	10,000	28,000	28,000
54701	Printing & Binding	0	800	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	5,863	13,000	15,000	15,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	335	0	100	100
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	75,534	151,300	99,532	99,532
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	30,439	100,000	121,143	121,143
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	30,439	100,000	121,143	121,143
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	35,440	30,000	35,000	35,000
	GRANTS AND AIDS	35,440	30,000	35,000	35,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 160,921	\$ 281,300	\$ 255,675	\$ 255,675
RESOURCES					
	CRA - Expendable Trust	\$ 160,921	\$ 281,300	\$ 255,675	\$ 255,675
	TOTAL REVENUES	\$ 160,921	\$ 281,300	\$ 255,675	\$ 255,675

FUND: CRA - Expendable Trust  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA Glenwood



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	21,163	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	1,285	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,715	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	24,163	0	0	0
53101	Professional Services	0	9,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	49,211	10,000	35,630	35,630
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	771	0	1,000	1,000
54301	Utility Services	75,159	75,000	77,000	77,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	10,162	16,000	11,000	11,000
54701	Printing & Binding	0	0	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	5,366	12,000	15,000	15,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	118	0	100	100
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	140,787	122,000	140,030	140,030
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	13,592	10,000	42,727	42,727
	GRANTS AND AIDS	13,592	10,000	42,727	42,727
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 178,542	\$ 132,000	\$ 182,757	\$ 182,757
RESOURCES					
	CRA - Expendable Trust	\$ 178,542	\$ 132,000	\$ 182,757	\$ 182,757
	TOTAL REVENUES	\$ 178,542	\$ 132,000	\$ 182,757	\$ 182,757

FUND: CRA - Expendable Trust  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Community Redevelopment  
 COST CENTER: CRA Cantonment



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	3,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	213	7,500	15,091	15,091
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	300	300
54301	Utility Services	2,000	0	3,500	3,500
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	200	200
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	666	2,000	4,000	4,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	2,879	12,500	23,091	23,091
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	7,500	9,000	9,000
	GRANTS AND AIDS	0	7,500	9,000	9,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,879	\$ 20,000	\$ 32,091	\$ 32,091
RESOURCES					
	CRA - Expendable Trust	\$ 2,879	\$ 20,000	\$ 32,091	\$ 32,091
	TOTAL REVENUES	\$ 2,879	\$ 20,000	\$ 32,091	\$ 32,091

FUND: CRA - Expendable Trust  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Neighborhood and Human Services  
 DIVISION: Community Redevelopment  
 COST CENTER: Neighborhood Restoration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	122,306	54,460	56,088	56,088
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	(22)	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	8,856	4,166	4,291	4,291
52201	Retirement Contributions	9,162	3,954	4,218	4,218
52301	Life & Health Insurance	28,100	9,000	9,000	9,000
52401	Workers' Compensation	318	136	142	142
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	168,721	71,716	73,739	73,739
53101	Professional Services	0	0	2,000	2,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	5,400	5,000	600	600
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,892	0	1,000	1,000
54101	Communications	0	0	500	500
54201	Postage & Freight	1,122	0	600	600
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	828	0	600	600
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,466	0	6,000	6,000
54701	Printing & Binding	184	0	500	500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,609	2,000	750	750
54931	Host Ordinance Items	65	0	0	0
55101	Office Supplies	919	0	1,200	1,200
55201	Operating Supplies	8,853	6,000	500	500
55301	Road Materials & Supplies	813	0	0	0
55401	Books, Pubs, & Subs	0	0	500	500
55501	Training & Registrations	0	0	250	250
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	27,150	13,000	15,000	15,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 195,871	\$ 84,716	\$ 88,739	\$ 88,739
RESOURCES					
	CDBG - Grant Funds	\$ 195,871	\$ 84,716	\$ 0	0
	Fund Balance	0	0	88,739	88,739
	TOTAL REVENUES	\$ 195,871	\$ 84,716	\$ 88,739	\$ 88,739

**ASSISTANT COUNTY  
ADMINISTRATOR**

- Bay Center
- Budget
- Contract Management
- Property Sales
- Purchasing Office
- Risk Management Office



FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Executive

DEPARTMENT: County Administration  
 DIVISION: Assistant County Administrator  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	291,249	172,511	180,004	180,004
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	6,486	4,800	4,800	4,800
52101	FICA Taxes	20,760	13,564	14,138	14,138
52201	Retirement Contributions	43,716	31,288	32,950	32,950
52301	Life & Health Insurance	17,117	18,000	18,000	18,000
52401	Workers' Compensation	492	445	467	467
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	379,820	240,608	250,359	250,359
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	81	4,000	3,000	3,000
54101	Communications	1,801	2,000	1,500	1,500
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	239	0	250	250
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	54	500	500	500
55201	Operating Supplies	131	500	300	300
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	30	1,500	1,250	1,250
55501	Training & Registrations	0	1,000	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	2,336	9,500	7,800	7,800
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 382,156	\$ 250,108	\$ 258,159	\$ 258,159
	RESOURCES				
	General Fund Revenues	\$ 382,156	\$ 250,108	\$ 258,159	\$ 258,159
	TOTAL REVENUES	\$ 382,156	\$ 250,108	\$ 258,159	\$ 258,159

FUND: General  
 FUNCTION: Human Services  
 ACTIVITY: Other Human Services

DEPARTMENT: County Administration  
 DIVISION: Assistant County Administrator  
 COST CENTER: Social Programs



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	200,000	200,000	200,000
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	200,000	200,000	200,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000
	RESOURCES				
	General Fund Revenues	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000
	TOTAL REVENUES	\$ 0	\$ 200,000	\$ 200,000	\$ 200,000



## MANAGEMENT & BUDGET SERVICES



### MISSION STATEMENT

To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

### OBJECTIVES

Management & Budget Services reports to the Assistant County Administrator and includes the following divisions:

**The Office of Management and Budget** is responsible for all aspects of the budgetary accounting system, including budget preparation, expenditure and revenue forecasting, monitoring, and reporting.

**Purchasing Division** is responsible for providing centralized procurement of all materials, equipment, supplies and services to the client departments, vendors, and taxpayers of Escambia County.

**Risk Management Division** is responsible for protecting the County's assets and preserving operational continuity from risks and safety hazards that may arise from activities/events that may affect the County.

### GOAL

The goal of Management & Budget Services is to support the policy and program initiatives of the Board of County Commissioners and County Administrator by providing professional municipal finance and budget analysis assistance to functions under the Board; to protect the County's assets by minimizing compensable exposure through risk identification, analysis, and avoidance; to minimize potential risk to property, interruption of governmental services, the safety of employees and the general public; to perform the centralized procurement function for all Board of County Commissioners' Departments and Divisions.

### PERFORMANCE MEASURES

#### Management and Budget Division

Performance Measures	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Estimate	FY 2016-2017 Estimate
Compliance with State Regs. (TRIM)	100%	100%	100%	100%
Revenue/Expenditure Estimates	95-101%	95-101%	95-101%	95-101%
GFOA Budget Award Recipient	100%	100%	100%	100%
Site Visits by Analysts to Departments	N/A	N/A	N/A	100%
MSBU Petitions returned within 7 days of receipt of estimates	100%	100%	100%	100%
Pay all invoices within 5 working days	100%	100%	100%	100%

#### Purchasing Division

Performance Measures	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Estimate	FY 2016-2017 Estimate
Cost-Control - 0% increase in Operating costs YOY	-12%	-20%	-20%	-10%
Meet "as promised" deadlines on solicitations NLT 90%	95%	99%	100%	100%
Develop self monitoring work tool for meeting timelines	N/A	98 %	100%	100%
Develop personal growth goals	N/A	N/A	50%	100%
Enhance Team Development –Internal Training Plans	N/A	N/A	2 Purchasing Specialist Positions	3 Purchasing Specialist Positions

**MANAGEMENT & BUDGET SERVICES**


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**PERFORMANCE MEASURES**


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Risk Management Division

Performance Measures	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Estimate	FY 2016/17 Estimate
Place eligible employees in temporary duty positions	61	59	75	75
Establish a two-day turn around on all contracts and insurance certificates	259	228	236	250
Safety inspections on all County owned buildings & parks	209	149	175	175
Process general liability claims & close within 4 weeks	289	116	125	130
Conduct annual emergency evacuation drills in designated County buildings	2	3	6	6
Conduct training courses in defensive driving, heat stress, work zone traffic, workers' compensation and accident reporting procedures, and ergonomics	63	60	60	60
Investigate accidents within 1 hour of notification.	84	123	130	140

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**STATUTORY RESPONSIBILITIES**


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Management and Budget Division: Florida Statute, Chapter 125 "County Government"; Florida Statute, Chapter 129 "County Annual Budget"; Florida Statute, Chapter 200 "Determination of Millage.

Purchasing Division: Code of Ordinances Escambia County, Florida, 1999, Chapter 46, Finance, Article II, Purchases and Contracts and Florida Statutes including FS287.055, Competitive Consultants Negotiation Act.

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**ADVISORY BOARD**


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Management and Budget Division: Investment Advisory Committee, Tourist Development Council.

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**BENCHMARKING**


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Management and Budget Division

Benchmark Data	Escambia County	Benchmark
Employees per 1,000 residents	1:61	1:48

Benchmark Sources: FY 2015 County population survey of comparable counties (Alachua, Lake, St. Lucie, Osceola, Manatee, and Leon), 2015 Bureau of Economic and Business Research (BEBR), Escambia OMB staff size is 4.0 with a population estimate of 306,944, population ranges are from 254,893 to 349,334.

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**SIGNIFICANT CHANGES FOR FY 2016-2017**


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For FY 2016-2017, Management and Budget Services will be adding a new Budget Analyst position.

There are no significant changes anticipated in FY 2016-2017 for Risk Management or Purchasing Department.

**MANAGEMENT & BUDGET SERVICES**

**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Budget</u></b>				
Budget Analyst	C42	0	0	1
Budget Manager	D62	1	1	1
Department Director III	E83	1	0	0
Director's Aide	B32	1	1	1
Property Lien Program Coordinator	C41	1	1	1
Senior Budget Analyst	C51	2	2	2
TOTAL		6	5	6
<b><u>Risk Management</u></b>				
Administrative Supervisor	B31	1	1	1
Risk Analyst	C42	2	2	2
Risk Manager	D62	1	1	1
Workers' Compensation Specialist	B22	1	1	1
TOTAL		5	5	5
<b><u>Purchasing</u></b>				
Administrative Assistant	B22	1	0	0
Division Manager	D63	1	1	1
Purchasing Associate	B22	1	1	1
Purchasing Coordinator	C42	2	1	1
Purchasing Specialist	B23	1	2	2
Records Management Liaison Officer	B23	1	1	0
Senior Office Support Assistant	A12	1	1	1
Senior Purchasing Coordinator	C43	0	1	1
TOTAL		8	8	7
TOTAL DEPARTMENT		19	18	18



FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Management and Budget  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	261,249	249,847	297,366	297,366
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	600	0	0	0
52101	FICA Taxes	19,249	19,113	22,749	22,749
52201	Retirement Contributions	20,635	18,139	22,362	22,362
52301	Life & Health Insurance	46,263	36,000	45,000	45,000
52401	Workers' Compensation	899	626	752	752
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	348,895	323,725	388,229	388,229
53101	Professional Services	196,839	218,000	219,925	219,925
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	10,569	0	1,000	1,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	562	6,000	1,500	1,500
54101	Communications	220	0	0	0
54201	Postage & Freight Services	168	500	350	350
54301	Utility Services	239	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	734	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	6,177	7,500	7,500	7,500
54931	Host Ordinance	(24)	100	0	0
55101	Office Supplies	3,057	450	3,200	3,200
55201	Operating Supplies	668	350	2,519	2,519
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	775	1,000	1,000	1,000
55501	Training & Registrations	0	300	520	520
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	219,984	234,200	237,514	237,514
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 568,879	\$ 557,925	\$ 625,743	\$ 625,743
	RESOURCES				
	General Fund Revenues	\$ 568,879	\$ 557,925	\$ 625,743	\$ 625,743
	TOTAL REVENUES	\$ 568,879	\$ 557,925	\$ 625,743	\$ 625,743

FUND: MSBU Assessment Program Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Electric Utility Services

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Management & Budget  
 COST CENTER: Road Assessment Program



Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
AlySheba Street Lighting MSBU	\$ 1,172	\$ 1,280	\$ 1,320	\$ 1,320
Airway Oaks Street Lighting MSBU	3,845	3,906	3,906	3,906
Amelia Place Street Lighting MSBU	3,701	3,760	3,760	3,760
Arbor Ridge Street Lighting MSBU	4,985	5,069	5,069	5,069
Audrey Plantation Lighting MSBU	2,610	2,666	2,684	2,684
Autumn Meadows Street Lighting MSBU	4,424	4,316	4,345	4,345
Barefoot Estates Street Lighting MSBU	3,663	3,719	3,719	3,719
Bauer Street Lighting MSBU	450	550	550	550
Baybrook Street Lighting MSBU	0	0	7,841	7,841
Bay Meadows	7,466	7,700	7,700	7,700
Baywalk Circle Street Lighting MSBU	406	435	435	435
Baywoods Street Lighting MSBU	1,928	2,000	2,000	2,000
Belle Chasse Street Lighting MSBU	1,517	1,547	1,547	1,547
Belle Meadow Street Lighting MSBU	7,390	7,480	7,480	7,480
Betmark Place Street Lighting MSBU	1,925	1,980	2,035	2,035
Bilek Manor Street Lighting MSBU	2,405	2,478	2,640	2,640
Boulder Creek Street Lighting MSBU	1,211	1,240	1,243	1,243
Boulder Creek Add 1 Street Lighting MSBU	3,254	3,399	3,443	3,443
Bridgewood Street Lighting MSBU	5,201	5,280	5,280	5,280
Bristol Creek, Phase II Street Lighting MSBU	1,961	2,000	2,000	2,000
Bristol Creek, Phase III Street Lighting MSBU	1,525	1,547	1,547	1,547
Brookhollow Street Lighting MSBU	1,365	1,485	1,540	1,540
Brookside Hills Street Lighting MSBU	10,801	10,932	10,932	10,932
Busbee Plantation Street Lighting MSBU	3,294	3,346	3,410	3,410
Calderwood Court Street Lighting MSBU	1,405	1,067	1,078	1,078
Camshire Meadows Street Lighting MSBU	2,859	2,959	3,025	3,025
Canterbury Woods Street Lighting	3,058	3,190	3,190	3,190
Cardinal Creek Lighting MSBU	2,807	2,772	2,772	2,772
Carondelay Street Lighting MSBU	1,718	1,760	1,760	1,760
Carriage Hills Street Lighting MSBU	8,399	8,741	8,741	8,741
Chasefield Street Lighting MSBU	2,040	2,420	2,585	2,585
Clear Creek Lighting MSBU	3,246	3,520	3,520	3,520
Creekwood Lighting MSBU	5,459	5,445	5,473	5,473
Coral Creek Street Lighting MSBU	12,311	12,559	12,559	12,559
Coral Creek, Phase II Street Lighting MSBU	1,386	1,430	1,430	1,430
Coventry Estates	2,056	2,156	2,178	2,178
Crescent Lake Street Lighting MSBU	25,807	26,400	26,730	26,730
Crowne Point Street Lighting MSBU	14,807	15,045	15,045	15,045
Cypress Creek Street Lighting	1,309	1,333	1,333	1,333
Deerfield Estates Sewage Improvement	878	35,014	35,536	35,536
Deerfield Estates Street Lighting MSBU	3,205	3,300	3,300	3,300
Dunleith Lighting MSBU	4,057	3,267	3,355	3,355
Emerald Shores Recreation & Amenities MSBU	30,922	29,563	29,123	29,123
Emerald Shores Street Lighting MSBU	38,429	38,957	39,380	39,380
Floridian, Phase I Street Lighting MSBU	5,520	5,088	5,170	5,170
Floridian, Phase II Street Lighting MSBU	2,899	2,200	2,233	2,233
Forest Creek Street Lighting MSBU	7,320	7,426	7,480	7,480
Glen Moor Street Lighting MSBU	3,718	3,960	4,070	4,070
Glen Moor Trail, Phase III Street Lighting MSBU	1,827	1,854	1,980	1,980
Glenview Street Lighting MSBU	3,502	3,560	10,754	10,754
Glenwood Street Lighting MSBU	2,803	2,860	2,860	2,860
Grand Cayman, Phase II Street Lighting MSBU	1,418	1,555	1,555	1,555
Grand Cedars Reserve Street Lighting MSBU	3,445	3,598	3,850	3,850
Grande Lagoon Street Lighting MSBU	24,117	24,531	24,531	24,531
Grande Oaks, Addition I Street Lighting MSBU	11,905	12,079	11,990	11,990
Hanley Downs Street Lighting MSBU	3,964	4,026	4,070	4,070
Heritage Oaks Lighting MSBU	1,315	1,346	1,364	1,364
Heritage Woods	4,192	4,345	4,389	4,389
Heron Bayou Street Lighting MSBU	5,976	6,067	6,067	6,067
Herrington Place Street Lighting MSBU	5,481	5,559	5,559	5,559
Hickory Hills Street Lighting MSBU	1,176	1,232	1,232	1,232
Hidden Lakes Estates MSBU	5,092	5,280	5,280	5,280
Highlands Street Lighting	2,242	2,464	2,464	2,464
High Springs Street Lighting MSBU	978	1,100	1,100	1,100
Huntington Lighting MSBU	4,366	2,787	2,915	2,915
Indian Lake Street Lighting MSBU	4,537	4,543	4,620	4,620
Innerarity Island Road Paving	377	64,345	65,122	65,122
Ironhorse Street Lighting MSBU	1,777	1,980	1,980	1,980
Johnstone Street Lighting MSBU	793	835	835	835
Kings Ridge Street Lighting MSBU	2,050	2,000	2,167	2,167
Lake Estelle Street Lighting MSBU	6,676	6,820	6,820	6,820
Lakes of Carrington Street Lighting MSBU	7,812	4,868	5,275	5,275
Las Brisas Street Lighting MSBU	12,999	13,992	13,992	13,992
Legacy Oaks Street Lighting MSBU	5,632	11,660	6,116	6,116
Li Fair Street Lighting	6,751	5,651	5,987	5,987
Lillian Woods Street Lighting MSBU	14,963	15,840	15,840	15,840

FUND: MSBU Assessment Program Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Electric Utility Services

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Management & Budget  
 COST CENTER: Road Assessment Program



Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
Lincoln Park (LOK) Street Lighting MSBU	0	31,396	34,001	34,001
Logan Place Street Lighting MSBU	4,241	4,070	4,214	4,214
Lost Creek Lighting MSBU	2,839	2,915	3,025	3,025
Madison Place Lighting MSBU	3,858	3,919	3,919	3,919
Magnolia Lakes Estates Street Lighting MSBU	14,565	14,759	14,759	14,759
Magnolia Lakes Estates, Unit 5 Street Lighting MS	3,986	4,165	4,165	4,165
Majestic Oaks Street Lighting MSBU	1,484	1,540	1,551	1,551
Manchester Street Lighting MSBU	7,935	8,052	8,052	8,052
Maple Oaks Street Lighting MSBU	3,802	3,960	3,960	3,960
Maple Oaks West Ph2 Street Lighting MSBU	3,606	3,927	3,927	3,927
Marcus Pointe Villas Street Lighting MSBU	7,530	7,626	7,626	7,626
Mayfair Street Lighting MSBU	51,288	52,250	52,250	52,250
McArthur Lane Street Lighting MSBU	1,209	1,245	1,245	1,245
Millview Estates Street Lighting MSBU	3,016	3,190	3,245	3,245
Millview Estates II Street Lighting MSBU	1,504	1,547	1,595	1,595
Mirabelle Street Lighting MSBU	9,893	10,175	10,450	10,450
Oakhills Estates Street Lighting MSBU	4,431	4,621	4,621	4,621
Osceola Street Lighting MSBU	15,733	17,050	17,050	17,050
Osprey Lighting MSBU	1,029	1,210	1,210	1,210
Patriot Place Street Lighting MSBU	990	792	792	792
Perdido Bay Street Lighting MSBU	12,531	13,860	13,860	13,860
Perdido Estates Lighting	2,943	3,146	3,245	3,245
Providence Manor Street Lighting MSBU	2,439	2,486	2,486	2,486
Providence Manor II Street Lighting MSBU	3,072	3,190	3,273	3,273
Ridgefield Street Lighting MSBU	7,266	7,480	7,370	7,370
River Gardens Street Lighting MSBU	5,008	5,247	5,225	5,225
River Gardens III Street Lighting MSBU	5,502	5,720	5,830	5,830
River Oaks Landing	1,503	1,628	1,650	1,650
Robinson's Mill	7,597	7,150	7,425	7,425
Rosewood Estates Street Lighting MSBU	2,342	2,563	2,563	2,563
Sandy Creek Street Lighting MSBU	480	506	506	506
Scenic Hills Country Club Estates Street Lighting	9,986	10,450	10,450	10,450
Scenic Hills North Lighting MSBU	2,748	2,750	2,750	2,750
Siquenza Cove dredge--no assessment	0	0	0	0
South Gulf Manor Street Lighting MSBU	5,356	5,623	5,731	5,731
Southwoods Street Lighting MSBU	6,967	7,066	7,066	7,066
Sugar Creek Street Lighting MSBU	1,490	1,540	1,540	1,540
Summerfield Street Lighting MSBU	3,624	3,680	3,740	3,740
Sunset Oaks	1,239	1,266	1,266	1,266
Tahisco Grove Street Lighting MSBU	1,991	2,026	2,026	2,026
Tarklin Oaks Street Lighting MSBU	2,039	2,090	2,123	2,123
Tarklin Bayou Street Lighting MSBU	2,681	2,811	2,811	2,811
Tiffany Street Lighting MSBU	440	493	493	493
Turnberry Street Lighting MSBU	1,951	1,987	2,013	2,013
Turner's Meadow Street Lighting MSBU	2,016	2,200	2,200	2,200
Twin Oaks Street Lighting MSBU	7,157	7,537	7,700	7,700
Twin Pines Street Lighting MSBU	1,443	1,507	1,540	1,540
Twin Pines II Street Lighting MSBU	1,893	1,133	1,210	1,210
Twin Spires Street Lighting MSBU	2,410	2,453	2,453	2,453
Valkyry Way Road/Drain Improvement	0	0	273,062	273,062
Vizcaya Street Lighting MSBU	2,595	2,800	2,860	2,860
Waterford Place Street lighting MSBU	2,838	2,880	2,880	2,880
Weather Stone Street Lighting MSBU	3,035	2,860	3,091	3,091
West Ridge Place Street Lighting MSBU	3,298	2,640	2,860	2,860
West Roberts Estates Street Lighting MSBU	8,086	8,635	8,635	8,635
Westernmark Street Lighting MSBU	2,806	3,099	3,099	3,099
Westfield Street Lighting MSBU	1,388	1,430	1,430	1,430
Wetherby Cove Lighting MSBU	2,615	2,530	2,596	2,596
Whisper Way Street Lighting MSBU	3,474	3,586	3,630	3,630
Wilde Lakes Street Lighting MSBU	491	1,186	1,238	1,238
Willow Tree Acres Lighting MSBU	2,414	2,453	2,453	2,453
Windsong Street Lighting	6,426	5,341	5,753	5,753
Woodbridge Manor Street Lighting MSBU	4,479	4,400	4,400	4,400
Woodlands Street Lighting MSBU	3,629	3,868	3,868	3,868
Woodridge Street Lighting MSBU	2,740	3,047	3,047	3,047
Woodside Estates	11,432	11,598	11,598	11,598
Transfers	0	0	0	0
Reserves	0	10,000	10,000	10,000
Ziglar Ridge Street Lighting MSBU	3,634	3,693	3,693	3,693
<b>TOTAL BUDGET</b>	<b>\$ 724,710</b>	<b>\$ 878,507</b>	<b>\$ 1,170,601</b>	<b>\$ 1,170,601</b>
<b>RESOURCES</b>				
MSBU Fund Revenues	\$ 724,710	\$ 878,507	\$ 1,170,601	\$ 1,170,601
<b>TOTAL REVENUES</b>	<b>\$ 724,710</b>	<b>\$ 878,507</b>	<b>\$ 1,170,601</b>	<b>\$ 1,170,601</b>

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Property Sales  
 COST CENTER: Property Sales



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	53,338	45,783	47,154	47,154
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	3,793	3,502	3,607	3,607
52201	Retirement Contributions	4,282	3,324	3,546	3,546
52301	Life & Health Insurance	12,478	9,000	9,000	9,000
52401	Workers' Compensation	124	115	119	119
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	74,015	61,724	63,426	63,426
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	250	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	35	0	75	75
54101	Communications	501	0	550	550
54201	Postage & Freight Services	0	50	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	188	0	225	225
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	500	50	50
55201	Operating Supplies	0	200	100	100
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	724	1,000	1,000	1,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 74,739	\$ 62,724	\$ 64,426	\$ 64,426
RESOURCES					
	General Fund Revenues	\$ 74,739	\$ 62,724	\$ 64,426	\$ 64,426
	TOTAL REVENUES	\$ 74,739	\$ 62,724	\$ 64,426	\$ 64,426



FUND: Civic Center  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Special Recreation Facility

DEPARTMENT: Management & Budget Services  
 DIVISION: Bay Center  
 COST CENTER: Bay Center



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	5,705,746	5,430,777	6,121,930	6,121,930
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	122,677	141,669	142,219	142,219
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	43,250	0	0	0
54901	Other Current Charges & Obligations	9,291	7,500	9,500	9,500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	5,880,964	5,579,946	6,273,649	6,273,649
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,880,964	\$ 5,579,946	\$ 6,273,649	\$ 6,273,649
RESOURCES					
	Civic Center Revenues	\$ 4,580,964	\$ 4,279,946	\$ 4,973,649	\$ 4,973,649
	Transfers Fund 108	1,300,000	1,300,000	1,300,000	1,300,000
	Fund Balance	0	0	0	0
	Depreciation	0	0	0	0
	TOTAL REVENUES	\$ 5,880,964	\$ 5,579,946	\$ 6,273,649	\$ 6,273,649

FUND: Civic Center  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Special Recreation Facility

DEPARTMENT: Management & Budget Services  
 DIVISION: Bay Center  
 COST CENTER: Bay Center Capital



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,662	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs. & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	800,808	1,310,000	1,310,000	1,310,000
	OPERATING COSTS	803,470	1,310,000	1,310,000	1,310,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56499	Equip YR End Reclass	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 803,470	\$ 1,310,000	\$ 1,310,000	\$ 1,310,000
RESOURCES					
	Civic Center Revenues	\$ 0	\$ 0	\$ 0	0
	Transfers Fund 108	0	0	0	0
	Fund Balance	2,662	0	0	0
	Depreciation	800,808	1,310,000	1,310,000	1,310,000
	TOTAL REVENUES	\$ 803,470	\$ 1,310,000	\$ 1,310,000	\$ 1,310,000

FUND: Bob Sikes Toll  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Management and Budget  
 COST CENTER: Bob Sikes Toll Op & Maintenance



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	10,000	10,000	10,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	423,265	250,000	250,000	250,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	14,763	15,000	16,000	16,000
54401	Rentals & Leases	0	0	0	0
54501	Insurance	46,141	45,000	48,000	48,000
54601	Repair & Maintenance Services	59,867	70,000	70,000	70,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	160,333	164,000	173,750	173,750
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	391	1,250	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	704,760	555,250	568,250	568,250
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	46,596	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	46,596	0	0	0
57101	Principal	0	0	212,474	212,474
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	212,474	212,474
58101	Aids to Governmental Agencies	21,766	26,000	26,000	26,000
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	21,766	26,000	26,000	26,000
59101	Transfers	1,318,417	1,321,906	1,321,715	1,321,715
59801	Reserves	0	590,058	386,809	386,809
	NON-OPERATING COSTS	1,318,417	1,911,964	1,708,524	1,708,524
	TOTAL BUDGET	\$ 2,091,539	\$ 2,493,214	\$ 2,515,248	\$ 2,515,248
RESOURCES					
	Bob Sikes Toll	\$ 2,810,233	\$ 2,624,436	\$ 2,647,629	\$ 2,647,629
	Interest	0	0	0	0
	Miscellaneous Revenues	0	0	0	0
	Insurance Proceeds	0	0	0	0
	Fund Balance	(718,694)	0	0	0
	Less 5%	0	(131,222)	(132,381)	(132,381)
	TOTAL REVENUES	\$ 2,091,539	\$ 2,493,214	\$ 2,515,248	\$ 2,515,248

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Health Department  
 COST CENTER: Health Department



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Account	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	337,649	337,649	337,649	337,649
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	337,649	337,649	337,649	337,649
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 337,649	\$ 337,649	\$ 337,649	\$ 337,649
RESOURCES					
	General Fund Revenues	\$ 337,649	\$ 337,649	\$ 337,649	\$ 337,649
	TOTAL REVENUES	\$ 337,649	\$ 337,649	\$ 337,649	\$ 337,649

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Risk Management Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	234,721	252,633	260,222	260,222
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	16,208	19,327	19,906	19,906
52201	Retirement Contributions	19,503	18,341	22,794	22,794
52301	Life & Health Insurance	226,280	45,000	45,000	45,000
52401	Workers' Compensation	51,003	893	926	926
52501	Unemployment Compensation	1,071	0	0	0
52601	OPEB-Other Post Emp Benefits	15,715	0	0	0
	PERSONNEL COSTS	564,501	336,194	348,848	348,848
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,268	5,000	5,000	5,000
54101	Communications	450	600	600	600
54201	Postage & Freight	764	1,400	1,400	1,400
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	1,096	1,301	1,289	1,289
54601	Repair & Maintenance Services	532	600	600	600
54701	Printing & Binding	3,033	1,000	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	1,695	0	0	0
55101	Office Supplies	1,966	2,000	2,000	2,000
55201	Operating Supplies	6	2,000	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,784	1,500	1,800	1,800
55501	Training & Registrations	199	1,800	1,500	1,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	85,721	81,542	85,721	85,721
	OPERATING COSTS	99,514	98,743	101,910	101,910
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 664,015	\$ 434,937	\$ 450,758	\$ 450,758
RESOURCES					
	Internal Service Fund Revenues	\$ 664,015	\$ 434,937	\$ 450,758	\$ 450,758
	TOTAL REVENUES	\$ 664,015	\$ 434,937	\$ 450,758	\$ 450,758

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Workers' Compensation



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	8,200	15,200	15,200	15,200
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	(674,451)	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	2,097,345	2,420,680	2,796,000	2,796,000
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	100	0	500	500
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,431,194	2,435,880	2,811,700	2,811,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,431,194	\$ 2,435,880	\$ 2,811,700	\$ 2,811,700
RESOURCES					
	Internal Service Fund Revenues	\$ 1,431,194	\$ 2,435,880	\$ 2,811,700	\$ 2,811,700
	TOTAL REVENUES	\$ 1,431,194	\$ 2,435,880	\$ 2,811,700	\$ 2,811,700

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Property Casualty Admin



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	7,272	37,500	35,000	35,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	1,835,245	2,061,072	2,100,000	2,100,000
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,842,517	2,098,572	2,135,000	2,135,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,842,517	\$ 2,098,572	\$ 2,135,000	\$ 2,135,000
RESOURCES					
	Internal Service Fund Revenues	\$ 1,842,517	\$ 2,098,572	\$ 2,135,000	\$ 2,135,000
	TOTAL REVENUES	\$ 1,842,517	\$ 2,098,572	\$ 2,135,000	\$ 2,135,000

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Building Damages



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	150,932	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	8,777,235	513,175	515,000	515,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	710,562	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,690,914	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	63,153	0	0	0
55201	Operating Supplies	8,901	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	12,401,697	513,175	515,000	515,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 12,401,697	\$ 513,175	\$ 515,000	\$ 515,000
RESOURCES					
	Internal Service Fund Revenues	\$ 12,401,697	\$ 513,175	\$ 515,000	\$ 515,000
	TOTAL REVENUES	\$ 12,401,697	\$ 513,175	\$ 515,000	\$ 515,000



FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Risk Management  
 COST CENTER: Auto Damages



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	449,253	324,000	335,000	335,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	2,794	6,000	4,000	4,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	452,047	330,000	339,000	339,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 452,047	\$ 330,000	\$ 339,000	\$ 339,000
RESOURCES					
	Internal Service Fund Revenues	\$ 452,047	\$ 330,000	\$ 339,000	\$ 339,000
	TOTAL REVENUES	\$ 452,047	\$ 330,000	\$ 339,000	\$ 339,000

FUND: Internal Service Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Safety and Loss Control  
 COST CENTER: Safety and Loss Control Admin



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	16,528	22,000	22,000	22,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,697	3,000	3,000	3,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,543	3,500	3,500	3,500
54701	Printing & Binding	1,000	2,000	2,000	2,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	11,552	13,000	13,000	13,000
54931	Host Ordinance Items	659	0	0	0
55101	Office Supplies	2,023	2,500	2,500	2,500
55201	Operating Supplies	7,291	9,000	9,000	9,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	621	2,000	2,000	2,000
55501	Training & Registrations	1,629	3,000	3,000	3,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	45,543	60,000	60,000	60,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 45,543	\$ 60,000	\$ 60,000	\$ 60,000
RESOURCES					
	Internal Service Fund Revenues	\$ 45,543	\$ 60,000	\$ 60,000	\$ 60,000
	TOTAL REVENUES	\$ 45,543	\$ 60,000	\$ 60,000	\$ 60,000

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Management & Budget Services  
 DIVISION: Office of Purchasing  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	417,694	409,671	361,648	361,648
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special Pay	0	0	0	0
52101	FICA Taxes	29,825	31,340	27,665	27,665
52201	Retirement Contributions	38,506	32,252	33,661	33,661
52301	Life & Health Insurance	91,197	72,000	63,000	63,000
52401	Workers' Compensation	1,143	1,027	914	914
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	578,365	546,290	486,888	486,888
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	956	1,500	1,500	1,500
54101	Communications	66	500	500	500
54201	Postage & Freight	2,144	3,000	3,000	3,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	977	2,000	2,000	2,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	7,434	6,500	6,500	6,500
54701	Printing & Binding	342	1,500	1,500	1,500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	13,917	27,000	27,000	27,000
54931	Host Ordinance	190	0	0	0
55101	Office Supplies	5,006	7,500	7,500	7,500
55201	Operating Supplies	1,411	1,500	1,500	1,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,809	3,500	3,500	3,500
55501	Training & Registrations	0	3,000	3,000	3,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	34,252	57,500	57,500	57,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 612,617	\$ 603,790	\$ 544,388	\$ 544,388
	RESOURCES				
	General Fund Revenues	\$ 612,617	\$ 603,790	\$ 544,388	\$ 544,388
	TOTAL REVENUES	\$ 612,617	\$ 603,790	\$ 544,388	\$ 544,388



## **LIBRARY SERVICES DEPARTMENT**






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**MISSION STATEMENT**


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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**


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- *Fiscal Responsibility* - Provide the most efficient and effective budget strategies while maintaining a vast array of personal, educational, and professional material for the citizens of Escambia County. Continue to capitalize on alternative revenue sources such as grants, book sales, etc.
- *Customer Service* - Explore ways to be a more functional, effective, transparent, and efficient organization, as well as stewards of tax payer dollars. Continue to become more citizen centric, and focus on providing the best possible service to the residents of Escambia County.
- *Marketing and Promotion* – Expand centralized marketing, outreach, and programming strategies to ensure the Library's ability to achieve strategic goals of the 2013-2018 Strategic Plan of the West Florida Public Library System.
- *Lifelong Learning* – Partner with local groups and businesses to increase awareness of library resources and activities for all age groups. Highlight literary pursuits and support access to new technology.

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**GOAL**


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The goal of the West Florida Public Library System is to be a destination which serves as a civic space encompassing the roles of a public library, cultural center and a community gathering spot. The library exists to be an essential community institution serving both individual and societal needs while promoting the development of self-confident, and literate citizens through the provision of open access to informational resources. It is a safe friendly place where people can connect socially and intellectually, allowing people of all ages, backgrounds and lifestyles to live more fulfilled and productive lives.

To this end, the West Florida Public Library System will work to achieve the specific goals outlined in the 2013-2018 Strategic Plan developed by the Blue Ribbon Task Force, the residents of Escambia County, library staff, and approved by the West Florida Public Library Board of Governance and the BOCC.

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**PERFORMANCE MEASURES**


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Performance Measures	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Estimate
# of total Library Facility Visits	607,150	620,000	659,000
# of total Library Website Visits	353,674	440,000	500,000
# of total Public Computer Usages	114,510	85,000*	100,000*
# of New Library Cards Issued	2,948	9,000	10,000

\*A one-dollar fee is charged, enacted 2015, for computer use if patron is not a library card holder.

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**STATUTORY RESPONSIBILITIES**


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Title XVIII Chapter 257 Public Libraries and State Archives.

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**ADVISORY BOARD**


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The West Florida Public Library Board of Governance (Board) was established by Escambia County Resolution R2013-17, adopted by the Board of County Commissioners (BCC) on January 22, 2013, to create a permanent Board to oversee the management of the West Florida Public Library System and make recommendations to the BCC regarding the annual budget and to serve a public purpose by assisting the County with developing and maintaining an effective and efficient library system. The Board shall be composed of five voting members. All members of the Board shall be electors of Escambia County. The BCC shall appoint three members, the Pensacola City Council shall appoint one member to the Board, and the Mayor of Pensacola shall appoint one member to the Board.



## BENCHMARKING

Benchmark Data	Leon County	Escambia County	Benchmark
# of Individuals Registered Users (% of total Population)	61%	14%	52%
Average Circulations per Library Card Holder	7.34	17	10

Benchmark Sources: Average FY 2012-2013 Florida Public Library Statistics. Division of Library & Information Services.

## SIGNIFICANT CHANGES FOR FY 2016-2017

- Implementations of computer sign-in and print management systems to improve user experience and efficiency of library operations. Installation of leading edge technology.
- Completion of the downtown Main Library café to create an engaging community gathering space. Enhanced effort to implement VPK child readiness skills into the youth programming.
- Incorporate popular downloadable eBooks into our collection to satisfy patrons reading interests and needs. Increase library presence through community center resources expansion and greater outreach interactions.

## STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b>Library Operations</b>				
Accounting Technician	B21	0	0	1
Administrative Assistant	B22	1	0	0
Administrative Officer	GE07	1	1	1
Administrative Officer I	GE11	3	3	3
Clerk I	GE01	21	20	20
Clerk II	GE02	2	2	2
Clerk III	GE03	6	3	2
Customer Service Technician	A13	0	3	3
Director's Aide	B32	0	1	1
Librarian	B23	0	0	8
Librarian	GE15	8	8	0
Librarian (part-time)	B23	0	0	4
Librarian (part-time)	GE15	4	4	0
Library Administrator	CUC05	1	0	0
Library Clerical Assistant (part-time)	GE01	7	7	7
Library Computer Technician	GE07	1	2	1
Library Custodian (part-time)	GE01	1	1	0
Library Director	E82	0	1	1
Library Information Specialist	GE15	0	1	2
Library Manager	D61	0	0	1
Library Manager	CUC03	1	1	0
Library Technical Specialist (Courier)	GE03	1	1	1
Library Technician	GE09	1	1	1
Senior Administrative Officer I	GE13	4	4	4
Senior Administrative Officer II	GE17	1	1	1
Senior Librarian	GE19	8	8	0
Senior Librarian	B32	0	0	9
TOTAL		72	73	73



**DEPARTMENT: LIBRARY SERVICES**

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Library/Information Resources</u></b>				
Information Technology Technician	B22	0	1	1
Library Help Desk Technician I	GE11	1	0	0
Network System Engineer I	GE15	1	1	1
TOTAL		<u>2</u>	<u>2</u>	<u>2</u>
<b><u>Library/Maintenance</u></b>				
Maintenance Technician	A13	2	0	0
Maintenance Technician	B22	0	2	2
TOTAL		<u>2</u>	<u>2</u>	<u>2</u>
<b><u>Library/Public Information</u></b>				
Public Information Specialist	B22	1	0	0
TOTAL		<u>1</u>	<u>0</u>	<u>0</u>
TOTAL DEPARTMENT		77	77	77

FUND: Library  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Library Services  
 DIVISION: Library Services  
 COST CENTER: Operations



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	1,932,691	2,217,120	2,255,163	2,255,163
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	4,800	4,800
52101	FICA Taxes	142,592	169,614	172,892	172,892
52201	Retirement Contributions	144,366	163,737	189,816	189,816
52301	Life & Health Insurance	378,774	549,000	558,000	558,000
52401	Workers' Compensation	6,083	5,551	5,713	5,713
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	2,604,506	3,105,022	3,186,384	3,186,384
53101	Professional Services	8,150	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	525,417	487,252	533,859	533,859
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	7,284	1,400	14,000	14,000
54101	Communications	439	245	750	750
54201	Postage & Freight	5,812	12,500	7,000	7,000
54301	Utility Services	11,634	2,000	12,000	12,000
54401	Rentals & Leases	24,589	0	25,000	25,000
54501	Insurance	1,955	2,168	2,149	2,149
54601	Repair & Maintenance Services	10,234	18,700	12,000	12,000
54701	Printing & Binding	9,225	6,800	10,000	10,000
54801	Promotional Activities	4,085	500	6,000	6,000
54901	Other Current Charges & Obligations	263,686	271,016	281,329	281,329
54931	Host Ordinance	1,520	0	1,500	1,500
55101	Office Supplies	26,994	26,100	29,000	29,000
55201	Operating Supplies	74,840	31,000	75,000	75,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	110,299	170,825	160,000	160,000
55501	Training & Registrations	800	13,600	2,000	2,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,086,963	1,044,106	1,171,587	1,171,587
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	8,508	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	544,249	235,993	398,825	423,044
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	552,757	235,993	398,825	423,044
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	146,008	0	0
	NON-OPERATING COSTS	0	146,008	0	0
	TOTAL BUDGET	\$ 4,244,226	\$ 4,531,129	\$ 4,756,796	\$ 4,781,015
	RESOURCES				
	Library Fund Revenues	\$ 4,244,226	\$ 4,531,129	\$ 4,756,796	\$ 4,781,015
	TOTAL REVENUES	\$ 4,244,226	\$ 4,531,129	\$ 4,756,796	\$ 4,781,015

FUND: Library  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Library Services  
 DIVISION: Library Services  
 COST CENTER: Maintenance



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	47,994	62,300	64,186	64,186
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	139	1,000	1,000	1,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	3,329	4,843	4,987	4,987
52201	Retirement Contributions	3,530	4,595	4,901	4,901
52301	Life & Health Insurance	19,802	18,000	18,000	18,000
52401	Workers' Compensation	2,529	3,217	3,463	3,463
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	77,323	93,955	96,537	96,537
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	16,358	19,400	14,685	14,685
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	454	500	504	504
54201	Postage & Freight	67	0	0	0
54301	Utility Services	190,961	190,000	202,538	202,538
54401	Rentals & Leases	276	450	416	416
54501	Insurance	0	2,000	2,000	2,000
54601	Repair & Maintenance Services	36,513	47,500	53,000	53,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	150	330	330	330
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	4,773	10,100	10,750	10,750
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	249,552	270,280	284,223	284,223
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 326,875	\$ 364,235	\$ 380,760	\$ 380,760
RESOURCES					
	Library Fund Revenues	\$ 326,875	\$ 364,235	\$ 380,760	\$ 380,760
	TOTAL REVENUES	\$ 326,875	\$ 364,235	\$ 380,760	\$ 380,760

FUND: Library  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Library Services  
 DIVISION: Library Services  
 COST CENTER: Information Systems



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	89,483	91,781	95,686	95,686
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	6,729	7,021	7,320	7,320
52201	Retirement Contributions	6,564	6,664	7,195	7,195
52301	Life & Health Insurance	7,382	18,000	18,000	18,000
52401	Workers' Compensation	227	230	242	242
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	110,384	123,696	128,443	128,443
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	10,000	7,500	7,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,729	2,000	3,500	3,500
54101	Communications	67,998	86,000	86,000	86,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	40,380	81,000	70,000	70,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	2,716	1,000	1,000	1,000
55201	Operating Supplies	18,948	31,000	25,000	25,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	240	0	1,000	1,000
55501	Training & Registrations	319	2,000	4,000	4,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	132,329	213,000	198,000	198,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	7,149	36,000	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	7,149	36,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 249,862	\$ 372,696	\$ 326,443	\$ 326,443
RESOURCES					
	Library Fund Revenues	\$ 249,862	\$ 372,696	\$ 326,443	\$ 326,443
	TOTAL REVENUES	\$ 249,862	\$ 372,696	\$ 326,443	\$ 326,443

**INFORMATION TECHNOLOGY  
DEPARTMENT**





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**MISSION STATEMENT**

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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**OBJECTIVES**

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Build a team that provides excellent customer service and sets the example for all other departments in the County.

Provide technology infrastructure and support for the Board of County Commissioners, various constitutional officers and Article V agencies.

Provide and maintain Internet access and e-mail for employees of the Board, Tax Collector, Clerk of the Circuit Court and Comptroller, Property Appraiser, Supervisor of Elections, as well as the State Attorney and Public Defender throughout the 1st Judicial Circuit.

Maintain network file systems and storage and provide network security including firewalls, e-mail filtering, virus protection, intrusion detection and prevention and network access controls.

Provide secure wireless access to employees at all major County facilities and wireless access as needed for emergency operations center responders and media.

Operate two data centers and a disaster recovery site, support over 200 virtual servers, 150 network switches and routers, 75 business systems and 40 desktop applications.

Support and maintain laptops, desktops, tablets, PDAs, printers, multi-function devices and desktop software for all BCC employees.

Deploy, maintain, and upgrade business systems for all departments and divisions.

Provide 24x7 support to Public Safety and Jail related divisions.

Provides both VOIP and legacy telephone services to the Board, Constitutional Officers, and Article V agencies.

Provides inventory and asset management of network and computer assets.

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**GOAL**

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The goal of the Information Technology Department is provide excellent service and uptime to our customers so that they can provide excellent service to the citizens of Escambia County. Also, to become an industry recognized Information Technology Department that provides excellent customer service.

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**PERFORMANCE MEASURES**

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Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Estimate
Average number of valid Internet e-mails (million)	3.6	6.2	6.5	6.7
Approx. number of e-mails blocked (million)	40.5	107	110	112
Average number of Internal/Internal e-mails (thousand)	450	113,000	115,000	117,000
Average Monthly Visits to MyEscambia.com	46,500	100,000	120,000	130,000
Number of new applications/services deployed	15	2	5	3
% of IT Helpdesk Calls completed in one day	50%	54.8%	60%	70%




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**STATUTORY RESPONSIBILITIES**


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Under Article V of the Florida State Constitution, we are required to provide for communications services to the court related functions of Court Administration, Clerk of the Circuit Court, State Attorney and Public Defender including Guardian Ad Litem.

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**ADVISORY BOARD**


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The Information Technology Department operates under the guidance of an Information Technology Governance Council, and coordinates with other Constitutionals through quarterly meetings.

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**BENCHMARKING**


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Benchmark Data	Escambia County	Benchmark
Average number of users per IT service desk personnel	1:250	1:70
Average number of PCs per IT service desk personnel	1:196	1:50
Ratio of System Administrator's to File Servers	1:83	1:12

*Benchmark Sources: Info-Tech Research Group*

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**SIGNIFICANT CHANGES FOR FY 2016-2017**


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In Fiscal Year 2016-2017, the Information Technology (IT) Department will work with ECAT to assume responsibility for all IT services.

The IT department will work on the project of the Office 365 migration for the Board of County Commissioners, Clerk of Court, Tax Collector, and Supervisor of Elections. This will be a very involved project that may span a couple of fiscal cycles due to its expanse.

The IT department is planning to deploy a new service desk/business system that will allow for better tracking of service requests, contracts, and inventory. It is a much more user friendly system that will benefit the entire department as well as other departments. The planned deployment date is August 30<sup>th</sup>.

The beginning phases have begun to be implemented for a proper computer inventory system. This system will also allow for simple deployment of software, computer images, and application updates. This will continue to be developed into the new fiscal year.

The VoIP project for Public Safety will be completed.

The IT department will be working on its own internal processes and procedures to improve the services offered to the ECBCC and other Constitutionals.

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Information Resources/Admin*</u></b>				
Department Director II	E82	1	1	1
Director's Aide	B32	1	1	1
IT Manager	D63	0	0	3
IT Network Analyst	C41	0	0	1
IT Security Officer	B23	0	1	1
IT Specialist – Audio & Visual	B23	0	0	1
IT VOIP Coordinator	C51	0	0	1
IT Web Coordinator	C51	0	0	1
Info Technology Coordinator	C51	0	0	1



**DEPARTMENT: INFORMATION TECHNOLOGY**

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
Info Technology Specialist	B23	0	0	2
Info Technology Specialist/ISO	B23	1	0	0
Info Technology Technician	B22	0	0	6
Systems Analyst	C41	0	0	3
TOTAL		3	3	22
<b><u>Telecommunications</u></b>				
Information Technology Manager	D63	1	1	0
Information Technology Specialist	B23	1	1	0
Information Technology VOIP	C51	1	0	0
IT VOIP Coordinator	C51	0	1	0
Telecommunications Service Technician	B32	1	1	0
TOTAL		4	4	0
<b><u>Infrastructure</u></b>				
Information Technology Coordinator	C51	1	1	0
Information Technology Manager	D63	1	1	0
Information Technology Specialist	B23	1	1	0
Information Technology Technician	B22	1	1	0
Systems Analyst	C41	1	1	0
TOTAL		5	5	0
<b><u>Applications</u></b>				
Information Technology Manager	D63	1	1	0
Information Technology Specialist	B23	1	1	0
Information Technology Technician	B22	3	5	0
Information Technology Web Coordinator	C51	1	1	0
Systems Analyst	C41	2	2	0
TOTAL		8	10	0
TOTAL DEPARTMENT		20	22	22

\*Personnel expenses moved under the Administration cost center for FY 16/17

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Information Systems  
 DIVISION: Information Systems  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	305,246	168,179	1,095,471	1,097,742
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	4,800	4,800
52101	FICA Taxes	19,712	12,866	84,173	84,346
52201	Retirement Contributions	39,601	12,210	99,358	99,528
52301	Life & Health Insurance	21,661	27,000	198,000	198,000
52401	Workers' Compensation	473	422	2,783	2,789
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	386,693	220,677	1,484,585	1,487,205
53101	Professional Services	0	0	40,000	40,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	12,600	70,000	70,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,196	0	11,000	11,000
54101	Communications	0	13,090	0	0
54201	Postage & Freight	0	100	200	200
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	2,652	0	1,247,090	1,247,090
54701	Printing & Binding	78	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2	0	25	25
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	3,316	2,000	2,000	2,000
55201	Operating Supplies	4,520	4,250	103,000	103,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,319	500	11,000	11,000
55501	Training & Registrations	402	750	34,750	34,750
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	14,485	33,290	1,519,065	1,519,065
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	27,500	27,500
	CAPITAL OUTLAY	0	0	27,500	27,500
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 401,178	\$ 253,967	\$ 3,031,150	\$ 3,033,770
	RESOURCES				
	General Fund Revenues	\$ 401,178	\$ 253,967	\$ 3,031,150	\$ 3,033,770
	TOTAL REVENUES	\$ 401,178	\$ 253,967	\$ 3,031,150	\$ 3,033,770

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Information Systems  
 DIVISION: Information Systems  
 COST CENTER: Telecommunications



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	182,006	217,025	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	13,592	16,604	0	0
52201	Retirement Contributions	13,352	15,757	0	0
52301	Life & Health Insurance	26,385	36,000	0	0
52401	Workers' Compensation	551	544	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	235,886	285,930	0	0
53101	Professional Services	7,595	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	19,948	35,000	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	1,250	0	0
54101	Communications	731,412	740,000	760,844	760,844
54201	Postage & Freight	119	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	162,081	190,000	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	25,599	31,380	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	585	1,265	0	0
55501	Training & Registrations	3,094	4,000	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	950,434	1,002,895	760,844	760,844
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	199,430	2,998	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	199,430	2,998	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,385,750	\$ 1,291,823	\$ 760,844	\$ 760,844
RESOURCES					
	General Fund Revenues	\$ 1,385,750	\$ 1,291,823	\$ 760,844	\$ 760,844
	TOTAL REVENUES	\$ 1,385,750	\$ 1,291,823	\$ 760,844	\$ 760,844

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Information Systems  
 DIVISION: Information Systems  
 COST CENTER: Applications



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	290,468	439,383	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	116	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	21,287	33,614	0	0
52201	Retirement Contributions	23,988	34,842	0	0
52301	Life & Health Insurance	47,177	90,000	0	0
52401	Workers' Compensation	954	1,100	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	383,990	598,939	0	0
53101	Professional Services	23,835	30,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	76,827	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	5,188	10,000	0	0
54101	Communications	0	6,864	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	377,315	418,090	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	16	20	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	24,681	15,000	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	1,289	850	0	0
55501	Training & Registrations	10,750	10,000	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	519,900	490,824	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	12,019	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	17,097	0	0	0
	CAPITAL OUTLAY	29,116	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 933,006	\$ 1,089,763	\$ 0	0
RESOURCES					
	General Fund Revenues	\$ 933,006	\$ 1,089,763	\$ 0	0
	TOTAL REVENUES	\$ 933,006	\$ 1,089,763	\$ 0	0

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Information Systems  
 DIVISION: Information Systems  
 COST CENTER: Infrastructure



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	247,376	261,094	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	18,316	19,973	0	0
52201	Retirement Contributions	18,162	18,956	0	0
52301	Life & Health Insurance	46,866	45,000	0	0
52401	Workers' Compensation	689	655	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	331,409	345,678	0	0
53101	Professional Services	5,432	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	34,342	40,000	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,750	10,000	0	0
54101	Communications	0	800	0	0
54201	Postage & Freight	233	400	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	431,284	405,000	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	393	0	0	0
55201	Operating Supplies	5,281	52,500	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	394	200	0	0
55501	Training & Registrations	3,325	10,000	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	482,435	518,900	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	103,224	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	115,279	0	0	0
	CAPITAL OUTLAY	218,503	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,032,347	\$ 864,578	\$ 0	0
RESOURCES					
	General Fund Revenues	\$ 1,032,347	\$ 864,578	\$ 0	0
	TOTAL REVENUES	\$ 1,032,347	\$ 864,578	\$ 0	0



## **WASTE SERVICES DEPARTMENT**

- Waste Services
- Environmental Quality
- Operations








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**MISSION STATEMENT**


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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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**OBJECTIVES**


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- To continue to operate and maintain all Waste Services facilities in full compliance with Federal, State and Local regulations.
- To continue to operate Transfer Station Facility in full compliance with Federal, State and Local regulations to provide commercial customers in Escambia County a neutral and convenience waste disposal option.
- To continue to improve landfill operations through employee training, benchmarking, and systems upgrade.
- Complete the Fiscal Year with total expenditures less than 90% of total budget.

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**GOAL**


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The Waste Services Department (WSD) continues to work toward achieving the State of Florida 75% recycling goal by the year 2020. Our goal is to establish a long-term recycling solution for Escambia County through the cooperative venture with The Emerald Coast Utilities Authority (ECUA). It is our goal to improve storm water quality by improving landfill cover/ stabilization practices and, stabilize unimproved road surfaces. In addition, Waste Services has embarked upon the beginning phases of the Construction of Section V landfill expansion. This project will provide waste disposal capacity for Escambia County for approximately 5-7 years.

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**PERFORMANCE MEASURES**


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Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Estimate
% of FDEP Quarterly Inspections found in compliance (no permit issues or violations) <b>100% - Good</b>	100%	100%	100%	100%
% of Employees meeting FDEP Certification Requirements 100% - Good	100%	100%	100%	100%
Maintain Waste Compaction Density of 1800 lbs/c.y.	1800 lbs/c.y.	1800 lbs/c.y.	1800 lbs/c.y.	1800 lbs/c.y.
Maintain 1600 standard cubic feet/minute (scfm) landfill gas production to electrical generation	1400 scfm	1500 scfm	1600 scfm	1600

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**STATUTORY RESPONSIBILITIES**


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The Waste Services Department operates under the following Statutory Responsibilities:

Chapter 40 CFR 60, 61, 63 (Code of Federal Regulations), EPA Clean Air Act  
 Chapter 40 CFR 122.26, EPA Clean Water Act  
 Landfill/Transfer Station/RMPH - Florida Administrative Code (F.A.C.), Rule 62-701.620, 62-701.710, 62-780.700, 62-780.700 (Closed Landfill groundwater remediation)  
 Recycling – F.A.C. – Section: 62-722, 403.706  
 Waste Tire – F.A.C. – Section: 62-711  
 Household Hazardous Waste (HHW) – F.A.C. – Sections: 62-710, 62-730, 62-731, 62-737  
 Small Business Hazardous Waste Inspections-F.A.C. Section 62-730  
 Asbestos – Code of Federal Regulations (CFR) Title 40 – Part 61  
 Special Waste Management F.A.C. 62-701.520, 403.704 Florida Statute

**DEPARTMENT: WASTE SERVICES**


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**ADVISORY BOARD**


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There are no Advisory Boards to the Waste Services Department.

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**BENCHMARKING**


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Benchmark Data	Escambia County	Benchmark
1. Tipping Fee	\$45.06	\$36.00
2. Tipping Fee	" "	\$58.98
3. Tipping Fee*	" "	\$44.12
4. Tipping Fee*	" "	\$53.50

Benchmark Sources:

1. Tipping Fee: FY 2016, Santa Rosa County Solid Waste Dept
2. Tipping Fee: FY 2016, Okaloosa County Solid Waste
3. Tipping Fee\*: FY 2016, Timberlands (Private Disposal Facility)
4. Tipping Fee\*: FY 2016, Republic (Private Disposal Facility)

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**SIGNIFICANT CHANGES FOR FY 2016-2017**


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- Beginning operation of the Emerald Coast Utilities Authority Material Recovery Facility
- Anticipate increasing recycle rate 3-5% due to increased organics and single stream material recycling
- Expansion of Gas Collection and Control System (GCCS) System
- Construction of Asphalt Haul Road
- Landfill expansion construction of Section V Cell-I
- Upgrades to Scalehouse to improve Employee/Customer Health and Safety

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Administration</u></b>				
Accountant*	C42	1	1	1
Accounting Technician**	B21	2	2	2
Administrative Supervisor	B31	1	1	1
Department Director I	E81	1	1	1
Directors Aide	B32	1	1	1
Equipment Operator III	B22	1	0	0
Fleet Maintenance Supervisor	B31	1	1	1
Safety Technician	B21	1	1	1
Senior Office Support Assistant	A12	2	2	2
TOTAL		11	10	10
<b><u>Environmental Quality</u></b>				
Engineer	C42	0	1	0
Engineering & Env Quality Manager	C52	1	1	1
Engineering Project Coordinator	C41	1	0	0
Engineering Program Manager	C51	0	0	1
Environmental Analyst	C42	1	1	1
Environmental Technician	B22	1	1	1
TOTAL		4	4	4

\*Accountant salary split between three departments

\*\*One Accounting Technician's salary split between three departments

**DEPARTMENT: WASTE SERVICES****STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Landfill Operations</u></b>				
Accounting Assistant	A11	4	4	4
Administrative Supervisor	B31	1	1	1
Equipment Operator II	B21	3	3	3
Equipment Operator III	B22	4	5	5
Equipment Operator IV	B23	4	4	4
Field Supervisor	B32	1	1	1
Landfill Service Worker	A13	2	2	2
Landfill Operations Supervisor	C42	1	1	1
TOTAL		20	21	21
<b><u>Recycling</u></b>				
Environmental Analyst	C42	1	1	1
Environmental Technician	B22	1	1	1
Equipment Operator III	B22	2	2	2
Equipment Operator IV	B23	1	1	1
Fleet Maintenance Technician	B22	1	1	0
Recycling Operations Manager	C52	1	1	1
TOTAL		7	7	6
<b><u>Palafox Transfer Station</u></b>				
Accounting Assistant	A11	1	1	1
Equipment Operator III	B22	4	4	5
TOTAL		5	5	6
TOTAL DEPARTMENT		47	47	47

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	393,982	400,931	402,840	402,840
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	28,025	30,000	30,000	30,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	30,442	32,967	33,112	33,112
52201	Retirement Contributions	47,941	46,345	48,065	48,065
52301	Life & Health Insurance	658,719	81,000	81,000	81,000
52401	Workers' Compensation	91,045	4,047	9,652	9,652
52501	Unemployment Compensation	10,453	0	0	0
52601	OPEB-Other Post Emp Benefits	12,135	0	0	0
	PERSONNEL COSTS	1,272,741	595,290	604,669	604,669
53101	Professional Services	14,495	53,000	5,000	5,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	9,869	18,450	12,250	12,250
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	5,518	10,000	6,000	6,000
54101	Communications	18,671	22,100	23,000	23,000
54201	Postage & Freight	504	800	800	800
54301	Utility Services	24,454	30,000	30,000	30,000
54401	Rentals & Leases	827	1,000	1,400	1,400
54501	Insurance	1,086	1,797	1,194	1,194
54601	Repair & Maintenance Services	5,446	16,190	8,000	8,000
54701	Printing & Binding	241	3,500	3,500	3,500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	91	4,200	4,200	4,200
54931	Host Ordinance Items	419	0	0	0
55101	Office Supplies	4,984	12,000	7,000	7,000
55201	Operating Supplies	6,651	18,600	8,600	8,600
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	2,155	3,800	3,800	3,800
55501	Training & Registrations	3,303	8,500	8,500	8,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	98,713	203,937	123,244	123,244
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	35,771	15,000	15,300	15,300
56499	Equip YE Reclass	(35,771)	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
56899	Intangibles YE Reclass	0	0	0	0
	CAPITAL OUTLAY	0	15,000	15,300	15,300
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,371,454	\$ 814,227	\$ 743,213	\$ 743,213
	RESOURCES				
	Solid Waste Fund Revenues	\$ 1,371,454	\$ 814,227	\$ 743,213	\$ 743,213
	TOTAL REVENUES	\$ 1,371,454	\$ 814,227	\$ 743,213	\$ 743,213

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Environmental Quality



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	252,680	216,489	218,910	218,910
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	58	6,000	6,000	6,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	18,871	17,020	17,205	17,205
52201	Retirement Contributions	16,062	16,152	16,913	16,913
52301	Life & Health Insurance	30,556	36,000	36,000	36,000
52401	Workers' Compensation	5,989	5,001	5,283	5,283
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	324,215	296,662	300,311	300,311
53101	Professional Services	324,650	250,000	288,000	288,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	44,349	73,500	50,000	50,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	5,500	5,500	5,500
54101	Communications	3,099	3,980	3,980	3,980
54201	Postage & Freight	211	3,000	3,000	3,000
54301	Utility Services	181,201	375,000	367,000	367,000
54401	Rentals & Leases	2,503	10,520	10,520	10,520
54501	Insurance	1,384	1,973	2,732	2,732
54601	Repair & Maintenance Services	29,883	62,875	35,000	35,000
54701	Printing & Binding	60	1,000	1,000	1,000
54801	Promotional Activities	0	2,000	0	0
54901	Other Current Charges & Obligations	315	4,000	4,000	4,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	771	1,800	1,800	1,800
55201	Operating Supplies	12,092	9,375	17,375	17,375
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,354	2,600	2,600	2,600
55501	Training & Registrations	625	6,000	3,000	3,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	602,499	813,123	795,507	795,507
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	62,369	21,000	21,000	21,000
56499	Equip YE Reclass	(62,369)	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	21,000	21,000	21,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 926,714	\$ 1,130,785	\$ 1,116,818	\$ 1,116,818
RESOURCES					
	Solid Waste Fund Revenues	\$ 926,714	\$ 1,130,785	\$ 1,116,818	\$ 1,116,818
	TOTAL REVENUES	\$ 926,714	\$ 1,130,785	\$ 1,116,818	\$ 1,116,818

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: SWM Operations



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	680,797	727,815	712,614	712,614
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	84,013	65,000	70,000	70,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	54,608	60,653	59,869	59,869
52201	Retirement Contributions	57,468	61,652	58,850	58,850
52301	Life & Health Insurance	230,148	189,000	189,000	189,000
52401	Workers' Compensation	53,340	46,747	55,367	55,367
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,160,373	1,150,867	1,145,700	1,145,700
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	191,324	249,680	224,000	224,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,441	6,000	3,000	3,000
54101	Communications	6,659	8,300	8,300	8,300
54201	Postage & Freight	1,865	500	500	500
54301	Utility Services	27,141	44,000	44,000	44,000
54401	Rentals & Leases	63,723	116,000	90,000	90,000
54501	Insurance	241,241	280,682	292,494	292,494
54601	Repair & Maintenance Services	501,683	395,000	850,000	850,000
54701	Printing & Binding	2,257	3,000	3,000	3,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	7,047	6,500	6,500	6,500
54931	Host Ordinance Items	186	0	0	0
55101	Office Supplies	2,884	4,500	2,800	2,800
55201	Operating Supplies	395,681	639,900	389,900	389,900
55301	Road Materials & Supplies	0	75,000	5,000	5,000
55401	Books, Pubs, & Subs	745	2,300	2,300	2,300
55501	Training & Registrations	2,360	6,000	6,000	6,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	3,006,570	2,930,000	3,250,000	3,250,000
	OPERATING COSTS	4,452,808	4,767,362	5,177,794	5,177,794
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	942,916	1,752,800	1,297,800	1,297,800
56459	Equipment YE Accruals	0	0	0	0
56499	Equip YE Reclass	(942,916)	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	1,752,800	1,297,800	1,297,800
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,613,180	\$ 7,671,029	\$ 7,621,294	\$ 7,621,294
	RESOURCES				
	Solid Waste Fund Revenues	\$ 5,613,180	\$ 7,671,029	\$ 7,621,294	\$ 7,621,294
	TOTAL REVENUES	\$ 5,613,180	\$ 7,671,029	\$ 7,621,294	\$ 7,621,294

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Recycling Operations



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	256,072	305,353	269,133	269,133
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	27,528	50,000	50,000	50,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	20,571	27,183	24,413	24,413
52201	Retirement Contributions	23,962	25,799	23,998	23,998
52301	Life & Health Insurance	66,414	63,000	54,000	54,000
52401	Workers' Compensation	22,434	16,683	16,443	16,443
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	416,980	488,018	437,987	437,987
53101	Professional Services	3,750	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	111,390	205,600	250,000	250,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	3,580	3,500	3,500	3,500
54101	Communications	5,384	6,200	6,200	6,200
54201	Postage & Freight	0	250	250	250
54301	Utility Services	4,604	6,000	4,000	4,000
54401	Rentals & Leases	2,811	7,750	4,500	4,500
54501	Insurance	20,619	27,227	38,111	38,111
54601	Repair & Maintenance Services	33,512	55,000	55,000	55,000
54701	Printing & Binding	2,711	2,000	2,000	2,000
54801	Promotional Activities	6,517	17,000	10,000	10,000
54901	Other Current Charges & Obligations	210	200	200	200
54931	Host Ordinance Items	115	0	0	0
55101	Office Supplies	16	1,500	1,500	1,500
55201	Operating Supplies	62,051	143,000	85,000	85,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,090	3,000	3,000	3,000
55501	Training & Registrations	2,722	3,000	3,000	3,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	261,082	481,227	466,261	466,261
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	169,325	85,000	50,000	50,000
56499	Equip YE Reclass	(169,325)	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	85,000	50,000	50,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 678,062	\$ 1,054,245	\$ 954,248	\$ 954,248
RESOURCES					
	Solid Waste Fund Revenues	\$ 678,062	\$ 1,054,245	\$ 954,248	\$ 954,248
	TOTAL REVENUES	\$ 678,062	\$ 1,054,245	\$ 954,248	\$ 954,248

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Projects



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	163,832	4,480,000	4,810,000	4,810,000
56399	IOB YE Relcass	(163,832)	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	4,480,000	4,810,000	4,810,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 4,480,000	\$ 4,810,000	\$ 4,810,000
Revenues					
	Solid Waste Fund Revenues	\$ 0	\$ 4,480,000	\$ 4,810,000	\$ 4,810,000
	TOTAL REVENUES	\$ 0	\$ 4,480,000	\$ 4,810,000	\$ 4,810,000



FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Reserves



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	563,438	596,805	681,991	681,991
54931	Host Ordinance Items	0	0	0	0
54998	Provision-Closure & LT Care	686,658	564,000	684,000	684,000
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
	OPERATING COSTS	1,250,096	1,160,805	1,365,991	1,365,991
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	1,030,495	1,030,495
	NON-OPERATING COSTS	0	0	1,030,495	1,030,495
	TOTAL BUDGET	\$ 1,250,096	\$ 1,160,805	\$ 2,396,486	\$ 2,396,486
RESOURCES					
	Solid Waste Fund Revenues	\$ 1,250,096	\$ 1,160,805	\$ 2,396,486	\$ 2,396,486
	TOTAL REVENUES	\$ 1,250,096	\$ 1,160,805	\$ 2,396,486	\$ 2,396,486

FUND: Solid Waste Fund  
 FUNCTION: Other Uses  
 ACTIVITY: Interfund Transfer

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Transfers



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	337,805	350,566	353,201	353,201
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	337,805	350,566	353,201	353,201
	TOTAL BUDGET	\$ 337,805	\$ 350,566	\$ 353,201	\$ 353,201
RESOURCES					
	Solid Waste Fund Revenues	\$ 337,805	\$ 350,566	\$ 353,201	\$ 353,201
	TOTAL REVENUES	\$ 337,805	\$ 350,566	\$ 353,201	\$ 353,201

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Closed Landfills



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	100,000	40,000	40,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	112,100	52,100	52,100
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	4,000	2,000	2,000
54401	Rentals & Leases	0	5,000	5,000	5,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	51,100	51,100	51,100
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	800	800	800
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	5,000	5,000	5,000
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	278,000	156,000	156,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 278,000	\$ 156,000	\$ 156,000
RESOURCES					
	Solid Waste Fund Revenues	\$ 0	\$ 278,000	\$ 156,000	\$ 156,000
	TOTAL REVENUES	\$ 0	\$ 278,000	\$ 156,000	\$ 156,000

FUND: Solid Waste Fund  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Debt Service



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	816,761	0	0
57201	Interest	2,493	12,251	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	2,493	829,012	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,493	\$ 829,012	\$ 0	0
RESOURCES					
	Solid Waste Fund Revenues	\$ 2,493	\$ 829,012	\$ 0	0
	TOTAL REVENUES	\$ 2,493	\$ 829,012	\$ 0	0

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Transfer Station



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	146,421	155,127	201,087	201,087
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	44,515	50,000	50,000	50,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	14,403	15,692	19,207	19,207
52201	Retirement Contributions	14,013	14,892	18,881	18,881
52301	Life & Health Insurance	21,889	45,000	54,000	54,000
52401	Workers' Compensation	13,948	14,247	19,004	19,004
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	255,188	294,958	362,179	362,179
53101	Professional Services	2,753	35,000	35,000	35,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	205,046	150,300	170,300	170,300
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,814	2,560	2,960	2,960
54201	Postage & Freight	0	0	0	0
54301	Utility Services	19,709	21,200	25,200	25,200
54401	Rentals & Leases	2,158	6,650	3,500	3,500
54501	Insurance	31,560	39,962	36,634	36,634
54601	Repair & Maintenance Services	156,244	150,000	175,000	175,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	400	500	500	500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	1,500	1,500	1,500
55201	Operating Supplies	125,296	205,900	135,000	135,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	75	1,000	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	546,054	614,572	586,594	586,594
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	300,000	0	0
56401	Machinery & Equipment	508,822	0	230,000	230,000
56499	Equip YE Reclass	(508,822)	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	300,000	230,000	230,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 801,241	\$ 1,209,530	\$ 1,178,773	\$ 1,178,773
RESOURCES					
	Solid Waste Fund Revenues	\$ 801,241	\$ 1,209,530	\$ 1,178,773	\$ 1,178,773
	TOTAL REVENUES	\$ 801,241	\$ 1,209,530	\$ 1,178,773	\$ 1,178,773

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Landfill Gas to Energy



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	3,016	30,000	5,000	5,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	63,797	65,000	65,000	65,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	29	300	300	300
54301	Utility Services	13,700	14,000	14,000	14,000
54401	Rentals & Leases	2,355	5,000	3,000	3,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	80,775	77,100	102,100	102,100
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	255	1,000	1,000	1,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	7,117	8,000	8,000	8,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	171,043	200,400	198,400	198,400
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	10,000	10,000	10,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	10,000	10,000	10,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 171,043	\$ 210,400	\$ 208,400	\$ 208,400
RESOURCES					
	Solid Waste Fund Revenues	\$ 171,043	\$ 210,400	\$ 208,400	\$ 208,400
	TOTAL REVENUES	\$ 171,043	\$ 210,400	\$ 208,400	\$ 208,400

FUND: Solid Waste Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Garbage/Solid Waste Ctl

DEPARTMENT: Waste Services  
 DIVISION: Waste Services  
 COST CENTER: Saufley Landfill



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	1,425	8,000	2,000	2,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	3,074	12,000	5,000	5,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	1,000	1,000	1,000
54401	Rentals & Leases	0	1,000	1,000	1,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	480	13,000	1,100	1,100
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	4,979	35,000	10,100	10,100
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56399	IOB YE Reclass	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 4,979	\$ 35,000	\$ 10,100	\$ 10,100
RESOURCES					
	Solid Waste Fund Revenues	\$ 4,979	\$ 35,000	\$ 10,100	\$ 10,100
	TOTAL REVENUES	\$ 4,979	\$ 35,000	\$ 10,100	\$ 10,100





## **NATURAL RESOURCES MANAGEMENT DEPARTMENT**

- Code Enforcement
- UF/IFAS Extension
- Marine Resources
- Mosquito Control
- Natural Resources Conservation
- RESTORE
- Water Quality/Land Mangement





**DEPARTMENT: NATURAL RESOURCES MANAGEMENT**

**MISSION STATEMENT**

To provide efficient responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

**OBJECTIVES**

- Provide citizens and visitors a healthy and enjoyable environment in which to work and play.
- To enhance and conserve our natural resources to provide for a healthy environment, economy, and quality of life amenities.
- Provide for high quality and professional scientific management of our natural resources.
- To ensure and enforce compliance with State and County regulations, some of which include solid waste ordinances, land development code, tree protection ordinance, sign ordinance, Florida Litter Law, and nuisance abatement ordinance.
- Provide agricultural, environmental and food science education and promoting best management practices.

**GOAL**

To conserve, restore, and protect our natural and built environments through ecologically sound and sustainable development principles. To ensure compliance with policies, codes, rules, regulations and permits in a proper, timely manner as prescribed by the law and enforcement codes.

**PERFORMANCE MEASURES**

Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Estimate
Compliance with NPDES Stormwater Permit monitoring requirements	100%	100 %	100%	100%
Maintain Water Quality Lab Certification	Achieve certification	Achieve certification	100%	100%
Reduce wildfire risk in Jones Swamp	1 annual project	1 annual project	1 annual project	1 annual project
Promote professional workforce with required continuing education	95%	95%	98%	98%
Maintain timely response times to public for Mosquito Control	1/2 day	1 day	< 1 day	< 1 day
Participation in FMCA courses/meetings	90%	100%	100%	100%
Personnel licensed to apply pesticides	90%	100%	100%	100%
Fiscal accountability, no cost over-runs	100%	100%	100%	100%
Fully utilize USDA Program Funding	100%	100%	100%	100%
Reduce wildfire risk in Jones Swamp through annual fuel reduction and fire lane maintenance	1 annual project each	1 annual project each	1 annual project each	1 annual project each
Respond to all environmental enforcement complaints within three days	100%	100%	100%	100%
Abate environment enforcement violations within thirty days	85%	85%	85%	85%
Ensure clients receive the info they need to solve their problem and have an opportunity to use information provided.	85%	85%	85%	85%



**DEPARTMENT: NATURAL RESOURCES MANAGEMENT**

**PERFORMANCE MEASURES**

Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Estimate
Retain 400 trained volunteers to support and expand outreach of Extension into the community	N/A	100%	80%	80%
Provide excellent customer satisfaction with services provided.	96%	96%	96%	96%
Conduct public presentations	16	12	12	16
Construct public boat ramp	1	1	1	1
Manage artificial reef sites	8	10	10	10
Manage boating regulatory zones	11	11	11	11
Promote a professional Extension workforce. Each faculty member belongs to and participates in a professional association and attends in-service annual training.	95%	100%	95%	95%

**STATUTORY RESPONSIBILITIES**

Environmental Enforcement – Environmental Control: Florida Statutes 162

Extension Services - **1)** Smith-Lever Act of 1914: Act of 1914 Establishing Cooperative Extension Work. Cooperative Extension was designed as a partnership of the U.S. Department of Agriculture and the land-grant universities, which were authorized by the Federal Morrill Acts of 1862 and 1890. **2)** §1004.37, Fla. Stat. (2010) "County or area extension programs; cooperation between counties and University of Florida and Florida Agricultural and Mechanical University". **3)** Memorandum of Understanding between Florida Cooperative Extension Service, Institute of Food & Agricultural Sciences, University of Florida, the Board of County Commissioners and the Extension Council of Escambia County, Florida, for the Operation of Extension in Escambia County (approved by BCC on 07-19-2007 and fully executed on 09-06-2007); **4)** Memorandum of Understanding between Escambia County 4-H Foundation, Inc., the University of Florida Board of Trustees, on behalf of the University of Florida-Institute of Food and Agricultural Sciences Extension Service in Escambia County, and Escambia County, for the purpose of setting forth the understanding and proposed actions of the Parties with regard to the sale of certain Property for the express benefit of the overall Extension 4-H Youth Development Program in Escambia County. **5)** First Amendment to the Memorandum of Understanding between the Escambia County 4-H Foundation, Inc., the University of Florida Board of Trustees, on behalf of the University of Florida-Institute of Food and Agricultural Science Extension Service in Escambia County, and Escambia County, for the purpose of setting forth the understanding and proposed actions of the Parties with regard to the sale of certain Property for the express benefit of the overall Extension 4-H Development Program with Escambia County.

Marine Resources

Florida Statutes: Ch. 327, Ch. 328, Ch. 373;  
FL Administrative Codes: 62-330; 68D-23; and  
U.S. Code: 33USC403; 33USC1344

Mosquito Control

Florida Statutes, Chapter 388, Mosquito Control Law  
Florida Statutes, Chapter 5E-13, Florida Administrative Code, Mosquito Control Administration

Habitat Protection and Management for Listed Species

**1)** CON 1.1.7 Habitat Management; **2)** CON 1.1.8 Habitat Protection

**DEPARTMENT: NATURAL RESOURCES MANAGEMENT**



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**STATUTORY RESPONSIBILITIES**

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Natural Resources Conservation

Articles 3.00, 7.13.00 and 12.16.00 of the LDC USDA Food Security Act, MOU w/USDA

Floodplain Administration - COA 1.4.1 National Flood Insurance

Water Quality Restoration and Monitoring

**1)** CON 1.3.4 Monitoring and Recommendations; **2)** CON 1.3.5 Studies and Programs; **3)** CON 1.3.6 Cooperative Cleanup Efforts

Land Management

**1)** CON 1.1.3 Resource Status Indicators; **2)** CON 1.1.4 Species Diversity; **3)** CON 1.1.6 Natural Reservation Protection; **4)** CON 1.1.11 Public Land Restoration and Enhancement; **5)** CON 1.6.11 Prescribed Burning

Public Lands Acquisition - **1)** FLU 4.1.5 Land Acquisition; **2)** CON 1.1.10 Public Land Acquisition

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**ADVISORY BOARDS**

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- City of Pensacola Environmental Advisory Board
- City of Pensacola Climate Change Task Force
- Escambia County Extension Council
- Marine Advisory Committee
- RESTORE Act Advisory Committee
- Escambia County Florida Soil and Water Board of Supervisors
- Florida Fish and Wildlife Conservation Commission Pensacola Fish Hatchery Technical and Planning Committees

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**BENCHMARKING**

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Benchmark Data	Escambia County	Benchmark
Establish a Land Acquisition Program	10%	Alachua County
Establish a Water Quality Project Funding Program	10%	Leon County
Support Professional Workforce Career Development	90%	FMCA membership
Comparison of Operating Budget to Regional County Program for Mosquito Control	33% lower	Santa Rosa County
Increase State funding for Mosquito Control Operations	75%	FDACS
Increase Customer Service	100%	
Attend at Least One Neighborhood Meeting Per Quarter	100%	

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**SIGNIFICANT CHANGES FOR FY 2016-2017**

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- Implementation of multi-year \$2.7M Artificial Reef Construction Project funded by NRDA
- Newly constructed bathrooms on Chalker Road 4-H property will be completed and operational
- Outdoor nature trails and demonstration area on 4-H property to be completed
- 4-H property utility connections to be completed

**DEPARTMENT: NATURAL RESOURCES MANAGEMENT**


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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Administration</u></b>				
Department Director II	E82	1	1	1
Directors Aide	B32	1	1	1
RESTORE Program Manager*	C41	0	0	1
TOTAL		2	2	3
<b><u>Marine Recreation</u></b>				
Division Manager	D63	1	1	1
TOTAL		1	1	1
<b><u>Mosquito Control</u></b>				
Administrative Assistant	B22	0	1	1
Division Manager	D63	1	0	0
Fleet Maintenance Technician	B22	1	1	1
Mosquito Control Manager	D63	0	1	1
Mosquito Control Supervisor	B22	1	1	1
Mosquito Control Technician	A13	6	6	6
Senior Office Support Assistant	A12	1	0	0
TOTAL		10	10	10
<b><u>Natural Resource Conservation</u></b>				
Division Manager	D63	1	1	1
Environmental Technician	B22	2	2	2
TOTAL		3	3	3
<b><u>Water Quality &amp; Land Management</u></b>				
Division Manager	D63	1	1	1
Environmental Analyst	C42	1	1	1
Environmental Analyst**	GF1	1	1	2
Environmental Technician*	GF1	2	1	0
Environmental Program Manager	C51	3	3	2
Senior Natural Resources Manager	D72	0	0	1
Water Quality Environmental Tech*	GF1	0	1	1
TOTAL		8	8	8

\*Funded through an Interlocal Agreement or a Grant

**DEPARTMENT: NATURAL RESOURCES MANAGEMENT**



**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Extension Services</u></b>				
Administrative Supervisor	B31	1	1	1
Division Manager	D63	1	1	1
Environmental Technician	B22	1	1	1
Extension Agent I	GF1	1	1	1
Extension Agent II	GF1	5	6	5
Extension Agent III	GF1	1	0	1
Extension Agent IV	GF1	1	1	1
Office Support Assistant	A11	2	2	0
Program Assistant	TBD	1	1	1
Senior Office Support Assistant	A12	1	1	3
TOTAL		15	15	15
<b><u>Environmental Code Enforcement**</u></b>				
Administrative Assistant	B22	0	1	1
Division Manager	D63	0	1	1
Environmental Enforcement Officer	B21	0	13	13
Environmental Enforcement Supervisor	B31	0	1	1
Lead Environmental Enforcement Officer	B22	0	2	2
Senior Office Support Assistant	A12	0	2	2
TOTAL		0	20	20
<b><u>Community Redevelopment Agency***</u></b>				
Administrative Assistant	B22	1	0	0
Division Manager	D63	1	0	0
Environmental Program Manager	C51	1	0	0
Redeveloper I	B21	1	0	0
TOTAL		4	0	0
<b><u>Neighborhood Restoration***</u></b>				
Development Program Manager	C51	2	0	0
TOTAL		2	0	0
<b><u>Neighborhood Enterprise***</u></b>				
Accounting Technician	B21	1	0	0
Community Development Specialist	TBD	1	0	0
Division Manager	D63	1	0	0
Redeveloper I	B21	1	0	0
Senior Office Support Assistant	A12	1	0	0
TOTAL		5	0	0
TOTAL DEPARTMENT		50	59	60

\*\*Environmental Code Enforcement was under Corrections in FY 14/15

\*\*\*Divisions moved under Neighborhood and Human Services

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Government Services

DEPARTMENT: Natural Resources Management  
 DIVISION: Natural Resources Management Administration  
 COST CENTER: Natural Resources Management Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	189,294	187,322	179,092	179,092
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	4,800	4,800
52101	FICA Taxes	13,195	14,330	14,067	14,067
52201	Retirement Contributions	28,998	28,827	28,761	28,761
52301	Life & Health Insurance	43,034	23,400	23,400	23,400
52401	Workers' Compensation	473	470	466	466
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	274,994	254,349	250,586	250,586
53101	Professional Services	15,470	1,500	3,700	3,700
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	2,200	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	4,281	3,000	3,000	3,000
54101	Communications	1,834	2,500	2,500	2,500
54201	Postage & Freight	6	250	250	250
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,927	2,000	2,000	2,000
54701	Printing & Binding	140	500	500	500
54801	Promotional Activities	0	1,500	500	500
54901	Other Current Charges & Obligations	8	0	0	0
54931	Host Ordinance Items	992	0	0	0
55101	Office Supplies	1,296	1,200	1,200	1,200
55201	Operating Supplies	1,074	2,500	2,500	2,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	6,292	4,000	5,000	5,000
55501	Training & Registrations	815	800	800	800
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	34,134	21,950	21,950	21,950
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 309,127	\$ 276,299	\$ 272,536	\$ 272,536
RESOURCES					
	General Fund Revenues	\$ 309,127	\$ 276,299	\$ 272,536	\$ 272,536
	TOTAL REVENUES	\$ 309,127	\$ 276,299	\$ 272,536	\$ 272,536



FUND: Tourist Development Fund  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Natural Resources Management  
 DIVISION: Marine Recreation  
 COST CENTER: Marine Recreation



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	79,800	78,840	81,197	81,197
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	5,654	6,031	6,212	6,212
52201	Retirement Contributions	5,854	5,724	6,106	6,106
52301	Life & Health Insurance	13,722	9,000	9,000	9,000
52401	Workers' Compensation	2,228	1,944	2,045	2,045
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	107,258	101,539	104,560	104,560
53101	Professional Services	0	21,213	21,213	21,213
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	17,349	15,500	15,500	15,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,528	1,500	1,500	1,500
54101	Communications	815	1,800	1,800	1,800
54201	Postage & Freight	171	2,000	2,000	2,000
54301	Utility Services	499	0	0	0
54401	Rentals & Leases	3,765	0	0	0
54501	Insurance	1,622	1,799	1,883	1,883
54601	Repair & Maintenance Services	2,837	2,000	3,300	3,300
54701	Printing & Binding	77	1,949	849	849
54801	Promotional Activities	0	800	800	800
54901	Other Current Charges & Obligations	403	600	600	600
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,095	450	450	450
55201	Operating Supplies	11,698	10,000	10,000	10,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	60	300	300	300
55501	Training & Registrations	950	400	400	400
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	42,871	60,311	60,595	60,595
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	16,530	0	0	0
56401	Machinery & Equipment	3,804	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	20,334	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 170,463	\$ 161,850	\$ 165,155	\$ 165,155
RESOURCES					
	Transfers Fund 108	\$ 170,463	\$ 161,850	\$ 165,155	\$ 165,155
	TOTAL REVENUES	\$ 170,463	\$ 161,850	\$ 165,155	\$ 165,155

FUND: Other Grants & Projects  
 FUNCTION: Culture/Recreation  
 ACTIVITY: Parks and Recreation

DEPARTMENT: Natural Resources Management  
 DIVISION: Marine Recreation  
 COST CENTER: Boating Improvement



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	2,000	2,000	2,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	4,680	5,000	5,000	5,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	516	0	0	0
54401	Rentals & Leases	6,232	2,100	2,100	2,100
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,405	7,900	7,900	7,900
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,120	3,000	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	13,952	20,000	20,000	20,000
56101	Land	0	20,000	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	3,115	38,000	58,000	58,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	3,115	58,000	58,000	58,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 17,067	\$ 78,000	\$ 78,000	\$ 78,000
RESOURCES					
	Florida Boating Improvement Revenues	\$ 17,067	\$ 78,000	\$ 78,000	\$ 78,000
	TOTAL REVENUES	\$ 17,067	\$ 78,000	\$ 78,000	\$ 78,000

FUND: General Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Natural Resources Management  
 DIVISION: Natural Resource Conservation  
 COST CENTER: Natural Resource Conservation



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	175,492	158,708	163,481	163,481
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	12,691	12,141	12,507	12,507
52201	Retirement Contributions	15,258	15,743	16,525	16,525
52301	Life & Health Insurance	33,219	27,000	27,000	27,000
52401	Workers' Compensation	4,363	4,438	4,773	4,773
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	241,023	218,030	224,286	224,286
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,565	800	800	800
54101	Communications	1,043	1,100	1,100	1,100
54201	Postage & Freight	77	100	100	100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	5,544	5,544	5,544	5,544
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,204	1,000	1,000	1,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	160	300	300	300
55201	Operating Supplies	307	800	800	800
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	283	350	350	350
55501	Training & Registrations	125	750	750	750
55801	Bad Debts	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	10,308	10,744	10,744	10,744
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 251,331	\$ 228,774	\$ 235,030	\$ 235,030
RESOURCES					
	General Fund Revenues	\$ 251,331	\$ 228,774	\$ 235,030	\$ 235,030
	TOTAL REVENUES	\$ 251,331	\$ 228,774	\$ 235,030	\$ 235,030

FUND: Gulf Coast Restoration Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Natural Resources Management  
 DIVISION: RESTORE  
 COST CENTER: RESTORE Planning Assistance



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	44,455	44,455
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	3,401	3,401
52201	Retirement Contributions	0	0	3,343	3,343
52301	Life & Health Insurance	0	0	9,000	9,000
52401	Workers' Compensation	0	0	112	112
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	60,311	60,311
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registration	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 0	\$ 60,311	\$ 60,311
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 60,311	\$ 60,311
	TOTAL REVENUES	\$ 0	\$ 0	\$ 60,311	\$ 60,311

FUND: General Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Natural Resources Management  
 DIVISION: Water Quality & Land Management  
 COST CENTER: Water Quality & Land Management



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	320,628	316,777	320,354	320,354
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	23,617	24,233	24,507	24,507
52201	Retirement Contributions	23,523	22,998	24,091	24,091
52301	Life & Health Insurance	54,313	45,000	45,000	45,000
52401	Workers' Compensation	5,692	5,299	6,021	6,021
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	427,772	414,307	419,973	419,973
53101	Professional Services	0	0	80,000	80,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	13,349	12,247	12,247	12,247
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,353	1,000	1,000	1,000
54101	Communications	5,171	4,100	8,300	8,300
54201	Postage & Freight	1,281	300	300	300
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	2,319	800	800	800
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	16,931	24,000	30,000	30,000
54701	Printing & Binding	548	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	5,469	500	500	500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	880	950	950	950
55201	Operating Supplies	26,685	24,968	43,968	43,968
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	1,934	1,635	1,635	1,635
55501	Training & Registrations	1,155	1,200	1,200	1,200
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	77,075	71,700	180,900	180,900
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	90,741	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	90,741	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 595,589	\$ 486,007	\$ 600,873	\$ 600,873
RESOURCES					
	General Fund Revenues	\$ 595,589	\$ 486,007	\$ 600,873	\$ 600,873
	TOTAL REVENUES	\$ 595,589	\$ 486,007	\$ 600,873	\$ 600,873

FUND: Escambia Restricted Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Natural Resources Management  
 DIVISION: Water Quality & Land Management  
 COST CENTER: National Pollutant Discharge (NPDES) Grant



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	78,288	82,589	85,325	85,325
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	6,431	6,318	6,527	6,527
52201	Retirement Contributions	6,640	5,996	6,417	6,417
52301	Life & Health Insurance	26,355	18,000	15,300	15,300
52401	Workers' Compensation	2,336	1,844	2,023	2,023
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	120,050	114,747	115,592	115,592
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	9,149	5,000	7,405	7,405
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	3,217	10,418	10,415	10,415
54701	Printing & Binding	99	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	200	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	10,586	12,311	11,688	11,688
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	800	800	800
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	23,250	28,529	30,308	30,308
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	3,350	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	3,350	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	2,624	0	0
	NON-OPERATING COSTS	0	2,624	0	0
	TOTAL BUDGET	\$ 146,651	\$ 145,900	\$ 145,900	\$ 145,900
	RESOURCES				
	Grant Revenues	\$ 112,249	\$ 117,400	\$ 117,400	\$ 117,400
	NPDES Services	34,402	28,500	28,500	28,500
	TOTAL REVENUES	\$ 146,651	\$ 145,900	\$ 145,900	\$ 145,900



FUND: Other Grants & Projects  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Natural Resources Management  
 DIVISION: Water Quality & Land Management  
 COST CENTER: FDEP LID Monitoring

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	19,191	31,150	46,368	46,368
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,436	2,383	3,547	3,547
52201	Retirement Contributions	1,434	2,261	3,486	3,486
52301	Life & Health Insurance	5,785	9,000	11,700	11,700
52401	Workers' Compensation	64	1,583	2,065	2,065
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	27,910	46,377	67,166	67,166
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	8,900	8,900	8,900
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	300	300	300
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	800	800	800
55201	Operating Supplies	107	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	107	10,000	10,000	10,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 28,017	\$ 56,377	\$ 77,166	\$ 77,166
RESOURCES					
	Grant Revenues	\$ 28,017	\$ 56,377	\$ 77,166	\$ 77,166
	TOTAL REVENUES	\$ 28,017	\$ 56,377	\$ 77,166	\$ 77,166

FUND: Escambia County Restricted Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Natural Resources Management  
 DIVISION: Water Quality & Land Management  
 COST CENTER: Tree Mitigation Fees



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	217	1,900	4,750	4,750
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	217	1,900	4,750	4,750
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 217	\$ 1,900	\$ 4,750	\$ 4,750
RESOURCES					
	Escambia General Trust Revenues	\$ 217	\$ 1,900	\$ 4,750	\$ 4,750
	TOTAL REVENUES	\$ 217	\$ 1,900	\$ 4,750	\$ 4,750



FUND: Escambia County Restricted Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Natural Resources Management  
 DIVISION: Water Quality & Land Management  
 COST CENTER: Tree Fund Ordinance Fees



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	4,236	8,800	8,800	8,800
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,638	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	600	0	0
54301	Utility Services	0	0	600	600
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	2,281	7,700	7,700	7,700
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	547	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	8,701	17,100	17,100	17,100
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	1,595	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,595	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 10,296	\$ 17,100	\$ 17,100	\$ 17,100
RESOURCES					
	Escambia General Trust Revenues	\$ 10,296	\$ 17,100	\$ 17,100	\$ 17,100
	Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 10,296	\$ 17,100	\$ 17,100	\$ 17,100

FUND: Escambia County Restricted Fund  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation/Resource Management

DEPARTMENT: Natural Resources Management  
 DIVISION: Water Quality & Land Management  
 COST CENTER: Wetland Mitigation Fees



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	3,376	4,600	4,600	4,600
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	1,050	1,050	1,050
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	30	50	50	50
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,406	5,700	5,700	5,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	1,619	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	1,619	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,025	\$ 5,700	\$ 5,700	\$ 5,700
RESOURCES					
	Escambia General Trust Revenues	\$ 5,025	\$ 5,700	\$ 5,700	\$ 5,700
	TOTAL REVENUES	\$ 5,025	\$ 5,700	\$ 5,700	\$ 5,700

FUND: Local Option Sales Tax III  
 FUNCTION: Physical Environment  
 ACTIVITY: Conservation and Resource Management

DEPARTMENT: Natural Resources Management  
 DIVISION: Natural Resources Management  
 COST CENTER: NCS Capital Projects



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	537	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	537	0	0	0
56101	Land	88,084	100,000	100,000	100,000
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	147,449	215,000	228,000	228,000
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	235,533	315,000	328,000	328,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 236,070	\$ 315,000	\$ 328,000	\$ 328,000
	RESOURCES				
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	236,070	315,000	328,000	328,000
	TOTAL REVENUES	\$ 236,070	\$ 315,000	\$ 328,000	\$ 328,000

FUND: General Fund  
 FUNCTION: Human Services  
 ACTIVITY: Health

DEPARTMENT: Natural Resources Management  
 DIVISION: Mosquito Control  
 COST CENTER: Mosquito Control



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	370,830	346,371	346,820	346,820
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	27,085	26,497	26,532	26,532
52201	Retirement Contributions	27,318	27,276	26,082	26,082
52301	Life & Health Insurance	77,648	90,000	90,000	90,000
52401	Workers' Compensation	22,293	20,009	24,433	24,433
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	525,175	510,153	513,867	513,867
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	3,253	500	500	500
54101	Communications	3,071	3,200	3,200	3,200
54201	Postage & Freight	482	500	500	500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	1,660	1,800	1,800	1,800
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	14,334	9,820	9,820	9,820
54701	Printing & Binding	752	650	650	650
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	500	500	500
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,024	1,165	1,165	1,165
55201	Operating Supplies	61,267	57,569	57,569	57,569
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	209	735	735	735
55501	Training & Registration	1,190	1,500	1,500	1,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	87,243	77,939	77,939	77,939
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	18,585	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	18,585	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 631,003	\$ 588,092	\$ 591,806	\$ 591,806
	RESOURCES				
	General Fund Revenues	\$ 631,003	\$ 588,092	\$ 591,806	\$ 591,806
	TOTAL REVENUES	\$ 631,003	\$ 588,092	\$ 591,806	\$ 591,806

FUND: M and A State I Fund  
 FUNCTION: Human Services  
 ACTIVITY: Health

DEPARTMENT: Natural Resources Management  
 DIVISION: Environmental Health  
 COST CENTER: M & A State I Funds



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	3,739	8,000	10,000	10,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	275	0	0	0
52201	Retirement Contributions	342	0	0	0
52301	Life & Health Insurance	820	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	5,176	8,000	10,000	10,000
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	13,414	11,000	10,000	10,000
54101	Communications	0	0	0	0
54201	Postage & Freight	248	300	300	300
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	1,120	620	620
54701	Printing & Binding	0	300	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	4,400	7,000	8,500	8,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	901	1,320	1,320	1,320
55501	Training & Registration	3,930	2,500	2,500	2,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	22,893	23,540	23,540	23,540
56101	Land	0	0	0	0
56201	Buildings	2,599	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	2,599	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 30,668	\$ 31,540	\$ 33,540	\$ 33,540
RESOURCES					
	M and A State I Fund	\$ 30,668	\$ 31,540	\$ 33,540	\$ 33,540
	TOTAL REVENUES	\$ 30,668	\$ 31,540	\$ 33,540	\$ 33,540

FUND: General  
 FUNCTION: Physical Environment  
 ACTIVITY: Finance and Administrative

DEPARTMENT: Natural Resources Management  
 DIVISION: County Extension Service  
 COST CENTER: County Extension Service



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	388,486	421,498	434,863	434,863
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	26,272	32,247	33,266	33,266
52201	Retirement Contributions	27,130	32,310	32,702	32,702
52301	Life & Health Insurance	44,205	54,000	54,000	54,000
52401	Workers' Compensation	2,785	2,816	4,763	4,763
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	488,878	542,871	559,594	559,594
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	1,394	100	100	100
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	764	1,500	1,500	1,500
54101	Communications	4,954	7,750	7,750	7,750
54201	Postage & Freight	7	50	50	50
54301	Utility Services	911	10,000	10,000	10,000
54401	Rentals & Leases	2,492	2,300	2,300	2,300
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	10,061	14,000	14,000	14,000
54701	Printing & Binding	0	50	50	50
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	75	0	0	0
55101	Office Supplies	3,914	4,000	4,000	4,000
55201	Operating Supplies	9,961	10,000	10,000	10,000
55401	Books, Publications, Subscriptions & Memberships	660	1,125	1,125	1,125
55501	Training & Registrations	0	500	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	35,194	51,375	51,375	51,375
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	2,459	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	2,459	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants & Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 526,530	\$ 594,246	\$ 610,969	\$ 610,969
RESOURCES					
	General Fund Revenues	\$ 526,530	\$ 594,246	\$ 610,969	\$ 610,969
	TOTAL REVENUES	\$ 526,530	\$ 594,246	\$ 610,969	\$ 610,969



FUND: Code Enforcement Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Natural Resources Management  
 DIVISION: Environmental Code Enforcement  
 COST CENTER: Environmental Code Enforcement

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	1,127,084	672,107	681,201	681,201
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	29,136	0	0	0
51501	Special pay	2,420	1,440	1,440	1,440
52101	FICA Taxes	82,188	51,528	52,224	52,224
52201	Retirement Contributions	90,117	51,943	54,382	54,382
52301	Life & Health Insurance	294,215	180,000	180,000	180,000
52401	Workers' Compensation	24,271	13,064	13,717	13,717
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,649,431	970,082	982,964	982,964
53101	Professional Services	33,952	40,000	40,000	40,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	1,261	1,000	1,500	1,500
53401	Other Contractual Services	385,913	395,000	435,000	435,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	3,048	3,000	3,000	3,000
54101	Communications	52,898	59,150	44,150	44,150
54201	Postage & Freight	25,514	31,800	31,800	31,800
54301	Utility Services	3,381	26,161	18,000	18,000
54401	Rentals & Leases	12,077	11,670	11,670	11,670
54501	Insurance	16,619	18,948	9,829	9,829
54601	Repair & Maintenance Services	37,892	31,400	31,400	31,400
54701	Printing & Binding	1,157	5,037	5,031	5,031
54801	Promotional Activities	0	1,500	1,500	1,500
54901	Other Current Charges & Obligations	18,456	25,000	28,000	28,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	20,818	22,000	17,000	17,000
55201	Operating Supplies	100,542	97,340	77,340	77,340
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	310	6,600	6,600	6,600
55501	Training & Registrations	13,445	6,500	6,500	6,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	727,282	782,106	768,320	768,320
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	15,000	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	15,000	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	88,804	167,716	167,716
	NON-OPERATING COSTS	0	88,804	167,716	167,716
	TOTAL BUDGET	\$ 2,391,714	\$ 1,840,992	\$ 1,919,000	\$ 1,919,000
RESOURCES					
	Commercial Garbage	\$ 1,835,237	\$ 1,675,000	\$ 1,750,000	\$ 1,750,000
	Code Enforcement Fines & Liens	244,300	200,000	210,000	210,000
	General Fund Transfer	0	0	0	0
	Other Code Enforcement Revenues	92,691	62,886	60,000	60,000
	Fund Balance	219,485	0	0	0
	Less: 5% Anticipated Receipts	0	(96,894)	(101,000)	(101,000)
	TOTAL REVENUES	\$ 2,391,714	\$ 1,840,992	\$ 1,919,000	\$ 1,919,000





## **ASSISTANT COUNTY ADMINISTRATOR**

- Community Public Safety Relations
- Community Public Safety Coordination
- Firefighter Paid/Volunteer Oversight
- Jail Construction Coordination/Oversight
- Public Safety Employee Relations
- Public Safety Coordination



FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Executive

DEPARTMENT: County Administration  
 DIVISION: Assistant County Administrator  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	24,465	123,616	127,323	127,323
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	800	4,800	4,800	4,800
52101	FICA Taxes	1,837	9,824	10,107	10,107
52201	Retirement Contributions	5,243	27,520	28,763	28,763
52301	Life & Health Insurance	3,309	9,000	9,000	9,000
52401	Workers' Compensation	70	322	334	334
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	35,724	175,082	180,327	180,327
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	4,000	3,000	3,000
54101	Communications	0	2,000	1,500	1,500
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	500	500	500
55201	Operating Supplies	0	500	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	1,500	1,250	1,250
55501	Training & Registrations	0	1,000	750	750
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	9,500	7,500	7,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 35,724	\$ 184,582	\$ 187,827	\$ 187,827
	RESOURCES				
	General Fund Revenues	\$ 35,724	\$ 184,582	\$ 187,827	\$ 187,827
	TOTAL REVENUES	\$ 35,724	\$ 184,582	\$ 187,827	\$ 187,827



## **CORRECTIONS DEPARTMENT**

- **Community Corrections**
  - Check Diversion
  - Community Work Release
  - Community Services Work
  - Misdemeanor Probation
  - Pre-Trial Diversion
  - Pre-Trial Release
- **Road Prison**
- **Community Detention**





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## MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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## OBJECTIVES

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### COMMUNITY CORRECTIONS DIVISION:

- *Misdemeanor Probation:* The program conducts investigative work, performs counseling, issues warrants and supervises sentenced probationers. GPS monitoring operates under this program.
- *Pre-Trial Release:* This program is for defendants arrested on misdemeanor offenses and some felony offenses, depending upon the severity of the crime. The program manages and monitors defendants, assuring their appearance in court. The Forensic Mental Health Specialist is an integral part of the Pre-Trial Release Program.
- *Pre-Trial Diversion:* This program designed to afford alternatives to the traditional court disposition and reduce County court dockets to manageable levels. It is most often utilized by first offenders as referred by the Court.
- *Check Diversion/Restitution:* This program assists in reducing the overwhelming docket (for Worthless Checks) of the Escambia County Court System, and assists with alleviating jail overcrowding.
- *Work Release:* This program offers the opportunity for inmates to continue/maintain employment while serving his or her jail sentence, and assists in the alleviation of jail overcrowding.
- *Community Service:* This program provides supervision to defendants to ensure that they successfully complete court-ordered community service work hours.

### ROAD PRISON DIVISION:

- This division provides a supervised inmate labor force to support the Road Department and other departments of Escambia County by providing cost effective housing of inmates, working on special projects and teaching inmates skills that they may use upon their release.

### JAIL DIVISION:

- *Detention:* The Escambia County Jail is committed to the care, custody and control of the inmates incarcerated in the facility. Every inmate will be treated fairly and equitably without bias or fear of reprisal. The staff will ensure that the inmates are provided with a safe, secure and humane environment. All inmates will be provided an inmate handbook with the rules and regulations of the facility, as well as information that he or she may need during their incarceration. The Escambia County Jail is committed to providing programs to inmates to teach life skills in an effort to reduce recidivism. These objectives are accomplished through professional staff that is trained to operate the facility in accordance with Florida Model Jail Standards as well as Florida Corrections Accreditation Commission Standards
- *Medical Services:* The Escambia County Inmate Medical Section is committed to providing effective and efficient health care services to all incarcerated individuals. All incarcerated individuals have access to care to meet their medical, dental and Mental Health needs. In addition, staff will maintain professionalism and ensure HIPAA laws and regulations are adhered to. Medical information is maintained via an electronic medical record system.

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## GOAL

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The overall goal of the Corrections Department is to work interdependently to provide the citizens of Escambia County with excellent protective services, ensure efficient delivery of services, and effective criminal justice alternatives that promote a safe environment. This goal will be accomplished with emphasis on professionalism and excellence in customer service. The Corrections Department is comprised of three divisions:

- The goal of the *Community Corrections Division* is to provide alternatives to incarceration that ensure public safety, promotes responsible behavior, and encourages positive lifestyles.
- The goal of the *Road Prison Division* is to provide a safe, secure and healthy environment for inmates remanded from the county jail, and to provide inmate work crews to Solid Waste, Road Department, Facilities Management, Parks and Recreations and the Animal Shelter.




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**GOAL - CONTINUED**


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The goal of the *Jail Division* is to maximize resources while continually developing self-enrichment programs for the inmate population that will assist in basic life skills needed after incarceration with the objective to reduce recidivism. It is their goal to do so will ensuring that the operation is both fiscally sound and cost effective, minimizing the impact on the taxpayer and maximizing alternative funding sources.

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**PERFORMANCE MEASURES**


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Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Estimate
<b><i>Community Corrections</i></b>				
Increase Work Release population by a minimum of 10% by the end of the fiscal year	10%	10%	10% or higher increase	10% or higher increase
Employee attendance for mandatory meeting/judicial proceeding with Criminal Justice Liaisons	100%	100%	100%	100%
Employee attendance for mandatory training and workshops	100%	100%	100%	100%
<b><i>Road Prison</i></b>				
Officer Mandatory Training Hours	100/5 Years	100/5 Years	100/5 Years	100/5 Years
Farming Production	30,000 lbs	30,000 lbs	35,000 lbs	40,000 lbs
<b><i>Jail</i></b>				
Plan and design replacement facility for future corrections needs	N/A	N/A	N/A	10% or higher
Maintain compliance with FCAC, FMJS	100%	100%	100%	100%

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**STATUTORY RESPONSIBILITIES**


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## Florida Statutes:

- Probation: 948
- Pretrial Release: 907.041, 907.043
- Pretrial Diversion: 948.08
- Work Release: 951.24, 944.40
- Accounting: 945.31, 55.03, 28.244
- Road Prison/Jail: 900-985

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**BENCHMARKING**


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Benchmark Data	Escambia County	Benchmark
<b><i>Community Corrections</i></b>		
Employee attendance for all mandatory meeting/judicial proceedings with Criminal Justice Liaisons	100%	100%
Employee attendance for mandatory training and workshops	100%	100%
<b><i>Road Prison</i></b>		
Increase Farming Production	10% of Food Cost	15% of Food Cost
Expansion of Hydroponic Program	Green House Opening	4,500 lbs of tomatoes and cucumbers
Lower Utility Cost with geothermal	\$234,600 Year	10% Lower
<b><i>Jail</i></b>		
Increase Mental Health Staff	90%	100%
Increase Medical Staff	80%	100%
Replace Outdated Vehicles	80%	100%

## Benchmark Sources:

Monthly Reports, Surveys, Headcount Reports, Food Cost Report, Florida Model Jail Standards (FMJS), American Correctional Association (ACA), National Commission on Correctional Health Care (NCCCHC).






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**SIGNIFICANT CHANGES FOR FY 2016-2017**


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- Active planning for permanent for replacement facility to support future corrections needs.
- Providing training programs to inmates through George Stone Vocational Center.
- Expansion of Road Prison's hydroponic program.

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**STAFFING ALLOCATION**


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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Pre-Trial Release</u></b>				
Administrative Assistant	B22	0	1	1
Criminal Justice Specialist II	B22	4	4	4
Division Manager	D63	1	1	1
Senior Office Support Assistant	A12	2	2	2
TOTAL		7	8	8
<b><u>Misdemeanor Probation</u></b>				
Accounting Technician	B21	1	1	0
Administrative Assistant	B22	1	1	2
Criminal Justice Program Manager	C41	2	2	2
Criminal Justice Specialist II	B22	3	3	3
Department Director III*	E83	1	1	1
Director's Aide	B32	1	1	1
Office Support Assistant	A11	2	2	2
Senior Criminal Justice Specialist	B23	3	3	3
Senior Office Support Assistant	A12	3	3	3
Student Assistant	A10	5	5	5
TOTAL		22	22	22
<b><u>Check Restitution</u></b>				
Criminal Justice Specialist I	B21	2	2	2
Office Support Assistant	A11	1	1	1
TOTAL		3	3	3
<b><u>Community Service Work</u></b>				
Senior Office Support Assistant	A12	1	1	1
TOTAL		1	1	1
<b><u>Residential Probation</u></b>				
Corrections Officer	B23	5	8	0
Criminal Justice Program Manager	C41	1	1	1
Senior Office Support Assistant	A12	1	1	1
TOTAL		7	10	2

\*Salary split between Misdemeanor Probation, Road Prison & Jail/Detention

**DEPARTMENT: CORRECTIONS**



**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Pre-Trial Diversion</u></b>				
Criminal Justice Program Manager	C41	1	1	1
Criminal Justice Specialist II	B22	3	3	3
TOTAL		4	4	4
<b><u>Forensic Mental Health</u></b>				
Forensic Mental Health Specialist*	GF1	1	1	1
TOTAL		1	1	1
*Funded through an Interlocal Agreement. Part of salary paid from Misdemeanor Probation				
<b><u>Road Prison</u></b>				
Accounting Technician	B21	1	1	1
Corrections Captain	D61	1	1	1
Corrections Lieutenant	C43	4	4	4
Corrections Officer	B23	63	60	60
Corrections Sergeant	B32	5	5	5
Division Manager	D63	1	1	1
Food Service Assistant	A12	2	2	2
Food Service Supervisor	B21	1	1	1
Senior Office Support Assistant	A12	1	1	1
TOTAL		79	76	76
<b><u>Road Prison/Commissary</u></b>				
Student Assistant	A10	1	1	0
TOTAL		1	1	0
<b><u>Environmental Code Enforcement**</u></b>				
Administrative Assistant	B22	1	0	0
Administrative Supervisor	B31	1	0	0
Animal Control Officer	B21	12	0	0
Animal Control Supervisor	B31	1	0	0
Division Manager	D63	1	0	0
Environmental Enforcement Officer	B21	13	0	0
Environmental Enforcement Officer Supervisor	B31	1	0	0
Lead Environmental Enforcement Officer	B22	2	0	0
Senior Office Support Assistant	A12	3	0	0
TOTAL		35	0	0
<b><u>Safe Neighborhoods**</u></b>				
Redeveloper II	C41	1	0	0
TOTAL		1	0	0

\*\*Divisions moved under different departments

**DEPARTMENT: CORRECTIONS**

**STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Jail – Detention</u></b>				
Accountant	C42	1	1	1
Accreditation Manager	JC51	1	1	0
Administrative Assistant	JB22	6	5	5
Administrative Supervisor	B31	1	2	2
Corrections Captain	JD62	2	2	2
Corrections Financial Manager	D61	0	1	1
Corrections Lieutenant	JC42	18	18	19
Corrections Sergeant	JB32	28	30	30
Corrections Officer (Work Release)	B23	0	0	8
Corrections Officer (full-time)	JB23	138	260	250
Corrections Officer (Relief)	JB23	6	3	3
Corrections Officer Trainee	JB23T	25	0	0
Corrections Officer Trainee/Academy	JB23S	1	0	5
Corrections Officer 1 <sup>st</sup> Class	JB23A	42	0	0
Custodial Worker	JA11	5	5	5
Detention Assistant	JA13	58	58	58
DNA Tech (Relief)	JB21	1	1	1
Human Resources Liaison	B21	0	1	1
Laundry Specialist	JB22	1	1	1
Laundry Worker	JA12	1	1	1
Master Corrections Officer	JB23C	25	0	0
Office Support Assistant	JA11	5	4	4
Secretary	JB21	1	1	1
Senior Corrections Officer	JB23B	29	0	0
Warehouse Worker	JA13	1	1	1
TOTAL		396	396	399

**Jail – Health Services**

Administrative Assistant	B22	0	1	1
ARNP/Clinical Associate	JD72	3	2	2
Certified Medical Assistant (CMA)	JA12	7	8	0
Clinical Nurse	C52	0	0	1
Clinical Nurse Coordinator	D71	0	0	1
Clinical Operations Coordinator	C51	0	0	1
Court Liaison	JB31	1	1	1
Dental Assistant	B21	1	0	0
Dental Assistant	JB21	0	1	1
Director of Mental Health	JD61	1	1	0
EMT (full-time)	JB21	4	4	3
Forensic Jail Case Manager	JB23	2	2	1
Health Information Specialist	JB22	1	0	0
Health Services Administrator	JD62	1	0	0
Health Services Administrator	JD71	0	1	1
Licensed Practical Nurse (LPN)	JB22	18	17	11
Medical Assistant	JA12	0	0	7
Medical Support Assistant	A13	1	0	0
Medical Support Assistant	JA13	0	1	1
Mental Health Counselor (full-time)	JB31	5	5	7
Mental Health Office Assistant	JA13	1	1	1
Nursing Manager	JC42	1	1	1

DEPARTMENT:     CORRECTIONS



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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Jail – Health Services</u></b>				
Paramedic	B211	0	0	8
Paramedic Supervisor	B32	0	0	2
Pharmacy Technician	A13	1	0	0
Pharmacy Technician	JA13	0	1	1
Psychiatric ARNP	JD72	0	1	1
Psychiatric Technician	A13	1	0	0
Psychiatric Technician	JB20	0	1	1
Registered Nurse (RN)	JB31	7	7	7
TOTAL		<u>56</u>	<u>56</u>	<u>61</u>
<b><u>Jail – Commissary</u></b>				
Counseling Program Coordinator	JC40	2	2	0
Law Librarian	JA13	1	1	1
Program Coordinator	JC40	0	0	2
TOTAL		<u>3</u>	<u>3</u>	<u>3</u>
TOTAL DEPARTMENT		616	581	580

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention / Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Misdemeanor Probation



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	716,680	734,573	729,283	729,283
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	1,632	1,632
52101	FICA Taxes	50,909	56,196	55,916	55,916
52201	Retirement Contributions	58,481	60,610	61,165	61,165
52301	Life & Health Insurance	117,023	149,130	149,490	149,490
52401	Workers' Compensation	1,879	1,842	1,849	1,849
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	944,972	1,002,351	999,335	999,335
53101	Professional Services	29,154	27,000	15,200	15,200
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	163,887	140,000	166,500	166,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	19,571	20,000	18,500	18,500
54201	Postage & Freight	0	1,500	2,000	2,000
54301	Utility Services	33	0	0	0
54401	Rentals & Leases	7,660	8,500	3,200	3,200
54501	Insurance	17,498	20,000	22,226	22,226
54601	Repair & Maintenance Services	3,545	2,500	500	500
54701	Printing & Binding	0	0	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	14,786	10,500	18,100	18,100
54931	Host Ordinance Items	445	0	0	0
55101	Office Supplies	5,733	7,000	3,500	3,500
55201	Operating Supplies	7,420	5,000	15,687	15,687
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	93	0	300	300
55501	Training & Registrations	15	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	269,839	242,000	266,713	266,713
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	1,200,000	0	0	0
59801	Reserves	0	10,000	271,329	271,329
	NON-OPERATING COSTS	1,200,000	10,000	271,329	271,329
	TOTAL BUDGET	\$ 2,414,812	\$ 1,254,351	\$ 1,537,377	\$ 1,537,377
	RESOURCES				
	Cost of Supervision	\$ 655,632	\$ 650,750	\$ 631,750	\$ 631,750
	Pre-Sentencing Investigation	75	0	0	0
	Pre-Court Supervision	285	0	0	0
	Community Confinement	2,753	5,463	4,275	4,275
	Electronic Monitoring	234,896	199,500	242,250	242,250
	Breath Testing	15,168	14,915	16,625	16,625
	Interest	20,380	0	0	0
	Miscellaneous Revenues	46,614	33,250	38,000	38,000
	Other Misdemeanor Probation Revenues	1,439,009	350,474	604,477	604,477
	TOTAL REVENUES	\$ 2,414,812	\$ 1,254,351	\$ 1,537,377	\$ 1,537,377

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Check Restitution



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	75,835	76,827	76,162	76,162
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	5,708	5,878	5,827	5,827
52201	Retirement Contributions	6,634	5,578	5,727	5,727
52301	Life & Health Insurance	12,171	27,000	27,000	27,000
52401	Workers' Compensation	234	192	193	193
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	100,582	115,475	114,909	114,909
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	1,911	2,200	2,200	2,200
54201	Postage & Freight	4,000	6,000	2,000	2,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	2,081	3,000	2,500	2,500
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	500	500	500
54701	Printing & Binding	0	0	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	1,000	1,000
55201	Operating Supplies	0	0	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	7,992	11,700	9,700	9,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 108,574	\$ 127,175	\$ 124,609	\$ 124,609
	RESOURCES				
	Check Restitution	\$ 108,574	\$ 127,175	\$ 124,609	\$ 124,609
	TOTAL REVENUES	\$ 108,574	\$ 127,175	\$ 124,609	\$ 124,609

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Community Service Work



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	33,675	34,870	35,917	35,917
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,539	2,668	2,748	2,748
52201	Retirement Contributions	2,470	2,532	2,701	2,701
52301	Life & Health Insurance	6,898	9,000	9,000	9,000
52401	Workers' Compensation	88	87	91	91
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	45,670	49,157	50,457	50,457
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	2,000	2,000
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	500	500
55201	Operating Supplies	0	0	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	3,000	3,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 45,670	\$ 49,157	\$ 53,457	\$ 53,457
RESOURCES					
	Community Service Work	\$ 45,670	\$ 49,157	\$ 53,457	\$ 53,457
	TOTAL REVENUES	\$ 45,670	\$ 49,157	\$ 53,457	\$ 53,457

FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Work Release Program



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	280,889	422,487	88,538	88,538
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	5,136	0	0	0
51501	Special pay	1,925	3,720	0	0
52101	FICA Taxes	20,803	32,605	6,773	6,773
52201	Retirement Contributions	43,201	81,228	6,658	6,658
52301	Life & Health Insurance	64,779	90,000	18,000	18,000
52401	Workers' Compensation	9,772	14,881	224	224
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	426,506	644,921	120,193	120,193
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	131,155	160,000	78,050	78,050
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,457	3,500	3,600	3,600
54201	Postage & Freight	0	0	0	0
54301	Utility Services	120,186	80,000	125,000	125,000
54401	Rentals & Leases	2,081	2,500	2,500	2,500
54501	Insurance	18,731	20,914	20,000	20,000
54601	Repair & Maintenance Services	9,072	8,000	7,000	7,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	2,000	2,000
55201	Operating Supplies	25,681	27,000	35,000	35,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	100	100
55501	Training & Registrations	15	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	309,377	301,914	273,250	273,250
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	537,833	543,208
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	537,833	543,208
	TOTAL BUDGET	\$ 735,883	\$ 946,835	\$ 931,276	\$ 936,651
RESOURCES					
	Residential Probation	\$ 2,149,857	\$ 916,750	\$ 1,448,750	\$ 1,448,750
	Work Release Waiting List	500	475	475	475
	Locker Rental	10,253	8,360	8,801	8,801
	Other Misdemeanor Probation Revenues	(1,424,727)	21,250	(526,750)	(521,375)
	TOTAL REVENUES	\$ 735,883	\$ 946,835	\$ 931,276	\$ 936,651



FUND: Misdemeanor Probation Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention / Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Pre-Trial Diversion



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	161,996	156,945	153,116	153,116
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	11,758	12,006	11,713	11,713
52201	Retirement Contributions	12,909	11,394	11,514	11,514
52301	Life & Health Insurance	36,079	36,000	36,000	36,000
52401	Workers' Compensation	417	393	388	388
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	223,159	216,738	212,731	212,731
53101	Professional Services	5,000	5,000	5,000	5,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	2,737	3,000	3,000	3,000
54201	Postage & Freight	0	0	2,000	2,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	1,814	2,500	2,000	2,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	500	500
54701	Printing & Binding	0	0	2,000	2,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	500	500
55201	Operating Supplies	0	0	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	9,551	10,500	15,500	15,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 232,710	\$ 227,238	\$ 228,231	\$ 228,231
RESOURCES					
	Pre Trial Diversion	\$ 232,710	\$ 227,238	\$ 228,231	\$ 228,231
	TOTAL REVENUES	\$ 232,710	\$ 227,238	\$ 228,231	\$ 228,231

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Detention / Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Pre-Trial Release



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	315,313	348,075	352,681	352,681
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	23,105	26,628	26,979	26,979
52201	Retirement Contributions	29,251	41,112	42,864	42,864
52301	Life & Health Insurance	42,520	72,000	72,000	72,000
52401	Workers' Compensation	795	873	892	892
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	410,984	488,688	495,416	495,416
53101	Professional Services	10,500	10,500	30,000	30,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	42,000	42,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	500	0	0
54101	Communications	4,533	5,000	5,000	5,000
54201	Postage & Freight	0	3,600	2,000	2,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	7,281	9,000	3,200	3,200
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	115	2,000	500	500
54701	Printing & Binding	528	1,250	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	4,929	3,200	3,500	3,500
55201	Operating Supplies	7,172	3,500	3,000	3,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	140	500	100	100
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	35,198	39,050	90,300	90,300
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 446,183	\$ 527,738	\$ 585,716	\$ 585,716
RESOURCES					
	General Fund Revenues	\$ 446,183	\$ 527,738	\$ 585,716	\$ 585,716
	TOTAL REVENUES	\$ 446,183	\$ 527,738	\$ 585,716	\$ 585,716

FUND: Other Grants & Projects  
 FUNCTION: Public Safety  
 ACTIVITY: Detention / Correction

DEPARTMENT: Corrections  
 DIVISION: Community Corrections  
 COST CENTER: Forensic Mental Health



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	30,417	31,393	30,653	30,653
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,245	2,402	2,345	2,345
52201	Retirement Contributions	2,234	2,279	3,982	3,982
52301	Life & Health Insurance	5,217	6,930	6,570	6,570
52401	Workers' Compensation	76	79	78	78
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	40,189	43,083	43,628	43,628
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 40,189	\$ 43,083	\$ 43,628	\$ 43,628
	RESOURCES				
	Grant Revenues	\$ 40,189	\$ 43,083	\$ 43,628	\$ 43,628
	TOTAL REVENUES	\$ 40,189	\$ 43,083	\$ 43,628	\$ 43,628

FUND: Transportation Trust  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Corrections  
 DIVISION: Road Prison  
 COST CENTER: Care and Custody



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	3,430,548	3,352,734	3,435,272	3,472,959
51301	Other Salaries & Wages	0	40,000	40,000	48,580
51401	Overtime	79,363	50,000	50,000	50,000
51501	Special pay	47,259	44,400	50,064	50,064
52101	FICA Taxes	253,663	266,767	273,513	277,052
52201	Retirement Contributions	698,757	746,929	784,300	794,742
52301	Life & Health Insurance	912,197	650,970	650,970	650,970
52401	Workers' Compensation	148,977	145,975	169,554	171,813
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	5,570,765	5,297,775	5,453,673	5,516,180
53101	Professional Services	3,643	25,000	2,000	2,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	1,000	1,000	1,000
53401	Other Contractual Services	1,107	1,000	1,000	1,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	19,322	23,000	23,000	23,000
54201	Postage & Freight	248	1,000	1,000	1,000
54301	Utility Services	231,681	210,000	210,000	210,000
54401	Rentals & Leases	3,910	7,000	7,000	7,000
54501	Insurance	9,125	9,106	9,106	9,106
54601	Repair & Maintenance Services	49,952	56,000	56,000	56,000
54701	Printing & Binding	0	1,000	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	13,193	10,500	10,500	10,500
54931	Host Ordinance Items	150	1,000	1,000	1,000
55101	Office Supplies	4,425	5,250	5,250	5,250
55201	Operating Supplies	326,741	340,000	363,000	363,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	8	200	200	200
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	663,506	691,056	691,056	691,056
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	2,874	2,874
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	2,874	2,874
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 6,234,271	\$ 5,988,831	\$ 6,147,603	\$ 6,210,110
	RESOURCES				
	Transportation Trust Revenues	\$ 6,234,271	\$ 5,988,831	\$ 6,147,603	\$ 6,210,110
	TOTAL REVENUES	\$ 6,234,271	\$ 5,988,831	\$ 6,147,603	\$ 6,210,110

FUND: Transportation Trust  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Road Prison  
 COST CENTER: Inmate Commissary Fund



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	0 \$	0 \$	0 \$	0
51201	Regular Salaries & Wages	0	8,623	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	660	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	22	22	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	22	9,305	0	0
53101	Professional Services	34,905	34,956	34,956	34,956
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	540	540	540
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	647	1,000	1,000	1,000
54201	Postage & Freight	1,947	1,259	1,259	1,259
54301	Utility Services	4,723	5,690	5,690	5,690
54401	Rentals & Leases	0	6,000	6,000	6,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	4,251	5,000	5,000	5,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,043	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	1,252	1,000	1,000	1,000
55201	Operating Supplies	229,701	130,000	63,305	63,305
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	279,470	185,445	118,750	118,750
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	279,492 \$	194,750 \$	118,750 \$	118,750
RESOURCES					
	Inmate Commissary Revenues	279,492 \$	194,750 \$	118,750 \$	118,750
	TOTAL REVENUES	279,492 \$	194,750 \$	118,750 \$	118,750

FUND: Article V Fund  
 FUNCTION: Transportation  
 ACTIVITY: Road & Street Facilities

DEPARTMENT: Corrections  
 DIVISION: Road Prison  
 COST CENTER: Professional Training



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	25,150	17,375	18,000	18,000
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	150	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	508	0	0	0
54701	Printing & Binding	0	1,000	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	17,469	10,000	14,200	14,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	40,231	26,575	38,050	38,050
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	83,358	55,100	71,250	71,250
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 83,358	\$ 55,100	\$ 71,250	\$ 71,250
RESOURCES					
	\$2.50 Court Cost/Article V	\$ 83,358	\$ 58,000	\$ 75,000	\$ 75,000
	Less 5% Anticipated Receipts	0	(2,900)	(3,750)	(3,750)
	TOTAL REVENUES	\$ 83,358	\$ 55,100	\$ 71,250	\$ 71,250

FUND: General  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Detention  
 COST CENTER: Detention



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	16,412,137	16,426,257	16,763,950	16,767,928
51301	Other Salaries & Wages	0	0	103,218	103,218
51401	Overtime	1,089,338	0	0	0
51501	Special pay	197,848	412,508	364,828	364,828
52101	FICA Taxes	1,290,435	1,288,155	1,318,253	1,318,557
52201	Retirement Contributions	3,024,586	3,341,352	3,522,004	3,522,902
52301	Life & Health Insurance	3,649,214	3,566,970	3,593,970	3,593,970
52401	Workers' Compensation	629,999	701,742	814,770	814,965
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	26,293,558	25,736,984	26,480,993	26,486,368
53101	Professional Services	1,200	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	1,233,892	1,680,000	1,180,000	1,180,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	430	10,000	5,000	5,000
54101	Communications	28,854	33,000	33,000	33,000
54201	Postage & Freight	5,671	300	300	300
54301	Utility Services	0	1,000	1,000	1,000
54401	Rentals & Leases	42,422	75,000	45,000	45,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	57,561	25,000	70,000	70,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	12	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	75,191	65,000	80,000	80,000
55201	Operating Supplies	315,606	450,000	435,180	435,180
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	2,742	1,000	1,000	1,000
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,763,581	2,340,300	1,850,480	1,850,480
56101	Land	0	0	0	0
56201	Buildings	7,775	0	0	0
56301	Improvements Other Than Buildings	25,190	0	0	0
56401	Machinery & Equipment	79,884	0	17,244	17,244
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	112,849	0	17,244	17,244
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 28,169,988	\$ 28,077,284	\$ 28,348,717	\$ 28,354,092
RESOURCES					
	General Fund Revenues	\$ 28,169,988	\$ 28,077,284	\$ 28,348,717	\$ 28,354,092
	TOTAL REVENUES	\$ 28,169,988	\$ 28,077,284	\$ 28,348,717	\$ 28,354,092

FUND: General  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

DEPARTMENT: Corrections  
 DIVISION: Detention  
 COST CENTER: Inmate Medical



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	1,889,707	2,335,711	2,754,660	2,763,475
51301	Other Salaries & Wages	0	0	48,509	48,950
51401	Overtime	255,859	0	0	0
51501	Special pay	0	32,728	38,740	38,740
52101	FICA Taxes	158,100	181,190	217,405	218,112
52201	Retirement Contributions	160,942	188,956	293,976	294,767
52301	Life & Health Insurance	398,847	504,000	553,500	553,500
52401	Workers' Compensation	79,026	100,450	134,490	134,941
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	2,942,480	3,343,035	4,041,280	4,052,485
53101	Professional Services	1,700,872	1,355,000	1,986,400	1,986,400
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	3,074	1,000	65,000	65,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	302	4,260	0	0
54101	Communications	0	0	6,900	6,900
54201	Postage & Freight	233	200	200	200
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	12,626	16,500	16,500	16,500
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	425	1,000	1,000	1,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	1,914	10,000	10,000	10,000
55201	Operating Supplies	1,180,165	950,000	1,300,000	1,300,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	2,899,611	2,337,960	3,386,000	3,386,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 5,842,091	\$ 5,680,995	\$ 7,427,280	\$ 7,438,485
RESOURCES					
	General Fund Revenues	\$ 5,842,091	\$ 5,680,995	\$ 7,427,280	\$ 7,438,485
	TOTAL REVENUES	\$ 5,842,091	\$ 5,680,995	\$ 7,427,280	\$ 7,438,485



FUND: Detention/Jail Commissary  
 FUNCTION: Public Safety  
 ACTIVITY: Detention/Correction

BUREAU: Corrections  
 DIVISION: Detention  
 COST CENTER: Jail Commissary



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	123,560	122,288	121,233	121,233
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	109	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	9,039	9,355	9,274	9,274
52201	Retirement Contributions	9,071	8,878	9,116	9,116
52301	Life & Health Insurance	20,804	27,000	27,000	27,000
52401	Workers' Compensation	309	306	1,462	1,462
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	162,893	167,827	168,085	168,085
53101	Professional Services	163,156	188,500	205,000	205,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	42,290	46,100	45,000	45,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	746	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	3,939	28,600	10,000	10,000
54301	Utility Services	0	5,540	0	0
54401	Rentals & Leases	5,196	0	5,540	5,540
54501	Insurance	0	6,694	0	0
54601	Repair & Maintenance Services	33,516	26,300	35,000	35,000
54701	Printing & Binding	2,000	3,000	3,000	3,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	13,412	0	15,000	15,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	953	1,500	1,500	1,500
55201	Operating Supplies	237,480	285,939	285,000	285,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	599	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	503,287	592,173	605,040	605,040
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	100,321	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	100,321	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	129,375	129,375
	NON-OPERATING COSTS	0	0	129,375	129,375
	TOTAL BUDGET	\$ 766,501	\$ 760,000	\$ 902,500	\$ 902,500
RESOURCES					
	Inmate Commissary Revenues	\$ 766,501	\$ 760,000	\$ 902,500	\$ 902,500
	TOTAL REVENUES	\$ 766,501	\$ 760,000	\$ 902,500	\$ 902,500



FUND: Local Option Sales Tax III  
 FUNCTION: Public Safety  
 ACTIVITY: Detention

DEPARTMENT: Corrections  
 DIVISION: Detention  
 COST CENTER: Detention Capital Projects

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	41,500	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	41,500	0	0	0
56101	Land	0	0	0	0
56201	Buildings	213,360	240,000	7,561,796	7,561,796
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	4,000	200,000	200,000	200,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	217,360	440,000	7,761,796	7,761,796
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 258,860	\$ 440,000	\$ 7,761,796	\$ 7,761,796
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	\$ 0
	Local Option Sales Tax III	258,860	440,000	7,761,796	7,761,796
	TOTAL REVENUES	\$ 258,860	\$ 440,000	\$ 7,761,796	\$ 7,761,796

## **PUBLIC SAFETY DEPARTMENT**

- Communications
- Emergency Management
- Emergency Medical Services
- Business Operations
- Fire Rescue
- SRI Public Safety





**DEPARTMENT: PUBLIC SAFETY**

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### MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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### OBJECTIVES

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- Complete Phase IV of the Digital Audio/ Visual Equipment upgrade in Emergency Operations Center.
- Enhance public education and notification of disasters situations.
- Implement one additional TAC Channel at Don Sutton Microwave Site.
- Attain QA scores of 95% or better for Medical Call Taking in the dispatch center.
- Attain APCO Certifications for all CTOs.
- Establish a in-house Paramedic training program with Pensacola State College.
- Increase Public CPR training and outreach.
- Educate the public through beach safety talks given at community events, such as, schools, and professional organizations.
- Adequately hire and train individuals who demonstrate ability to achieve our agency's core competency – strong aquatic skill and adaptability, and become a valuable member of the Escambia County Public Safety team.
- Maintain capital equipment that enables division to provide vigilance over the eight miles of Escambia County property.
- Continue to develop our junior lifeguard program to provide our division with future team members.

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### GOAL

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The goal of the Public Safety Department is to provide efficient and responsive services that protect life, property and preserve our community's environment.

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### PERFORMANCE MEASURES

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Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimate	FY 2016-17 Estimate
<b>Emergency Medical Services</b>				
# of calls responded to	39,615	42,062	47,285	51,068
# transports made	32,965	35,225	35,318	38,143
<b>Fire-Rescue</b>				
# of calls responded to	16,139	15,320	15,500	15,700
<b>Communications</b>				
# 911 calls received	199,400	199,400	207,000	215,000
# Fire-Rescue calls	15,607	15,607	17,000	16,000
# EMS emergency calls	52,199	52,199	59,000	6,200
# EMS non-emergency calls	1,780	1,780	1,800	1,800

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### STATUTORY RESPONSIBILITIES

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(Communications) F.S. 365.171-173; F.S. 633.01; BCC Sec. 18-2

(EMS) Escambia County Ordinance BCC Chapter 38; F.S. 401 and 125.01e; Chapter 64J-1 Florida Administrative Code

(EM) Escambia County Ordinance Chapter 37; F.S. 252.38

(Fire Rescue) Escambia County Ordinance Chapter 50; F.S. 125.01d



DEPARTMENT: PUBLIC SAFETY

### ADVISORY BOARD

None

### BENCHMARKING

Benchmark Data	Escambia County	Benchmark
Occurrences when alarms received on emergency lines answered within 15 seconds <sup>1</sup>	99.9%	95.0%
Surveyed patients rating EMS Overall Quality of Care (Includes 911 Call) as excellent. <sup>2</sup>	63.04%	72.6%
Return of spontaneous circulation (ROSC) in cardiac arrest patients. <sup>3</sup>	20.0%	40.0%
Meeting NFPA 1720 Staffing and Response Plan <sup>4</sup>	86.0%	80.0%

Benchmark Sources:

<sup>1</sup> National Fire Protection Association (NFPA) 1221, 7.4.1

<sup>2</sup> Professional Research Consultants comparing to similar services after annually interviewing 400 patients treated by Escambia County EMS

<sup>3</sup> Informer, Zoll Tablet PCR reporting software, Hospital HL7 Information Exchange

<sup>4</sup> NFPA 1720 "Standard for the Organization and Deployment of Fire Suppression, Emergency Medical Operation, and Special Operations to the Public by Volunteer Fire Departments." This standard calls for 10 people on scene in 10 minutes 80% of the time in suburban areas and 6 people on scene in 14 minutes 80% of the time in rural areas.

### SIGNIFICANT CHANGES FOR FY 2016-2017

- Completion of first in house Paramedic Class
- Results of new medications and protocols
- Results of Sepsis Alerts within established time frames
- Two additional ambulance crews
- Adding two additional new ambulances to the fleet
- Staffing of all the south end stations (suburban areas)
- Added SRIA Water Safety Department

### STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b>Public Safety Administration</b>				
Department Director III	E83	1	1	1
Directors Aide	B32	1	1	1
Medical Director*	E81	1	1	1
Medical Director (Relief)	E81	1	0	0
Senior Office Support Assistant	A12	1	1	1
TOTAL		5	4	4

\*Salary split 50% EMS and 50% Jail Medical



DEPARTMENT: PUBLIC SAFETY

### STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Santa Rosa Island Public Safety*</u></b>				
Chief of Water Safety	B23	0	0	1
Senior Lifeguard	B23	0	1	2
Water Safety Supervisor	C42	0	1	0
TOTAL		0	2	3
<b><u>Business Operations</u></b>				
Accountant	C42	1	1	1
Accounting Technician**	B21	1	1	1
Billing Manager	C43	1	1	1
Division Manager**	D63	1	1	1
Human Resource Associate I**	B21	1	1	1
Medical Records Technician	A13	3	3	3
Senior Office Support Assistant***	A12	7	7	7
TOTAL		15	15	15
<b><u>Emergency Management</u></b>				
Division Manager	D63	1	1	1
Emergency Operations Officer	B22	1	1	1
Emergency Planning Coordinator	C41	1	1	1
GIS Analyst****	GF1	1	1	1
TOTAL		4	4	4
<b><u>Communications</u></b>				
Call-Taker	A12	0	0	2
Division Manager	D63	1	1	1
Emergency Communications Dispatcher	B21	20	20	22
Emergency Comm. Dispatcher (Relief)	B21	21	21	21
Emergency Communications Manager	C43	1	1	1
Emergency Communications Supervisor	B31	4	4	4
TOTAL		47	47	51

\*Division includes approximately 80 Seasonal Lifeguard positions

\*\*Prorated funding within department

\*\*\*One SOSA position salary is prorated within department

\*\*\*\*Grant Funded



DEPARTMENT: PUBLIC SAFETY

### STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Emergency Medical Services</u></b>				
Administrative Supervisor	B31	1	1	1
Division Manager	D63	1	1	0
EMS Manager	D63	0	0	1
EMS Operations Manager	C43	0	0	1
Emergency Medical Specialist	B211	88	92	96
Emergency Medical Specialist (Relief)	B211	73	73	73
EMS Quality Specialist	B23	1	1	1
Fleet Maintenance Supervisor	B31	1	1	1
Paramedic Supervisor	B32	6	7	6
Storekeeper/Warehouse Supervisor	B22	1	1	1
Storekeeper/Warehouse Technician	A13	5	5	5
Storekeeper/Warehouse Technician (Relief)	A13	3	3	3
TOTAL		180	185	189
<b><u>Fire Rescue</u></b>				
Battalion Chief	C52	5	5	5
Deputy Fire Chief	D63	1	1	1
Fire Captain	C41	1	1	1
Fire Chief	E81	1	1	1
Fire Inspector	B21	3	3	3
Fire Lieutenant	B32	21	30	36
Fire Lieutenant/Public Education Coordinator	B32	1	1	1
Fire Marshall	C43	1	1	1
Fire Public Education Officer (Relief)	B21	0	0	2
Firefighter	B21	54	81	99
Firefighter (Relief)	B21	42	42	40
Fleet Maintenance Technician	B22	1	1	1
Senior Office Support Assistant	A12	3	3	3
Storekeeper/Warehouse Supervisor	B22	0	1	1
Storekeeper/Warehouse Technician	A13	1	1	1
TOTAL		135	172	196
<b><u>Fire Rescue (Pensacola Beach)</u></b>				
Firefighter	B21	9	9	9
Fire Lieutenant	B32	3	3	3
TOTAL		12	12	12
TOTAL DEPARTMENT		398	441	474



FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Administration  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	179,709	178,462	226,030	226,030
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	(1)	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	13,286	13,653	17,291	17,291
52201	Retirement Contributions	29,378	30,847	38,073	38,073
52301	Life & Health Insurance	27,737	27,000	27,000	27,000
52401	Workers' Compensation	6,158	5,794	6,408	6,408
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	256,266	255,756	314,802	314,802
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	500	500	500
54101	Communications	0	0	0	0
54201	Postage & Freight	0	300	300	300
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	500	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	35	100	100	100
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	35	1,400	1,400	1,400
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 256,301	\$ 257,156	\$ 316,202	\$ 316,202
	RESOURCES				
	General Fund Revenues	\$ 256,301	\$ 257,156	\$ 316,202	\$ 316,202
	TOTAL REVENUES	\$ 256,301	\$ 257,156	\$ 316,202	\$ 316,202

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Emergency Management  
 COST CENTER: Emergency Management



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	186,527	168,221	173,257	173,257
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	13,467	12,869	13,255	13,255
52201	Retirement Contributions	14,710	16,434	17,259	17,259
52301	Life & Health Insurance	40,776	27,000	27,000	27,000
52401	Workers' Compensation	472	421	438	438
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	255,952	224,945	231,209	231,209
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	3	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	(305)	0	0	0
54101	Communications	5,273	4,560	4,560	4,560
54201	Postage & Freight	537	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	12,696	13,965	13,855	13,855
54701	Printing & Binding	0	100	100	100
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	3,058	4,000	4,000	4,000
55201	Operating Supplies	14,200	15,000	15,000	15,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	104,825	0	0	0
55501	Training & Registrations	0	175	285	285
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	140,287	37,800	37,800	37,800
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 396,240	\$ 262,745	\$ 269,009	\$ 269,009
RESOURCES					
	General Fund Revenues	\$ 396,240	\$ 262,745	\$ 269,009	\$ 269,009
	TOTAL REVENUES	\$ 396,240	\$ 262,745	\$ 269,009	\$ 269,009



FUND: Other Grants & Projects  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Emergency Management  
 COST CENTER: EMP Federal Grant (Oct - June)

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	11,621	35,547	12,142	12,142
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	782	2,719	929	929
52201	Retirement Contributions	692	2,581	913	913
52301	Life & Health Insurance	3,473	6,750	2,250	2,250
52401	Workers' Compensation	37	89	31	31
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	16,605	47,686	16,265	16,265
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	4,860	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	15,070	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	25	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	200	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	20,155	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 36,760	\$ 47,686	\$ 16,265	\$ 16,265
RESOURCES					
	Other Grants & Projects-EMP Federal Grant	\$ 36,760	\$ 47,686	\$ 16,265	\$ 16,265
	TOTAL REVENUES	\$ 36,760	\$ 47,686	\$ 16,265	\$ 16,265

FUND: Other Grants & Projects  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Emergency Management  
 COST CENTER: EMP Federal Grant (July - Sept)



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	36,107	11,970	36,426	36,426
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,408	916	2,787	2,787
52201	Retirement Contributions	2,809	869	2,739	2,739
52301	Life & Health Insurance	15,779	2,250	6,750	6,750
52401	Workers' Compensation	83	30	92	92
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	57,186	16,035	48,794	48,794
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	361	0	0	0
54101	Communications	0	0	7,000	7,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	115	0	15,434	15,434
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	2,500	2,500
55201	Operating Supplies	0	0	4,500	4,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	7,686	0	400	400
55501	Training & Registrations	0	0	3,500	3,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	8,162	0	33,334	33,334
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	12,000	12,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	12,000	12,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 65,348	\$ 16,035	\$ 94,128	\$ 94,128
RESOURCES					
	Other Grants & Projects-EMP Federal Grant	\$ 65,348	\$ 16,035	\$ 94,128	\$ 94,128
	TOTAL REVENUES	\$ 65,348	\$ 16,035	\$ 94,128	\$ 94,128

FUND: Other Grants & Projects  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Emergency Management  
 COST CENTER: DCA/Civil Defense Grant



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	9,420	9,420
54101	Communications	0	0	8,116	8,116
54201	Postage & Freight	0	0	300	300
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	11,187	11,187
54701	Printing & Binding	0	0	8,500	8,500
54801	Promotional Activities	0	0	16,500	16,500
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	10,000	10,000
55201	Operating Supplies	0	0	20,050	20,050
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	14,891	14,891
55501	Training & Registrations	0	0	2,500	2,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	101,464	101,464
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	6,000	6,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	6,000	6,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 0	107,464	107,464
RESOURCES					
	Other Grants & Projects-DCA Civil Defense	\$ 0	\$ 0	107,464	107,464
	TOTAL REVENUES	\$ 0	\$ 0	107,464	107,464

FUND: Local Option Sales Tax III  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Emergency Management  
 COST CENTER: Public Safety LOST III



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	4,420	0	0	0
56301	Improvements Other Than Buildings	2,519,298	0	0	0
56401	Machinery & Equipment	1,210,172	269,503	162,000	162,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	3,733,890	269,503	162,000	162,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,733,890	\$ 269,503	\$ 162,000	\$ 162,000
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	3,733,890	269,503	162,000	162,000
	TOTAL REVENUES	\$ 3,733,890	\$ 269,503	\$ 162,000	\$ 162,000



FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Communications  
 COST CENTER: Communications

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	967,760	958,552	1,084,144	1,084,144
51301	Other Salaries & Wages	62,761	119,548	120,554	120,554
51401	Overtime	185,592	170,000	0	0
51501	Special pay	0	9,600	179,600	179,600
52101	FICA Taxes	88,358	96,212	105,897	105,897
52201	Retirement Contributions	90,378	93,107	105,900	105,900
52301	Life & Health Insurance	276,318	234,000	270,000	270,000
52401	Workers' Compensation	3,243	3,150	3,499	3,499
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,674,409	1,684,169	1,869,594	1,869,594
53101	Professional Services	46,046	40,000	5,000	5,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,119	1,500	1,500	1,500
54101	Communications	10,085	13,000	13,000	13,000
54201	Postage & Freight	228	250	500	500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	467,544	576,035	611,000	611,000
54701	Printing & Binding	0	200	200	200
54801	Promotional Activities	0	1,500	1,500	1,500
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,155	2,500	2,500	2,500
55201	Operating Supplies	3,380	8,000	7,500	7,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	458	200	485	485
55501	Training & Registrations	8,050	15,000	15,000	15,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	538,066	658,185	658,185	658,185
56101	Land	0	0	0	0
56201	Buildings	40,636	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	29,141	0	0	0
56501	Construction in Progress	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	69,777	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,282,253	\$ 2,342,354	\$ 2,527,779	\$ 2,527,779
RESOURCES					
	Traffic Fines - Radio Communications	\$ 240,574	\$ 220,000	\$ 245,000	\$ 245,000
	Cellular Tower Leases	81,379	81,377	79,521	79,521
	Transfer from E-911 Fund 145	658,222	658,222	658,222	658,222
	Transfer from Fire Services Fund 143	230,875	252,442	257,038	257,038
	Transfer from EMS Fund 408	224,214	252,442	333,510	333,510
	General Fund Revenues	846,989	877,871	954,488	954,488
	TOTAL REVENUES	\$ 2,282,253	\$ 2,342,354	\$ 2,527,779	\$ 2,527,779

FUND: E-911 Operations Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Communications  
 COST CENTER: E-911 Communications



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	247,020	275,000	275,000	275,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	286,422	230,000	230,000	230,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	209,123	168,328	168,328	168,328
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,045	1,700	1,700	1,700
55201	Operating Supplies	0	1,500	1,500	1,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	3,530	4,500	4,500	4,500
55501	Training & Registrations	975	5,000	5,000	5,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	748,114	686,028	686,028	686,028
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	45,865	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	45,865	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	658,222	658,222	658,222	658,222
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	658,222	658,222	658,222	658,222
	TOTAL BUDGET	\$ 1,452,201	\$ 1,344,250	\$ 1,344,250	\$ 1,344,250
	RESOURCES				
	E-911 Operations Fund Revenue	\$ 1,452,201	\$ 1,344,250	\$ 1,344,250	\$ 1,344,250
	TOTAL REVENUES	\$ 1,452,201	\$ 1,344,250	\$ 1,344,250	\$ 1,344,250



FUND: Emergency Medical Service  
 FUNCTION: Public Safety  
 ACTIVITY: Ambulance/Rescue Services

DEPARTMENT: Public Safety  
 DIVISION: Emergency Medical Services  
 COST CENTER: Operations



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	3,653,242	4,051,817	4,163,731	4,170,303
51301	Other Salaries & Wages	513,934	797,021	774,900	774,900
51401	Overtime	831,812	787,000	787,000	787,000
51501	Special pay	0	64,800	58,500	57,000
52101	FICA Taxes	365,856	436,094	442,486	442,874
52201	Retirement Contributions	5,039,164	1,210,861	1,250,583	1,251,727
52301	Life & Health Insurance	985,740	1,000,620	1,041,120	1,041,120
52401	Workers' Compensation	288,054	292,682	315,339	315,637
52501	Unemployment Compensation	0	0	0	0
52601	OPEB-Other Post Emp Benefits	35,661	0	0	0
	PERSONNEL COSTS	11,713,463	8,640,895	8,833,659	8,840,561
53101	Professional Services	(20)	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	128,883	96,000	150,000	150,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	19,387	9,500	12,000	12,000
54101	Communications	53,025	52,000	55,000	55,000
54201	Postage & Freight	2,341	2,000	3,000	3,000
54301	Utility Services	16,998	17,000	17,000	17,000
54401	Rentals & Leases	19,990	12,000	15,000	15,000
54501	Insurance	138,944	145,868	169,499	169,499
54601	Repair & Maintenance Services	608,185	575,000	600,000	600,000
54701	Printing & Binding	3,711	5,000	5,000	5,000
54801	Promotional Activities	1,601	1,000	3,000	3,000
54901	Other Current Charges & Obligations	417,678	498,662	500,000	500,000
54931	Host Ordinance Items	747	0	0	0
55101	Office Supplies	9,097	8,000	10,000	10,000
55201	Operating Supplies	857,589	950,000	950,000	950,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	2,520	5,000	8,000	8,000
55501	Training & Registration	27,750	20,000	75,000	75,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	923,795	900,603	923,795	923,795
	OPERATING COSTS	3,232,218	3,297,633	3,496,294	3,496,294
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	65,000	65,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	65,000	65,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	246,756	252,442	333,510	333,510
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	246,756	252,442	333,510	333,510
	TOTAL BUDGET	\$ 15,192,437	\$ 12,190,970	\$ 12,728,463	\$ 12,735,365
	RESOURCES				
	EMS Fund Revenues	\$ 15,192,437	\$ 12,190,970	\$ 12,728,463	\$ 12,735,365
	TOTAL REVENUES	\$ 15,192,437	\$ 12,190,970	\$ 12,728,463	\$ 12,735,365

FUND: Emergency Medical Service  
 FUNCTION: Public Safety  
 ACTIVITY: Ambulance/Rescue Services

DEPARTMENT: Public Safety  
 DIVISION: Business Operations  
 COST CENTER: EMS Billing Business Operations



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	367,773	355,586	341,314	341,314
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	3,660	2,000	2,000	2,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	26,887	27,354	26,264	26,264
52201	Retirement Contributions	27,983	28,397	28,256	28,256
52301	Life & Health Insurance	97,903	99,000	99,000	99,000
52401	Workers' Compensation	906	896	868	868
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	525,112	513,233	497,702	497,702
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	5,000	5,000
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	71,604	82,000	82,000	82,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	4,120	6,000	6,000	6,000
54101	Communications	0	0	0	0
54201	Postage & Freight	27,299	35,000	33,000	33,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	9,060	9,500	9,500	9,500
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	13,668	26,970	34,470	34,470
54701	Printing & Binding	1,204	3,500	2,000	2,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	22,096	23,000	20,000	20,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	7,915	7,500	7,500	7,500
55201	Operating Supplies	1,020	5,000	24,200	24,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	15,349	2,500	15,000	15,000
55501	Training & Registration	5,284	5,500	7,000	7,000
55801	Bad Debt	0	6,000,000	6,000,000	6,000,000
55901	Depreciation	0	0	0	0
	OPERATING COSTS	178,620	6,206,470	6,245,670	6,245,670
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 703,732	\$ 6,719,703	\$ 6,743,372	\$ 6,743,372
RESOURCES					
	EMS Fund Revenues	\$ 703,732	\$ 6,719,703	\$ 6,743,372	\$ 6,743,372
	TOTAL REVENUES	\$ 703,732	\$ 6,719,703	\$ 6,743,372	\$ 6,743,372

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Business Operations  
 COST CENTER: Business Operations



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	70,226	49,345	49,248	49,248
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	5,270	3,775	3,767	3,767
52201	Retirement Contributions	4,626	3,582	3,704	3,704
52301	Life & Health Insurance	4,040	8,820	8,820	8,820
52401	Workers' Compensation	176	123	125	125
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	84,338	65,645	65,664	65,664
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 84,338	\$ 65,645	\$ 65,664	\$ 65,664
	RESOURCES				
	General Fund Revenues	\$ 84,338	\$ 65,645	\$ 65,664	\$ 65,664
	Transfer from Fire Services Fund	0	0	0	0
	TOTAL REVENUES	\$ 84,338	\$ 65,645	\$ 65,664	\$ 65,664

FUND: General  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Public Safety  
 DIVISION: Santa Rosa Island  
 COST CENTER: Santa Rosa Island Public Safety



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	92,980	145,469	145,469
51301	Other Salaries & Wages	0	687,736	687,736	687,736
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	59,725	63,740	63,740
52201	Retirement Contributions	0	20,493	10,939	10,939
52301	Life & Health Insurance	0	18,000	27,000	27,000
52401	Workers' Compensation	0	41,559	40,237	40,237
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	920,493	975,121	975,121
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	7,120	2,500	2,500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	3,000	1,500	1,500
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	8,472	32,892	32,892
54401	Rentals & Leases	0	13,095	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	17,860	22,480	22,480
54701	Printing & Binding	0	6,000	6,000	6,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	55,800	57,300	57,300
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	111,347	122,672	122,672
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 1,031,840	\$ 1,097,793	\$ 1,097,793
RESOURCES					
	General Fund Revenues	\$ 0	\$ 1,031,840	\$ 1,097,793	\$ 1,097,793
	TOTAL REVENUES	\$ 0	\$ 1,031,840	\$ 1,097,793	\$ 1,097,793

FUND: Fire Protection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Fire Control

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Fire Department Paid



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	4,071,656	5,645,453	6,665,631	6,665,631
51301	Other Salaries & Wages	338,634	302,624	375,248	375,248
51302	Other Salaries & Wages-Volunteer FF	305,550	500,000	650,000	650,000
51401	Overtime	824,116	611,832	758,664	758,664
51501	Special pay	22,590	136,560	178,200	178,200
52101	FICA Taxes	483,693	550,533	660,032	660,032
52201	Retirement Contributions	999,861	1,552,714	1,914,251	1,914,251
52301	Life & Health Insurance	1,146,562	1,177,560	1,393,560	1,393,560
52401	Workers' Compensation	286,387	372,785	505,023	505,023
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	8,479,048	10,850,061	13,100,609	13,100,609
53101	Professional Services	76,734	114,831	30,000	30,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	10,521	35,000	20,000	20,000
53422	Volunteer Fire Stipends	135,150	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	12,081	20,000	20,000	20,000
54101	Communications	130,230	115,000	131,000	131,000
54201	Postage & Freight	1,373	3,000	2,000	2,000
54301	Utility Services	259,542	230,000	260,000	260,000
54401	Rentals & Leases	14,622	15,000	17,000	17,000
54501	Insurance	421,909	427,194	428,863	428,863
54601	Repair & Maintenance Services	663,982	750,000	750,000	750,000
54701	Printing & Binding	53,970	100	55,000	55,000
54801	Promotional Activities	26,808	26,590	40,000	40,000
54901	Other Current Charges & Obligations	629,703	590,900	855,348	855,348
54931	Host Ordinance Items	353	0	0	0
55101	Office Supplies	6,668	18,000	15,652	15,652
55201	Operating Supplies	610,367	821,544	789,544	789,544
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, Subs & Memberships	19,027	20,000	24,658	24,658
55501	Training & Registrations	31,566	20,000	20,000	20,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,104,605	3,207,159	3,459,065	3,459,065
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	2,677	0	0	0
56401	Machinery & Equipment	223,612	30,000	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	226,289	30,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 11,809,943	\$ 14,087,220	\$ 16,559,674	\$ 16,559,674
RESOURCES					
	Fire Protection Fund Revenues	\$ 11,809,943	\$ 14,087,220	\$ 16,559,674	\$ 16,559,674
	TOTAL REVENUES	\$ 11,809,943	\$ 14,087,220	\$ 16,559,674	\$ 16,559,674

FUND: Fire Protection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Fire Control

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Pensacola Beach Fire Department



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	462,523	510,098	509,628	509,628
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	117,021	100,000	100,000	100,000
51501	Special pay	600	18,600	19,140	19,140
52101	FICA Taxes	43,194	48,096	48,100	48,100
52201	Retirement Contributions	119,182	138,564	141,913	141,913
52301	Life & Health Insurance	61,345	108,000	108,000	108,000
52401	Workers' Compensation	36,131	33,466	37,627	37,627
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	839,997	956,824	964,408	964,408
53101	Professional Services	0	1,500	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	140	250	666	666
53422	Volunteer Fire Stipends	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	750	750	750
54101	Communications	2,061	2,200	2,200	2,200
54201	Postage & Freight	16	100	100	100
54301	Utility Services	29,441	27,500	30,000	30,000
54401	Rentals & Leases	0	600	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	13,273	15,000	15,000	15,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	750	750	750
55201	Operating Supplies	9,157	20,000	15,000	15,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, Subs & Memberships	0	750	750	750
55501	Training & Registrations	0	750	750	750
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	54,088	70,150	65,966	65,966
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 894,085	\$ 1,026,974	\$ 1,030,374	\$ 1,030,374
RESOURCES					
	Fire Protection Fund Revenues	\$ 894,085	\$ 1,026,974	\$ 1,030,374	\$ 1,030,374
	TOTAL REVENUES	\$ 894,085	\$ 1,026,974	\$ 1,030,374	\$ 1,030,374

FUND: Fire Protection Fund  
 FUNCTION: Other Uses  
 ACTIVITY: Interfund Transfer

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Transfers



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53422	Volunteer Fire Stipends	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	246,756	252,442	257,038	257,038
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	246,756	252,442	257,038	257,038
	TOTAL BUDGET	\$ 246,756	\$ 252,442	\$ 257,038	\$ 257,038
RESOURCES					
	Fire Protection Fund Revenues	\$ 246,756	\$ 252,442	\$ 257,038	\$ 257,038
	TOTAL REVENUES	\$ 246,756	\$ 252,442	\$ 257,038	\$ 257,038

FUND: Local Option Sales Tax III  
 FUNCTION: Public Safety  
 ACTIVITY: Fire Suppression

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Fire/Rescue LOST III



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	4,636	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	339,000	0	0	0
56401	Machinery & Equipment	144,872	398,659	387,854	387,854
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	488,508	398,659	387,854	387,854
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 488,508	\$ 398,659	\$ 387,854	\$ 387,854
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	488,508	398,659	387,854	387,854
	TOTAL REVENUES	\$ 488,508	\$ 398,659	\$ 387,854	\$ 387,854



FUND: Local Option Sales Tax III  
 FUNCTION: General Government  
 ACTIVITY: Debt Service Payments

DEPARTMENT: Public Safety  
 DIVISION: Fire Services  
 COST CENTER: Debt Service



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	582,240	601,778	601,778
57201	Interest	2,972	17,760	9,027	9,027
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	2,972	600,000	610,805	610,805
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,972	\$ 600,000	\$ 610,805	\$ 610,805
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	2,972	600,000	610,805	610,805
	TOTAL REVENUES	\$ 2,972	\$ 600,000	\$ 610,805	\$ 610,805



## **FACILITIES MANAGEMENT DEPARTMENT**

- Custodial Services
- Design/Construction
- Maintenance
- Utilities





**DEPARTMENT: FACILITIES MANAGEMENT**

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**MISSION STATEMENT**

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To provide efficient, responsive services that enhance the quality of life, meet common needs, and promote a safe and healthy community.

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**OBJECTIVES**

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Maintenance Division

1. Maintain all buildings and infrastructure for the Board of County Commissioners, Property Appraiser, Supervisor of Elections, Tax Collector, Sheriff, Department of Juvenile Justice, and Article V agencies (Courts, Clerk, State Attorney, Public Defender and Guardian Ad Litem). Services provided are structural, mechanical, plumbing, electrical, roofing, emergency generator, heating/air conditioning and other critical building systems.
2. Manage security and access control in all buildings. This includes key control and accountability, employee access cards and authorizations, coordinating installation and alterations to building's physical security configurations, maintenance and replacement of system components, and recording and rekeying various types of locking hardware.
3. Comply with and enforce ADA accessibility for all County-owned buildings, Indoor Air Quality issues, and State regulated conveyance systems and pressure vessels.
4. Maintain and certify all life safety and fire protection systems.

Custodial Section

1. Provide In-House Custodial Services to the M.C. Blanchard Judicial Building.
2. Manage the large Custodial Contract that is responsible for 57 other County-owned or leased facilities.

Design and Construction Administration Team (DCAT)

1. Provide administrative oversight and project management to support the Board of County Commissioners and other Agencies. Support includes all design and construction efforts for the construction of new facilities and/or the renovation of existing facilities.
2. Responsible for the planning and development of construction projects in scope development, space needs planning, project budgeting, and selection/ negotiating with Architectural and Engineering firms, General Contractors and administering those services.

Utilities Section

1. Management of all water/sewer, electric, and gas utilities servicing County-owned and leased facilities.
2. Support other agencies during planning, construction, and renovation projects.

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**GOAL**

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The goal of the Facilities Management Department is to provide safe, clean, and comfortable facilities for County departments, agencies, and the citizens who frequent them.

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**PERFORMANCE MEASURES**

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<b>Performance Measures</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 Adopted</b>	<b>FY 2016-17 Estimate</b>
Maintenance Program Square Foot Cost	\$1.44 sq. ft.	\$1.47 sq. ft.	\$1.58 sq. ft.	\$1.66 sq. ft.
Utilities Square Foot Cost	\$4,443,979 \$2.20 sq. ft.	\$4,141,063 \$2.04 sq. ft.	\$4,225,872 \$2.25 sq. ft.	\$4,222,783 \$2.25 sq. ft.
Custodial Program Square Foot Cost	\$0.84 sq. ft.	\$0.84 sq. ft.	\$0.86 sq. ft.	\$0.87 sq. ft.
Design Construction Administration Team (DCAT) Total Cost % of Project Budget	1.82% of Project Cost	2.46% of Project Cost	3.61% of Project Cost	3.40% of Project Cost



DEPARTMENT: FACILITIES MANAGEMENT

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### STATUTORY RESPONSIBILITIES

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Constitution of the State of Florida, Article V, Section 14 (Judiciary)  
Florida Statute, Chapter 255 (Public Property and Publicly Owned Buildings)  
Florida Statute Chapter 386 (Particular Conditions Affecting Public Health - Indoor Air Quality)  
Florida Statute Chapter 29 (Court System Funding)  
Florida Statute Chapter 125 (County Government - Provide and Maintain County Buildings)

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### ADVISORY BOARD

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None

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### BENCHMARKING

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Benchmark Data	Escambia County	Benchmark
Square Foot Maintenance Cost	\$1.66 sq. ft.	<\$1.85 sq. ft.
Square Foot Custodial Cost	\$0.87 sq. ft.	<\$1.48 sq. ft.
Square Foot Utilities Cost	\$2.25 sq. ft.	<\$2.23 sq. ft.
Administrative Percentage of Capital Project Budget	3.40%	<4%

Benchmark Sources: International Facilities Management Association (IFMA) Southeast Region Comparison  
FEMA CEF for Large Projects Instructional Guide V2.1 (September 2009)

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### SIGNIFICANT CHANGES FOR FY 2016-2017

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Forecasted for Fiscal Year 2016/17 is the award of the Design-Build Entity to design and construct a new 700-bed correctional facility to replace the Central Booking and Detention Facility (CBDF) that was destroyed in the April 2014 rain/explosion event. The Department is tasked to manage the design and construction of a new Fire Station located in Beulah, a new beachside restroom and boardwalk facility on Pensacola Beach, a new restroom facility at the Bauer Road sporting complex, and a major FEMA flood repair/mitigation project at the Community Corrections building. Also during this fiscal year, the \$1.3M repair project to the Brownsville Resource Community Center will be complete and become operational in April 2017.



DEPARTMENT: FACILITIES MANAGEMENT

## STAFFING ALLOCATION

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Administration</u></b>				
Accounting Technician	B21	1	1	1
Department Director II	E82	1	1	1
Director's Aide	B32	1	1	1
TOTAL		3	3	3
<b><u>Maintenance</u></b>				
Administrative Supervisor	B31	1	1	1
Division Manager	D63	1	1	1
Maintenance Shop Supervisor	B22	3	0	0
Maintenance Shop Supervisor	B23	0	3	3
Maintenance Technician	A13	30	0	0
Maintenance Technician	B22	0	30	30
Maintenance Worker	A12	10	0	0
Maintenance Worker	B21	0	10	10
Program Manager	B31	2	2	2
Senior Office Support Assistant	A12	2	2	2
Storekeeper/Warehouse Assistant	A13	1	1	1
TOTAL		50	50	50
<b><u>Custodial</u></b>				
Custodial Manager	B21	1	0	0
Custodial Manager	B31	0	1	1
Custodial Supervisor	A13	1	1	1
Custodial Worker	A11	7	7	7
TOTAL		9	9	9
<b><u>Utilities</u></b>				
Energy Manager	C43	1	1	1
TOTAL		1	1	1
<b><u>D.C.A.T.</u></b>				
Administrative Assistant	B22	1	1	1
Construction Manager	C51	1	1	1
Division Manager	D63	1	1	1
TOTAL		3	3	3
TOTAL DEPARTMENT		66	66	66

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Facilities Management  
 DIVISION: Administration  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	168,709	184,197	182,447	182,447
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	4,800	4,800	4,800	4,800
52101	FICA Taxes	12,702	14,458	14,324	14,324
52201	Retirement Contributions	24,318	27,704	28,543	28,543
52301	Life & Health Insurance	21,394	27,000	27,000	27,000
52401	Workers' Compensation	486	473	474	474
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	232,409	258,632	257,588	257,588
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,479	735	735	735
54101	Communications	0	0	0	0
54201	Postage & Freight	45	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	343	1,000	1,000	1,000
54701	Printing & Binding	1,165	1,000	1,000	1,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	953	1,000	1,000	1,000
55101	Office Supplies	4,170	8,000	5,000	5,000
55201	Operating Supplies	2,517	4,215	4,215	4,215
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	2,640	3,250	3,250	3,250
55501	Training & Registrations	1,625	8,000	8,000	8,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	14,937	27,200	24,200	24,200
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 247,346	\$ 285,832	\$ 281,788	\$ 281,788
RESOURCES					
	General Fund Revenues	\$ 247,346	\$ 285,832	\$ 281,788	\$ 281,788
	TOTAL REVENUES	\$ 247,346	\$ 285,832	\$ 281,788	\$ 281,788



FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Facilities Maintenance  
 COST CENTER: Maintenance



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	1,508,576	1,862,199	1,809,739	1,809,739
51301	Other Salaries & Wages	0	10,671	21,080	21,080
51401	Overtime	15,956	15,000	15,000	15,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	108,566	144,420	141,210	141,210
52201	Retirement Contributions	128,055	161,087	150,761	150,761
52301	Life & Health Insurance	417,363	450,000	450,000	450,000
52401	Workers' Compensation	78,203	88,319	87,980	87,980
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	2,256,719	2,731,696	2,675,770	2,675,770
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	49,581	77,660	55,000	55,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	20,977	22,000	22,000	22,000
54201	Postage & Freight	779	750	750	750
54301	Utility Services	118,148	133,863	133,863	133,863
54401	Rentals & Leases	14,249	21,200	21,200	21,200
54501	Insurance	1,000	5,000	5,000	5,000
54601	Repair & Maintenance Services	563,232	593,122	625,022	625,022
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,496	6,930	6,930	6,930
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	151,614	191,000	184,760	184,760
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	923,075	1,051,525	1,054,525	1,054,525
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,179,795	\$ 3,783,221	\$ 3,730,295	\$ 3,730,295
RESOURCES					
	General Fund Revenues	\$ 3,179,795	\$ 3,783,221	\$ 3,730,295	\$ 3,730,295
	TOTAL REVENUES	\$ 3,179,795	\$ 3,783,221	\$ 3,730,295	\$ 3,730,295

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Maintenance  
 COST CENTER: Custodial



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	238,346	237,789	243,062	245,983
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	366	3,000	3,000	3,000
51501	Special pay	0	0	0	0
52101	FICA Taxes	16,988	18,420	18,823	19,046
52201	Retirement Contributions	19,592	18,884	19,908	21,672
52301	Life & Health Insurance	66,544	81,000	81,000	81,000
52401	Workers' Compensation	13,095	12,238	13,074	13,229
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	354,931	371,331	378,867	383,930
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	689,864	745,500	748,631	748,631
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	17	500	500	500
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	35,721	37,500	37,500	37,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	725,602	783,500	786,631	786,631
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,080,533	\$ 1,154,831	\$ 1,165,498	\$ 1,170,561
RESOURCES					
	General Fund Revenues	\$ 1,080,533	\$ 1,154,831	\$ 1,165,498	\$ 1,170,561
	TOTAL REVENUES	\$ 1,080,533	\$ 1,154,831	\$ 1,165,498	\$ 1,170,561

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Facilities Management  
 DIVISION: Administration  
 COST CENTER: Utilities



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	52,018	55,702	52,425	52,425
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	3,979	4,261	4,011	4,011
52201	Retirement Contributions	3,820	4,044	3,942	3,942
52301	Life & Health Insurance	5,406	9,000	9,000	9,000
52401	Workers' Compensation	141	140	133	133
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	65,363	73,147	69,511	69,511
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	3,783,216	4,138,723	4,138,723	4,138,723
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	1,123	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,784,339	4,138,723	4,138,723	4,138,723
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,849,702	\$ 4,211,870	\$ 4,208,234	\$ 4,208,234
RESOURCES					
	General Fund Revenues	\$ 3,849,702	\$ 4,211,870	\$ 4,208,234	\$ 4,208,234
	TOTAL REVENUES	\$ 3,849,702	\$ 4,211,870	\$ 4,208,234	\$ 4,208,234

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Facilities Maintenance  
 COST CENTER: Juvenile Justice



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	10,909	10,000	10,000	10,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	7,441	10,000	10,000	10,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	18,350	20,000	20,000	20,000
56101	Land	0	0	0	0
56201	Buildings	0	16,419	16,419	16,419
56259	Bldg Yr End Accruals	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	21,688	23,437	23,437
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	38,107	39,856	39,856
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 18,350	\$ 58,107	\$ 59,856	\$ 59,856
RESOURCES					
	General Fund Revenues	\$ 18,350	\$ 58,107	\$ 59,856	\$ 59,856
	TOTAL REVENUES	\$ 18,350	\$ 58,107	\$ 59,856	\$ 59,856

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Facilities Maintenance  
 COST CENTER: DJJ Assessment Building



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	2,000	2,000	2,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	7,027	7,027	7,027
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	9,027	9,027	9,027
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56259	Bldg Yr End Accruals	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 9,027	\$ 9,027	\$ 9,027
RESOURCES					
	General Fund Revenues	\$ 0	\$ 9,027	\$ 9,027	\$ 9,027
	TOTAL REVENUES	\$ 0	\$ 9,027	\$ 9,027	\$ 9,027

FUND: Internal Service Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Emergency/Disaster Relief

DEPARTMENT: Facilities Management  
 DIVISION: DCAT  
 COST CENTER: DCAT-Construction Services



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	162,390	187,074	192,678	192,678
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	11,728	14,311	14,740	14,740
52201	Retirement Contributions	11,911	13,581	14,489	14,489
52301	Life & Health Insurance	33,823	27,000	27,000	27,000
52401	Workers' Compensation	2,523	2,205	2,299	2,299
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	222,375	244,171	251,206	251,206
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 222,375	\$ 244,171	\$ 251,206	\$ 251,206
RESOURCES					
	Disaster Recovery Revenues	\$ 222,375	\$ 244,171	\$ 251,206	\$ 251,206
	TOTAL REVENUES	\$ 222,375	\$ 244,171	\$ 251,206	\$ 251,206

FUND: General Fund  
 FUNCTION: General Government  
 ACTIVITY: Other General Gov't Services

DEPARTMENT: Facilities Management  
 DIVISION: Facilities Maintenance  
 COST CENTER: Priority One



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	3,580	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	224,906	229,040	307,625	307,625
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	228,486	229,040	307,625	307,625
56101	Land	0	0	0	0
56201	Buildings	93,038	55,000	0	0
56259	Bldg Yr End Accruals	0	0	0	0
56301	Improvements Other Than Buildings	10,025	0	0	0
56401	Machinery & Equipment	6,868	20,000	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	109,932	75,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 338,418	\$ 304,040	\$ 307,625	\$ 307,625
RESOURCES					
	General Fund Revenues	\$ 338,418	\$ 304,040	\$ 307,625	\$ 307,625
	TOTAL REVENUES	\$ 338,418	\$ 304,040	\$ 307,625	\$ 307,625





**BUILDING SERVICES  
DEPARTMENT**

- Building Inspections
- Animal Services





**DEPARTMENT: BUILDING SERVICES**

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### MISSION STATEMENT

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To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

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### OBJECTIVES

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#### **BUILDING INSPECTIONS DIVISION:**

- Review of construction plans prior to permit issuance to ensure structures are designed in accordance with applicable codes.
- Conduct field inspections of permitted structures to ensure compliance with applicable building codes and Land Development Code.
- Provide staff support to the Contractor Competency Board, Board of Electrical Examiners and Inspections Fund Advisory Board.
- Review products, methods and materials for use in construction.
- Investigate complaints of unpermitted work, unlicensed contracting and contractor complaints.

#### **ANIMAL SERVICES DIVISION:**

- To ensure and enforce compliance with animal related State statutes and County ordinances.
- To provide education and assistance to the citizens and the pets of Escambia County.
- To humanely provide limited term housing for ill, unwanted, stray, dangerous, and/or injured animals in a safe and healthy environment, and to provide a variety of fee supported animal-related services to citizens including adoptions, animal tags, owner redemptions, spay/neuter services for adopters, microchip implantation, and vaccinations.

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### GOAL

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During Fiscal Year 2016-17, the Building Inspections Department will continue to comply with Section 468.604, Florida Statutes, Responsibilities of Building Code Administrators, Plans Examiners, Inspectors, as well as all other applicable Florida Statutes, Codes, Rules, Regulations, Laws and Ordinances.

During Fiscal Year 2016-17, the Animal Services Division will continue to improve the quality of life for citizens of Escambia County and their pets by providing responsive, effective and humane animal care and control services, and provide community education and outreach regarding humane animal care and welfare.

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### PERFORMANCE MEASURES

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<b>BUILDING INSPECTIONS DIVISION:</b> Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 (Oct - March)	FY 2016-17 Estimate
# of inspections performed	34,491	32,450	15,802	34,764
# of permits issued	19,415	18,786	9,122	20,369
# of plans reviews performed	4,504	4,610	1,919	4,222
% of plans reviewed same day	69%	66%	58%	58%

<b>ANIMAL SERVICES DIVISION:</b> Performance Measures	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 (Oct - March)	FY 2016-17 Estimate
Live release rate	37%	40%	49%	59%



**DEPARTMENT: BUILDING SERVICES**

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**STATUTORY RESPONSIBILITIES**

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**BUILDING INSPECTIONS DIVISION:**

101 Life Safety Code – F.S. Chapter 633.025; Florida Mechanical Code; Florida Plumbing Code & F.S. Chapter 553.01 – 553.14; National Electrical Code & F.S. Chapter 553.15 – 553.23, Florida Gas Code, Florida Building Code & F. S. Chapter 553.75, Florida Energy Code – F.S. Chapter 553.900 – 553.975; Florida Americans With Disabilities Act – F.S. Chapter 553.45 – 553.495; Contractor Licensing; Swimming Pool Code, Florida/County Mobile Homes Installation; F. S. Administrative Rule, Chapter 15C-1.10, Floodplain Management; Florida Fire Code, F.S. Chapter 633.025; Florida Construction Lien Laws – F.S. Chapter 713.135; Funding of the Building Code Administrators and Inspectors Board, F.S. Chapter 468.631; Funding of the Florida Building Commission, F.S. Chapter 553.721; Mandatory Building Inspector Certification, F.S. Chapter 468.601 & 468.633; Carbon Monoxide Detection by Occupancy, F. S. Chapter 509.211

**ANIMAL SERVICES DIVISION:**

Animals - Florida Statute Chapter 828; Animal Industry - Florida Statute 585.14-585-68; Department of Health - Florida Administrative Code 64B16-29, 64D-3.038, 64D-3.039; Escambia County Animal Control Ordinance - Animal Shelter Section 10-4

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**ADVISORY BOARDS**

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Inspection Fund Advisory Board (IFAB)  
Escambia County Contractor Competency Board  
Escambia County Board of Electrical Examiners

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**BENCHMARKING**

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Building Inspections Division

Permit Review Time Frames	Single Family		Commercial	
	Total Days	% Reviewed Same Day	Total Days	% Reviewed Same Day
2013 – 2014 Actual	3	68%	10	54%
2014 – 2015 Actual	3	70%	10	53%
2015 – 2016 (Oct – Mar)	3	75%	15	54%

Animal Services Division

Benchmark Data	Escambia County	Benchmark
	Fiscal Year 2014-15	Seminole County
<b>Animal Services:</b>		
Total Adoptions (Dogs/Cats)	1,372 / 771	1,257 / 993
Total Intake (Dogs/Cats)	4,089 / 5,216	3,192 / 5,719
Percentage Adopted of Overall Intake	34% / 15%	39% / 16%

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**SIGNIFICANT CHANGES FOR FY 2016-2017**

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During FY 2016/2017, the Building Inspections Division will continue to implement the enhancements related to the recent upgrade to its land development software (Accela Automation) to version 7.3, allowing for further automation, including limited online permitting and utilization of the Accela Inspector app.

No significant changes expected for the Animal Services Division during FY 2016/2017.



**DEPARTMENT: BUILDING SERVICES**

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<u>Administration</u>				
Accountant	C42	1	1	1
Administrative Assistant	B22	0	1	1
Building Codes Manager	C43	1	1	1
Department Director I	E81	1	0	0
Department Director II	E82	0	1	1
Director's Aide	B32	0	1	1
Senior Office Support Assistant	A12	0	1	1
TOTAL		<u>3</u>	<u>6</u>	<u>6</u>
<u>Permitting</u>				
Accounting Technician	B21	0	0	1
Administrative Assistant	B22	1	0	0
Administrative Supervisor	B31	1	1	1
Customer Service Technician	A13	0	1	1
Records Clerk	A13	0	1	1
Senior Office Support Assistant	A12	8	5	4
TOTAL		<u>10</u>	<u>8</u>	<u>8</u>
<u>Plumbing/Gas/Mechanical</u>				
Building Codes Inspector	B21	3	0	0
BI Chief Construction Supervisor	B32	0	1	1
BI Construction Inspector	B22	0	2	2
Inspections Supervisor	B31	1	0	0
TOTAL		<u>4</u>	<u>3</u>	<u>3</u>

**DEPARTMENT: BUILDING SERVICES****STAFFING ALLOCATION**

<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<u>Electrical</u>				
Building Codes Inspector	B21	3	0	0
BI Chief Construction Supervisor	B32	0	1	1
BI Construction Inspector	B22	0	2	2
Inspections Supervisor	B31	1	0	0
Lead Building Codes Inspector	B22	1	0	0
TOTAL		5	3	3
<u>Building</u>				
Building Codes Inspector	B21	3	0	0
BI Chief Construction Supervisor	B32	0	1	1
BI Construction Inspector	B22	0	3	3
Inspections Supervisor	B31	1	0	0
TOTAL		4	4	4
<u>Combination Inspections</u>				
BI Combination Inspector	B23	0	2	2
BI Combination Supervisor	B32	0	1	1
TOTAL		0	3	3
<u>Plans Review</u>				
Plans Examiner	B23	1	1	1
Senior Office Support Assistant	A12	3	2	2
TOTAL		4	3	3
<u>Licensing &amp; Investigations</u>				
Building Code Enforcement Official	B22	2	2	2
Senior Building Code Enforcement Official	B31	1	1	1
Senior Office Support Assistant	A12	1	0	0
TOTAL		4	3	3
<u>Contractor Licensing</u>				
Senior Office Support Assistant	A12	0	1	1
TOTAL		0	1	1



DEPARTMENT: BUILDING SERVICES

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
<b><u>Animal Services*</u></b>				
Administrative Supervisor	B31	0	1	1
Animal Services Manager	D63	0	1	1
Kennel Supervisor	B31	0	1	1
Kennel Technician	A13	0	7	9
Office Support Assistant	A11	0	2	0
Senior Kennel Technician	B21	0	0	1
Vet Technician	B22	0	2	2
Veterinarian (full-time)	D61	0	1	1
TOTAL		0	15	16
<b><u>Animal Control**</u></b>				
Animal Control Communications Clerk	A12	0	0	1
Animal Control Officer	B21	0	12	10
Animal Control Supervisor	B31	0	1	1
Lead Animal Control Officer	B22	0	0	2
Senior Office Support Assistant	A12	0	1	1
TOTAL		0	14	15
TOTAL DEPARTMENT		34	63	65

\*Previously Animal Services was under Community Services

\*\*Previously Animal Control was under Corrections

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Services  
 DIVISION: Administration  
 COST CENTER: Building Inspections Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	149,531	331,098	300,086	300,086
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	4,800	4,800	4,800	4,800
52101	FICA Taxes	11,357	25,697	23,324	23,324
52201	Retirement Contributions	31,921	40,826	37,245	37,245
52301	Life & Health Insurance	19,559	54,000	54,000	54,000
52401	Workers' Compensation	511	843	771	771
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	217,679	457,264	420,226	420,226
53101	Professional Services	25,515	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	58,822	57,222	60,200	60,200
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	3,515	2,800	2,800	2,800
54101	Communications	25,395	36,000	36,000	36,000
54201	Postage & Freight	481	2,000	2,000	2,000
54301	Utility Services	99	0	0	0
54401	Rentals & Leases	536	537	537	537
54501	Insurance	6,757	8,044	10,236	10,236
54601	Repair & Maintenance Services	91,755	93,233	149,294	149,294
54701	Printing & Binding	0	500	500	500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	4,286	8,300	8,300	8,300
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	3,829	6,000	6,000	6,000
55201	Operating Supplies	3,175	5,000	3,200	3,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Membersh	1,455	1,500	1,500	1,500
55501	Training & Registrations	2,067	3,394	2,000	2,000
55801	Bad Debt	0	100	100	100
55901	Depreciation	1,003	1,094	1,094	1,094
	OPERATING COSTS	228,688	225,724	283,761	283,761
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	81,440	0	0	0
56499	Equip YR End Reclass	(81,440)	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 446,367	\$ 682,988	\$ 703,987	\$ 703,987
RESOURCES					
	Inspection Revenues	\$ 446,367	\$ 682,988	\$ 599,487	\$ 599,487
	\$5 Construction Tech Fees	0	0	110,000	110,000
	Less: 5% Anticipated Receipts	0	0	(5,500)	(5,500)
	TOTAL REVENUES	\$ 446,367	\$ 682,988	\$ 703,987	\$ 703,987





FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Services  
 DIVISION: Inspections  
 COST CENTER: Building Section

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	76,016	144,934	147,429	147,429
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	24,408	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	7,366	11,088	11,278	11,278
52201	Retirement Contributions	5,887	10,521	13,986	13,986
52301	Life & Health Insurance	468,206	36,000	36,000	36,000
52401	Workers' Compensation	20,832	2,433	3,714	3,714
52501	Unemployment Compensation	3,256	0	0	0
52601	OPEB-Other Post Emp Benefits	8,055	0	0	0
	PERSONNEL COSTS	614,025	204,976	212,407	212,407
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,868	500	2,500	2,500
54101	Communications	14	300	300	300
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	650	500	500
54701	Printing & Binding	48	450	450	450
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	28,540	33,600	31,750	31,750
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	522	500	500	500
55201	Operating Supplies	5,052	15,000	10,000	10,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Members	1,811	1,800	1,800	1,800
55501	Training & Registrations	989	1,302	1,300	1,300
55801	Bad Debt	0	0	0	0
55901	Depreciation	2,803	1,641	1,641	1,641
	OPERATING COSTS	42,647	55,743	50,741	50,741
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 656,672	\$ 260,719	\$ 263,148	\$ 263,148
RESOURCES					
	Building Inspection Fees	\$ 615,682	\$ 625,000	\$ 625,000	\$ 625,000
	Sign Inspection Fees	8,654	9,200	8,500	8,500
	Setback Inspection Fees	12,998	10,000	11,000	11,000
	Other Inspection Fund Revenues	19,338	(351,271)	(349,127)	(349,127)
	Less: 5% Anticipated Receipts	0	(32,210)	(32,225)	(32,225)
	TOTAL REVENUES	\$ 656,672	\$ 260,719	\$ 263,148	\$ 263,148



FUND: Inspection Fund  
 FUNCTION: General Government  
 ACTIVITY: Comprehensive Planning

DEPARTMENT: Building Services  
 DIVISION: Permitting  
 COST CENTER: Permitting

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	307,845	244,442	261,630	261,630
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	21,697	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	24,243	18,700	20,015	20,015
52201	Retirement Contributions	25,375	17,748	22,384	22,384
52301	Life & Health Insurance	62,030	72,000	72,000	72,000
52401	Workers' Compensation	843	612	663	663
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	442,033	353,502	376,692	376,692
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,758	0	0	0
54101	Communications	1,350	1,200	1,200	1,200
54201	Postage & Freight	0	100	100	100
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	330	1,000	500	500
54701	Printing & Binding	0	500	500	500
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	37,629	49,200	41,100	41,100
54931	Host Ordinance Items	106	0	0	0
55101	Office Supplies	4,296	5,000	5,000	5,000
55201	Operating Supplies	376	1,000	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Members	0	1,500	1,000	1,000
55501	Training & Registrations	1,099	2,444	2,000	2,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	3,261	3,556	3,556	3,556
	OPERATING COSTS	51,205	65,500	55,956	55,956
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 493,238	\$ 419,002	\$ 432,648	\$ 432,648
RESOURCES					
	Permit Application Processing Fee	\$ 517,468	\$ 475,000	\$ 490,000	\$ 490,000
	Copies & Research	6,288	2,500	4,000	4,000
	Interest Earnings	28,285	20,000	18,000	18,000
	Miscellaneous Revenues	17,694	7,400	15,000	15,000
	State Surcharge - Amount Retained	9,180	6,800	8,000	8,000
	Other Inspection Fund Revenues	(85,678)	(67,113)	(75,602)	(75,602)
	Less: 5% Anticipated Receipts	0	(25,585)	(26,750)	(26,750)
	TOTAL REVENUES	\$ 493,238	\$ 419,002	\$ 432,648	\$ 432,648

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Services  
 DIVISION: Inspections  
 COST CENTER: Electrical Section



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	219,936	137,946	162,496	162,496
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	7,150	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	16,274	10,552	12,430	12,430
52201	Retirement Contributions	18,751	10,015	12,220	12,220
52301	Life & Health Insurance	45,174	27,000	27,000	27,000
52401	Workers' Compensation	6,495	3,402	4,094	4,094
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	313,780	188,915	218,240	218,240
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	867	500	1,000	1,000
54101	Communications	227	300	300	300
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	650	500	500
54701	Printing & Binding	0	450	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	9,640	12,500	11,250	11,250
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	26	500	300	300
55201	Operating Supplies	14,408	15,000	12,000	12,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Membersh	2,748	1,800	1,500	1,500
55501	Training & Registrations	995	1,314	1,300	1,300
55801	Bad Debt	0	0	0	0
55901	Depreciation	2,281	1,648	1,648	1,648
	OPERATING COSTS	31,193	34,662	30,098	30,098
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 344,972	\$ 223,577	\$ 248,338	\$ 248,338
RESOURCES					
	Electrical Inspection Revenue	\$ 239,679	\$ 205,000	\$ 210,000	\$ 210,000
	Other Inspection Fund Revenue	105,293	28,827	48,838	48,838
	Less: 5% Anticipated Receipts	0	(10,250)	(10,500)	(10,500)
	TOTAL REVENUES	\$ 344,972	\$ 223,577	\$ 248,338	\$ 248,338

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

BUREAU: Building Services  
 DIVISION: Contractor Licensing  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	24,338	25,066	25,066
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	1,862	1,918	1,918
52201	Retirement Contributions	0	1,767	1,885	1,885
52301	Life & Health Insurance	0	9,000	9,000	9,000
52401	Workers' Compensation	0	61	63	63
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	37,028	37,932	37,932
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
54001	Travel & Per Diem	0	250	250	250
54101	Communications	0	0	0	0
54201	Postage & Freight	0		1,500	1,500
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	100	100	100
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	6,125	4,975	4,975
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	500	500	500
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	245	250	250
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	7,220	7,575	7,575
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 0	\$ 44,248	\$ 45,507	\$ 45,507

#### RESOURCES

Const Ind Renewals - Active	\$ 78,996	\$ 85,000	\$ 75,000	\$ 75,000
Const Ind Renewals - Inactive	5,809	7,100	5,500	5,500
Exams	8,100	5,800	7,000	7,000
Contribution Certification Fees	6,150	7,200	6,000	6,000
Changes in Categories	14,591	16,200	13,750	13,750
Other Inspection Fund Revenues	(113,646)	(70,987)	(56,380)	(56,380)
Less: 5% Anticipated Receipts	0	(6,065)	(5,363)	(5,363)
TOTAL REVENUES	\$ 0	\$ 44,248	\$ 45,507	\$ 45,507

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Services  
 DIVISION: Inspections  
 COST CENTER: Plans Review



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	121,906	124,020	93,453	93,453
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	1,932	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	9,242	9,488	7,149	7,149
52201	Retirement Contributions	11,093	11,182	7,028	7,028
52301	Life & Health Insurance	11,576	27,000	27,000	27,000
52401	Workers' Compensation	338	310	236	236
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	156,086	172,000	134,866	134,866
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	100	100	100
54101	Communications	247	230	300	300
54201	Postage & Freight	6	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	300	200	200
54701	Printing & Binding	0	200	100	100
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	13,000	13,250	12,750	12,750
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	415	1,500	1,000	1,000
55201	Operating Supplies	296	500	500	500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Members	1,172	1,500	1,000	1,000
55501	Training & Registrations	100	1,240	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	1,253	1,094	1,094	1,094
	OPERATING COSTS	16,489	19,914	18,044	18,044
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 172,576	\$ 191,914	\$ 152,910	\$ 152,910
RESOURCES					
	Plan Review Fees	\$ 263,496	\$ 255,000	\$ 245,000	\$ 245,000
	Other Inspection Fund Revenues	(90,920)	(50,336)	(79,840)	(79,840)
	Less: 5% Anticipated Receipts	0	(12,750)	(12,250)	(12,250)
	TOTAL REVENUES	\$ 172,576	\$ 191,914	\$ 152,910	\$ 152,910

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Services  
 DIVISION: Inspections  
 COST CENTER: Licensing & Investigations Section



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	132,741	110,679	113,981	113,981
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	9,979	8,467	8,720	8,720
52201	Retirement Contributions	9,738	8,035	8,572	8,572
52301	Life & Health Insurance	21,205	27,000	27,000	27,000
52401	Workers' Compensation	3,187	1,997	2,872	2,872
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	176,849	156,178	161,145	161,145
53101	Professional Services	4,880	5,000	5,000	5,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	5,472	3,000	3,000	3,000
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	750	750	750
54101	Communications	257	250	300	300
54201	Postage & Freight	1,632	500	1,000	1,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	400	300	300
54701	Printing & Binding	245	200	200	200
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	7,245	1,025	800	800
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	1,902	1,500	1,500	1,500
55201	Operating Supplies	4,412	4,000	4,000	4,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Members	0	1,500	500	500
55501	Training & Registrations	0	1,106	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	1,774	1,643	1,643	1,643
	OPERATING COSTS	27,819	20,874	19,993	19,993
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 204,668	\$ 177,052	\$ 181,138	\$ 181,138
RESOURCES					
	Fines - Competency Board	6,450	500	500	500
	Unlic/Unperm Contractor Fines	52,787	18,200	20,000	20,000
	Other Inspection Fund Revenues	145,431	158,352	160,638	160,638
	Less: 5% Anticipated Receipts	0	(935)	(1,025)	(1,025)
	TOTAL REVENUES	\$ 204,668	\$ 177,052	\$ 181,138	\$ 181,138

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Services  
 DIVISION: Inspections  
 COST CENTER: Plumbing/Gas/Mechanical Section



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	186,625	153,794	135,358	135,358
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	19,212	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	14,256	11,765	10,355	10,355
52201	Retirement Contributions	15,105	11,166	10,178	10,178
52301	Life & Health Insurance	53,430	27,000	27,000	27,000
52401	Workers' Compensation	5,381	3,793	3,410	3,410
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	294,010	207,518	186,301	186,301
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	500	500	500
54101	Communications	230	300	300	300
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	650	400	400
54701	Printing & Binding	0	450	300	300
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	16,755	18,500	20,650	20,650
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	12	500	300	300
55201	Operating Supplies	12,993	15,000	12,000	12,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Membersh	2,700	2,500	1,500	1,500
55501	Training & Registrations	726	1,464	1,000	1,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	1,771	1,368	1,368	1,368
	OPERATING COSTS	35,187	41,232	38,318	38,318
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 329,198	\$ 248,750	\$ 224,619	\$ 224,619
RESOURCES					
	Plumbing Inspection Fees	\$ 197,423	\$ 180,000	\$ 205,000	\$ 205,000
	Mechanical Inspection Fees	173,550	115,000	160,000	160,000
	Gas Inspection Fees	39,923	37,500	37,500	37,500
	Other Inspection Fund Revenues	(81,699)	(83,750)	(177,881)	(177,881)
	Less: 5% Anticipated Receipts	0	(16,625)	(20,125)	(20,125)
	TOTAL REVENUES	\$ 329,198	\$ 248,750	\$ 224,619	\$ 224,619

FUND: Inspection Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Services  
 DIVISION: Inspections  
 COST CENTER: Combination Inspections



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	29,391	148,429	152,877	152,877
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	330	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,214	11,355	11,695	11,695
52201	Retirement Contributions	2,777	10,776	14,564	14,564
52301	Life & Health Insurance	3,291	27,000	27,000	27,000
52401	Workers' Compensation	0	3,661	3,852	3,852
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	38,003	201,221	209,988	209,988
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	500	500	500
54101	Communications	0	300	300	300
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	650	650	650
54701	Printing & Binding	0	450	450	450
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	500	500	500
55201	Operating Supplies	0	15,000	10,000	10,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Members	0	1,800	1,000	1,000
55501	Training & Registrations	0	1,414	1,414	1,414
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	20,614	14,814	14,814
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 38,003	\$ 221,835	\$ 224,802	\$ 224,802
RESOURCES					
	Other Inspection Fund Revenues	38,003	221,835	224,802	224,802
	TOTAL REVENUES	\$ 38,003	\$ 221,835	\$ 224,802	\$ 224,802



FUND: General Fund  
 FUNCTION: Human Services  
 ACTIVITY: Health

DEPARTMENT: Building Services  
 DIVISION: Animal Services  
 COST CENTER: Animal Services Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	477,432	541,480	562,683	570,075
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	22,072	16,000	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	37,011	42,647	43,047	43,612
52201	Retirement Contributions	40,486	42,452	44,293	44,848
52301	Life & Health Insurance	96,732	135,000	144,000	144,000
52401	Workers' Compensation	10,440	9,389	11,362	11,484
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	684,174	786,968	805,385	814,019
53101	Professional Services	3,181	7,000	7,000	7,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	2,500	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,803	1,500	3,905	3,905
54101	Communications	1,758	1,500	2,200	2,200
54201	Postage & Freight	268	1,500	1,500	1,500
54301	Utility Services	3,997	6,000	5,000	5,000
54401	Rentals & Leases	2,138	6,400	3,000	3,000
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	13,838	10,000	14,000	14,000
54701	Printing & Binding	0	6,000	8,000	8,000
54801	Promotional Activities	0	500	500	500
54901	Other Current Charges & Obligations	1,830	3,000	3,000	3,000
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	3,661	5,000	5,000	5,000
55201	Operating Supplies	171,869	203,840	199,000	199,000
55301	Road Materials & Supplies	0	0	0	0
55401	Book/Pub/Subscript/Memb	675	250	250	250
55501	Training & Registrations	1,285	1,000	1,650	1,650
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	206,305	255,990	254,005	254,005
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	11,053	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	11,053	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 901,531	\$ 1,042,958	\$ 1,059,390	\$ 1,068,024
RESOURCES					
	Other Animal Control Revenues	654,717	618,000	642,500	642,500
	General Fund Revenues	246,815	424,958	416,890	425,524
	TOTAL REVENUES	\$ 901,531	\$ 1,042,958	\$ 1,059,390	\$ 1,068,024

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Protective Inspections

DEPARTMENT: Building Services  
 DIVISION: Animal Services  
 COST CENTER: Animal Control



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	86,520	427,183	489,922	489,922
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	20	0	2,500	2,500
51501	Special pay	0	0	0	0
52101	FICA Taxes	6,202	32,682	37,671	37,671
52201	Retirement Contributions	6,283	31,014	39,034	39,034
52301	Life & Health Insurance	19,667	126,000	135,000	135,000
52401	Workers' Compensation	0	9,068	9,904	9,904
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	118,691	625,947	714,031	714,031
53101	Professional Services	0	20,000	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	500	500
53401	Other Contractual Services	0	25,000	28,000	28,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	3,500	3,925	3,925
54101	Communications	0	7,000	20,000	20,000
54201	Postage & Freight	0	1,000	1,000	1,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	3,330	3,300	3,300
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	13,000	13,000	13,000
54701	Printing & Binding	0	1,500	1,500	1,500
54801	Promotional Activities	0	500	1,500	1,500
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	5,000	5,000	5,000
55201	Operating Supplies	0	42,660	40,508	40,508
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	800	800
55801	Bad Debt	0	0	1,300	1,300
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	122,490	120,333	120,333
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	20,000	20,000
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	20,000	20,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 118,691	\$ 748,437	\$ 854,364	\$ 854,364
RESOURCES					
	General Fund Revenues	\$ 118,691	\$ 748,437	\$ 854,364	\$ 854,364
	TOTAL REVENUES	\$ 118,691	\$ 748,437	\$ 854,364	\$ 854,364



FUND: Escambia Restricted Fund  
 FUNCTION: Human Services  
 ACTIVITY: Health

DEPARTMENT: Building Services  
 DIVISION: Animal Services  
 COST CENTER: Kennel Sponsorships

Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	1,383	5,937	12,350	12,350
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,383	5,937	12,350	12,350
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 1,383	\$ 5,937	\$ 12,350	\$ 12,350
RESOURCES					
	Animal License Fees	\$ 1,383	\$ 6,250	\$ 13,000	\$ 13,000
	Less: 5% Anticipated Receipts	0	(313)	(650)	(650)
	TOTAL REVENUES	\$ 1,383	\$ 5,937	\$ 12,350	\$ 12,350

FUND: General Fund  
 FUNCTION: Human Services  
 ACTIVITY: Health

DEPARTMENT: Building Services  
 DIVISION: Animal Services  
 COST CENTER: Low Income Spay Neuter



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance Items	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	25,000	25,000	25,000	25,000
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	25,000	25,000	25,000	25,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	RESOURCES				
	General Fund Revenues	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	TOTAL REVENUES	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000







## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** SHERIFF  
**FUND:** 001

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### MISSION STATEMENT

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The mission of the Escambia Sheriff's Office is to improve the quality of life and protect the property of all individuals in Escambia County by providing responsible, effective and efficient law enforcement services to prevent crime and enforce the law with integrity and fairness.

	2015 <u>Actual</u>	2016 <u>Adopted</u>	2017 <u>Proposed</u>	2017 <u>Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Sheriff	\$49,142,386	\$50,513,884	\$52,165,503	\$52,165,503
Detention	0	0	0	0
Court Security	3,118,501	3,260,950	3,273,132	3,273,132
<b>TOTALS</b>	<b>\$52,260,887</b>	<b>\$53,774,834</b>	<b>\$55,438,635</b>	<b>\$55,438,635</b>

### SOURCES OF FUNDING:

Fund 001	\$52,260,887	\$53,774,834	\$55,438,635	\$55,438,635
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### PROGRAM DESCRIPTION

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The Sheriff's Office provides County-wide police protection and crime prevention including, but not limited to the following: road patrol, detective investigation, correctional services, court services, crime laboratory, community and school crime prevention programs. The Sheriff functions as an officer of the court in the service of documents and transportation of fugitives and committed persons.

1. The Sheriff's Office will perform professional, efficient, effective county-wide law enforcement and crime prevention services including: the operation of the civil and criminal court process service, crime laboratory, investigative support, and community and school crime prevention programs. It will also provide a post-incarcerated program that will monitor court ordered rehabilitative programs.
2. The Court Activity Division will provide security to judges and other court personnel to meet the demands presented by a multi-faceted court system through various modes of training. For FY16/17 armed Sheriff's Deputies will continue to provide court security at the Judicial Building downtown instead of contracted security services.
3. During FY2014-15 the Detention Activity was placed under the Board of County Commissioners, and continues to provide a safe, secure jail in compliance with State rules and regulations. This responsibility includes providing security, administrative requirements, health care, food and laundry services to operate a safe, secure, and constitutional jail in compliance with State standards for an average inmate population of 1,721.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Const Officers

DEPARTMENT: Sheriff  
 DIVISION: Sheriff  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 160,414	\$ 146,728	\$ 147,077	\$ 147,077
51201	Regular Salaries & Wages	24,928,641	28,615,322	27,873,722	27,873,722
51301	Other Salaries & Wages	0	967,000	0	0
51401	Overtime	582,856	0	0	0
51501	Special pay	2,168,453	868,472	3,305,983	3,305,983
52101	FICA Taxes	2,161,034	2,151,985	2,205,555	2,205,555
52201	Retirement Contributions	4,474,480	4,849,122	5,136,755	5,136,755
52301	Life & Health Insurance	6,603,553	5,868,000	6,147,600	6,147,600
52401	Workers' Compensation	823,305	1,039,236	1,140,792	1,140,792
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	41,902,736	44,505,865	45,957,484	45,957,484
53101	Professional Services	54,250	125,716	125,716	125,716
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	446,448	346,427	346,427	346,427
53501	Investigations	63,280	19,200	19,200	19,200
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	260,975	100,000	100,000	100,000
54101	Communications	489,238	376,824	376,824	376,824
54201	Postage & Freight	42,004	2,500	2,500	2,500
54301	Utility Services	11,663	12,720	12,720	12,720
54401	Rentals & Leases	60,150	30,514	30,514	30,514
54501	Insurance	793,185	1,241,099	1,241,099	1,241,099
54601	Repair & Maintenance Services	937,002	582,104	582,104	582,104
54701	Printing & Binding	18,499	20,000	20,000	20,000
54801	Promotional Activities	135,708	24,000	24,000	24,000
54901	Other Current Charges & Obligations	42,578	5,000	5,000	5,000
55101	Office Supplies	100,534	150,000	150,000	150,000
55201	Operating Supplies	2,930,512	2,711,915	2,911,915	2,911,915
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	57,346	75,000	75,000	75,000
55501	Training and Registrations	305,135	85,000	85,000	85,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	6,748,507	5,908,019	6,108,019	6,108,019
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	367,271	100,000	100,000	100,000
56402	Computer Software/Hardware	123,872	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	491,143	100,000	100,000	100,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 49,142,386	\$ 50,513,884	\$ 52,165,503	\$ 52,165,503
	RESOURCES				
	General Fund Revenues	\$ 49,142,386	\$ 50,513,884	\$ 52,165,503	\$ 52,165,503
	TOTAL REVENUES	\$ 49,142,386	\$ 50,513,884	\$ 52,165,503	\$ 52,165,503



FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Const Officers

DEPARTMENT: Sheriff  
 DIVISION: Court Security  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	1,740,281	2,061,849	2,043,382	2,043,382
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	145,325	0	0	0
51501	Special pay	259,593	45,900	48,720	48,720
52101	FICA Taxes	160,159	161,243	160,046	160,046
52201	Retirement Contributions	351,208	423,615	428,852	428,852
52301	Life & Health Insurance	363,596	432,000	451,200	451,200
52401	Workers' Compensation	74,785	96,343	100,932	100,932
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	3,094,947	3,220,950	3,233,132	3,233,132
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	2,511	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	7	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	814	617	617	617
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	1,004	1,004	1,004
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	199	0	0	0
55201	Operating Supplies	19,563	38,379	38,379	38,379
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	460	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	23,554	40,000	40,000	40,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,118,501	\$ 3,260,950	\$ 3,273,132	\$ 3,273,132
RESOURCES					
	General Fund Revenues	\$ 3,118,501	\$ 3,260,950	\$ 3,273,132	\$ 3,273,132
	TOTAL REVENUES	\$ 3,118,501	\$ 3,260,950	\$ 3,273,132	\$ 3,273,132

FUND: Article V/Fines & Forfeitures  
 FUNCTION: Public Safety  
 ACTIVITY: Law Enforcement

DEPARTMENT: Sheriff  
 DIVISION: Sheriff  
 COST CENTER: Deputies Training & Education



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	9,330	42,750	52,250	52,250
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	9,330	42,750	52,250	52,250
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 9,330	\$ 42,750	\$ 52,250	\$ 52,250
RESOURCES					
	Deputies Training & Education	\$ 62,518	\$ 45,000	\$ 55,000	\$ 55,000
	Interest	0	0	0	0
	Fund Balance	(53,188)	0	0	0
	Less 5%	0	(2,250)	(2,750)	(2,750)
	TOTAL REVENUES	\$ 9,330	\$ 42,750	\$ 52,250	\$ 52,250

FUND: Handicapped Parking Fines  
 FUNCTION: Public Safety  
 ACTIVITY: Law Enforcement

DEPARTMENT: Sheriff  
 DIVISION: Sheriff  
 COST CENTER: Handicapped Parking



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Freight & Postage Services	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	500	500	500
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	1,102	7,500	0	0
54931	Host Account	0	0	1,774	1,774
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	2,127	1,548	2,500	2,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,229	9,548	4,774	4,774
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 3,229	\$ 9,548	\$ 4,774	\$ 4,774
RESOURCES					
	Handicapped Parking Fines	\$ 6,282	\$ 10,050	\$ 5,025	\$ 5,025
	Interest	0	0	0	0
	Fund Balance	(3,053)	0	0	0
	Less 5%	0	(502)	(251)	(251)
	TOTAL REVENUES	\$ 3,229	\$ 9,548	\$ 4,774	\$ 4,774

FUND: Local Option Sales Tax III  
 FUNCTION: Public Safety  
 ACTIVITY: Law Enforcement

DEPARTMENT: Sheriff  
 DIVISION: Sheriff  
 COST CENTER: Sheriff's Capital Projects



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	378,507	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	2,609,976	4,037,983	2,681,818	2,681,818
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	2,988,483	4,037,983	2,681,818	2,681,818
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,988,483	\$ 4,037,983	\$ 2,681,818	\$ 2,681,818
RESOURCES					
	Interest	\$ 0	\$ 0	\$ 0	0
	Local Option Sales Tax III	2,988,483	4,037,983	2,681,818	2,681,818
	TOTAL REVENUES	\$ 2,988,483	\$ 4,037,983	\$ 2,681,818	\$ 2,681,818



## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** PROPERTY APPRAISER  
**FUND:** 001

### MISSION STATEMENT

The office of the Property Appraiser is responsible for the determination of values of all real and tangible property within Escambia County as required by the laws of the State of Florida and rules and regulations of the Florida Department of Revenue. This Office is responsible for placing these values on the tax rolls, for submitting the rolls to the Department of Revenue for approval, and for the certification of the rolls to the Tax Collector for the collection of taxes. In addition, the Office of the Property Appraiser assists all residents and qualified organizations with the establishment or renewal of homestead and other exemptions.

	<u>2015 Actual</u>	<u>2016 Adopted</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions	70	70	70	70
Personal Services	\$4,6645,34	\$4,811,360	\$4,932,732	\$4,932,732
Operating Costs	654,198	639,547	549,459	633,959
Capital Costs	14,105	0	0	0
Non-Operating Costs	0	50,000	50,000	50,000
<b>TOTALS</b>	<b>\$5,332,837</b>	<b>\$5,500,907</b>	<b>\$5,532,191</b>	<b>\$5,616,691</b>
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$5,320,281	\$5,488,351	\$5,518,858	\$5,603,358
NWFL Management Fee	12,556	12,556	13,333	13,333
<b>TOTALS</b>	<b>\$5,332,837</b>	<b>\$5,500,907</b>	<b>\$5,532,191</b>	<b>\$5,616,691</b>

### SIGNIFICANT CHANGES FOR 2016-2017

A budget increase of 2.10% is included as part of the Adopted Budget. The NWFL Management Fee component of the Property Appraiser's budget has been broken out moving forward.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Const Officers

DEPARTMENT: Property Appraiser  
 DIVISION: Property Appraiser  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 137,234	\$ 137,234	\$ 137,571	\$ 137,571
51201	Regular Salaries & Wages	3,168,664	3,279,917	3,375,461	3,375,461
51301	Other Salaries & Wages	0	7,500	7,500	7,500
51401	Overtime	0	0	0	0
51501	Special pay	0	94,000	94,000	94,000
52101	FICA Taxes	246,886	267,464	275,443	275,443
52201	Retirement Contributions	379,717	369,096	385,669	385,669
52301	Life & Health Insurance	700,878	630,000	630,000	630,000
52401	Workers' Compensation	31,155	23,649	24,588	24,588
52501	Unemployment Compensation	0	2,500	2,500	2,500
	PERSONNEL COSTS	4,664,534	4,811,360	4,932,732	4,932,732
53101	Professional Services	206,567	169,500	85,000	169,500
53201	Accounting & Auditing	3,150	4,000	4,000	4,000
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	590	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	188,407	180,278	178,428	178,428
54101	Communications	31,672	37,000	37,000	37,000
54201	Postage & Freight	72,838	91,589	87,851	87,851
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	1,860	5,000	5,000	5,000
54501	Insurance	128	500	500	500
54601	Repair & Maintenance Services	59,947	51,000	51,000	51,000
54701	Printing & Binding	18,663	28,000	28,000	28,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	131	2,100	2,100	2,100
55101	Office Supplies	25,968	30,000	30,000	30,000
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	44,277	40,580	40,580	40,580
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	654,198	639,547	549,459	633,959
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	14,105	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	14,105	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	50,000	50,000	50,000
	NON-OPERATING COSTS	0	50,000	50,000	50,000
	TOTAL BUDGET	\$ 5,332,837	\$ 5,500,907	\$ 5,532,191	\$ 5,616,691
RESOURCES					
	General Fund Revenues	\$ 5,320,281	\$ 5,488,351	\$ 5,518,858	\$ 5,603,358
	NWFL Management Fee	12,556	12,556	13,333	13,333
	TOTAL REVENUES	\$ 5,332,837	\$ 5,500,907	\$ 5,532,191	\$ 5,616,691



## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** TAX COLLECTOR  
**FUND:** 001

### MISSION STATEMENT

The mission of the Tax Collector's Office is the collection and distribution of property tax receipts for all taxing authorities within Escambia County. The Tax Collector's Office also collects various required license fees assessed by the State of Florida for specific services. The Tax Collector serves as agent for registering and titling motor vehicles and vessels, and issues driver licenses, fishing, hunting, and local business tax receipts.

	2015 <u>Actual</u>	2016 <u>Adopted</u>	2017 <u>Proposed</u>	2017 <u>Adopted</u>
<b>SUMMARY OF RESOURCES:</b>	100	100	100	100
Positions				
Personal Services	\$5,373,720	\$5,803,159	\$5,985,584	\$5,985,584
Operating Costs	1,814,110	1,516,167	1,647,345	1,647,345
Capital Outlay	134,935	0	31,860	31,860
Debt Service	0	0	0	0
<b>TOTALS</b>	<u>\$7,322,765</u>	<u>\$7,319,326</u>	<u>\$7,664,789</u>	<u>\$7,664,789</u>
 <b>SOURCES OF FUNDING:</b>				
Fees	2,964,632	2,824,969	3,243,098	3,243,098
Fund 001	4,358,133	4,494,357	4,421,691	4,421,691
<b>TOTALS</b>	<u>\$7,322,765</u>	<u>\$7,319,326</u>	<u>\$7,664,789</u>	<u>\$7,664,789</u>

### SIGNIFICANT CHANGES FOR 2016-2017

The Tax Collector is a fee officer whose budget is approved by the Department of Revenue. The Board of County Commissioners pays a fee to the Tax Collector for collection of property taxes and local business tax receipts based on a formula in Florida Statute 192.091. The remainder of the Tax Collector's budget is funded by fees earned for collecting taxes and providing services for other governmental agencies, such as the Department of Highway Safety and Motor Vehicles, Department of Revenue, Florida Fish and Wildlife Commission, Northwest Florida Water Management, and City of Pensacola.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Constitutional Officer

DEPARTMENT: Tax Collector  
 DIVISION: Tax Collector  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 137,234	\$ 139,716	\$ 137,234	\$ 137,234
51201	Regular Salaries & Wages	3,841,217	4,134,301	4,259,914	4,259,914
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	289,816	325,623	335,221	335,221
52201	Retirement Contributions	403,191	418,423	432,090	432,090
52301	Life & Health Insurance	687,546	774,000	810,000	810,000
52401	Workers' Compensation	10,800	11,096	11,125	11,125
52501	Unemployment Compensation	3,916	0	0	0
	PERSONNEL COSTS	5,373,720	5,803,159	5,985,584	5,985,584
53101	Professional Services	91,398	25,000	25,000	25,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	54,637	43,700	133,000	133,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	9,576	14,900	26,967	26,967
54101	Communications	73,613	93,881	89,660	89,660
54201	Postage & Freight	310,252	303,780	309,780	309,780
54301	Utility Services	40,969	65,500	65,500	65,500
54401	Rentals & Leases	249,381	383,420	384,812	384,812
54501	Insurance	5,405	6,000	7,000	7,000
54601	Repair & Maintenance Services	811,636	432,161	457,486	457,486
54701	Printing & Binding	9,380	17,000	17,000	17,000
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	27,056	24,000	24,000	24,000
55101	Office Supplies	111,234	80,000	80,000	80,000
55201	Operating Supplies	382	1,200	1,200	1,200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	19,191	25,625	25,940	25,940
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,814,110	1,516,167	1,647,345	1,647,345
56101	Land	0	0	0	0
56201	Buildings	134,935	0	31,860	31,860
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	134,935	0	31,860	31,860
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 7,322,765	\$ 7,319,326	\$ 7,664,789	\$ 7,664,789
RESOURCES					
	General Fund Revenues	\$ 4,358,133	\$ 4,494,357	\$ 4,421,691	\$ 4,421,691
	Commissions	2,964,632	2,824,969	3,243,098	3,243,098
	TOTAL REVENUES	\$ 7,322,765	\$ 7,319,326	\$ 7,664,789	\$ 7,664,789





## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** SUPERVISOR OF ELECTIONS  
**FUND:** 001

### MISSION STATEMENT

To ensure all qualified citizens are free to exercise their fundamental right to vote in open, impartial and secure elections.

	<u>2015 Actual</u>	<u>2016 Adopted</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>	15	15	15	15
Positions				
Personal Services	\$1,245,833	\$1,395,404	\$1,413,308	\$1,434,574
Operating Costs	466,844	921,137	768,000	768,000
Capital Outlay	21,810	22,500	22,500	22,500
Debt Service	0	0	0	0
Other	7,476	0	0	0
<b>TOTALS</b>	<b>\$1,741,963</b>	<b>\$2,339,041</b>	<b>\$2,203,808</b>	<b>\$2,225,074</b>

### SOURCES OF FUNDING:

Fund 001	\$1,741,963	\$2,339,041	\$2,203,808	\$2,225,074
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### PROGRAM DESCRIPTION

The Supervisor of Elections has responsibility for all matters pertaining to the registration of electors and qualifications of candidates seeking public office, including the provision of necessary facilities to permit County residents to register and vote in all public elections. The Supervisor of Elections supervises all pertinent County registration and election activities as mandated by State law. As custodian of the County's voting equipment, the Supervisor of Elections has responsibility for providing voting equipment and associated services necessary for the efficient conduct of local elections.

### GOALS & OBJECTIVES - AT RECOMMENDED FUNDING LEVELS

1. Administer all election laws of the State of Florida.
2. Process all registration applications accurately, quickly, and efficiently.
3. Maintain the highest levels of customer service.
4. Conduct the Presidential General Election in November 2016.
5. Maintain voter database as required by the Florida Department of State, Division of Elections.
6. Conduct biennial list maintenance activities pursuant to Federal and Florida law.
7. Process documents and reports for local committees, elected officials and candidates.
8. Process financial disclosure reports for local officials.
9. Conduct voter outreach, registration drives, and education programs.
10. Conduct school and community elections.
11. Ensure all polling locations are accessible to voters as required by state and federal law.
12. Recruit and train more than 500 election workers for each election.
13. Develop and implement plan for occupying new training and equipment warehouse.
14. Provide training opportunities and continuing education for office personnel.

### SIGNIFICANT CHANGES FOR 2016-2017

There is a 4.87% budget decrease for FY16/17. The Supervisor of Elections Office has also combined its Administration and Poll Worker's cost center into a single cost center for cost tracking purposes.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out Const Officer

DEPARTMENT: Supervisor of Elections  
 DIVISION: Supervisor of Elections  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 117,530	\$ 117,980	\$ 121,836	\$ 135,978
51201	Regular Salaries & Wages	688,856	648,248	673,184	673,184
51301	Other Salaries & Wages	137,152	284,117	244,920	244,920
51401	Overtime	7,644	25,000	25,000	25,000
51501	Special pay	600	600	600	600
52101	FICA Taxes	67,865	82,309	81,514	81,514
52201	Retirement Contributions	98,857	99,001	128,095	135,219
52301	Life & Health Insurance	124,258	135,000	135,000	135,000
52401	Workers' Compensation	3,071	3,149	3,159	3,159
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	1,245,833	1,395,404	1,413,308	1,434,574
53101	Professional Services	5,741	5,000	5,500	5,500
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	104,214	350,000	251,000	251,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	11,827	9,000	9,000	9,000
54101	Communications	7,057	19,000	10,000	10,000
54201	Postage & Freight	78,235	100,000	90,000	90,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	15,698	35,000	46,700	46,700
54501	Insurance	2,336	2,337	2,600	2,600
54601	Repair & Maintenance Services	77,026	81,000	95,000	95,000
54701	Printing & Binding	21,093	140,000	91,000	91,000
54801	Promotional Activities	9,107	26,000	12,000	12,000
54901	Other Current Charges & Obligations	92,377	111,000	111,000	111,000
54931	Host Ordinance	921	1,800	1,200	1,200
55101	Office Supplies	12,891	14,000	15,000	15,000
55201	Operating Supplies	15,806	17,000	18,000	18,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	4,563	4,500	4,500	4,500
55501	Training & Registrations	7,952	5,500	5,500	5,500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	466,844	921,137	768,000	768,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	21,810	22,500	22,500	22,500
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	21,810	22,500	22,500	22,500
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	7,476	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	7,476	0	0	0
	TOTAL BUDGET	\$ 1,741,963	\$ 2,339,041	\$ 2,203,808	\$ 2,225,074
RESOURCES					
	General Fund Revenues	\$ 1,741,963	\$ 2,339,041	\$ 2,203,808	\$ 2,225,074
	TOTAL REVENUES	\$ 1,741,963	\$ 2,339,041	\$ 2,203,808	\$ 2,225,074



## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** CLERK OF THE CIRCUIT COURT AND COMPTROLLER  
**FUND:** 001

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### MISSION STATEMENT

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The mission for the Office of the Clerk of the Circuit Court and Comptroller is to serve the Citizens of Escambia County with the respect that each individual deserves when conducting business either in the court system or within the government services of Escambia County. It is the duty of this Office to invest funds wisely, as if they were our own: to properly account for transactions so as to protect the taxpayers assets; to attend the County Commission meetings to ensure that minutes are accurately recorded and published for ease of citizen review; and to maintain court records to allow for access to information to those who need to conduct their affairs as well as to serve the judiciary.

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### GOALS & OBJECTIVES AT RECOMMENDED FUNDING LEVEL

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The individual and collective goal of the Office of the Clerk of the Circuit Court and Comptroller is to meet and surpass the expectation of the citizens. By empowering staff with the knowledge and tools to do their job effectively, they are to serve the public with integrity and efficiency, whether it is to provide a court date, pay a vendor, or record a deed. It is with honor and pleasure that we strive to do our best in delivering stellar customer service.



**DEPARTMENT:** CLERK OF THE CIRCUIT COURT AND COMPTROLLER  
**FUND:** 001

	<u>2015 Actual</u>	<u>2016 Adopted</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions	41.63	42.63	42.66	42.66
Personal Services	\$2,355,928	\$2,684,185	\$2,812,890	\$2,812,890
Operating Costs	226,310	382,565	382,565	382,565
Capital Outlay	1,526	100,000	0	0
Transfers	0	0	0	0
<b>TOTALS</b>	<b>\$2,583,764</b>	<b>\$3,166,750</b>	<b>\$3,195,455</b>	<b>\$3,195,455</b>

**SOURCES OF FUNDING:**

Fees	\$640,214	\$352,381	\$331,930	\$331,930
Fund 001	1,943,550	2,814,369	2,863,525	2,863,525
<b>TOTALS</b>	<b>\$2,583,764</b>	<b>\$3,166,750</b>	<b>\$3,195,455</b>	<b>\$3,195,455</b>

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**SIGNIFICANT CHANGES FOR 2016-2017**

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For the 2016-2017 Fiscal Year, the Clerk of the Circuit Court and Comptroller's Office will include the Clerk to the Board of County Commissioners (BCC) and Finance Sections respectively. Compensated Absences will be included in the Clerk's personnel services budget. The Official Records Division is not included in the funding allocation of the BCC. However, Fees are net revenues that are available and transferred to the Comptroller (Fund 001) to offset the BCC allocation.

In Fiscal Year 2014-2015 recording fees were above average and marriage licenses nearly doubled from prior years. This allowed Official Records fees to increase well above historical amounts. In Fiscal Year 2015-2016 tax deed sales plummeted and are forecasted to remain low through Fiscal Year 2016-2017.

For the 2016-2017 Fiscal Year, retirement contribution rates have increased causing an increase to the Clerk's personnel budget. Also, three finance managers were reclassified to senior management class which has a higher contribution rate. Salaries have been increased by 3% and due to anticipated changes to the Department of Labor Fair Labor Standards Act, overtime has been budgeted for employees that will not meet the exempt classification status.

In Fiscal Year 2015-2016 the Clerk budgeted \$100,000 to substantially upgrade the Value Adjustment Board software. This software will be implemented during Fiscal Year 2015-2016 and will not be re-budgeted for Fiscal Year 2016-2017.

FUND: General  
 FUNCTION: Other Uses  
 ACTIVITY: Transfer Out/Cost Officer

DEPARTMENT: Clerk of the Circuit Court  
 DIVISION: Clerk of the Circuit Court  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 68,617	\$ 72,100	\$ 70,850	\$ 70,850
51201	Regular Salaries & Wages	1,670,352	1,895,400	1,953,000	1,953,000
51301	Other Salaries & Wages	29,659	40,300	40,500	40,500
51401	Overtime	1,599	9,100	12,100	12,100
51501	Special pay	0	0	0	0
52101	FICA Taxes	134,107	148,900	153,300	153,300
52201	Retirement Contributions	160,301	160,300	222,800	222,800
52301	Life & Health Insurance	286,080	353,250	355,140	355,140
52401	Workers' Compensation	5,213	4,835	5,200	5,200
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	2,355,928	2,684,185	2,812,890	2,812,890
53101	Professional Services	14,096	30,300	30,300	30,300
53201	Accounting & Auditing	7,204	75,000	75,000	75,000
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	9,082	5,900	5,900	5,900
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	15,791	30,600	31,725	31,725
54101	Communications	28,593	26,000	26,000	26,000
54201	Postage & Freight	21,521	25,000	25,000	25,000
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	627	1,110	1,110	1,110
54501	Insurance	21	700	700	700
54601	Repair & Maintenance Services	76,725	89,650	89,650	89,650
54701	Printing & Binding	1,399	1,665	1,165	1,165
54801	Promotional Activities	0	3,000	3,000	3,000
54901	Other Current Charges & Obligations	8,509	10,115	10,115	10,115
55101	Office Supplies	30,662	17,400	21,000	21,000
55201	Operating Supplies	1,208	11,310	16,095	16,095
55230	Computer Software	0	36,500	26,500	26,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	5,967	9,845	9,835	9,835
55501	Training & Registrations	4,905	8,470	9,470	9,470
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	226,310	382,565	382,565	382,565
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	1,526	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Computer Software	0	100,000	0	0
	CAPITAL OUTLAY	1,526	100,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 2,583,764	\$ 3,166,750	\$ 3,195,455	\$ 3,195,455
RESOURCES					
	General Fund Revenues	\$ 1,943,550	\$ 2,814,369	\$ 2,863,525	\$ 2,863,525
	Clerk's Fees	640,214	352,381	331,930	331,930
	TOTAL REVENUES	\$ 2,583,764	\$ 3,166,750	\$ 3,195,455	\$ 3,195,455





## DEPARTMENT BUDGET SUMMARY

**DEPARTMENT:** MERIT SYSTEM PROTECTION BOARD  
**FUND:** 001

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### MISSION STATEMENT

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	<u>2015 Actual</u>	<u>2016 Adopted</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>	0	0	0	0
Positions				
Personal Services	\$0	\$0	\$0	\$0
Operating Costs	48,000	48,000	48,000	48,000
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
<b>TOTALS</b>	<b>\$48,000</b>	<b>\$48,000</b>	<b>\$48,000</b>	<b>\$48,000</b>
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$48,000	\$48,000	\$48,000	\$48,000

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### SIGNIFICANT CHANGES FOR 2016-2017

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The Merit System Protection Board (MSPB) was formed in fiscal year 2005/2006 following the termination of the Civil Service Board. The purpose of the MSPB is to hear grievances from classified employees. For FY2017, all MSPB services will be contracted out with V. Keith Wells, P.A., Attorney at Law.

FUND: General  
 FUNCTION: General Government  
 ACTIVITY: Finance & Administrative

DEPARTMENT: Merit System Protection Board  
 DIVISION: Merit System Protection Board  
 COST CENTER: Merit System Protection Board



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	48,000	48,000	48,000	48,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	48,000	48,000	48,000	48,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
RESOURCES					
	General Fund Revenues	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
	TOTAL REVENUES	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000





## Department Budget Summary

**DEPARTMENT:** STATE ATTORNEY  
**FUND:** 115

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### MISSION STATEMENT

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The County is required to pay certain expenses for the Escambia County State Attorney's Office as outlined in the Florida Statutes. These expenses include communication and technology costs as defined by the Florida Statutes.

	<u>2015 Actual</u>	<u>2016 Adopted</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>18</sup>	-	-	-	-
Operating Costs	\$625,280	\$611,331	\$699,714	\$713,730
TOTALS	<u>\$625,280</u>	<u>\$611,331</u>	<u>\$699,714</u>	<u>\$713,730</u>
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$30,599	\$35,711	\$35,711	\$35,711
Fund 115	\$594,681	\$575,620	\$664,003	\$678,019
TOTALS	<u>\$625,280</u>	<u>\$611,331</u>	<u>\$699,714</u>	<u>\$713,730</u>

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### SIGNIFICANT CHANGES FOR 2016-2017

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For Fiscal Year 16/17 there are five (5) cost centers used for the reporting purposes of the Office of State Attorney. These include Escambia, Santa-Rosa, Okaloosa, & Walton Counties. The adoption of Interlocal Agreements created a Circuit-wide funding arrangement between these counties for the \$2 Recording Fee Revenue /Article V, allowing easier purchasing ability and greater oversight on the Information Technology needs of the Circuit as a singular entity. Article V requires certain aspects of communications to be funded by the County additionally.

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<sup>18</sup> There are no Escambia County employees in this program.

FUND: Article V Fund  
 FUNCTION: Circuit Court - Criminal  
 ACTIVITY: State Attorney - Circuit Criminal

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: State Attorney - Circuit Criminal



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	115,818	124,000	153,103	153,103
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	13,290	19,880	23,400	24,276
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	17,519	31,125	37,250	47,285
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	65,073	71,100	80,900	84,005
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	211,700	246,105	294,653	308,669
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	13,151	8,000	8,000	8,000
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	13,151	8,000	8,000	8,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 224,851	\$ 254,105	\$ 302,653	\$ 316,669
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	224,851	118,275	119,700	119,700
	Fund Balance	0	135,830	182,953	196,969
	TOTAL REVENUES	\$ 224,851	\$ 254,105	\$ 302,653	\$ 316,669

FUND: Article V Fund  
 FUNCTION: General Administration  
 ACTIVITY: State Attorney

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: Communications



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	13,114	15,000	15,000	15,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	17,485	20,711	20,711	20,711
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	30,599	35,711	35,711	35,711
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 30,599	\$ 35,711	\$ 35,711	\$ 35,711
RESOURCES					
	General Fund Transfer	\$ 30,599	\$ 35,711	\$ 35,711	\$ 35,711
	\$2 Recording Fee Revenues	0	0	0	0
	TOTAL REVENUES	\$ 30,599	\$ 35,711	\$ 35,711	\$ 35,711

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: Santa Rosa Technology



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	47,065	30,000	44,215	44,215
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	31,244	20,000	33,485	33,485
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	17,976	10,000	15,000	15,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,825	4,350	4,650	4,650
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	13,127	18,300	15,000	15,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	113,237	82,650	112,350	112,350
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	1,265	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	1,265	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 114,502	\$ 82,650	\$ 112,350	\$ 112,350
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	\$ 0
	\$2 Recording Fee Revenues	114,502	82,650	88,350	88,350
	Fund Balance	0	0	24,000	24,000
	TOTAL REVENUES	\$ 114,502	\$ 82,650	\$ 112,350	\$ 112,350

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: Okaloosa Technology



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	75,745	65,830	86,247	86,247
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	28,405	17,940	17,020	17,020
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	17,798	28,720	28,683	28,683
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	4,800	4,950	4,950	4,950
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	34,015	3,500	5,150	5,150
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	160,763	120,940	142,050	142,050
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	14,000	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	14,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 160,763	\$ 134,940	\$ 142,050	\$ 142,050
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	160,763	94,050	94,050	94,050
	Fund Balance	0	40,890	48,000	48,000
	TOTAL REVENUES	\$ 160,763	\$ 134,940	\$ 142,050	\$ 142,050

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: State Attorney  
 COST CENTER: Walton Technology



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	42,103	37,250	47,437	47,437
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	24,754	25,200	25,680	25,680
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	16,392	28,425	19,783	19,783
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,150	4,050	4,050	4,050
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	8,166	9,000	10,000	10,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	94,565	103,925	106,950	106,950
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 94,565	\$ 103,925	\$ 106,950	\$ 106,950
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	94,565	76,950	76,950	76,950
	Fund Balance	0	26,975	30,000	30,000
	TOTAL REVENUES	\$ 94,565	\$ 103,925	\$ 106,950	\$ 106,950



## Department Budget Summary

**DEPARTMENT:** PUBLIC DEFENDER  
**FUND:** 115

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### MISSION STATEMENT

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It is the function of the Office of the Public Defender to represent, without additional compensation, any person who is determined by the court to be indigent and who is: arrested for or charged with a felony; arrested for or charged with a misdemeanor, a violation of Chapter 316, F. S. which is punishable by imprisonment, a violation of a municipal or county ordinance in county court, in which the defendant faces imprisonment; by petition involuntarily placed (as a mentally ill person), or involuntarily admitted to residential services (as a person with developmental disabilities). [Chapter 27.51, F. S.]

	<u>2015 Actual</u>	<u>2016 Adopted</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>19</sup>	-	-	-	-
Operating Costs	\$365,224	\$332,330	\$339,036	\$339,036
<b>TOTALS</b>	<u>\$365,224</u>	<u>\$332,330</u>	<u>\$339,036</u>	<u>\$339,036</u>

### SOURCES OF FUNDING:

Fund 001	\$7,407	\$8,120	\$6,830	\$6,830
Fund 115	\$357,817	\$324,210	\$332,206	\$332,206
<b>TOTALS</b>	<u>\$365,224</u>	<u>\$332,330</u>	<u>\$339,036</u>	<u>\$339,036</u>

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### SIGNIFICANT CHANGES FOR 2016-2017

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For Fiscal Year 16/17 there are five (5) cost centers used for the reporting purposes of the Office of Public Defender. These include Escambia, Santa-Rosa, Okaloosa, & Walton Counties. The adoption of Interlocal Agreements created a Circuit-wide funding arrangement between these counties for the \$2 Recording Fee Revenue /Article V, allowing easier purchasing ability and greater oversight on the Information Technology needs of the Circuit as a singular entity. Article V requires certain aspects of communications to be funded by the County additionally.

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<sup>19</sup> There are no Escambia County employees in this program.

FUND: Article V Fund  
 FUNCTION: General Administration  
 ACTIVITY: Public Defender

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	34,372	35,067	35,241	35,241
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	766	804	804	804
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	32,240	22,359	22,021	22,021
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	8,840	10,000	8,700	8,700
55201	Operating Supplies	40,300	41,155	50,420	50,420
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	116,518	109,385	117,186	117,186
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	1,600	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	1,600	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 116,518	\$ 110,985	\$ 117,186	\$ 117,186
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	116,518	78,850	79,800	79,800
	Fund Balance	0	32,135	37,386	37,386
	TOTAL REVENUES	\$ 116,518	\$ 110,985	\$ 117,186	\$ 117,186



FUND: Article V Fund  
 FUNCTION: General Administration  
 ACTIVITY: Public Defender

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Communications



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	2,500	3,000	3,000	3,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	4,823	4,620	3,130	3,130
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	84	500	700	700
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	7,407	8,120	6,830	6,830
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 7,407	\$ 8,120	\$ 6,830	\$ 6,830
RESOURCES					
	General Fund Transfer	\$ 7,407	\$ 8,120	\$ 6,830	\$ 6,830
	\$2 Recording Fee Revenues	0	0	0	0
	TOTAL REVENUES	\$ 7,407	\$ 8,120	\$ 6,830	\$ 6,830

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Santa Rosa Technology



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	31,510	17,567	17,641	17,641
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	14,967	14,004	12,850	12,850
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	23,169	11,346	9,523	9,523
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,550	2,900	3,100	3,100
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	1,599	2,400	2,000	2,000
55201	Operating Supplies	7,365	6,883	13,786	13,786
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	81,160	55,100	58,900	58,900
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 81,160	\$ 55,100	\$ 58,900	\$ 58,900
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	81,160	55,100	58,900	58,900
	Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 81,160	\$ 55,100	\$ 58,900	\$ 58,900

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Okaloosa Technology



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	34,372	35,067	35,241	35,241
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	19,297	32,104	28,718	28,718
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	23,199	19,359	19,021	19,021
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	3,200	3,300	3,300	3,300
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	5,430	4,400	5,000	5,000
55201	Operating Supplies	9,543	12,145	13,540	13,540
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	95,041	106,375	104,820	104,820
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 95,041	\$ 106,375	\$ 104,820	\$ 104,820
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	95,041	62,700	62,700	62,700
	Fund Balance	0	43,675	42,120	42,120
	TOTAL REVENUES	\$ 95,041	\$ 106,375	\$ 104,820	\$ 104,820

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Public Defender  
 COST CENTER: Walton Technology



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	25,785	17,567	17,641	17,641
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	10,817	14,004	14,538	14,538
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	20,669	12,046	8,505	8,505
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,100	2,700	2,700	2,700
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	46	600	600	600
55201	Operating Supplies	5,681	4,833	7,316	7,316
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	0	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	65,098	51,750	51,300	51,300
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 65,098	\$ 51,750	\$ 51,300	\$ 51,300
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	65,098	51,300	51,300	51,300
	Fund Balance	0	450	0	0
	TOTAL REVENUES	\$ 65,098	\$ 51,750	\$ 51,300	\$ 51,300



## Department Budget Summary

**DEPARTMENT:** MEDICAL EXAMINER  
**FUND:** 001

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### MISSION STATEMENT

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The mission that incorporates the obligation of the Medical Examiner's Office, District One, Florida, has been established as follows:

- Investigate thoroughly and professionally the cause, manner, circumstance and mechanism of death in those death cases defined under the Florida Statute, Chapter 406 and according to recommendations provided under the Administrative Procedures Act, Rule Chapter 11G.
- Provide credible, objective, truthful and scientifically sound medico legal testimony.
- Provide statistical data to State and public agencies as requested.
- Educate and train medico legal experts.
- Treat bereaved families with respect, sensitivity and consideration. Provide families and loved ones of decedents with timely reports and explanations.
- Render courteous and professional service to public and private agencies and to the public in general.
- Engage in legal, ethical, and meaningful research.

	<u>2015 Actual</u>	<u>2016 Adopted</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>20</sup>	-	-	-	-
Operating Costs	\$847,370	\$847,370	\$872,370	\$872,370
Capital Costs				
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<b>TOTALS</b>	\$847,370	\$847,370	\$872,370	\$872,370
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$847,370	\$847,370	\$872,370	\$872,370
<b>TOTALS</b>	\$847,370	\$847,370	\$872,370	\$872,370

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### SIGNIFICANT CHANGES FOR 2016-2017

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The Medical Examiner's budget has increased by approximately 2.95% for FY16/17. The County approved Ordinance 2012-72 allowing the medical examiner to levy a fee of \$40 for cremation authorization services to assist in defraying the cost of services provided.

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<sup>20</sup> There are no Escambia County employees in this program.

FUND: General Fund  
 FUNCTION: Public Safety  
 ACTIVITY: Medical Examiners

DEPARTMENT: Judicial Services  
 DIVISION: Medical Examiner  
 COST CENTER: Administration



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	847,370	847,370	872,370	872,370
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	847,370	847,370	872,370	872,370
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 847,370	\$ 847,370	\$ 872,370	\$ 872,370
RESOURCES					
	General Fund Revenues	\$ 847,370	\$ 847,370	\$ 872,370	\$ 872,370
	TOTAL REVENUES	\$ 847,370	\$ 847,370	\$ 872,370	\$ 872,370



## Department Budget Summary

**DEPARTMENT:** JUDICIAL SERVICES  
**FUND:** 115

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### MISSION STATEMENT

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The County is required to pay certain expenses for Judicial Services as outlined in the Florida Statutes. These expenses include funding of furnishings in the common areas of the courts and communication related expenses.

	<u>2015 Actual</u>	<u>2016 Adopted</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>21</sup>	-	-	-	-
Operating Costs	\$28,213	\$17,000	\$18,500	\$18,500
TOTALS	\$28,213	\$17,000	\$18,500	\$18,500
<b>SOURCES OF FUNDING:</b>				
Fund 001	\$28,213	\$17,000	\$18,500	\$18,500
Fund 115 (\$2.00 recording fee)	-	-	-	-
TOTALS	\$28,213	\$17,000	\$18,500	\$18,500

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### SIGNIFICANT CHANGES FOR 2016-2017

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None.

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<sup>21</sup> There are no Escambia County employees in this program.

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Administration  
 ACTIVITY: Court Administration

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Court Administration - Communications



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	5,791	7,000	7,000	7,000
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	465	6,000	6,000	6,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	500	500	500
55101	Office Supplies	60	0	0	0
55201	Operating Supplies	4,545	3,500	5,000	5,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	1,150	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	12,011	17,000	18,500	18,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	16,202	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	16,202	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 28,213	\$ 17,000	\$ 18,500	\$ 18,500
RESOURCES					
	Transfer from the General Fund	\$ 28,213	\$ 17,000	\$ 18,500	\$ 18,500
	TOTAL REVENUES	\$ 28,213	\$ 17,000	\$ 18,500	\$ 18,500





## Department Budget Summary

**DEPARTMENT:** JUDICIAL SERVICES TECHNOLOGY  
**FUND:** Article V Fine and Forfeitures / 115

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### MISSION STATEMENT

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The County is required to pay certain expenses for Judicial Services Technology as outlined in the Florida Statutes 29.008 (1)(f)2 and 29.008 (1)(h). These expenses include funding of court-related technology and any county-funded support staff of this system. Florida Statutes require that an integrated computer system be in place by July 1, 2006.

	<u>2015 Actual</u>	<u>2016 Adopted</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>SUMMARY OF RESOURCES:</b>				
Positions <sup>22</sup>	3	7	7	7
Operating Costs	\$541,039	\$710,477	\$700,847	\$700,847
	<hr/>	<hr/>	<hr/>	<hr/>
TOTALS	\$541,039	\$710,477	\$700,847	\$700,847
<b>SOURCES OF FUNDING:</b>				
Fund 115	\$541,039	\$710,477	\$530,662	\$530,662
Fund 001	-	-	\$170,185	\$170,185
	<hr/>	<hr/>	<hr/>	<hr/>
TOTALS	\$541,039	\$710,477	\$700,847	\$700,847

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### SIGNIFICANT CHANGES FOR 2016-2017

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For Fiscal Year 16/17 there are three (3) cost centers that will be used for the reporting purposes of Court Administration. These include Escambia, Santa-Rosa, & Okaloosa Counties, Walton County is no longer participating in the Circuit. The adoption of Interlocal Agreements created a Circuit-wide funding arrangement between these counties for the \$2 Recording Fee Revenue /Article V, allowing easier purchasing ability and greater oversight on the Information Technology needs of the Circuit as a singular entity.

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<sup>22</sup> Article V Statutes require that the County fund information technology staffing.

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Court Technology



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	102,390	176,541	180,367	180,367
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	7,402	13,505	13,798	13,798
52201	Retirement Contributions	7,512	12,817	13,563	13,563
52301	Life & Health Insurance	23,288	33,300	33,300	33,300
52401	Workers' Compensation	192	442	457	457
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	140,784	236,605	241,485	241,485
53101	Professional Services	0	30	30	30
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	671	500	500	500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,403	2,000	3,000	3,000
54101	Communications	33,264	23,425	22,500	22,500
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	49,935	56,700	63,570	63,570
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	375	0	0	0
54931	Host Ordinance	474	0	0	0
55101	Office Supplies	0	100	100	100
55201	Operating Supplies	28,539	49,000	38,500	38,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	215	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	114,876	131,755	128,200	128,200
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	11,289	17,000	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Inangible Assets	0	0	0	0
	CAPITAL OUTLAY	11,289	17,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 266,949	\$ 385,360	\$ 369,685	\$ 369,685
RESOURCES					
	\$2 per page Recording Fee	\$ 214,826	\$ 207,500	\$ 210,000	\$ 210,000
	Regional Conflict Counsel	0	0	0	0
	General Fund Transfer	52,123	188,235	170,185	170,185
	Less: 5% Anticipated Receipts	0	(10,375)	(10,500)	(10,500)
	TOTAL REVENUES	\$ 266,949	\$ 385,360	\$ 369,685	\$ 369,685

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Santa Rosa Technology



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	25,363	47,382	47,382	47,382
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,826	3,625	3,625	3,625
52201	Retirement Contributions	1,861	3,440	3,563	3,563
52301	Life & Health Insurance	9,675	9,000	9,000	9,000
52401	Workers' Compensation	108	119	120	120
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	38,833	63,566	63,690	63,690
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	681	500	500	500
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	347	500	500	500
54101	Communications	11,173	11,600	9,600	9,600
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	21,893	20,764	24,833	24,833
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	6,375	7,250	7,750	7,750
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	29,003	28,570	3,050	3,050
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	50	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	69,522	69,184	46,233	46,233
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	43,344	5,000	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	43,344	5,000	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	37,327	37,327
	NON-OPERATING COSTS	0	0	37,327	37,327
	TOTAL BUDGET	\$ 151,699	\$ 137,750	\$ 147,250	\$ 147,250
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	\$ 0
	\$2 Recording Fee Revenues	151,699	137,750	147,250	147,250
	Regional Conflict Counsel	0	0	0	0
	Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 151,699	\$ 137,750	\$ 147,250	\$ 147,250

FUND: Article V Fund  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Okaloosa Technology



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	47,565	80,572	82,602	82,602
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	3,592	6,164	6,319	6,319
52201	Retirement Contributions	3,489	5,849	6,212	6,212
52301	Life & Health Insurance	3,225	11,700	11,700	11,700
52401	Workers' Compensation	120	202	209	209
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	57,991	104,487	107,042	107,042
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	185	300	300	300
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	508	1,500	500	500
54101	Communications	2,034	3,800	3,800	3,800
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	11,426	35,872	39,020	39,020
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	9,290	8,250	8,250	8,250
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	11,527	33,158	25,000	25,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Publications, Subscriptions & Memberships	430	0	0	0
55501	Training and Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	35,400	82,880	76,870	76,870
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	29,000	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
56801	Intangible Assets	0	0	0	0
	CAPITAL OUTLAY	29,000	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 122,391	\$ 187,367	\$ 183,912	\$ 183,912
RESOURCES					
	General Fund Revenues	\$ 0	\$ 0	\$ 0	0
	\$2 Recording Fee Revenues	122,391	156,750	156,750	156,750
	Fund Balance	0	30,617	27,162	27,162
	TOTAL REVENUES	\$ 122,391	\$ 187,367	\$ 183,912	\$ 183,912




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### MISSION STATEMENT

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The mission of the Court Administration Office is to provide administrative support to the offices of the Circuit and County Court Judges and operate in accordance with the guidelines established under Article V of the Florida State Constitution, the Florida Rules of Judicial Administration, and applicable Florida Statutes.

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### PROGRAM DESCRIPTION

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The Court Administration Office: provides circuit-wide support and assistance to the judges in management areas of budget and fiscal administration, facilities management, personnel administration, courtroom scheduling and public information monitors functions of programs integral to court operations in the areas of Security, Family and Small Claims Mediation, Child Support Hearing Officer, Court Interpreters, Drug Court, and various grant activities, serves as chief liaison between the Court and various governmental agencies and provides administrative support to judges in cases involving special, sensitive, and/or high profile issues.

- Provide the required fiscal, personnel, and administrative support to all divisions within the judiciary.
- Respond to requests for assistance or information from the public, judiciary, and all state and local governments and agencies.
- Participate in various committee and activities that serve to enhance the overall justice system in terms of service and cost efficiency.
- Assist the chief judge in developing an administrative plan for the Circuit to run efficiently and properly.
- Provide general direction for repair and maintenance of all court facilities and to regulate the use of courtrooms and other areas within the facilities.
- Provide the public full access to prompt legal recourse for all matters coming before the Criminal and Civil courts.
- Provide Pro Se assistance to parties involved in Dissolution of Marriage when they are unrepresented by an attorney.
- The Law Library is now a component of Court Administration and no longer operating as an independent entity.

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### SIGNIFICANT CHANGES FOR 2016-2017

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The Law Library Operation and its two employees have been added for FY 16/17.

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### STAFFING ALLOCATION

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
Probate Case Manager	U/C	0	0	1
Unified Family Court Case Manager	U/C	0	0	1
Student Assistant	U/C	0	0	1
Office Support Assistant	U/C	1	1	0
Administrative Assistant	U/C	1	1	0
Veteran's Court Coordinator	U/C	0	1	1
Sr. Court Program Specialist	U/C	0	1	1
Mental Health Court Coordinator	U/C	1	1	1
Law Librarian	U/C	0	0	1
Librarian (PT)	U/C	0	0	1
<b>TOTAL</b>		<b>3</b>	<b>5</b>	<b>8</b>

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Courthouse Security

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Courthouse Security



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	66,651	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	85	85	85
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	6,688	10,000	10,000	10,000
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	2,119	3,000	3,000	3,000
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	1,554	250	250	250
55201	Operating Supplies	1,199	11,000	10,000	10,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	140	140	140
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	78,211	24,475	23,475	23,475
56101	Land	0	0	0	0
56201	Buildings	48,500	0	50,000	50,000
56301	Improvements Other Than Buildings	39,596	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	88,096	0	50,000	50,000
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	164,733	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	164,733	0	0	0
	TOTAL BUDGET	\$ 331,040	\$ 24,475	\$ 73,475	\$ 73,475
RESOURCES					
	Transfer from the General Fund	\$ 331,040	\$ 0	\$ 50,000	\$ 50,000
	Fund Balance	0	24,475	23,475	23,475
	TOTAL REVENUES	\$ 331,040	\$ 24,475	\$ 73,475	\$ 73,475

FUND: Article V/Fines & Forfeitures  
 FUNCTION: Human Services  
 ACTIVITY: Mental Health

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Mental Health Court



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	39,672	40,706	39,520	39,520
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	2,779	3,114	3,023	3,023
52201	Retirement Contributions	2,911	2,955	2,972	2,972
52301	Life & Health Insurance	19,253	9,000	9,000	9,000
52401	Workers' Compensation	103	102	100	100
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	64,718	55,877	54,615	54,615
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	661	0	1,050	1,050
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	929	2,750	1,350	1,350
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	398	0	400	400
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,988	2,750	2,800	2,800
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 66,706	\$ 58,627	\$ 57,415	\$ 57,415
RESOURCES					
	Transfer from the General Fund	\$ 66,706	\$ 58,627	\$ 57,415	\$ 57,415
	Fund Balance	0	0	0	0
	TOTAL REVENUES	\$ 66,706	\$ 58,627	\$ 57,415	\$ 57,415

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Administration  
 ACTIVITY: Judicial Support

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Juvenile Alternative Programs



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	18,763	25,276	25,276	25,276
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	1,436	1,934	1,934	1,934
52201	Retirement Contributions	1,374	1,835	1,901	1,901
52301	Life & Health Insurance	226	6,300	6,300	6,300
52401	Workers' Compensation	66	63	64	64
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	21,865	35,408	35,475	35,475
53101	Professional Services	2,310	10,000	10,000	10,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	12,434	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	1,237	2,000	2,000	2,000
54101	Communications	0	0	0	0
54201	Postage & Freight	0	200	200	200
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	67	1,500	1,500	1,500
55201	Operating Supplies	0	1,500	1,500	1,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	500	500	500
55501	Training & Registrations	0	2,000	2,000	2,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,614	30,134	17,700	17,700
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	3,333	24,725	24,725
	NON-OPERATING COSTS	0	3,333	24,725	24,725
	TOTAL BUDGET	\$ 25,479	\$ 68,875	\$ 77,900	\$ 77,900
RESOURCES					
	\$65 Court Cost	\$ 87,555	\$ 72,500	\$ 82,000	\$ 82,000
	Fund Balance	(62,076)	0	0	0
	Less: 5% Anticipated Receipts	0	(3,625)	(4,100)	(4,100)
	TOTAL REVENUES	\$ 25,479	\$ 68,875	\$ 77,900	\$ 77,900



FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Administration  
 ACTIVITY: Judicial Support

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Administration - Local Options



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	79,640	113,502	193,914	193,914
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	5,855	8,683	14,835	14,835
52201	Retirement Contributions	5,718	8,240	11,028	11,028
52301	Life & Health Insurance	13,200	29,700	38,700	38,700
52401	Workers' Compensation	147	284	490	490
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	104,560	160,409	258,967	258,967
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	19,719	20,000	20,000	20,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	6,090	5,000	5,000	5,000
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	692	0	0	0
54931	Host Ordinance	5,331	2,500	2,500	2,500
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	8,441	0	3,500	3,500
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	60	0	0	0
55501	Training & Registrations	14,529	5,000	5,000	5,000
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	54,862	32,500	36,000	36,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	52,310	0	2,500	2,500
56501	Construction in Progress	25,800	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	78,110	0	2,500	2,500
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 237,532	\$ 192,909	\$ 297,467	\$ 297,467
RESOURCES					
	\$65 Court Cost	\$ 87,555	\$ 72,500	\$ 82,000	\$ 82,000
	Fund Balance	149,977	124,034	219,567	219,567
	Less: 5% Anticipated Receipts	0	(3,625)	(4,100)	(4,100)
	TOTAL REVENUES	\$ 237,532	\$ 192,909	\$ 297,467	\$ 297,467

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Legal Aid  
 COST CENTER: Legal Aid



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	0	0	0	0
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	124,688	124,688	124,688	124,688
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	124,688	124,688	124,688	124,688
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 124,688	\$ 124,688	\$ 124,688	\$ 124,688
RESOURCES					
	\$65 Court Cost	\$ 87,555	\$ 64,125	\$ 77,900	\$ 77,900
	General Fund Transfer	37,133	60,563	46,788	46,788
	TOTAL REVENUES	\$ 124,688	\$ 124,688	\$ 124,688	\$ 124,688

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Law Library  
 COST CENTER: Law Library



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	40,716	40,716
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	3,114	3,114
52201	Retirement Contributions	0	0	3,062	3,062
52301	Life & Health Insurance	0	0	9,000	9,000
52401	Workers' Compensation	0	0	103	103
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	55,995	55,995
53101	Professional Services	5,500	5,600	5,600	5,600
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	270	350	350	350
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	15,955	15,955
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	5,770	5,950	21,905	21,905
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	81,785	62,925	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	81,785	62,925	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 87,555	\$ 68,875	\$ 77,900	\$ 77,900
RESOURCES					
	\$65 Court Cost	\$ 87,555	\$ 72,500	\$ 82,000	\$ 82,000
	Fund Balance	0	0	0	0
	Less: 5% Anticipated Receipts	0	(3,625)	(4,100)	(4,100)
	TOTAL REVENUES	\$ 87,555	\$ 68,875	\$ 77,900	\$ 77,900

FUND: Article V/Fines & Forfeitures  
 FUNCTION: General Operations  
 ACTIVITY: Information Systems

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Other Article V Costs



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	4,603	10,000	10,000	10,000
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	0	0	0
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	0	0	0	0
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	4,603	10,000	10,000	10,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	745,750	855,000	893,000	893,000
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	745,750	855,000	893,000	893,000
	TOTAL BUDGET	\$ 750,353	\$ 865,000	\$ 903,000	\$ 903,000
RESOURCES					
	Transfers from the General Fund	\$ 0	\$ 0	\$ 0	\$ 0
	\$30 Facility Fee Surcharge	992,435	900,000	940,000	940,000
	Less: 5% Anticipated Receipts	0	(45,000)	(47,000)	(47,000)
	Fund Balance	(242,082)	10,000	10,000	10,000
	TOTAL REVENUES	\$ 750,353	\$ 865,000	\$ 903,000	\$ 903,000

FUND: Family Mediation Fund  
 FUNCTION: County Court - Criminal  
 ACTIVITY: Alternative Dispute Resolution

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Family Mediation



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	3,150	10,000	10,000	10,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	193	1,500	1,500	1,500
54101	Communications	0	0	0	0
54201	Postage & Freight	0	0	0	0
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	1,500	1,500	1,500
55101	Office Supplies	0	500	500	500
55201	Operating Supplies	0	200	200	200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	200	200	200
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	3,343	13,900	13,900	13,900
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	66,100	66,100	66,100
	NON-OPERATING COSTS	0	66,100	66,100	66,100
	TOTAL BUDGET	\$ 3,343	\$ 80,000	\$ 80,000	\$ 80,000
RESOURCES					
	Family Mediation	\$ 3,343	\$ 80,000	\$ 80,000	\$ 80,000
	TOTAL REVENUES	\$ 3,343	\$ 80,000	\$ 80,000	\$ 80,000

FUND: Other Grants and Projects  
 FUNCTION: Circuit Court - Criminal  
 ACTIVITY: Drug Court - Circuit Criminal

DEPARTMENT: Judicial Services  
 DIVISION: Clerk's - Court Administration  
 COST CENTER: Drug Court Treatment Emergency Fund



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	\$ 0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	0	0	0	0
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	218	3,000	3,000	3,000
54101	Communications	29	100	100	100
54201	Postage & Freight	62	200	200	200
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	400	400	400
54701	Printing & Binding	0	100	100	100
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	490	400	500	500
55101	Office Supplies	355	300	400	400
55201	Operating Supplies	0	1,000	1,000	1,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	1,000	800	800
55501	Training & Registrations	0	500	500	500
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	1,154	7,000	7,000	7,000
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	3,083	6,000	6,000	6,000
	GRANTS AND AIDS	3,083	6,000	6,000	6,000
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 4,237	\$ 13,000	\$ 13,000	\$ 13,000
RESOURCES					
	Grant Revenues	\$ 4,237	\$ 13,000	\$ 13,000	\$ 13,000
	TOTAL REVENUES	\$ 4,237	\$ 13,000	\$ 13,000	\$ 13,000

FUND: Other Grants and Projects  
 FUNCTION: Circuit Court - Juvenile  
 ACTIVITY: Juvenile Drug Court

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Drug Abuse Trust Fund



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	0	0	0	0
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	0	0	0	0
52201	Retirement Contributions	0	0	0	0
52301	Life & Health Insurance	0	0	0	0
52401	Workers' Compensation	0	0	0	0
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	0	0	0	0
53101	Professional Services	0	0	0	0
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	31,543	198,000	194,000	194,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	1,600	1,600	1,600
54101	Communications	2,640	3,800	3,600	3,600
54201	Postage & Freight	150	0	200	200
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	0	0	0	0
54701	Printing & Binding	0	200	200	200
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	1,400	1,400	1,400
55101	Office Supplies	0	0	0	0
55201	Operating Supplies	4,028	1,000	5,000	5,000
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	500	500	500
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	38,361	206,500	206,500	206,500
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Pubs, & Subs	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	0	0	0
	NON-OPERATING COSTS	0	0	0	0
	TOTAL BUDGET	\$ 38,361	\$ 206,500	\$ 206,500	\$ 206,500
RESOURCES					
	Grant Revenues	\$ 38,361	\$ 206,500	\$ 206,500	\$ 206,500
	TOTAL REVENUES	\$ 38,361	\$ 206,500	\$ 206,500	\$ 206,500







DEPARTMENT: COURT ADMINISTRATION  
FUNCTION: JUVENILE SERVICES/TEEN COURT

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### MISSION STATEMENT

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The mission of the Teen Court Program is to provide a short term, cost effective, educational alternative to the court system for juveniles who have committed misdemeanor crimes, or traffic offenses.

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### PROGRAM DESCRIPTION

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Teen Court is a "peer court" program for first time misdemeanor and traffic offenders. With the assistance of the Program Supervisor and student assistants, teen volunteer students conduct actual court hearings for juvenile offenders. The teen jury renders a sentence for each defendant based upon information presented in the hearing. Minimum sentencing guidelines require that each offender participate in Teen Court as a juror, perform community service work, pay restitution, and complete at least one other sanction (e.g., essay, apology letter, jail tour, educational or civic project). Referrals for this diversion program are accepted from the Department of Juvenile Justice, State Attorney, School Resource Officers, and Traffic Court Clerk.

Participants are supervised by the Teen Court Program Supervisor and student assistant(s) who monitor deadlines and sanctions; arrange community service work, schedule jail tours, document and report progress, etc. Juveniles and their families are assessed for mental health and/or substance abuse concerns and may be required to participate in counseling services.

Once a child is sentenced by the teen jury, it is his/her responsibility to cooperate and complete all requirements within a specified period of time. If the child performs all of the requirements completely and in a timely manner, the case will be dismissed (i.e., no petition will be filed by the state attorney/no fine, or DMV notification will be invoked by the clerk of traffic court). If the child does not cooperate or complete his/her sentence, the referral agency will be notified to pursue formal prosecution channels.

Teen Court provides a unique opportunity for offenders and student volunteers to experience the inner workings of the courtroom and master the trial process. Defendants have the opportunity to avoid a juvenile record and gain exposure to positive youth in the community as well as conscientious adult role models, including attorneys and judges. These educational and character building activities are intended to educate the youth about the consequences of crime and delinquency, and interest them in more productive, community minded activities.

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### GOALS & OBJECTIVES - AT RECOMMENDED FUNDING LEVEL

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#### Establish Program Need and Standards

- (1) To provide services to 350 first-time criminal offenders and 100 traffic offenders in Escambia County during the four quarters.
- (2) To have 90% of the participants complete the program successfully and avoid court prosecution.
- (3) To ensure that 90% of the defendants complete the program in less than 6 months.
- (4) To educate defendants about laws and consequences and deter them from future crime.
- (5) To incorporate community restorative activities through community service projects and activities.
- (6) To promote positive activities through volunteering and an opportunity for a scholarship at Pensacola State College. (The Teen Court Scholarship fund raises money through donations and a \$3.00 program fee for anyone who pleads guilty or nolo contendere, or who is convicted of a violation of criminal law or Municipal/County Ordinance.



DEPARTMENT: COURT ADMINISTRATION  
FUNCTION: JUVENILE SERVICES/TEEN COURT

**Measure Outcome of Participants**

- (1) To report a recidivism rate of less than 30% by end of third quarter.
- (2) To survey at least 25% of participating youth and their parents regarding the effectiveness of the program and what they have learned and report by end of third quarter.
- (3) To have at least 5% of the defendants become regular Teen Court volunteers and review statistics at end of fourth quarter.

**Staff Training**

- (1) To continue with regular meetings with supervisor and staff for training on new laws, resources, and other matters relevant to the program.
- (2) To require a minimum of 16 hours of professional training per year per employee related to Florida Statutes Chapter 985 and treatment of delinquency.
- (3) To participate in training opportunities related to practical use of restorative justice measures in Teen Court.

**Volunteer Training and Activities**

- (1) To utilize videotaping, mock trials and shadowing to train volunteers.
- (2) To arrange educational programs for the teens with various private and public agencies from the legal profession.

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**SIGNIFICANT CHANGES FOR 2016-2017**

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No significant changes are anticipated for FY 16/17.

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**STAFFING ALLOCATION**

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<u>Position Classification</u>	<u>Pay Grade</u>	<u>2014-15 Authorized</u>	<u>2015-16 Authorized</u>	<u>2016-17 Adopted</u>
Program Coordinator	U/C	1	1	1
Student Assistant	U/C	2	1	1
TOTAL		3	2	2

FUND: Article V/Fines & Forfeitures  
 FUNCTION: Circuit Court - Juvenile  
 ACTIVITY: Other Court - Juvenile

DEPARTMENT: Judicial Services  
 DIVISION: Court Administration  
 COST CENTER: Juvenile Programs - Teen Court



Account	Title	Actual FY 14-15	Adopted FY 15-16	Proposed FY 16-17	Adopted FY 16-17
51101	Executive Salaries	\$ 0	\$ 0	\$ 0	0
51201	Regular Salaries & Wages	44,555	45,737	45,737	45,737
51301	Other Salaries & Wages	0	0	0	0
51401	Overtime	0	0	0	0
51501	Special pay	0	0	0	0
52101	FICA Taxes	3,279	3,499	3,499	3,499
52201	Retirement Contributions	2,312	2,279	2,360	2,360
52301	Life & Health Insurance	10,389	9,000	9,000	9,000
52401	Workers' Compensation	119	115	115	115
52501	Unemployment Compensation	0	0	0	0
	PERSONNEL COSTS	60,654	60,630	60,711	60,711
53101	Professional Services	0	20	7	7
53201	Accounting & Auditing	0	0	0	0
53301	Court Reporter Services	0	0	0	0
53401	Other Contractual Services	4,752	6,000	6,000	6,000
53501	Investigations	0	0	0	0
53601	Pension Benefits	0	0	0	0
54001	Travel & Per Diem	0	150	150	150
54101	Communications	1,561	1,500	1,600	1,600
54201	Postage & Freight	0	0	300	300
54301	Utility Services	0	0	0	0
54401	Rentals & Leases	0	0	0	0
54501	Insurance	0	0	0	0
54601	Repair & Maintenance Services	476	650	650	650
54701	Printing & Binding	0	0	0	0
54801	Promotional Activities	0	0	0	0
54901	Other Current Charges & Obligations	0	0	0	0
54931	Host Ordinance	0	0	0	0
55101	Office Supplies	845	600	500	500
55201	Operating Supplies	0	100	200	200
55301	Road Materials & Supplies	0	0	0	0
55401	Books, Pubs, & Subs	0	0	0	0
55501	Training & Registrations	0	0	0	0
55801	Bad Debt	0	0	0	0
55901	Depreciation	0	0	0	0
	OPERATING COSTS	7,634	9,020	9,407	9,407
56101	Land	0	0	0	0
56201	Buildings	0	0	0	0
56301	Improvements Other Than Buildings	0	0	0	0
56401	Machinery & Equipment	0	0	0	0
56501	Construction in Progress	0	0	0	0
56601	Books, Publications & Library Materials	0	0	0	0
	CAPITAL OUTLAY	0	0	0	0
57101	Principal	0	0	0	0
57201	Interest	0	0	0	0
57301	Other Debt Service Costs	0	0	0	0
	DEBT SERVICE	0	0	0	0
58101	Aids to Governmental Agencies	0	0	0	0
58201	Aids to Private Organizations	0	0	0	0
58301	Other Grants and Aids	0	0	0	0
	GRANTS AND AIDS	0	0	0	0
59101	Transfers	0	0	0	0
59801	Reserves	0	276,600	288,007	288,007
	NON-OPERATING COSTS	0	276,600	288,007	288,007
	TOTAL BUDGET	\$ 68,288	\$ 346,250	\$ 358,125	\$ 358,125
RESOURCES					
	\$3 Court Cost	\$ 96,588	\$ 75,000	\$ 87,500	\$ 87,500
	Fund Balance	(28,300)	275,000	275,000	275,000
	Less: 5% Anticipated Receipts	0	(3,750)	(4,375)	(4,375)
	TOTAL REVENUES	\$ 68,288	\$ 346,250	\$ 358,125	\$ 358,125





## PROPRIETARY FUNDS

### **Enterprise Funds**

These funds account for operations that are financed and operated in the manner of a private business. The intent is that the cost of providing goods or services to the general public should be recovered or financed through user charges. Escambia County utilizes four enterprise funds and one internal service fund.

#### **Solid Waste Fund**

Accounts for the provision of Solid Waste and Code Enforcement services to the residents of Escambia County, Florida. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance and billing and collection.

#### **Inspections Fund**

Accounts for the provision of building inspection services to the residents of Escambia County. All activities necessary to provide such services are accounted for in this fund.

#### **Emergency Services Fund**

Accounts for the cost of ambulance and advance life support units of Escambia County. All activities necessary to provide such services are accounted for in this fund with the exception of ambulance replacements. Vehicle replacement costs are reflected in the Local Option Sales Tax fund.

#### **Civic Center Fund**

Accounts for the construction, operations and renewal and replacement of the Pensacola Civic Center. All activities necessary to provide such services are accounted for in this fund.

### **Internal Service Fund**

This fund accounts for the financing of goods or services provided by one governmental department to other departments or agencies on a cost reimbursement basis.

#### **Internal Self-Insurance Fund**

Accounts for interfund charges for property/casualty insurance, the workers' compensation program, health and life insurance, the fuel distribution program and to cover current costs and future reserves.





**OPERATIONS AND WORKING CAPITAL SUMMARY  
FISCAL YEAR 2016-2017  
FUND 401 - SOLID WASTE**

	Actual FY 12-13	Actual FY 13-14	Actual FY 14-15	Adopted FY 15-16	Adopted FY 16-17
<b>OPERATING REVENUES</b>					
Charges for Services	\$11,998,108	\$13,617,833	\$13,484,802	\$10,596,625	\$13,494,817
Miscellaneous Revenue	0	0	0	0	0
Total Operating Revenue	11,998,108	13,617,833	13,484,802	10,596,625	13,494,817
<b>OPERATING EXPENSES</b>					
Personal Costs	2,284,955	2,656,447	3,777,035	2,825,795	2,850,846
Operating Costs	4,952,961	4,435,074	4,380,703	5,624,426	5,629,891
Depreciation	2,805,103	2,823,991	3,006,570	2,930,000	3,250,000
Total Operating Expenses	10,043,019	9,915,512	11,164,307	11,380,221	11,730,737
Net Operating Income	1,955,089	3,702,321	2,320,495	(783,596)	1,764,080
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	27,078	86,093	208,625	136,000	145,000
Franchise Fees	0	0	0	0	0
Gain/(Loss) on Investments					
Interest Expense	(5,142)	(3,310)	(2,493)	0	0
Grant Revenue					
Miscellaneous	49,910	433,466	26,565	0	0
Aids to Private Org					
Gain/(Loss) on Sale of Property	60,590	0	124,214	0	0
Total Non-Operating Revenue/(Expenses)	132,436	516,250	356,911	136,000	145,000
Net Income/(Loss) before Transfers	2,087,524	4,218,571	2,677,406	(647,596)	1,909,080
Transfers Out	(312,043)	(313,114)	(337,805)	(350,566)	(353,201)
Transfers In					
Net Income/(Loss)	1,775,481	3,905,457	2,339,601	(998,162)	1,555,879
Beginning Retained Earnings	38,070,292	39,845,773	43,751,230		
Contributed Capital	0		0		
Ending Retained Earnings	39,845,773	43,751,230	46,090,831		
Current Assets	15,353,665	20,177,624	24,409,308.18		
Current Liabilities	795,839	719,066	571,136.13		
Working Capital	14,557,826	19,458,558	23,838,172		
Beginning Working Capital				5,560,974	2,658,716
add: Depreciation				2,930,000	3,250,000
Loan Proceeds					
Contributed Capital					
less: Principal Payments				829,012	0
Acquisition of Fixed Assets				6,663,800	6,434,100
Less Reserves				0	1,030,495
Ending Working Capital	\$14,557,826	\$19,458,558	\$23,838,172	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$5,071,436	\$1,724,363	\$1,840,015	\$6,663,800	\$6,434,100
Principal Payments	\$0	\$0	\$0	\$829,012	\$0



**OPERATIONS AND WORKING CAPITAL SUMMARY  
FISCAL YEAR 2016-2017  
FUND 408 - EMS FUND**

	Actual FY 12-13	Actual FY 13-14	Actual FY 14-15	Adopted FY 15-16	Adopted FY 16-17
<b>OPERATING REVENUES</b>					
Charges for Services	\$11,289,091	\$11,945,507	\$11,813,646	\$15,791,246	\$16,984,973
Miscellaneous Revenue	178,545	410,887	206,556	108,000	103,000
Total Operating Revenue	11,467,635	12,356,395	12,020,203	15,899,246	17,087,973
<b>OPERATING EXPENSES</b>					
Personal Costs	7,021,598	7,701,123	14,273,066	9,154,128	9,338,263
Operating Costs	2,018,280	2,193,901	2,487,042	8,603,500	8,818,169
Depreciation	870,823	900,603	923,795	900,603	923,795
Total Operating Expenses	9,910,701	10,795,626	17,683,903	18,658,231	19,080,227
Net Operating Income	1,556,934	1,560,768	(5,663,701)	(2,758,985)	(1,992,254)
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	22,311	74,828	147,328	0	0
Gain/(Loss) on Investments					
Interest Expense					
Miscellaneous	0		654,297	0	0
Gain/(Loss) on Sale of Property	(1,517)	(143,205)	5,026	0	0
Total Non-Operating Revenue/(Expenses)	20,794	(68,377)	806,651	0	0
Net Income/(Loss) before Transfers	1,577,728	1,492,391	(4,857,050)	(2,758,985)	(1,992,254)
Transfers Out	(180,971)	(224,214)	(246,756)	(252,442)	(333,510)
Transfers In					
Net Income/(Loss)	1,396,757	1,268,177	(5,103,806)	(3,011,427)	(2,325,764)
Beginning Retained Earnings	11,278,927	14,193,235	15,555,891		
Contributed Capital	1,517,551	94,479	654,297		
Ending Retained Earnings	14,193,235	15,555,891	11,106,381		
Current Assets	16,693,636	17,844,781	19,048,479		
Current Liabilities	340,626	376,197	461,087		
Working Capital	16,353,010	17,468,585	18,587,392		
Beginning Working Capital				2,110,824	1,466,969
add: Depreciation				900,603	923,795
Loan Proceeds					
Contributed Capital					
less: Principal Payments				0	0
Acquisition of Fixed Assets				0	65,000
Less Reserves				0	0
Ending Working Capital	\$16,353,010	\$17,468,585	\$18,587,392	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$235,271	\$1,166,997	\$208,469	\$0	\$65,000
Principal Payments					





**OPERATIONS AND WORKING CAPITAL SUMMARY  
FISCAL YEAR 2016-2017  
FUND 406 - INSPECTIONS FUND**

	Actual FY 12-13	Actual FY 13-14	Actual FY 14-15	Adopted FY 15-16	Adopted FY 16-17
<b>OPERATING REVENUES</b>					
Licenses and Permit Fees	\$1,921,903	\$2,131,241	\$2,068,874	\$2,033,000	\$2,099,250
Charges for Services	2,545	5,627	6,288	2,500	114,000
Fines and Fofeitures	20,930	25,008	59,237	18,700	20,500
Miscellaneous Revenue	153,492	145,869	145,532	14,200	23,000
Total Operating Revenue	2,098,870	2,307,745	2,279,931	2,068,400	2,256,750
<b>OPERATING EXPENSES</b>					
Personal Costs	1,551,790	1,705,234	2,545,657	1,978,602	1,957,797
Operating Costs	314,747	351,932	419,082	480,939	507,256
Depreciation	9,540	12,045	14,145	12,044	12,044
Total Operating Expenses	1,876,077	2,069,211	2,978,884	2,471,585	2,477,097
Net Operating Income	222,792	238,534	(698,953)	(403,185)	(220,347)
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	2,220	14,181	28,285	20,000	18,000
Gain/(Loss) on Investments					
Interest Expense					
Miscellaneous	8,545	7,214			
Gain/(Loss) on Sale of Property			0		
Total Non-Operating Revenue/(Expenses)	10,765	21,395	28,285	20,000	18,000
Net Income/(Loss) before Transfers	233,557	259,929	(670,668)	(383,185)	(202,347)
Transfers Out	0	0	0	0	0
Transfers In					
Net Income/(Loss)	233,557	259,929	(670,668)	(383,185)	(202,347)
Beginning Retained Earnings	1,735,112	1,977,214	2,244,357		
Contributed Capital	8,545	7,214	0		
Ending Retained Earnings	1,977,214	2,244,357	1,573,689		
Current Assets	2,715,578	2,973,448	3,142,712		
Current Liabilities	365,481	363,324	479,516		
Working Capital	2,350,097	2,610,125	2,663,197		
Beginning Working Capital				371,141	190,303
add: Depreciation				12,044	12,044
Loan Proceeds					
Contributed Capital					
less: Principal Payments				0	0
Acquisition of Fixed Assets				0	0
Less Reserves				0	0
Ending Working Capital	\$2,350,097	\$2,610,125	\$2,663,197	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$5,580	\$0	\$0	\$0	\$0
Principal Payments					



**OPERATIONS AND WORKING CAPITAL SUMMARY**  
**FISCAL YEAR 2016-2017**  
**FUND 409 - CIVIC CENTER FUND**

	Actual FY 12-13	Actual FY 13-14	Actual FY 14-15	Adopted FY 15-16	Adopted FY 16-17
<b>OPERATING REVENUES</b>					
Charges for Services	\$3,904,667	\$4,558,230	\$4,380,693	\$4,244,555	\$4,933,969
Miscellaneous Revenue	32,949	5,495	54,094	5,711	10,000
Total Operating Revenue	3,937,616	4,563,726	4,434,787	4,250,266	4,943,969
<b>OPERATING EXPENSES</b>					
Personal Costs	0	0	0	0	0
Operating Costs	5,708,021	5,725,509	5,883,627	5,579,946	6,273,649
Depreciation	874,536	834,606	800,808	1,310,000	1,310,000
Total Operating Expenses	6,582,557	6,560,115	6,684,435	6,889,946	7,583,649
Net Operating Income	(2,644,941)	(1,996,390)	(2,249,648)	(2,639,680)	(2,639,680)
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	1,613	2,300	2,215	0	0
Gain/(Loss) on Investments					
Interest Expense	0	0	0	0	0
Miscellaneous			80,909		
Gain/(Loss) on Sale of Property	0	0	(267)	0	0
Total Non-Operating Revenue/(Expenses)	1,613	2,300	82,857	0	0
Net Income/(Loss) before Transfers	(2,643,328)	(1,994,090)	(2,166,791)	(2,639,680)	(2,639,680)
Transfers Out	0	0	0	0	0
Transfers In	1,400,000	1,300,000	1,300,000	1,300,000	1,300,000
Net Income/(Loss)	(1,243,328)	(694,090)	(866,791)	(1,339,680)	(1,339,680)
Beginning Retained Earnings	(5,778,582)	(6,992,231)	(7,656,641)		
Contributed Capital	29,680	29,680	80,909		
Ending Retained Earnings	(6,992,231)	(7,656,641)	(8,442,523)		
Current Assets	1,385,469	1,968,150	1,466,479		
Current Liabilities	791,620	1,264,898	560,188		
Working Capital	593,848	703,252	906,291		
Beginning Working Capital				0	0
add: Depreciation				1,310,000	1,310,000
Loan Proceeds					
Contributed Capital				29,680	29,680
less: Principal Payments				0	0
Acquisition of Fixed Assets				0	0
Less Reserves				0	0
Ending Working Capital	\$593,848	\$703,252	\$906,291	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$0	\$0	\$37,914	\$0	\$0
Principal Payments	\$0	\$0	\$0	\$0	\$0



**OPERATIONS AND WORKING CAPITAL SUMMARY**  
**FISCAL YEAR 2016-2017**  
**FUND 501\* - SELF-INSURANCE FUND**

	Actual FY 12-13	Actual FY 13-14	Actual FY 14-15	Adopted FY 15-16	Adopted FY 16-17
<b>OPERATING REVENUES</b>					
Charges for Services**	\$24,804,975	\$31,800,512	\$31,560,113	\$36,897,489	\$37,604,662
Miscellaneous Revenue	0	0	0	0	0
Total Operating Revenue	24,804,975	31,800,512	31,560,113	36,897,489	37,604,662
<b>OPERATING EXPENSES</b>					
Personal Costs	1,491,883	769,516	1,214,007	925,603	1,101,223
Operating Costs	28,234,695	43,883,628	43,007,342	36,072,884	36,613,939
Depreciation	78,854	81,542	85,721	81,542	85,721
Total Operating Expenses	29,805,432	44,734,685	44,307,070	37,080,029	37,800,883
Net Operating Income	(5,000,457)	(12,934,173)	(12,746,957)	(182,540)	(196,221)
<b>NONOPERATING REVENUES/EXPENSES</b>					
Interest Income	29,243	64,076	155,750	100,998	110,500
Gain/(Loss) on Investments					
Interest Expense					
Miscellaneous	2,820,181	11,744,820	15,548,778		
Gain/(Loss) on Sale of Property			(63)		
Total Non-Operating Revenue/(Expenses)	2,849,425	11,808,896	15,704,466	100,998	110,500
Net Income/(Loss) before Transfers	(2,151,033)	(1,125,277)	2,957,509	(81,542)	(85,721)
Transfers Out	(1,028,436)				
Transfers In					
Net Income/(Loss)	(3,179,469)	(1,125,277)	2,957,509	(81,542)	(85,721)
Beginning Retained Earnings	13,435,735	10,258,212	9,134,638		
Capital Contributions	1,946	1,703	1,030		
Ending Retained Earnings	10,258,212	9,134,638	12,093,177		
Current Assets	16,948,631	18,852,891	21,664,728		
Current Liabilities	4,199,985	7,452,493	4,265,015		
Working Capital	12,748,646	11,400,398	17,399,713		
Beginning Working Capital				0	0
add: Depreciation				81,542	85,721
Loan Proceeds					
Contributed Capital					
less: Principal Payments				0	0
Acquisition of Fixed Assets				0	0
Less Reserves				0	0
Ending Working Capital	\$12,748,646	\$11,400,398	\$17,399,713	\$0	\$0
<b>MEMORANDUM ONLY</b>					
Capital Purchases	\$3,000	\$0	\$2,117,408	\$0	\$0
Principal Payments					





## **Description of County Debt**

Escambia County has no outstanding General Obligation Debt pledged against its Ad Valorem Taxes. All outstanding bond issues are pledged against specific non-ad valorem revenues restricted to the repayment of debt service for specific bond issues. There is no locally imposed limit on the issuance of debt by the Board of County Commissioners pledged against non-ad valorem revenues.

### **2002 Sales Tax Refunding Revenue Bonds**

\$89,730,000 in bonds were issued September 1, 2002 to refund the County's outstanding 1993 Sales Tax Revenue Refunding Bonds and to fund certain capital projects in the County. These bonds bear interest rates from 2.0% to 5.25% with the last maturity being October 1, 2033. Revenues are provided from the County's Half-Cent Sales Tax.

### **2002 Tourist Development Refunding Revenue Bonds**

\$16,885,000 in bonds were issued October 1, 2002 to refund the County's outstanding 1992 Tourist Development Revenue Bonds and the County's outstanding promissory note payable to the Florida Local Government Finance Commission, to fund certain beach nourishment projects on Santa Rosa Island and to fund certain capital projects at the Pensacola Civic Center. These bonds bear interest rates from 2.0% to 5.0% with the last maturity being October 1, 2019. Revenues are provided from the toll on the Bob Sikes Toll Bridge, portions of the County's Tourist Development Tax (TDT) and lease fees paid to the Santa Rosa Island Authority. A partial Bond defeasement for 2012 will free the TDT payment until 2017.

### **2002 Capital Improvement Revenue Bonds**

\$22,305,000 in bonds were issued on November 15, 2002 to fund capital projects on Santa Rosa Island. These bonds bear interest rates between 2.75% and 5.25% with the last maturity being October 1, 2031. Revenues are provided from the toll on the Bob Sikes Toll Bridge.

### **Gulf Breeze Loan Pool 1997**

\$10 million in loan proceeds were drawn during 1997, 1998 and 1999 to fund capital projects. This loan carries a variable rate based on the PSA plus .35%. The County's Electric Franchise Fee is pledged as a guarantee to repay the loan. This loan has been satisfied.

### **Gulf Breeze Loan Pool 1998**

\$20 million in loan proceeds were drawn during 1998 and 1999 to fund capital projects. This loan carries a variable rate based on the PSA plus .34% with the last maturity 02/01/07. Revenues are provided from the County's Local Option Sales Tax. This loan has been satisfied.

### **Gulf Breeze Loan Pool 1999**

\$30 million in loan proceeds were received in 1999 to fund capital projects. This loan carries interest rates from 4.1% to 4.8% with the last maturity 05/01/07. Revenues are provided from the County's Local Option Sales Tax. This loan has been satisfied.

### **Gulf Breeze Loan Pool 2003**

\$3 million in loan proceeds in 2003 to construct a new work release center. This loan carries a variable interest rate based on the PSA plus .34%. Work Release fees paid by the participants of the program will repay the loan. This loan has been satisfied.





## DEBT SERVICE AND BOND REDEMPTION

### PROGRAM SUMMARY

Bond Issue	Amount Issued	FY 15/16 Balance	FY 16/17 Principal Payments	FY 16/17 Ending Balance
Sales Tax Revenue, Series 2002	\$89,730,000	\$68,930,000	\$2,895,000	\$66,035,000
Tourist Development Revenue, Series 2002	\$16,885,000	\$4,967,000	\$1,213,000	\$3,754,000
Capital Improvement Revenue, Series 2002	\$22,305,000	\$16,460,000	\$810,000	\$15,650,000
<b>Total</b>	<b>\$128,920,000</b>	<b>\$90,357,000</b>	<b>\$4,918,000</b>	<b>\$85,439,000</b>

### DEBT RATIOS

Direct Debt	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Direct Debt	103,245,000	98,370,000	93,230,000	90,357,000	85,439,000
Pop	297,619	299,511	301,120	303,907	306,944
Per Capita	347	328	310	297	278

\* All Gulf Breeze Loan Pool Bond Series Debt Service has been satisfied.



## ESCAMBIA COUNTY, FLORIDA, CAPITAL IMPROVEMENT REVENUE BONDS, \$22,305,000

**PURPOSE:** To provide moneys to 1). Finance costs of acquiring, constructing and equipping certain capital improvements on Santa Rosa Island including (i) constructing certain road improvements to Via de Luna Drive and Fort Pickens Road, (ii) constructing a water reclamation and reuse system (iii) making certain improvements to stormwater management system (iv) burying existing above-ground utilities, and (v) making certain landscape improvements 2). To pay a portion of the costs of issuance of the bonds including costs of municipal bond insurance and a debt service reserve fund insurance policy.

**SECURITY:** The Bonds are payable solely from and secured by an irrevocable lien upon and pledge of 1). The Net Revenues derived from the Tolls and other income from the Bob Sikes Toll Bridge, 2). Lease fees paid to the Santa Rosa Island Authority.

**DEBT COVERAGE:** The debt coverage test using Bob Sikes toll Bridge Revenues and Santa Rosa Island Authority Lease Fees equals 4.50 times the Maximum Bond Service Requirement for all debt.

### RATINGS:

Moody's - Aaa

Standard & Poor's - AAA

Fitch - AAA

Insurer - MBIA Insurance Corporation

### DEBT SERVICE SCHEDULE: (as of 9/30/16)

Year	% Interest	Principal	Interest	Total P & I	Remaining Principal
04/01/16			255,953	255,953	16,460,000
10/01/16		810,000	255,953	1,065,953	15,650,000
04/01/17			243,358	243,358	15,650,000
10/01/17		835,000	243,358	1,078,358	14,815,000
04/01/18			230,373	230,373	14,815,000
10/01/18		860,000	230,373	1,090,373	13,955,000
04/01/19			217,000	217,000	13,955,000
10/01/19		885,000	217,000	1,102,000	13,070,000
04/01/20			203,239	203,239	13,070,000
10/01/20		915,000	203,239	1,118,239	12,155,000
04/01/21			189,010	189,010	12,155,000
10/01/21		945,000	189,010	1,134,010	11,210,000
04/01/22			174,316	174,316	11,210,000
10/01/22		975,000	174,316	1,149,316	10,235,000
04/01/23			159,154	159,154	10,235,000
10/01/23		1,005,000	159,154	1,164,154	9,230,000
04/01/24			143,527	143,527	9,230,000
10/01/24		1,030,000	143,527	1,173,527	8,200,000





**ESCAMBIA COUNTY, FLORIDA, CAPITAL IMPROVEMENT REVENUE BONDS, \$22,305,000 (Continued)**

<b>Year</b>	<b>% Interest</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P &amp; I</b>	<b>Remaining Principal</b>
04/01/25			127,510	127,510	8,200,000
10/01/25		1,065,000	127,510	1,192,510	7,135,000
04/01/26			110,949	110,949	7,135,000
10/01/26		1,100,000	110,949	1,210,949	6,035,000
04/01/27			93,844	93,844	6,035,000
10/01/27		1,135,000	93,844	1,228,844	4,900,000
04/01/28			76,195	76,195	4,900,000
10/01/28		1,170,000	76,195	1,246,195	3,730,000
04/01/29			58,002	58,002	3,730,000
10/01/29		1,205,000	58,002	1,263,002	2,525,000
04/01/30			39,264	39,264	2,525,000
10/01/30		1,245,000	39,264	1,284,264	1,280,000
04/01/31			19,904	19,904	1,280,000
10/01/31		1,280,000	19,904	1,299,904	0



**ESCAMBIA COUNTY, FLORIDA, SALES TAX REVENUE BONDS, SERIES 2002, \$89,730,000**

**PURPOSE:** To provide funds to 1) finance the costs of a current refunding of all of the County's Sales Tax Revenue Refunding Bonds, Series 1993 and, 2) finance the cost of certain capital improvement projects of the County pursuant to plans and specifications on file with the County and, 3) pay a portion of the costs of issuance of the 2002 bonds, including the costs of financial guaranty insurance and a reserve account insurance policy.

**SECURITY:** The Bonds are limited and special obligations of the County payable solely from receipts received from the proceeds of the local government half-cent sales tax as defined and described in and distributed to the County by the State, under Part VI, Chapter 218, Florida Statutes.

**DEBT COVERAGE:** The debt coverage test using the Local Government Half-Cent Sales Tax Revenues for Additional Parity Bonds equals 3.58 times the Maximum Bond Service Requirement for all debt.

**RATINGS:**

Moody's - Aaa

Standard & Poor's - AAA

Insurer - Ambac Assurance

**DEBT SERVICE SCHEDULE:  
(as of 9/30/16)**

Year	% Interest	Principal	Interest	Total P & I	Remaining Principal
10/01/16		2,780,000	2,964,354	5,744,354	68,930,000
10/01/17		2,895,000	2,849,064	5,744,064	66,035,000
10/01/18		3,020,000	2,728,612	5,748,612	63,015,000
10/01/19		3,140,000	2,602,693	5,742,693	59,875,000
10/01/20		3,270,000	2,475,375	5,745,375	56,605,000
10/01/21		3,400,000	2,342,527	5,742,527	53,205,000
10/01/22		3,540,000	2,204,052	5,744,052	49,665,000
10/01/23		3,685,000	2,061,310	5,746,310	45,980,000
10/01/24		3,830,000	1,915,509	5,745,509	42,150,000
10/01/25		3,980,000	1,763,751	5,743,751	38,170,000
10/01/26		4,140,000	1,605,712	5,745,712	34,030,000
10/01/27		4,305,000	1,441,088	5,746,088	29,725,000
10/01/28		4,475,000	1,269,640	5,744,640	25,250,000
10/01/29		4,650,000	1,091,046	5,741,046	20,600,000
10/01/30		4,840,000	905,154	5,745,154	15,760,000
10/01/31		5,035,000	711,336	5,746,336	10,725,000
10/01/32		5,240,000	509,438	5,749,438	5,485,000
10/01/33		5,485,000	260,538	5,745,538	0



**ESCAMBIA COUNTY, FLORIDA, TOURIST DEVELOPMENT REFUNDING REVENUE BONDS, SERIES 2002, \$16,885,000**

**PURPOSE:** To 1) finance the costs of refunding all of the County's Tourist Development Revenue Bonds, Series 2002; 2) finance the costs of refunding the County's outstanding promissory note payable to the Florida Local Government Finance Commission 3), to finance the costs of acquiring, constructing and equipping of certain capital improvements pursuant plans and specifications on file with the County and, 4) to pay a portion of the costs of issuance including the costs of municipal bond insurance and a debt service reserve fund insurance policy.

**SECURITY:** The Bonds are payable solely from 1) the Tourist Development Tax levied and collected by the County.

**DEBT COVERAGE:** The debt coverage test using the Tourist Development Tax Revenues for Additional Parity Bonds equals 2.03 times the Maximum Bond Service Requirement for all debt.

**RATINGS:**

Moody's - Aaa

Standard & Poor's - AAA

Fitch - AAA

Insurer - MBIA Insurance Corporation

**DEBT SERVICE SCHEDULE:  
(as of 9/30/16)**

Year	Principal	Interest	Total P & I	Remaining Principal
04/01/16		39,711	39,711	4,967,000
10/01/16	1,213,000	39,711	1,252,711	3,754,000
04/01/17		30,013	30,013	3,754,000
10/01/17	1,235,000	30,013	1,265,013	2,519,000
04/01/18		20,139	20,139	2,519,000
10/01/18	1,249,000	20,139	1,269,139	1,270,000
04/01/19		10,154	10,154	1,270,000
10/01/19	1,270,000	10,154	1,280,154	0





## PURPOSE OF THE CAPITAL IMPROVEMENT PROGRAM

The Capital Improvements Program (CIP) provides a planned and programmed approach to utilizing the County's financial resources in the most responsive and efficient manner to meet its service and facility needs. The CIP serves as a "blueprint" for the future of the community. It is a dynamic tool, not a static accounting document. Development of the CIP requires the integration of financial, engineering, and planning functions. The CIP is developed to achieve the following results:

- Consolidating and coordinating all department requests with the goal of reducing unnecessary delays and coordinating the individual improvement programs of the departments;
- Establishing a system of procedures and priorities by which each proposal can be evaluated in terms of public need, the comprehensive planning of the area, the inter-relationship of projects, and cost requirements;
- Scheduling capital projects over an extended period so that the most efficient financial plan for the CIP can be achieved;
- Relating needed projects to existing and projected fiscal capacity; and
- Providing that public facilities and services meet or exceed the standards established in the Capital Improvements Element (CIE) required by Florida Statutes 163.3177 and are available when needed for development, or that development orders and permits are conditioned on the availability of these public facilities and services necessary to serve the proposed development. Not later than one year after its due date established by the state land planning agency's rule for submission of local comprehensive plans pursuant to F.S. 163.3167(2)k a local government shall not issue a development order or permit which results in a reduction in the level of service for the affected public facilities below the level of services provided in the comprehensive plan of the local government.

Capital Expenditures Defined: Expenditures which result in the acquisition of, or addition to, general fixed assets, with a value of more than one thousand dollars, and a useful life of more than one year. Additionally, capital purchases of major equipment items which are not permanently attached to a public facility. This would include the replacement or addition of major motorized and other equipment.

The CIP establishes the proper interface with the Capital Improvements Element as required by the County's Comprehensive Plan, adopted on October 20, 1993, which states:

The County shall formalize a process for the update and refinement of multi-year projections of fiscal resources such that a financially feasible schedule of capital improvements is maintained.

Adoption of annual budgets included a specific capital budget which implemented adequate funding sources and which was consistent with the CIE.

The CIP shall embody and be consistent with the following:

- The maintenance of existing infrastructure, including renewal/replacement of worn-out facilities, shall be specifically projected and funding identified;
- Debt obligations shall be specifically identified and projected to ensure compliance with debt covenants, including coverage requirements;



- A debt management strategy and set of criteria which shall be based upon debt management principals;
- Maintenance of levels of budgeted and undesignated reserves adequate to serve sound public fiscal management purposes; and
- Equity of the uses of a revenue source relative to the populace generating the revenue.

Impact of the Capital Program on the Operating Budget:

- In approving the capital program each year, the Board of County Commissioners considers a detailed analysis of the projected impacts of the program on future operating budgets. These include, but are not limited to, the direct impacts of capital financing and increased operating expenses and staff requirements. In many instances, operating impacts are negligible and difficult to compute. For example paving dirt roads eliminates the need for continual grading but creates a need for periodic right-of-way maintenance. As more projects are added to the Capital Improvement Plan, staff members are striving to quantify better estimates for future operating expenses to insure all funds remain structurally balanced.

The presentation that follows includes the Capital Improvement Plan and the Capital Budget. The Capital Improvement Plan contains funding for those projects with a value of \$25,000 and above. The Capital Budget contains the plan for the purchase of all capital items with a value of \$1,000 and above. The difference, therefore, between the aggregate funding in the Capital Budget and the funding in the CIP represents those capital outlays with a value between \$1,000 and \$25,000.

Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 16/17  
& Five Year Operating Costs  
(ROUTINE)



Description	Adopted Total 2016/17	Five-Year Operating Projection				
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
<b>FUND: GENERAL FUND</b>						
<b>Facilities Management - Juvenile Justice</b>						
1 Carpet Replacement	700	0	0	0	0	0
1 Installation of New Water Coolers	6,419	100	100	100	100	100
1 Kitchen Equipment Upgrades	11,737	400	400	400	400	400
1 Master Control Upgrades	7,000	0	0	0	0	0
1 Replace Kitchen Cabinets	10,000	0	0	0	0	0
1 Replace Stationary Chairs	4,000	0	0	0	0	0
<b>Geographic Information Systems</b>						
1 Digital Scanner for Underground Images	3,000	50	50	50	50	50
<b>Information Resources - Telecommunications</b>						
1 CivicHR Software	27,500	0	0	0	0	0
<b>Detention/Jail</b>						
1 Automated External Defibrillator (AED) Units (12)	17,244	50	50	100	100	100
<b>Supervisor of Elections</b>						
1 Server Upgrade/Replacement (2)	18,000	0	0	0	0	0
1 Laptop Replacement (3)	4,500	0	0	0	0	0
<b>Total General Fund</b>	<b>110,100</b>	<b>600</b>	<b>600</b>	<b>650</b>	<b>650</b>	<b>650</b>
<b>FUND: OTHER GRANTS AND PROJECTS</b>						
<b>Emergency Preparedness Grant</b>						
110 Digital Audio Visual Upgrades in Training Facility	12,000	0	0	0	0	0
<b>DCA Civil Defense Grant</b>						
110 Unmanned Arial Vehicle/Camera	6,000	250	250	300	300	300
<b>Florida Boating Improvement Funds</b>						
110 Perdido Bay Boat Ramp Construction	58,000	0	0	0	0	0
<b>Total Other Grants and Projects Fund</b>	<b>76,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: LIBRARY</b>						
<b>Library Operations</b>						
113 Books, Publications and Library Materials	423,044	0	0	0	0	0
<b>Total Library Fund</b>	<b>423,044</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: ARTICLE V FUND</b>						
<b>State Attorney - Escambia County (Circuit Criminal)</b>						
115 Server Replacement	8,000	0	0	0	0	0
<b>Court Administration - Local Options</b>						
115 Desktop PC's (2)	2,500	0	0	0	0	0
<b>Court Security</b>						
115 Security Infrastructure Hardening	50,000	0	0	0	0	0
<b>Total Article V Fund</b>	<b>60,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 16/17  
& Five Year Operating Costs  
(ROUTINE)



Description	Adopted Total	Five-Year Operating Projection				
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
FUND: CDBG HUD ENTITLEMENT FUND						
2016 HUD Community Block Development						
129 County Facility H/C Access Improvements	250,000	0	0	0	0	0
2015 HUD Community Block Development						
129 Fire Hydrant/Main Upgrade Improvements	150,000	0	0	0	0	0
129 County Facility H/C Access Improvements	55,000	0	0	0	0	0
2014 HUD Community Block Development						
129 Fire Hydrant/Main Upgrade Improvements	95,000	0	0	0	0	0
129 County Facility H/C Access Improvements	45,000	0	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	149,751	0	0	0	0	0
2013 HUD Community Block Development						
129 County Facility H/C Access Improvements	45,000	0	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	80,305	0	0	0	0	0
2012 HUD Community Block Development						
129 County Facility H/C Access Improvements	50,000	0	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	138,379	0	0	0	0	0
2011 HUD Community Block Development						
129 County Facility H/C Access Improvements	1,650	0	0	0	0	0
2010 HUD Community Block Development						
129 County Facility H/C Access Improvements	6,635	0	0	0	0	0
Total CDBG HUD Entitlement Fund	1,066,720	0	0	0	0	0
FUND: COMMUNITY REDEVELOPMENT FUND						
Community Redevelopment Brownsville						
151 Brownsville Gateway Park Amenities	37,000	0	0	0	0	0
Community Redevelopment Warrington						
151 Beach Haven Area Sidewalks	99,738	0	0	0	0	0
151 Corry Field Sidewalk Resurface	120,000	0	0	0	0	0
151 Marie Ella Davis Park Improvements	50,000	0	0	0	0	0
151 Navy Point Bridge Lights	52,000	0	0	0	0	0
151 Navy Point Triangle Park	80,000	0	0	0	0	0
Community Redevelopment Palafox						
151 Montclair Sidewalk Project Phase 1	30,000	0	0	0	0	0
Community Redevelopment Barrancas						
151 Barrancas Median Beautification	21,143	0	0	0	0	0
151 Park Amenities at Lexington Terrace	100,000	0	0	0	0	0
Total Community Redevelopment Fund	589,881	0	0	0	0	0
FUND: TRANSPORTATION TRUST FUND						
Road Prison - Care and Custody						
175 Automated External Defibrillator (AED) Units (2)	2,874	50	50	50	50	50
Total Transportation Trust Fund	2,874	50	50	50	50	50



Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 16/17  
& Five Year Operating Costs  
(ROUTINE)



Description	Adopted Total	Five-Year Operating Projection				
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
FUND: MSBU ASSESSMENT PROGRAM FUND						
Office of Management and Budget						
177 Valkyry Way Road and Drainage Improvements	273,062	0	0	0	0	0
Total MSBU Assessment Program Fund	273,062	100	100	100	100	100
FUND: MASTER DRAINAGE BASINS						
Engineering						
181 Drainage Projects	94,406	0	0	0	0	0
Total Master Drainage Basins	94,406	0	0	0	0	0
FUND: LOCAL OPTION SALES TAX III						
Public Facilities & Projects						
352 District IV Project	50,000	0	0	0	0	0
352 Libraries/Community Center	209,807	0	0	0	0	0
352 Maintenance Shop/Storage - Main Jail	125,000	0	0	0	0	0
352 Pensacola Bay Center Capital Improvements	200,000	10,000	10,000	10,000	10,000	10,000
Transportation						
352 Beulah Road Improvements/Beltway	700,000	0	0	0	0	0
352 Bridge Renovations	1,016,666	0	0	0	0	0
352 Congestion Improvements	1,618,000	0	0	0	0	0
352 Dirt Road Paving	3,000,000	0	0	0	0	0
352 East/West Longleaf Drive	900,000	0	0	0	0	0
352 ITS Application (Box)	1,462,936	0	0	0	0	0
352 Jacks Branch Road Shoulder Paving	950,000	0	0	0	0	0
352 JPA/Design Box	300,154	0	0	0	0	0
352 Kingsfield Extension	665,193	0	0	0	0	0
352 Neighborhood Enhancements	2,800,000	0	0	0	0	0
352 Resurfacing	1,584,622	0	0	0	0	0
352 Sidewalks	900,000	0	0	0	0	0
352 Sidewalks District I	100,000	0	0	0	0	0
Drainage						
352 Muscogee Road Phase 1-5	1,047,000	0	0	0	0	0
352 Ponderosa Drive Drainage Improvements	725,000	0	0	0	0	0
352 Rebel Road	2,000,000	0	0	0	0	0
352 Water Quality/Flood Control	190,000	0	0	0	0	0
LOST Project Salaries						
352 Design Team	(332,413)	0	0	0	0	0
352 Transportation and Drainage	(994,317)	0	0	0	0	0
Natural Resources/Community Redevelopment						
352 CRA Sewer Expansion: Beach Haven, Bellshead, Mob Hwy., Englewood	228,000	0	0	0	0	0
352 Environmentally Sensitive Lands Acquisition and Mitigation Bank	100,000	0	0	0	0	0
Detention						
352 Detention Vehicle Replacement	200,000	20,000	20,000	20,000	20,000	20,000
Fire Services						
352 Vehicle/Apparatus Replacement	387,854	70,000	70,000	70,000	70,000	70,000
Public Safety						
352 3/4 Ton Cab/Chassis and/or 4WD P/U	55,000	2,000	2,000	2,000	2,000	2,000
352 Ambulances	90,000	6,300	6,300	6,400	6,400	6,400
352 Animal Transport Unit	17,000	1,500	1,500	1,500	1,500	1,500

Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 16/17  
& Five Year Operating Costs  
(ROUTINE)



Description	Adopted Total 2016/17	Five-Year Operating Projection				
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
<b>Parks and Recreation</b>						
352 Land Acquisition	100,000	0	0	0	0	0
352 Park Development	68,117	0	0	0	0	0
352 Park Maintenance Equipment	68,182	1,000	1,000	1,000	1,000	1,000
<b>Sheriff</b>						
352 Sheriff Vehicle Replacement	2,681,818	268,181	268,181	268,181	268,181	268,181
<b>Total Local Option Sales Tax III Fund</b>	<b>23,213,619</b>	<b>378,981</b>	<b>378,981</b>	<b>379,081</b>	<b>379,081</b>	<b>379,081</b>
<b>FUND: SOLID WASTE FUND</b>						
<b>Administration Division</b>						
401 Copier	7,500	0	0	0	0	0
401 Laptop Computer (3)	4,200	0	0	0	0	0
401 Printers (3)	3,600	240	240	240	240	240
<b>Engineering &amp; Environmental Quality Division</b>						
401 Submersible Pumps (3)	18,000	100	100	100	100	100
401 Laptop Computer (2)	3,000	0	0	0	0	0
<b>Recycling Division</b>						
401 Forklift	25,000	0	0	0	0	0
401 Recycling Containers (7)	25,000	0	0	0	0	0
<b>Palafox Transfer Station</b>						
401 Tractor - Trailer	150,000	20,000	20,000	20,000	30,000	30,000
401 Walking Floor Trailer	80,000	6,000	6,000	8,000	8,000	8,000
<b>Landfill Gas to Energy</b>						
401 De-watering Pumps (3)	10,000	150	150	150	150	150
<b>Operations Division</b>						
401 Computer-Aided Grading System	300,000	5,000	6,000	6,000	7,000	7,000
401 Dell Optiplex Computer	1,400	0	0	0	0	0
401 Dump Truck (25 Ton 6x6 Articulated)	400,000	60,000	60,000	65,000	65,000	65,000
401 D6 WDA Dozer	450,000	50,000	50,000	50,000	50,000	50,000
401 Laptop Computer	1,400	0	0	0	0	0
401 Trailer (100 cubic yd)	75,000	800	1,000	1,100	1,200	1,300
401 50-Ton Lowboy	70,000	1,000	1,000	1,000	1,200	1,200
<b>Projects Division</b>						
401 Fencing Perimeter of Borrow Pit	50,000	0	0	0	0	0
401 Scalehouse Upgrades - Extended Awning/Cover	60,000	0	0	0	0	0
401 Service Haul Road to Class I Landfill	300,000	0	0	0	0	0
<b>Total Solid Waste Fund</b>	<b>2,034,100</b>	<b>143,290</b>	<b>144,490</b>	<b>151,590</b>	<b>162,890</b>	<b>162,990</b>
<b>FUND: EMERGENCY SERVICES FUND</b>						
<b>Emergency Medical Services</b>						
408 Adult Airway Management Trainer (2)	5,500	0	0	0	0	0
408 GETAC Computers (15)	56,500	0	0	0	0	0
408 Computers	3,000	0	0	0	0	0
<b>Total Master Drainage Basins</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL:</b>	<b>28,009,306</b>	<b>523,096</b>	<b>524,296</b>	<b>531,571</b>	<b>542,871</b>	<b>542,971</b>

Escambia County Government  
Office of Management & Budget  
Adopted Capital Project Request FY 16/17  
& Five Year Operating Cost  
(NON-ROUTINE)



Description		Adopted Total	Five-Year Operating Projection				
		2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
FUND:	LOCAL OPTION SALES TAX (LOST III)						
	Detention/Jail						
401	Design Phase of a New County Jail	7,561,796	0	0	0	0	0
<b>Completion Date:</b> Has not been determined at this time.							
<b>Annual Operating Costs/Savings:</b> Funds are being used for the design of a new jail facility. Jail construction is estimated to be approximately \$100,000,000. At this time, there are no operating costs associated with this project.							
<b>Description:</b> The initial construction will incorporate phase I of a proposed two phase construction project. The new facility will have enhanced infirmary capabilities and observation as well as open dormitory style housing areas, and state of the art video monitoring and key control technology.							
FUND:	SOLID WASTE FUND						
	Projects Division						
401	Section 5 - Cell 1A Landfill Expansion	3,900,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
<b>Completion Date:</b> Fiscal Year 2017/2018							
<b>Annual Operating Costs/Savings:</b> Operating costs associated with this project will include personnel, equipment, and materials for waste disposal, stormwater controls, and leachate management activities.							
<b>Description:</b> Construction of a 15 acre lined landfill cell, including leachate collection and stormwater control infrastructure, to be built on a previously mined area of Perdido Landfill. Cell 1A will provide the County with 6 to 7 years of disposal capacity.							
401	Gas Collection and Control System	500,000	3,000	3,000	4,000	5,000	6,500
<b>Completion Date:</b> Fiscal Year 2017/2018							
<b>Annual Operating Costs/Savings:</b> Operating costs associated with this project will include equipment and materials to maintain and repair the system to ensure efficiency and compliance with environmental requirements.							
<b>Description:</b> Design and construct gas collection and control system in Landfill Cells I-IV to expand existing infrastructure. System collects methane gas which is conveyed to Gulf Power gas-to-energy facility, producing green energy and providing revenue to Fund 401.							
GRAND TOTAL:		11,961,796	2,503,000	2,503,000	2,504,000	2,505,000	2,506,500

Escambia County Government  
Office of Management & Budget  
Adopted Capital Improvement Program



Description	Adopted Total 2016/17	2017/18	2018/19	2019/20	2020/21
<b>FUND: GENERAL FUND</b>					
<b>Facilities Management - Juvenile Justice</b>					
1 Carpet Replacement	700	0	0	0	0
1 Installation of New Water Coolers	6,419	0	0	0	0
1 Kitchen Equipment Upgrades	11,737	0	0	0	0
1 Master Control Upgrades	7,000	0	0	0	0
1 Replace Kitchen Cabinets	10,000	0	0	0	0
1 Replace Stationary Chairs	4,000	0	0	0	0
<b>Geographic Information Systems</b>					
1 Digital Scanner for Underground Images	3,000	0	0	0	0
<b>Information Resources - Telecommunications</b>					
1 CivicHR Software	27,500	0	0	0	0
<b>Detention/Jail</b>					
1 Automated External Defibrillator (AED) Units (12)	17,244	0	0	0	0
<b>Supervisor of Elections</b>					
1 Server Upgrade/Replacement (2)	18,000	0	0	0	0
1 Laptop Replacement (3)	4,500	0	0	0	0
<b>Total General Fund</b>	<b>110,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: OTHER GRANTS AND PROJECTS</b>					
<b>Emergency Preparedness Grant</b>					
110 Digital Audio Visual Upgrades in Training Facility	12,000	0	0	0	0
<b>DCA Civil Defense Grant</b>					
110 Unmanned Arial Vehicle/Camera	6,000	0	0	0	0
<b>Florida Boating Improvement Funds</b>					
110 Perdido Bay Boat Ramp Construction	58,000	0	0	0	0
<b>Total Other Grants and Projects Fund</b>	<b>76,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: LIBRARY</b>					
<b>Library Operations</b>					
113 Books, Publications and Library Materials	423,044	0	0	0	0
<b>Total Library Fund</b>	<b>423,044</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: ARTICLE V FUND</b>					
<b>State Attorney - Escambia County (Circuit Criminal)</b>					
115 Server Replacement	8,000	0	0	0	0
<b>Court Administration - Local Options</b>					
115 Desktop PC's (2)	2,500	0	0	0	0
<b>Court Security</b>					
115 Security Infrastructure Hardening	50,000	0	0	0	0
<b>Total Article V Fund</b>	<b>60,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Escambia County Government  
Office of Management & Budget  
Adopted Capital Improvement Program



Description	Adopted Total 2016/17	2017/18	2018/19	2019/20	2020/21
<b>FUND: CDBG HUD ENTITLEMENT FUND</b>					
<b>2016 HUD Community Block Development</b>					
129 County Facility H/C Access Improvements	250,000	0	0	0	0
<b>2015 HUD Community Block Development</b>					
129 Fire Hydrant/Main Upgrade Improvements	150,000	0	0	0	0
129 County Facility H/C Access Improvements	55,000	0	0	0	0
<b>2014 HUD Community Block Development</b>					
129 Fire Hydrant/Main Upgrade Improvements	95,000	0	0	0	0
129 County Facility H/C Access Improvements	45,000	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	149,751	0	0	0	0
<b>2013 HUD Community Block Development</b>					
129 County Facility H/C Access Improvements	45,000	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	80,305	0	0	0	0
<b>2012 HUD Community Block Development</b>					
129 County Facility H/C Access Improvements	50,000	0	0	0	0
129 Neighborhood Improvement Projects (CRA & County Projects TBD)	138,379	0	0	0	0
<b>2011 HUD Community Block Development</b>					
129 County Facility H/C Access Improvements	1,650	0	0	0	0
<b>2010 HUD Community Block Development</b>					
129 County Facility H/C Access Improvements	6,635	0	0	0	0
<b>Total CDBG HUD Entitlement Fund</b>	<b>1,066,720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: COMMUNITY REDEVELOPMENT FUND</b>					
<b>Community Redevelopment Brownsville</b>					
151 Brownsville Gateway Park Amenities	37,000	0	0	0	0
<b>Community Redevelopment Warrington</b>					
151 Beach Haven Area Sidewalks	99,738	0	0	0	0
151 Corry Field Sidewalk Resurface	120,000	0	0	0	0
151 Marie Ella Davis Park Improvements	50,000	0	0	0	0
151 Navy Point Bridge Lights	52,000	0	0	0	0
151 Navy Point Triangle Park	80,000	0	0	0	0
<b>Community Redevelopment Palafox</b>					
151 Montclair Sidewalk Project Phase 1	30,000	0	0	0	0
<b>Community Redevelopment Barrancas</b>					
151 Barrancas Median Beautification	21,143	0	0	0	0
151 Park Amenities at Lexington Terrace	100,000	0	0	0	0
<b>Total Community Redevelopment Fund</b>	<b>589,881</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: TRANSPORTATION TRUST FUND</b>					
<b>Road Prison - Care and Custody</b>					
175 Automated External Defibrillator (AED) Units (2)	2,874	0	0	0	0
<b>Total Transportation Trust Fund</b>	<b>2,874</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Escambia County Government  
Office of Management & Budget  
Adopted Capital Improvement Program



Description	Adopted Total 2016/17	2017/18	2018/19	2019/20	2020/21
<b>FUND: MSBU ASSESSMENT PROGRAM FUND</b>					
<b>Office of Management and Budget</b>					
177 Valkyry Way Road and Drainage Improvements	273,062	0	0	0	0
<b>Total MSBU Assessment Program Fund</b>	<b>273,062</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: MASTER DRAINAGE BASINS</b>					
<b>Engineering</b>					
181 Drainage Projects	94,406	0	0	0	0
<b>Total Master Drainage Basins</b>	<b>94,406</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: LOCAL OPTION SALES TAX III</b>					
<b>Public Facilities &amp; Projects</b>					
352 District IV Project	50,000	0	0	0	0
352 Libraries/Community Center	209,807	0	0	0	0
352 Maintenance Shop/Storage - Main Jail	125,000	0	0	0	0
352 Voting Machine Replacements - Supervisor of Elections	0	602,782	0	0	0
352 Pensacola Bay Center Capital Improvements	200,000	0	0	0	0
<b>Transportation</b>					
352 Beulah Road Improvements/Beltway	700,000	0	0	0	0
352 Bridge Renovations	1,016,666	516,670	0	0	0
352 Congestion Improvements	1,618,000	0	0	0	0
352 Dirt Road Paving	3,000,000	0	0	0	0
352 East/West Longleaf Drive	900,000	960,000	0	0	0
352 ITS Application (Box)	1,462,936	0	0	0	0
352 Jacks Branch Road Shoulder Paving	950,000	0	0	0	0
352 JPA/Design Box	300,154	599,846	0	0	0
352 Kingsfield Extension	665,193	0	0	0	0
352 Neighborhood Enhancements	2,800,000	0	0	0	0
352 Resurfacing	1,584,622	751,211	0	0	0
352 Sidewalks	900,000	0	0	0	0
352 Sidewalks District I	100,000	0	0	0	0
<b>Drainage</b>					
352 Muscogee Road Phase 1-5	1,047,000	0	0	0	0
352 Ponderosa Drive Drainage Improvements	725,000	0	0	0	0
352 Rebel Road	2,000,000	0	0	0	0
352 Water Quality/Flood Control	190,000	0	0	0	0
<b>LOST Project Salaries</b>					
352 Design Team	(332,413)	0	0	0	0
352 Transportation and Drainage	(994,317)	0	0	0	0
<b>Natural Resources/Community Redevelopment</b>					
352 CRA Sewer Expansion: Beach Haven, Bellshead, Mob Hwy., Englewood	228,000	0	0	0	0
352 Environmentally Sensitive Lands Acquisition and Mitigation Bank	100,000	0	0	0	0
<b>Detention</b>					
352 Detention Facilities	7,561,796	0	0	0	0
352 Detention Vehicle Replacement	200,000	200,000	0	0	0
<b>Fire Services</b>					
352 Fire Station near Kingsfield & Hwy 29	0	101,094	0	0	0
352 Vehicle/Apparatus Replacement	387,854	998,659	0	0	0
<b>Public Safety</b>					
352 3/4 Ton Cab/Chassis and/or 4WD P/U	55,000	0	0	0	0
352 Ambulances	90,000	0	0	0	0
352 Animal Transport Unit	17,000	0	0	0	0

Escambia County Government  
Office of Management & Budget  
Adopted Capital Improvement Program



Description	Adopted Total 2016/17	2017/18	2018/19	2019/20	2020/21
<b>Parks and Recreation</b>					
352 Land Acquisition	100,000	0	0	0	0
352 Park Development	68,117	1,110,702	0	0	0
352 Park Maintenance Equipment	68,182	68,182	0	0	0
<b>Sheriff</b>					
352 Sheriff Vehicle Replacement	2,681,818	2,681,818	0	0	0
<b>Total Local Option Sales Tax III Fund</b>	<b>30,775,415</b>	<b>8,590,964</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND: SOLID WASTE FUND</b>					
<b>Administration Division</b>					
401 Copier	7,500	0	0	0	0
401 Laptop Computer (3)	4,200	0	0	0	0
401 Printers (3)	3,600	0	0	0	0
<b>Engineering &amp; Environmental Quality Division</b>					
401 Submersible Pumps (3)	18,000	0	0	0	0
401 Laptop Computer (2)	3,000	0	0	0	0
<b>Recycling Division</b>					
401 Forklift	25,000	0	0	0	0
401 Recycling Containers (7)	25,000	0	0	0	0
<b>Palafox Transfer Station</b>					
401 Tractor - Trailer	150,000	0	0	0	0
401 Walking Floor Trailer	80,000	0	0	0	0
<b>Landfill Gas to Energy</b>					
401 De-watering Pumps (3)	10,000	0	0	0	0
<b>Operations Division</b>					
401 Computer-Aided Grading System	300,000	0	0	0	0
401 Dell Optiplex Computer	1,400	0	0	0	0
401 Dump Truck (25 Ton 6x6 Articulated)	400,000	0	0	0	0
401 D6 WDA Dozer	450,000	0	0	0	0
401 Laptop Computer	1,400	0	0	0	0
401 Trailer (100 cubic yd)	75,000	0	0	0	0
401 50-Ton Lowboy	70,000	0	0	0	0
<b>Projects Division</b>					
401 Fencing Perimeter of Borrow Pit	50,000	0	0	0	0
401 Gas Collection & Control System Expansion	500,000	0	0	0	0
401 Scalehouse Upgrades - Extended Awning/Cover	60,000	0	0	0	0
401 Section 5 Expansion - Perdido Landfill	3,900,000	0	0	0	250,000
401 Service Haul Road to Class I Landfill	300,000	0	0	0	0
<b>Total Solid Waste Fund</b>	<b>6,434,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>
<b>FUND: EMERGENCY SERVICES FUND</b>					
<b>Emergency Medical Services</b>					
408 Adult Airway Management Trainer (2)	5,500	0	0	0	0
408 GETAC Computers (15)	56,500	0	0	0	0
408 Laptop Computer (2)	3,000	0	0	0	0
<b>Total Master Drainage Basins</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL:</b>	<b>39,971,102</b>	<b>8,590,964</b>	<b>0</b>	<b>0</b>	<b>250,000</b>







## GLOSSARY OF TERMS

The Annual Operating Budget and financial plan contains specialized and technical terminology that is unique to public finance and budgeting. The following glossary has been included in this document to assist the reader in understanding these terms.

**ACE**- Acronym for the Arts, Culture, and Entertainment Organization.

**A.C.O. Reserve**-Accumulative Capital Outlay reserve. A reserve within a construction fund for the purpose of accumulating monies over several years for future building needs.

**Accrual Basis of Accounting**-A basis of accounting utilized by Enterprise and Internal Service types that recognizes revenues in the accounting period in which they are earned and become measurable and expenditures are recognized in the accounting period in which they are incurred.

**Adopted Budget**-The financial plan of revenues and expenditures for a fiscal year as approved by the Escambia County Board of County Commissioners.

**Ad Valorem Tax**-A tax levied in proportion to the value of the property against which it is levied. The Ad Valorem Tax is also known as the property tax.

**Annual Budget**-A budget applicable to a single fiscal year.

**Appropriation**-A legal authorization granted by the Board of County Commissioners to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**Article V**-Revision to the Florida Constitution, passed in 1998, requires the state to fund the majority of the costs for the Florida court system effective July 1, 2004.

**Article V Costs**-Expenditures mandated by State Legislature and funded by local dollars. Examples include: support for the Public Defender, State Attorney, Conflict Attorney and other court costs related to civil and criminal disputes.

**Assessed Valuation**-A valuation set upon real estate or other property by a government appraiser as a basis for levying property taxes.

**Available Financing**-All the means of financing a budget.

**Balanced Budget** – the total of the estimated receipts, including balances brought forward, shall equal the total of the appropriations and reserves (F.S., 129.01(2)(b)).

**Basis of Budgeting**-Refers to the conventions for recognition of costs and revenues in budget development and in establishing and reporting appropriations, which are the legal authority to spend or collect revenues.

**BCC/BOCC (Board of County Commissioners)**-Escambia County is governed by a five-member board.

**BID**-Acronym for Building Inspections Department.

**Bond**-A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds.



**Budget**-A financial plan appropriating proposed expenditures for a given period and the means of financing them. The term usually indicates a financial plan for a fiscal year. The fiscal year for the County is October 1 through September 30.

**Budget Amendment**-A procedure to revise a budgeted appropriation. The amendment may be authorized either by County Commission approval (through adoption of a supplemental appropriation), by ordinance (for any interdepartmental or interfund amendments), or by County Administrator authorization (to adjust appropriations within a departmental budget, other than one which increases the total of the salary accounts).

**Budget Calendar**-The schedule of key dates and milestones which the County follows in the preparation, adoption, and administration of the budget.

**Budget Document**-The written instrument used by the budget-making authority to present a comprehensive financial program.

**Budget Hearing**-Public hearing conducted by the Board of County Commissioners to consider and adopt the annual budget.

**Budget Message**-A written statement presented by the County Administrator to explain principal budget issues and to provide recommendations to the Board of County Commissioners.

**Budget Preparation Manual**-The set of instructions and forms sent by the Office of Management and Budget to the departments, offices and agencies of the County to assist them in preparing their budget requests for the upcoming year.

**Bureau**- An organizational device used by county management to group programs of a like nature, under the overall direction of a single manager.

**Capital Equipment**-Capital purchases of major equipment items which are not permanently attached to a public facility. This would include the replacement or addition of major motorized and other equipment.

**CDBG**-Community Development Block Grant.

**CIP (Capital Improvement Program)**-A five-year plan developed to meet the future needs of the County, such as road construction and long-range capital projects.

**Capital Outlay**-Expenditures which result in the acquisition of, or addition to, general fixed assets, with a value of more than one thousand dollars, and a useful life of more than one year.

**Capital Projects**-Projects which involve the construction, purchase or renovation of land, buildings, streets, or any other physical structure.

**Capital Projects Fund**-A Fund type authorized by the Florida *Uniform Accounting System*, established to account for the acquisition or construction of capital projects.

**DCA**-Acronym for Florida Department of Community Affairs.

**DCAT (Design and Construction Administration Team)**-Division under Facilities Management that supports the County in the development, design, and construction of new buildings and/or the renovations of existing buildings.

**Debt Service**-The County's obligation to pay principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Debt Service Funds**-Funds established to account for the payment of interest and principal on bonds or other long-term borrowing.

**Deepwater Disaster**-Oil disaster in the Gulf of Mexico from the British Petroleum (BP) Rig explosion.

**Department**-An organizational device used by county management to group programs of a like nature, under the overall direction of a single manager.



**Depreciation**—The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary fund types (such as enterprise and internal service funds).

**Division**—A distinct organizational subunit within a department, charged with carrying out a distinct group of the activities assigned to that department.

**DRC (Development Review Committee)**—The Development Review Committee is a board of designated County officials, or their approved designees, with diverse expertise in development issues and administrative authority to review development plan applications for compliance with the requirements of the Land Development Code and the Comprehensive Plan, and to determine or recommend final approval, approval with conditions, or denial of such applications.

**ECAT**—Acronym for Escambia County Area Transit.

**EDATE**—Acronym for Economic Ad-valorem Tax Exemption.

**EDR**—Acronym for the Florida Office of Economic & Development Research formerly known as LCIR.

**EMS**—Acronym for Emergency Medical Services.

**Encumbrance**—An obligation in the form of a purchase order, contract, or other commitment which is chargeable to an appropriation, and for which a part of the appropriation is reserved. For any of these obligations which may exist at the close of a fiscal year, reserves must be carried over into the succeeding fiscal year. Such reserves are then called "Reserves for Encumbrances."

**Enterprise Activities**—Activities of a commercial nature, carried on by a governmental entity, and the mechanisms established to account for their operations and finances. The fundamental financial principle of enterprise activities is the need to operate on cash flow, without recourse to subsidization from a broader fund pool. As a result, enterprise activities are generally self-supporting from charges paid by users of their services. In the Escambia County Annual Budget for FY08, four Enterprise Funds account for a variety of enterprise activities, such as landfill operations.

**EOC (Emergency Operations Center)**—A central location utilizing personnel for initial activation and assistance to citizens before, during and after disasters. The EOC is located in the new Public Safety Building on "W" Street.

**Estimated Receipts** — All revenues reasonably expected to be collected in a fiscal year.

**Expenditures**—Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

**FDOT**—Acronym for Florida Department of Transportation.

**Fees**—A charge by government associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include user charges, building permits, etc.

**Fiscal Year**—Twelve-month period for which a budget is prepared. The fiscal year for the County is October 1 through September 30.

**Fixed Assets**—Assets of a long-term character which are intended to continue to be held or used: land, buildings, improvements other than buildings, and machinery and equipment.

**FTE (Full Time Equivalent)**—one position funded for a full year.

**Function**—A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. For example, public safety is a function.



**Fund**—A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources (assets), together with all related liabilities, residual equities, and balances, and changes therein, which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or other limitations. The Florida *Uniform Accounting System* provides for 4 fund types: Governmental funds; Proprietary funds; Fiduciary funds; and Revolving funds and Clearing Accounts. The Escambia County Adopted Budget for FY08 makes use of the first two of those fund types.

**Fund Balance**—The fund equity of Governmental funds. In most instances, this equity equates to working capital.

**Fund Balance Available** —The amount of cash (or working capital) remaining at the close of one year, after deducting encumbrances and established reserves, which then becomes available to help finance the budget in the ensuing year.

**Funded Positions**—The number of actual authorized positions for which funding is included in a given fiscal year's budget.

**GASB (Governmental Accounting Standards Board)**—The highest source for accounting and financial reporting guidance for state and local government.

**GASB 34**—New accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34 is necessary for preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridge, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

**General Fund**—The major County-wide fund. The General Fund accounts for most of the financial resources, as well as most of the operating services of the County government.

**Generally Accepted Accounting Principles (GAAP)**—Uniform minimum standards of/and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. The objectives of government GAAP financial reports are different from, and much broader than, the objectives of business GAAP financial reports.

**GFOA (Government Finance Officers' Association)**—The professional association of state and local finance officers in the United States who are dedicated to the sound management of government financial resources. The association sets program standards for the GFOA's Certificate of Achievement for Excellence in Financial Report and the Distinguished Budget Presentation Award.

**GIS**—Acronym for Geographic Information Systems.

**Goals**—Broad statements determined at the highest level of government of what the County would like to accomplish over an extended length of time.

**Governmental Funds**—A group of funds categorized by the Florida *Uniform Accounting System* to include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

**Grants**—Contributions from another governmental unit to be used or expended for a special purpose, activity, or facility. Example: "Summer Food Service" is a program financed by a state grant, and administered by the County.

**HUD**—Acronym for Housing and Urban Development.

**Inter-fund Transfers**—Transfers of monies from one fund which receives the revenue to a second fund through which those monies are to be expended. Inter-fund transfers occur most often in situations where the funding of a program activity is the joint responsibility of more than one budgetary fund. In such cases, it is customary budgeting practice for one fund to account for all of the costs incurred by that program, and for the other fund to merely contribute its share of costs via an inter-fund transfer between them.



**Intergovernmental Revenue**—Revenue collected by one government and distributed to another, usually through a predetermined allocation formula, such as population, retail sales, vehicle registration, etc.

**Internal Service Funds**—Funds used to account for the financing of goods and services provided by one department or agency to another, or to other governments, on a cost reimbursement basis. One Internal Service Fund accounts for the County's various self-insurance programs.

**LEM (Leadership Evaluation Manager)**—Management tool used for tracking defined performance measures and outcomes for management and other classes of employees.

**LDC (Land Development Code)**—Escambia County Ordinance to provide orderly growth management for the all unincorporated areas of Escambia County. The ordinance is intended to provide mechanisms for growth management in order to service the citizens, visitors and property owners of Escambia County.

**Line Item Budget**—A budget that lists each expenditure category (salary, training, travel, etc.) separately, along with the dollar amount budgeted for each specific category.

**Long-term Debt**—Debt with a maturity of more than one year after the date of issuance.

**LOST (Local Option Sales Tax)**—A one-cent local sales tax used to fund capital projects and equipment in accordance with the requirements of Ordinance 92-10 and a referendum dated March 10, 1992. Voters extended the tax by referendum May 13, 1997 for an additional eight-year period of June 1, 1999 through May 31, 2007. Applies to all transactions that are subject to state sales tax imposed on sales, uses services, rentals, admissions, and other authorized transactions. The tax is only subject to the first \$5,000 sales amount on any item.

**Mandate**— This term refers to unfunded costs/expenses passed down from the State Government to be paid for with local tax dollars.

**Medicaid**— Healthcare expenses associated with individuals that do not have private insurance or for individuals that are in nursing homes and considered medically needy, these costs are born by the Federal Government, and the State of Florida with a percentage paid by each County.

**Millage**—The tax rate applied to real property in the County, based on a ratio of One Dollar of tax for each \$1,000 of assessed property value. To determine the amount of tax which a parcel of land will owe in the current taxable year, the millage rate is multiplied by the assessed value of the property, after deducting the first \$25,000 of value (the so-called "Homestead exemption"). Example: a house assessed at \$75,000 by the Property Appraiser will first receive its homestead credit, lowering the taxable value to \$50,000. Then the millage rate will apply to the balance. Thus, a millage of 9.0 would yield a tax liability of \$450.

**Mission Statement**—A broad statement of purpose which is derived from organizational and/or community values and goals.

**Modified Accrual Accounting**—A basis of accounting utilized by governmental fund types and expendable trust funds that recognizes revenues when they are measurable and available to pay liabilities of the current period, and expenditures when the related liability is incurred.

**MSBU**—See "Municipal Services Benefit Unit."

**MSPB (Merit System Protection Board)**—A seven member, autonomous board that will have personnel system oversight responsibilities as well as full authority to adjudicate employee appeals and protect employee merit rights.

**MSTU**—See "Municipal Services Taxing Unit."

**Municipal Services Benefit Unit**—A defined geographic area of the County within which a special fee or assessment is levied for the purpose of supporting the financial needs of some County service(s) provided within that geographic area.

**Municipal Services Taxing Unit**—A defined geographic area of the County within which an *ad valorem* tax rate is levied for the purpose of supporting the financial needs of some County service(s) provided within that geographic area.

**Non-Departmental Programs**—Expenditures not directly related to one specific department.



**NPDES (National Pollutant Discharge Elimination System)**-The NPDES Stormwater Program is a national program, mandated by Congress under the Clean Water Act, to address non-agricultural sources of stormwater discharges which adversely affect the quality of our Nation's waters. The program, which is administered by the Environmental Protection Agency (EPA) and delegated to the Florida Department of Environmental Protection (FDEP), regulates the discharge of stormwater by municipalities, industries, and certain construction activities. FDEP issues permits to monitor and control the quality of stormwater being released and its affects on the receiving water bodies.

**NRDA (Natural Resource Damage Assessment)**- The purpose of a Natural Resource Damage Assessment (NRDA) is assess the extent of injury to a natural resource and determine appropriate ways of restoring and compensating for damage to the environment.

**Object**-A classification of expenditure or revenue, which is given a unique identification number and name. Also referred to as a "line item" or "account."

**Objective**-A simply stated, readily measurable statement of aim or expected accomplishment within a period of time, often the current fiscal year. A statement of objective should imply a specific standard of performance for a given program.

**Obligations**-Amounts which a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**Operating Budget**-Plans of current expenditures and reserves, together with the proposed means of financing them. The annual operating budget is the summary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

**Operating Expenses**-Fund expenses which are directly related to the fund's primary service activities.

**OTTED**-An acronym for the State of Florida's Office of Tourism, Trade and Economic Development

**Performance Measures**-Quantitative and Qualitative measures that analyze the level of service provided, and the effectiveness and efficiencies of Departments and Divisions.

**Personal Services**-A categorization by the Florida *Uniform Accounting System* of all the expenditure appropriations for salaries and wages, pensions, health insurance, and other compensation-related fringe benefits of the County.

**Proposed Budget**-The recommended County budget submitted by the County Administrator to the Board of County Commissioners for adoption.

**Proposed Millage**-The tax rate certified to a property appraiser by each taxing authority within a county. The proposed millage is to be sent to the County Property Appraiser within thirty days after a county's tax roll is certified by the State Department of Revenue and listed on notices sent to property owners. No taxing authority may approve a tax rate that is larger than the one it originally proposed.

**Proprietary Funds**-A group of funds categorized by the Florida *Uniform Accounting System* to include Enterprise and Internal Service Funds. The Escambia County Budget for Fiscal Year 2008 includes seven proprietary funds.

**Re-budget**-A process the County uses to reserve a portion of fund balance to honor purchase orders and contracts that are still in process when appropriations lapse at year-end.

**Reserve**-An amount in a fund used to meet cash requirements, emergency expenditures, or future defined requirements. Various types of reserves have varying requirements for their use, and often require a specific appropriation action of the Board of County Commissioners to make them available for subsequent expenditure.

**Reserve for Contingencies**-An amount set aside that can subsequently be appropriated to meet unexpected needs. Moving funds from this account requires the approval of four commissioners.





**Restore Act**—Passed by Congress on June 29, 2012 and signed into law on July 6, 2012 by President Obama, provides a vehicle for civil and administrative Clean Water Act penalties from the Deepwater Horizon disaster, which occurred on April 20, 2010, to be shared across the Gulf. The Act provides that 80% of penalties collected as a result of the spill will be allocated to the five Gulf States in a variety of categories. In Florida, the 23 Gulf coastal counties have access to two categories, 35% directly to the counties; and 30% to a consortium of [counties](#). A third category provides that 30% of the funds be used for projects of Gulf-wide significance, and will be allocated according to a Comprehensive Plan developed by the Gulf Coast Ecosystem Restoration Council (Council).

**Retained Earnings**—An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund. Retained earnings are the functional equivalent of fund balances in governmental fund types.

**Revenue Bonds**—Bonds issues by a governmental entity, the security for which is a revenue stream pledged by the issuing entity. Often, that revenue stream may be user rates and charges, or some other on-going source of income (other than the County-wide ad valorem taxes which are a general obligation of the County).

**Revenues**—Funds that the government receives as income. It includes such items as tax payment, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest. The following are not classified as revenue: (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under GASB pronouncements, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets rather than expense refunds, capital contributions, and residual equity transfers. Under GASB pronouncements, operating transfers-in are classified separately from revenues.

**RFP**—An acronym for Request for Proposal.

**Risk Management**—An organized attempt to protect an organization's assets against accidental loss.

**Rolled Back Rate**—Rate that would generate prior year tax revenues less allowances for new construction, additions and deletions.

**SHIP (State Housing Initiatives Partnership)**—A state-funded program that enables the counties to provide rental assistance, home purchase assistance, and home repair assistance to low-income citizens.

**Special Revenue Funds**—A group of funds classified by the Florida *Uniform Accounting System* to account for revenues derived from specific external sources to be used for specific restricted types of activities. The Escambia County Budget for Fiscal Year 2008 includes 44 such funds.

**SRIA**—Acronym for Santa Rosa Island Authority.

**Tax Base**—The total property valuations on which each taxing authority levies its tax rates.

**Tax Roll**—The Certification of assessed and taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) each year.

**Tax Year**—The calendar year in which ad valorem property taxes are levied to finance the ensuing fiscal year budget. For example, the tax roll for the 2007 calendar year would be used to compute the ad valorem taxes levied for the Fiscal Year 2008 budget.

**Taxable Value**—The assessed value of property minus any authorized exemptions. This value is used to determine the amount of ad valorem tax to be levied. The Taxable Value is calculated by the Property Appraisers Office in compliance with State Law.

**Taxes**—Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges.

**TDC (Tourist Development Council)**—Advisory Council created in accordance with Florida Statutes through County Ordinance consisting of 9 members who shall be appointed by the governing board.



**Tentative Budget**—At its first of two public hearings in September, the Board of County Commissioners, sets a tentative millage rate and adopts a tentative budget based on the taxable value of property within the County, as certified by the Property Appraiser, for the new fiscal year beginning October 1 and ending September 30. At the second public hearing, the Board adopts a final budget and millage rate.

**Transfers**—Transfers of monies from one fund which receives the revenue to a second fund through which those monies are to be expended. Inter-fund transfers occur most often in situations where the funding of a program activity is the joint responsibility of more than one budgetary fund. In such cases, it is customary budgeting practice for one fund to account for all of the costs incurred by that program, and for the other fund to merely contribute its share of costs via an inter-fund transfer between them.

**TRIM (Truth in Millage Law)**—A 1980 law enacted by the Florida legislature that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

**Trust Funds**—Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

**Uniform Accounting System**—The chart of accounts prescribed by the Office of the State Comptroller that is designed to standardize financial information to facilitate comparison and evaluation of reports.

**Uses**—All of the ways in which a budgetary fund can consume its available financial resources, including expenditures, reserves, and transfers to other funds.





## FUND STRUCTURE AND GOVERNMENT ACCOUNTING

Escambia County develops its budget in accordance with the requirements of the State of Florida and Generally Accepted Accounting Principals (GAAP).

### Fund Accounting

In governmental accounting, the revenue received by the County is put into a variety of "funds" depending on the source of that revenue. These funds therefore, are separate entities used to account for various types of revenue and expenses associated with each type of revenue. There are two major categories of funds that the County uses: Governmental Funds and Enterprise Funds.

### Governmental Funds

**General Fund** - This fund is for the general operations of the Board of County Commissioners. The "County" portion of the ad valorem taxes and numerous miscellaneous types of revenues (fines, fees, licenses, etc.) are accounted for in this fund. The majority of the County's administrative costs are paid from this fund.

**Special Revenue Funds** - These funds are used to account for specific types of revenue that are legally restricted to specific expenditures. County road taxes and fire taxes are in this category and are examples of special revenues that have legally restricted expenditures. Escambia County has thirty (30) Special Revenue Funds.

**Debt Service Funds** - These funds are used to account for the accumulation of financial resources with which to pay the principal, interest and other costs related to the County's long-term debt. Long-term debt is in the form of revenue bonds because Escambia County has no voter approved General Obligation Debt. Enterprise Fund Debt is recorded within the respective Enterprise Fund and not in the Debt Service Funds. Escambia County has one Debt Service Fund.

**Capital Projects Funds** - These funds are used to account for the financial resources to be used for the acquisition or construction of major capital projects. Projects may include roads, drainage, parks, buildings, or major equipment purchases. Escambia County has six Capital Project Funds: Capital Projects, FTA Capital, New Road Construction, Road Special Assessments Local Option Sales Tax II and Local Option Sales Tax III.

**Major Funds** – The County's General Fund accounts for roughly 50% and the Local Options Sales Tax Fund accounts for roughly 10% of Revenues and Expenditures annually, all other funds are less than the 10% requirement to be considered a major fund.

### Proprietary Funds

**Enterprise Funds** - These funds account for operations that are financed and operated in the manner of a private business. The intent is that the costs of providing goods or services to the general public should be recovered and financed through user charges. Escambia County has four Funds: Solid Waste, Inspection, EMS and Civic Center.

**Internal Service Funds** - These funds account for the financing of goods or services provided by one governmental department to other departments or agencies on a cost reimbursement basis. Escambia County uses one Internal Service Fund: Internal Self Insurance Fund. This fund records all financial information for the County's self-insurance program.

## GENERAL FUND

**(001) General Fund** - To account for resources and expenditures traditionally associated with governments that are not required to be accounted for in other funds.



## SPECIAL REVENUE FUNDS

**(101) Escambia County Restricted Fund** – to account for minor revenues restricted by law or Board direction for specific programs. These revenues include Choose Life License Plate, Perdido Key Public Improvements, Tree Restoration, Animal License Fees, Fishing Bridge revenues, Safe Neighborhoods, certain Wetland Fees, Tree Removal permits and Employee Morale Concessions.

**(102) Economic Development Fund** – to account for revenues associated with land sales at the various County commerce parks and other economic development related revenues. These funds will be used to promote economic development initiatives throughout the County.

**(103) Code Enforcement Fund** – to fund the County's various code enforcement programs. The primary revenue sources for this fund include solid waste tipping fees, nuisance abatement fines and a subsidy from the General Fund.

**(104) Mass Transit Fund** - to account for the operations and maintenance of the Escambia County Transit System. Financing is provided from user fees, operating transfers from the Restricted Revenue Fund, reimbursement from the City of Pensacola and Federal Transit Administration operating grants.

**(106) M and A State I Fund** - to account for State contributions used for Mosquito Control programs.

**(108) Tourist Promotion Fund** - to account for revenues and expenditures restricted for promotion, development, and advertisement of Escambia County tourism. Financing is provided by a tourist development tax levied under Chapter 125.0104 Florida Statutes.

**(110) Other Grant Projects Fund** - to account for various State and Federal grants. Financing is provided by State and federal grants and required operating transfers from other funds.

**(111) Jail Inmate Commissary** – to account for revenues and expenses associated with vending sales and inmate phone calls, funds are used for inmate welfare programs at the County Jail.

**(112) Disaster Recovery Fund** - to account for the various revenues and expenditures associated with disaster response and recovery. These disasters currently include Hurricanes Ivan, Dennis and Katrina.

**(113) Library Fund** - to account for revenue and expenditures associated with the County Library System. Funding is generated by the levy of a County-wide Library MSTU.

**(114) Misdemeanor Probation Fund** - to account for the cost of supervision of the misdemeanor program. Financing is provided by a fee charged to a person on parole pursuant to Section 945.30, Florida Statutes.

**(115) Article V Fund** - to account for the revenues and expenses associated with Revision 7 to Article V of the State Constitution for certain court related programs.

**(116) Development Review Fee Fund** – to fund the County's Development Review processes. These funds are used in support of the review of all development within the County, support the Development Review Committee, Planning Board, Board of Adjustments, Rezoning Hearing examiner, and the BCC.

**(117) Perdido Key Mouse Fund** – to account for funds associated with an in-lieu fee utilized for impacts to the Perdido key beach mouse and habitat through development and encroachment.

**(118) Gulf Coast Restoration Fund** – to account for funds associated with the British Petroleum (BP) oil spill to be used for tourism, environmental, and socio-economic recovery of the local areas affected by the disaster.

**(120) S.H.I.P. Fund** - to account for the revenues and expenditures of the State Housing Initiative Partnership Fund. The grant is designed to provide stable and adequate funding for housing so that Public-Private partnerships can efficiently build, rehabilitate, and preserve affordable housing. The source of funds is a documentary stamp surcharge.



**(121) Law Enforcement Trust Fund** - to account for revenues and expenditures thereof. Revenue is generated from forfeiture proceedings. These monies are deposited into a special Law Enforcement Trust Fund pursuant to Section 932.704, Florida Statutes.

#### **SPECIAL REVENUE FUNDS**

**(124) Escambia County Affordable Housing Fund** - to account for the revenues and expenditures thereof. This fund provides funding to assist with delivery of affordable housing assistance and support for low-income families in Escambia County and the City of Pensacola, primarily in conjunction with the Escambia Consortium Home Program. This program provides a revolving housing trust fund reserve in order to advance recurring home-related project costs as required for individual home unit approval. Expenses from the fund are reimbursed with HUD-Home funds upon completion of each housing unit.

**(129) HUD Block Grant Entitlement Fund** - to account for Federal HUD Block Grant revenues and the expenditures thereof. The HUD-funded Community Development Block Grant program provides financial support primarily for low and moderate-income families/areas of the County.

**(130) Handicapped Parking Fines Fund** - to account for monies collected under Chapter 316, Florida Statutes, also known as the State Uniform Traffic Control, which authorizes counties to regulate the parking of vehicles and to enforce regulations relating to disabled persons parking.

**(131) Family Mediation Fund** - to account for monies provided through a private grant and authorized under Chapters 44.102 and 44.108, Florida Statutes. These funds are used to assure each minor child frequent and continuing contact with both parents after separation or dissolved marriages and to encourage parents to share the rights and responsibilities of child rearing.

**(143) Fire Protection Fund** - to account for monies assessed by the Board of County Commissioners to property owners in unincorporated areas of Escambia County to provide for fire protection.

**(145) Emergency 911 Operations Fund** - to account for monies restricted for the operation of the E-911 operations.

**(146) HUD/CDBG Housing Rehab Loan Fund** - to track repayments under the CDBG Housing Rehabilitation program. These funds are used to complete additional rehabilitation work on eligible housing units.

**(147) Home Fund** - to account for HUD Housing Assistance revenues and the expenditures thereof. This grant provides for the rehabilitation of severely substandard homes.

**(151) Community Redevelopment Agency Fund** - to account for all of the County's Community Redevelopment Agencies. The primary revenue source for this fund is tax increment financing (TIF) for each district.

**(152) Southwest Sector CRA Fund** - to account for tax increment financing (TIF) monies in the Perdido Key geographical area that are intended to be used as a repayment method for large scale infrastructural improvements when bonds are issued for those projects.

**(167) Bob Sikes Toll Facilities Fund** - to account for monies received from tolls, rates, fees, permits and passes for the operation, maintenance, and debt service of the Bob Sikes Toll Bridge.

**(175) Transportation Trust Fund** - to account for monies collected from the unincorporated area of the County and expended on transportation projects that benefit those citizens of the unincorporated areas of the County.

**(177) MSBU/Road Assessment Program Fund** - to account for monies collected pursuant to County Ordinance No. 80-10. The ordinance levies special assessments on property owners affected by the approved assessment for road improvements.



**(181) Master Drainage Basin Fund** - to account for monies generated by each of the County's eighteen (18) drainage basin districts to provide drainage within that district.

#### **DEBT SERVICE FUND**

**(203) Road Improvement Bonds 1998A and B** - to accumulate monies for payment of principal and interest costs of long term debt owed by the Board of County Commissioners. These funds may also include a reserve as specified by certain bond covenants.

#### **CAPITAL PROJECT FUNDS**

**(310) Capital Improvement Program Fund** - to account for certain large scale capital projects.

**(320) Federal Transit Administration Fund** - to account for federal grants provided to Escambia County. These are capital transit grants used to support Mass Transit operations provided by an Federal Transit Administration Grant (80%), State matching funds (10%), and Escambia County matching funds (10%).

**(333) New Road Construction Fund** - to account for 9<sup>th</sup> cent gas tax monies and used for such transportation projects as approved by the Board of County Commissioners.

**(351) Local Option Sales Tax Fund II** - to account for monies collected pursuant to Florida Statutes 212.055, which authorizes counties to impose a one percent (1%) local option infrastructure sales surtax upon taxable transactions occurring within Escambia County, as provided in chapter 212.054, Florida Statutes. This fund accounts for the revenues received from the levy for the time period June 1, 1999 through May 31, 2007.

**(352) Local Option Sales Tax Fund III** - to account for monies collected pursuant to Florida Statutes 212.055, which authorizes counties to impose a one percent (1%) local option infrastructure sales surtax upon taxable transactions occurring within Escambia County, as provided in chapter 212.054, Florida Statutes. This fund accounts for the revenues received from the levy for the time period June 1, 2007 through December 31, 2017.

#### **ENTERPRISE FUNDS**

**(401) Solid Waste Fund** - to account for the provision of solid waste services to the residents of Escambia County, Florida. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, and billing and collection.

**(406) Inspection Fund** - to account for the provision of building inspection services to the residents of Escambia County. All activities necessary to provide such services are accounted for in this fund.

**(408) Ambulance Fund** - to account for the cost of ambulance and advanced life support units of Escambia County. All activities necessary to provide such services are accounted for in this fund.

**(409) Civic Center Fund** - to account for the construction and operation of the Civic Center of Escambia County. All activities necessary to provide such services are accounted for in this fund.

#### **INTERNAL SERVICE AND TRUST FUNDS**

**(501) Internal Service Fund** - to account for all of the financial information for the County's self-insurance program relating to workers' compensation, property and casualty, and health and life as well as the County's consolidated fuel distribution program.

**(683) Expendable Trust Fund** - to account for funds collected as part of the various Tax Increment Financing (TIF) districts. Increases in ad valorem tax collections in the prescribed district are transferred to this fund for eligible revitalization projects.



**ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS**  
**ALLOCATIONS TO OUTSIDE AGENCIES**  
**FISCAL YEAR 2016-2017**

Description	FY '017 Amount Adopted	FY '017 Amount Requested	FY '016 Amount Adopted	FY '015 Amount Adopted
<b>General Fund</b>				
ACTS (Another Chance Transitional Services)	\$20,000	\$20,000	\$20,000	\$0
Achieve Escambia*	0	15,000	0	0
Bay Area Resource Council (BARC)	15,000	10,000	5,000	0
Be Ready Alliance Coord. for Emergencies (BRACE)	81,250	100,000	75,000	0
Council on Aging	41,000	50,000	38,000	38,000
Escambia Community Clinics	455,160	525,000	431,880	431,880
Escambia County School Readiness Coalition	238,875	300,000	218,500	218,500
Escarosa Coalition for the Homeless	0	75,000	0	0
211 (First Call for Help)/United Way	36,250	40,000	33,250	33,250
Human Relations Commission	84,265	84,265	84,265	84,265
Global Corner (The)	2,000	2,000	0	0
Gulf Coast Veterans Advocacy Council, Inc.	0	50,000	0	0
Lakeview	33,659	46,178	29,486	29,486
NWFL Comprehensive Services for Children	70,000	150,000	70,000	70,000
Legal Services of North Florida, Inc.	23,394	62,344	0	0
Northwest Florida Legal Services	23,394	46,788	46,788	124,688
Pathways for Change	308,750	308,750	308,750	308,750
Pensacola Caring Hearts	13,000	50,000	6,500	0
Pensacola's Promise/Chain Reaction	19,000	19,000	19,000	19,000
United Way	90,725	125,000	90,725	90,725
Veteran's Services	0	0	0	15,000
WFL Regional Planning Council	21,161	21,161	20,275	20,275
Wildlife Sanctuary	35,000	35,000	30,951	30,951
Silver Linings/Youth Mental Health	0	20,000	20,000	0
<b>Total General Fund</b>	<b>\$1,611,883</b>	<b>\$2,155,486</b>	<b>\$1,548,370</b>	<b>\$1,514,770</b>
***Available Funding	\$1,611,883			
<b>Economic Development Fund</b>				
Foundations for the Future <sup>1</sup>	0	0	0	0
PEDC <sup>1</sup>	550,000	550,000	550,000	550,000
Pensacola Bay Chamber Prospect Development	0	0	0	0
Century Chamber of Commerce	55,000	55,000	40,000	40,000
Gulf Coast African American Chamber	50,000	50,000	50,000	50,000
Utility Assistance Program	0	0	0	50,000
<b>Total Economic Development Fund</b>	<b>\$655,000</b>	<b>\$655,000</b>	<b>\$640,000</b>	<b>\$690,000</b>
***Available Funding	\$655,000			
<b>Three Cents Tourist Development Tax</b>				
Pensacola Sports Association	0	0	0	0
Perdido Key Chamber of Commerce	0	0	0	0
Pensacola Beach Chamber	0	0	0	0
Skills USA/Pensacola State College	0	0	0	0
Visit Pensacola	3,950,492	3,950,492	4,167,500	3,820,315
Visitor's Information Center	0	0	0	0
<b>Total Three Cents Tourist Development Tax</b>	<b>\$3,950,492</b>	<b>\$3,950,492</b>	<b>\$4,167,500</b>	<b>\$3,820,315</b>
***Available Funding	\$3,950,492			
<b>Fourth Cent Tourist Development Tax</b>				
African-American Heritage Society	\$25,000	\$25,000	\$25,000	\$25,000
Arts Council	0	0	0	0
Arts, Culture & Entertainment (ACE)	0	0	0	500,000
BCC Discretionary Event Funding	0	0	0	250,000
Frank Brown Songwriters' Festival	0	0	0	0
Historic Preservation Board	70,000	70,000	75,500	70,000
Maintenance & Utilities of Artel Facility	0	0	0	0
Marine Resources	0	0	0	159,608
Naval Aviation Museum	100,000	100,000	100,000	100,000
Sertoma 4th of July	75,000	75,000	75,000	75,000
Skills USA	0	0	0	0
St. Michael's Cemetery	25,000	25,000	25,000	25,000
Veteran's Memorial Park	0	0	0	0
VP Micro Grants	0	0	125,000	0
Visit Pensacola	1,557,920	1,557,920	1,235,150	502,164
<b>Total Fourth Cent Tourist Development Tax</b>	<b>\$1,852,920</b>	<b>\$1,852,920</b>	<b>\$1,660,650</b>	<b>\$1,706,772</b>
***Available Funding	\$1,852,920			
<b>Local Option Sales Tax Fund</b>				
Pensacola State College	\$0	\$0	\$0	\$0
<b>Total Local Option Sales Tax</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
***Available Funding	\$0			
<b>Solid Waste Management Fund</b>				
Clean & Green (Keep Pensacola Beautiful, Inc.)	40,000	40,000	40,000	40,000
<b>Total Solid Waste Management Fund</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>
***Available Funding	\$40,000			

<sup>1</sup> For the FY 16/17 year Foundations for the Future and PEDC are combined and will be funded from the Economic Development Fund at FY 15/16 levels.





**GRANTS TO BE RECEIVED**  
**IN FY 2016/2017**

Escambia County receives State and Federal Grants, which assist in funding services to residents.

**STATE GRANTS**

<b><u>Grant Name</u></b>	<b><u>Description of Grant</u></b>	<b><u>Amount</u></b>
Drug Court Expansion Grant	Expansion of the Drug Court Program provides early intervention and serves as a meaningful alternative to incarceration for the defendants who adequately function in the community with support.	0
FDEP Low Impact Design (LID) Monitoring Grant	State Grant to be used to monitor the storm-water runoff associated with the County One-Stop Building green roof and pervious parking lot.	77,166
FDOT-Davis Highway Corridor	Florida Department of Transportation grant for joint County and State road projects on Davis Highway.	420,000
FDOT-Operating Assistance	Florida Department of Transportation grant to assist in operating the Escambia County Transit System.	825,000
FDOT-TPO Service Development	Florida Department of Transportation grant to provide mass transit route expansion/improvements.	0
Florida Boating Improvement	State Grant for boating and maritime related improvements.	78,000
Forensic Mental Health Grant	State Grant that provides forensic mental health services to individuals with persistent mental health issues that are charged with either a misdemeanor or felony.	43,628
Mosquito & Arthropod	State Grant to be used for insecticides, parts and repairs, or as needed in the Mosquito Control operations with the exception of salaries.	33,540
OSCA CTIHO Grant in Aid	State Grant used to provide for Child Support Hearing Officers.	0
State Housing Initiatives Partnership (S.H.I.P.)	State Grant provided to Escambia County and the City of Pensacola by the State of Florida Department of Community Affairs, from Documentary Stamp Surtax revenues, for the purpose of enhancing the availability and access to affordable homeownership and rental opportunities in the local area.	5,506,347
Supplemental Nutrition Assistance Program (SNAP) Grant	State Grant that provides eligible food stamp recipients the opportunity to gain skills, training, education or experience that will improve employment prospects.	0
Non-Urbanized Transportation	A grant from the Florida Department of Transportation to create and develop alternative methods of mass transit in rural and non-urban areas of the County.	160,000
<b>TOTAL STATE GRANTS</b>		<b>\$7,143,681</b>





**GRANTS TO BE RECEIVED**  
**IN FY 2016/2017**

**FEDERAL GRANTS**

<b><u>Grant Name</u></b>	<b><u>Description of Grant</u></b>	<b><u>Amount</u></b>
DCA Civil Defense Grant	These funds are for the enhancement of the county emergency management plans and programs that are consistent with the State of Florida Comprehensive Emergency Management Plan and Program.	107,464
CDBG-HUD Entitlement	The HUD funded Community Development Block Grant (CDBG) provides financial support primarily for benefit to low and moderate income families/areas of Escambia County in public infrastructure, public facilities, handicapped accessibility improvements, affordable housing initiatives, public services for elderly and disadvantaged, and fair housing and enforcement.	4,976,123
HUD-HOME Investment Partnership	The HUD funded HOME Program exclusively provides funds to support the development, enhancement and preservation of affordable housing for lower income families.	3,214,625
HUD Emergency Shelter	The HUD funded Emergency Shelter Grant is being utilized by Escambia County to provide operating support for the Loaves and Fishes Soup Kitchen Homeless Center.	195,900
HUD CDBG Housing Rehab	Community Block Development Grant used to complete additional rehabilitation work on eligible housing units.	50,000
FTA Operating Assistance	FTA funding to assist with the operating costs of the Escambia Transit System.	1,158,000
FTA Flex Funds	A Federal Transit Administration grant for operating expenses associated with the Escambia Transit System.	310,000
FTA JARC Grant	A Federal Transit Administration grant for operating expenses associated with Transit Route enhancements.	0
FTA Preventive Maintenance	A Federal Transit Administration grant to assist in maintenance initiatives to prevent damage to public transit assets.	1,640,000
ADA Capital Costs	Federal funds to assist the Escambia County Area Transit System become compliant with the Americans with Disabilities Act.	300,000
Drug Court Grant	Federal funding received from the Sheriff to be used to assist with the Drug Court Program providing early intervention and services as a meaningful alternative to incarceration for the defendants who adequately function in the community with support.	206,500
Drug Court Joint Agency Grant	Federal funding received from the Sheriff to be used to assist with the Drug Court Program providing early intervention and services.	0
EMP Federal Grant	Federal funding is intended to enhance county emergency management plans and programs that are consistent with the State Comprehensive Emergency Management Plan and Program.	110,393
<b>TOTAL FEDERAL GRANTS</b>		<b>\$12,269,005</b>
<b>TOTAL STATE AND FEDERAL GRANTS</b>		<b>\$19,412,686</b>